

## Consolidated Tax Office

The Consolidated Tax Office bills, collects and distributes property taxes to 27 taxing entities. The Office also provides tax information through customer service via telephone, walk-up and internet. Unbillable revenue and petty cash are posted for various departments through City cashiering.

The Tax Office collected \$681 million in fiscal year 2006 and had an overall collection rate of 100%. The fees charged for collection services of \$0.54 per parcel were the lowest in the state when compared to other offices in large urban areas of Texas.



TAX OFFICE

### Highlights in FY 06

- Complied with new State requirement of sending courtesy notices with a five-year history to taxpayers with a mortgage company or tax agent
- Early collection of delinquent personal property – April 1st versus July 1st

- ACT Tax System Upgrade was performed
- Decrease in credit card service charge fee from 3.5% to 2%
- 25 of 27 jurisdictions approved 20% collection fee on delinquent accounts



## Office of Management & Budget

The staff of OMB develops and administers the budget process as a sound basis for planning, decision-making and management of City resources. OMB analyzes revenues, appropriations, expenses and encumbrances of all departments to provide clear fiscal reporting mechanisms on the status of resources. OMB staff also performs management studies as assigned by City officials relevant to City services, policies and departmental reorganizations. The City of El Paso is a self-insured entity with a third party administrator for medical benefits. OMB administers and coordinates activities and monitors benefits services for over 5,000 City employees and retirees.



### Highlights in FY 06

- Conducted six comprehensive Management studies and four activity-based costing studies
- Reduced annual health plan cost

- Lowered total workers compensation costs by \$1.5 million
- Received Government Finance Officers Association (GFOA) Distinguished Budget Award