ITEM 1

MINUTES

FOR A REGULAR MEETING OF THE CIVIL SERVICE COMMISSION TO BE HELD AT 6:00 P.M., THURSDAY EVENING, AUGUST 11, 2016, CITY COUNCIL CHAMBERS 300 NORTH CAMPBELL – 1ST FLOOR

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

Members Present: Bowling IV, Robert – Chair
Barde, Jacob
Brannon, Bob R.
De Los Santos, Dalia
Devine, Michael
Monteros, Abraham M.
Ramirez, Terry
Ross, Amy

Members Absent: NONE

Early Departure: Bowling IV, Robert – Chair (6:50 p.m.)

Meeting convened at 6:00 p.m. with eight Commissioners present and Chair Bowling presiding.

Chair Bowling asked CSC Secretary Amy Ross if there were any changes to agenda.

CSC Secretary Amy Ross states there are no changes, but requested that Item 5 be moved to the forefront of the Regular Agenda.

Chair Bowling introduces newly appointed Commissioner Abraham Monteros for District 2.

Chair Bowling requested to be excused from meeting by 7:00 pm.

Commission recognizes Chair Bowling's departure at 6:50 p.m. Meeting turned over to Vice Chair Williams.

CONSENT AGENDA

1. Approval of Minutes:

July 14, 2016 Civil Service Commission Meeting

MOTION MADE BY COMMISSIONER BRANNON AND SECONDED BY COMMISSIONER RAMIREZ TO APPROVE CONSENT AGENDA; MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

2. Discussion and Action on Renewal of Employment Contracts for Hearing Officers: (Period of September 15, 2016 to September 14, 2017)

   A. William Ellis
   B. Patricia Palafox
   C. Robert Blumenfeld

Discussion by Chair Bowling, Commissioners Williams, Ramirez, Devine, Brannon, Hearing Officers Robert Blumenfeld, William Ellis, and Patricia Palafox.

MOTION MADE BY COMMISSIONER DEVINE AND SECONDED BY COMMISSIONER RAMIREZ TO RENEW ALL HEARING OFFICER; MOTION PASSED UNANIMOUSLY.

3. Discussion and Action on proposed amendments to the Civil Service Commission Bylaws-Decorum and Debate. (Per Chair Bowling) (POSTPONED FROM 7/14/16 MEETING)

Discussion by Chair Bowling, Commissioners Brannon, Williams, Ramirez, Barde, Ross, and CSC Legal Advisor Elizabeth Ruhmann.

MOTION MADE BY COMMISSIONER RAMIREZ AND SECONDED BY COMMISSIONER BRANNON TO AMEND CSC BYLAWS AS PROPOSED BY CHAIR BOWLING, WITH AMENDMENTS; MOTION PASSED UNANIMOUSLY.

Further discussion by Commissioners Barde, Ross, Williams and CSC Legal Advisor Elizabeth Ruhmann.

MOTION MADE BY COMMISSIONER BRANNON AND SECONDED BY COMMISSIONER ROSS TO FORM A COMMITTEE (COMMISSIONERS BRANNON, BARDE, ROSS) TO REVIEW AND AMEND CSC BYLAWS IN THEIR ENTIRETY; MOTION PASSED UNANIMOUSLY.

4. Discussion and Action on Amending the Civil Service Rules for the purpose of granting the Civil Service Commission jurisdiction over hearing appeals of Formal Counseling. (Per Commissioner Williams)

Discussion by Vice Chair Williams, Commissioners Brannon, Barde, Ross, Devine, Monteros, De Los Santos, Ramirez, CSC Legal Advisor Elizabeth Ruhmann, HR Director Linda Ball Thomas; and Speakers Jaime A. Arellano, Jr., Alex Lugo, and David Guzman.

MOTION MADE BY COMMISSIONER DEVINE AND SECONDED BY COMMISSIONER RAMIREZ TO SUSPEND THE RULES FOR ADDITIONAL SPEAKER; MOTION PASSED UNANIMOUSLY.

MOTION MADE BY COMMISSIONER BRANNON AND SECONDED BY COMMISSIONER RAMIREZ DIRECTING THE CSC LEGAL ADVISOR TO DRAFT AN AMENDMENT TO RULE 8; SECTION 8 AND/OR RULE 14, IN CONJUNCTION WITH ITEM 4.A; MOTION PASSED UNANIMOUSLY.

4 A. Discussion and Action on Procedure for the CSC Secretary to follow for appeals relating to Formal Counseling. (Per Commissioner Barde)

Discussion by CSC Secretary Ross, Commissioners Barde, Devine, Ramirez, Monteros, Brannon De Los Santos and CSC Legal Advisor Elizabeth Ruhmann.

MOTION MADE BY COMMISSIONER BRANNON AND SECONDED BY COMMISSIONER RAMIREZ DIRECTING THE CSC LEGAL ADVISOR TO DRAFT AN AMENDMENT TO RULE 8; SECTION 8 AND/OR RULE 14, IN CONJUNCTION WITH ITEM 4; MOTION PASSED UNANIMOUSLY.

5. Discussion and Action on Appeal of Disqualification to take Examination and/or Removal of Name from Eligible List in accordance with C.S.C. Rule 5.1.(a) and City's Application Policy:

Patrick Baughman-Accountant

Discussion by Appellant Patrick Baughman, HR Manager Nuria Valdez, Commissioners Williams, Ross, Brannon, Devine, De Los Santos and HR Departmental Manager Claudia Cancellare.

MOTION MADE BY COMMISSIONER DEVINE AND SECONDED BY COMMISSIONER ROSS TO DENY APPEAL; MOTION PASSED UNANIMOUSLY.

EXECUTIVE SESSION

The Civil Service Commission may retire into Executive Session pursuant to Civil Service Commission Rule 1, Section 11(a) and the Texas Government Code, Section 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Commission may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.). The Commission will return to open session to take any final action.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.074 PERSONNEL MATTERS

MOTION MADE BY COMMISSIONER DEVINE AND SECONDED BY COMMISSIONER ROSS TO ADJOURN; MOTION PASSED UNANIMOUSLY.

MEETING ADJOURNED AT 9:17 P.M.

_____
Robert Bowling IV, Chair

_____
Amy Ross, C.S.C. Secretary

_____
Date Approved