ITEM 2

BEFORE THE CIVIL SERVICE COMMISSION HEARING OFFICER
CITY OF EL PASO, TEXAS

	§	
	§	
In Re Beatriz Herrera	§	Docket No. 14-PH-11RB
	§	
Suspension	§	

ORDER OF DISMISSAL

This is written to document the dismissal of the above grievance.

As background, Ms. Herrera initiated this appeal when she submitted a suspension appeal form on August 11, 2014. On the form, Ms. Herrera appealed the decision made by the City's Public Health Department on August 7, 2014 to suspend her for disciplinary reasons for three days, from August 12, 2014 to August 14, 2014.

The matter was then assigned to me as the Hearing Officer. On August 27, 2014, the parties appeared before me at a pre-hearing conference at the City Attorney's Office. At the pre-conference hearing, we discussed the process for the appeal, the exchange of exhibits and witness lists, and the hearing date.

On October 9, 2014, Ms. Herrera submitted an email stating she wished to withdraw her appeal. The Hearing Officer accepts Ms. Herrera's decision to withdraw her appeal.

IT IS, THEREFORE, ORDERED, that this appeal is hereby DISMISSED upon the request of Ms. Herrera. Furthermore, due to the dismissal requested by Ms. Herrera, IT IS FURTHER ORDERED THAT the hearing in this matter previously scheduled for 8:30 a.m. on Tuesday, October 14, 2014 is hereby cancelled.

Signed this 9th day of October, 2014.

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