

**Agenda for Mass Transit Department Board Meeting**

Tuesday, February 12, 2008  
Council Chambers, City Hall

**A meeting of the Mass Transit Department Board will be held on Tuesday, February 12, 2008 at 11:00 a.m. in City Council Chambers, Second Floor, City Hall.**

**AGENDA**

1. Discussion and action on the approval of the minutes for the January 8, 2008 Mass Transit Department Board Meeting. (Action 08-05)
2. Discussion and action on the Appointment of Walt Phillips to the Citizens Advisory Committee for the Mass Transit Department Board by Mayor John Cook. (Action 08-06)
3. Discussion and action on the award of Solicitation No. 2008-071 (Detroit Diesel Engine Parts & Service) to Stewart & Stevenson, LLC for a total estimated minimum award of \$825,000.00. (Action 08-07)

Department:	Mass Transit
Award to:	Stewart & Stevenson, LLC El Paso, Texas
Items:	All
Annual Estimated Minimum Amount :	\$275,000.00
Account No.:	60600015 – 503118 – 40348 60600006 – 502228 – 40345
Funding Source:	Mass Transit Inventory-Vehicle Maintenance Supplies-SM Inventory Transit Maintenance- Veh/Heavy Equip/Off Rd Maint-SM General Operations
Total Estimated Minimum Award:	\$825,000.00
District(s):	All

This is a requirements type contract with an initial term of thirty-six (36) months.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division and Mass Transit recommend award as indicated, to the lowest responsive, responsible bidder.

4. Discussion and action on the award of Solicitation No.2008-088 (Physical Exams – Sun Metro) to Las Palmas Del Sol Healthcare System for a total estimated minimum award of \$162,000.00. (Action 08-08)

Department:	Mass Transit
Award to:	Las Palmas Del Sol Healthcare System El Paso, Texas
Items:	All
Option:	Two (2) Years
Annual Estimated Minimum Amount:	\$54,000.00
Account No.:	60600013 – 502111 - 40345
Funding Source:	Mass Transit Safety & Training-Health Care Provider Services-Sun Metro General Operations
Total Estimated Minimum Award:	\$162,000.00
District(s):	All

This is a requirements type contract with an initial term of thirty-six (36) months.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division and Mass Transit recommend award as indicated, to the vendor offering the best value bid.

5. Presentation of Employee Recognition to Mr. Henry Jones. (Action 08-09)
6. Director's Report on operations, maintenance, financial update, fleet and service.
7. The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071	CONSULTATION WITH ATTORNEY
Section 551.072	DELIBERATION REGARDING REAL PROPERTY
Section 551.073	DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074	PERSONNEL MATTERS
Section 551.076	DELIBERATION REGARDING SECURITY DEVICES
Section 551.087	DELIBERATION REGARDING ECONOMIC DEVELOPMENT

**NOTICE TO THE PUBLIC:**

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department (533-1220) a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

**MASS TRANSIT AGENDAS ARE PLACED ON THE INTERNET EVERY FRIDAY AT THE FOLLOWING ADDRESS: <http://www.elpasotexas.gov>**

POSTED THIS 8th DAY OF FEBRUARY, 2008 AT \_\_\_\_\_ A.M. /P.M.

BY: \_\_\_\_\_