



## City of El Paso – City Plan Commission Staff Report

**REVISED**

**Case No:** SUSU14-00009 Country Club Place Southside Replat A  
**Application Type:** Resubdivision Combination  
**CPC Hearing Date:** March 13, 2014  
**Staff Planner:** Alfredo Austin, 915-212-1604, [austinaj@elpasotexas.gov](mailto:austinaj@elpasotexas.gov)  
**Location:** West of Riverbend and South of Sunset  
**Acreage:** 1.17 acres  
**Rep District:** 8  
**Existing Use:** Residential/Single family  
**Existing Zoning:** R-1 SP (Residential/Special Permit)  
**Proposed Zoning:** R-1 SP (Residential/Special Permit)  
**Nearest School:** Zach White Elementary (1.61 mile)  
**Nearest Park:** Charyl Ann Duck Pond (1.07 miles)  
**Park Fees:** \$2,740 As per section 19.20.060(I) this subdivision is excluded from parkland dedication calculation.  
**Impact Fee Area:** Not in Impact Fee Area  
**Property Owner:** L W Sunset Properties, LLC  
**Applicant:** L W Sunset Properties, LLC  
**Representative:** Roe Engineering

### **SURROUNDING ZONING AND LAND USE**

**North:** R-1 (Residential)/Single-family development

**South:** R-1 (Residential)/Montoya Spur Drain

**East:** R-1 (Residential)/Single-family development

**West:** R-1 (Residential)/Montoya Spur Drain

**THE PLAN FOR EL PASO DESIGNATION:** G3, Post-War

### **APPLICATION DESCRIPTION**

The applicant is proposing to replat 1.17 acres of land into 2 single family lots. Access to the subdivision is proposed from Sunset Road. This development is being reviewed under the current subdivision ordinance.

In accordance with Section 19.48 the applicant is requesting an exception to waive ROW improvements along Sunset Road. Sunset Road is a collector on the MTP and the standard ROW is 56' and pavement width is 36'. The current ROW 50' and pavement width varies from 25' to 42'.

Lot 2 features a 200' panhandle. Section 19.34.040.C. states panhandle lots shall be discouraged in residential areas except when, due to unique parcel configuration it is the only way to develop the property, and it shall be considered an exception. The maximum length of the panhandle shall be one hundred feet. The minimum width of the panhandle shall be twelve feet to serve one dwelling unit. The applicant has submitted an exception request for the panhandle lot and an exception request for a panhandle exceeding 100'.

**NEIGHBORHOOD INPUT**

Notice of a Public Hearing was mailed to all property owners within 200 feet of the subject property on February 26, 2014. The Planning Division did not receive any phone calls or comments from residents.

**DEVELOPMENT COORDINATING COMMITTEE**

The Development Coordinating Committee recommends **Approval** of the exception and **Approval** of Country Club Place Southside Replat "A" on a **Resubdivision Preliminary** basis subject to the following conditions and requirements:

**City Development Department-Planning Division:**

Staff recommends approval of the exception request as the existing street improvements are in character with the neighborhood and have sufficient capacity to handle the increase in traffic to be generated by the proposed development.

Staff recommends **Approval** of Country Club Place Southside Replat "A" on a **Resubdivision Combination** basis.

**City Development Department-Land Development:**

We have reviewed subject plats and recommend **Approval**.

The Developer/Engineer address the following comments.

1. Mutual drainage and maintenance agreement between lots 1 and 2 for drainage into private pond in lot 1.
2. Provide sidewalk on Sunset Road typical cross section.
3. Storm-water management inspection and maintenance agreements for private facilities is required between lots 1 and 2 per code 19.19.040.
4. Applicant shall comply with FEMA requirements.

**Parks and Recreation Department:**

We have reviewed **Country Club Place Southside Replat "A"**, a major combination plat map and offer Developer / Engineer the following comments:

Please note that this subdivision is zoned "R-1/sp" and is composed of 2 Single-family residential dwelling lots.

This subdivision is required to comply with the parkland dedication ordinance Title 19 – Subdivision & Development Plats, **Chapter 19.20 - Parks & Open Space** in the form of "Park fees" based on requirements for residential subdivisions.

Applicant shall be required to pay "Park fees" in the amount of **\$2,740.00** calculated as follows:

$$2 \text{ (R-1/sp) Single-family dwelling lots @ } \$1,370.00 / \text{ dwelling} = \mathbf{\$2,740.00}$$

Please allocate generated funds under Park Zone: **NW-4**

Nearest Park(s): **White Spur** & **Braden About**

If density/acreage is increased /decreased or the property zoning /use changes, then "Park fees" will be re-assessed based on applicable conditions.

This subdivision qualifies as a specially designated incentive district. As per section 19.20.060(I) this subdivision shall be excluded from the calculation for parkland dedication.

**El Paso Water Utilities:**

We have reviewed the subdivision referenced above and provide the following comments:

1. EPWU does not object to this request.

**EPWU-PSB Comments**

**Water**

2. There is an existing 8-inch diameter water main that extends along Sunset Dr. The main is located approximately 12 feet north of the street centerline. This main is available for service.
3. EPWU records indicate active ¾-inch water meters serving the subject properties. The service addresses for these meters are 918 & 920 W. Sunset Dr.

**Sanitary Sewer:**

4. There is an existing 12-inch diameter sanitary sewer main that extends along Sunset Dr. The main is located approximately 1-foot north of the street centerline. This sewer main is available for service.
5. There is an existing 8-inch diameter sanitary sewer main that extends along Sunset Dr. The main is located approximately 1-foot north of the street centerline. This sewer main is available for service.
6. EPWU records indicate active sewer services to the subject properties. The service addresses for these services are 918 & 920 W. Sunset Dr.

**General:**

7. Application for new water and sanitary sewer services should be made 6 to 8 weeks prior to construction to ensure water for construction work. New service applications are available at 1154 Hawkins, 3rd Floor. A site plan, utility plan, grading and drainage plans, landscaping plan, the legal description of the property and a certificate-of-compliance are required at the time of application. Service will be provided in accordance with the current EPWU – PSB Rules and Regulations. The applicant is responsible for the costs of any necessary on-site and off-site extensions, relocations or adjustments of water and sanitary sewer lines and appurtenances.

**El Paso Fire Department:**

In the event that a property cannot be developed whatsoever without an exception being granted by the city plan commission to allow a panhandle exceeding one hundred feet, any buildings served by such panhandle will be required by the fire marshall to be sprinklered and have a hard wired alarm system. A note shall be added to the recording plat and the subdivision improvement plans indicating whether buildings are required to be sprinklered within the subdivision, and which lot numbers have such requirement.

**911**

No comments received.

**Sun Metro:**

No comments received.

**El Paso Electric Company:**

No comments received.

**El Paso Independent School District:**

No comments received.

**Additional Requirements and General Comments:**

1. Submit to the City Development Department – Planning Division the following prior to recording of the subdivision.
  - a. Current certified tax certificate(s)
  - b. Current proof of ownership
  - c. Release of access document, if applicable
  - d. Set of restrictive covenants, if applicable
2. Every subdivision shall provide for postal delivery service. The subdivider shall coordinate the installation and construction with the United States Postal Service in determining the type of delivery service for the proposed subdivision. In all cases, the type and location of delivery service shall be subject to the approval of the United States Postal Service.

**Attachments**

1. Location map
2. Aerial map
3. Preliminary plat
4. Final plat
5. Exception letter
6. Application

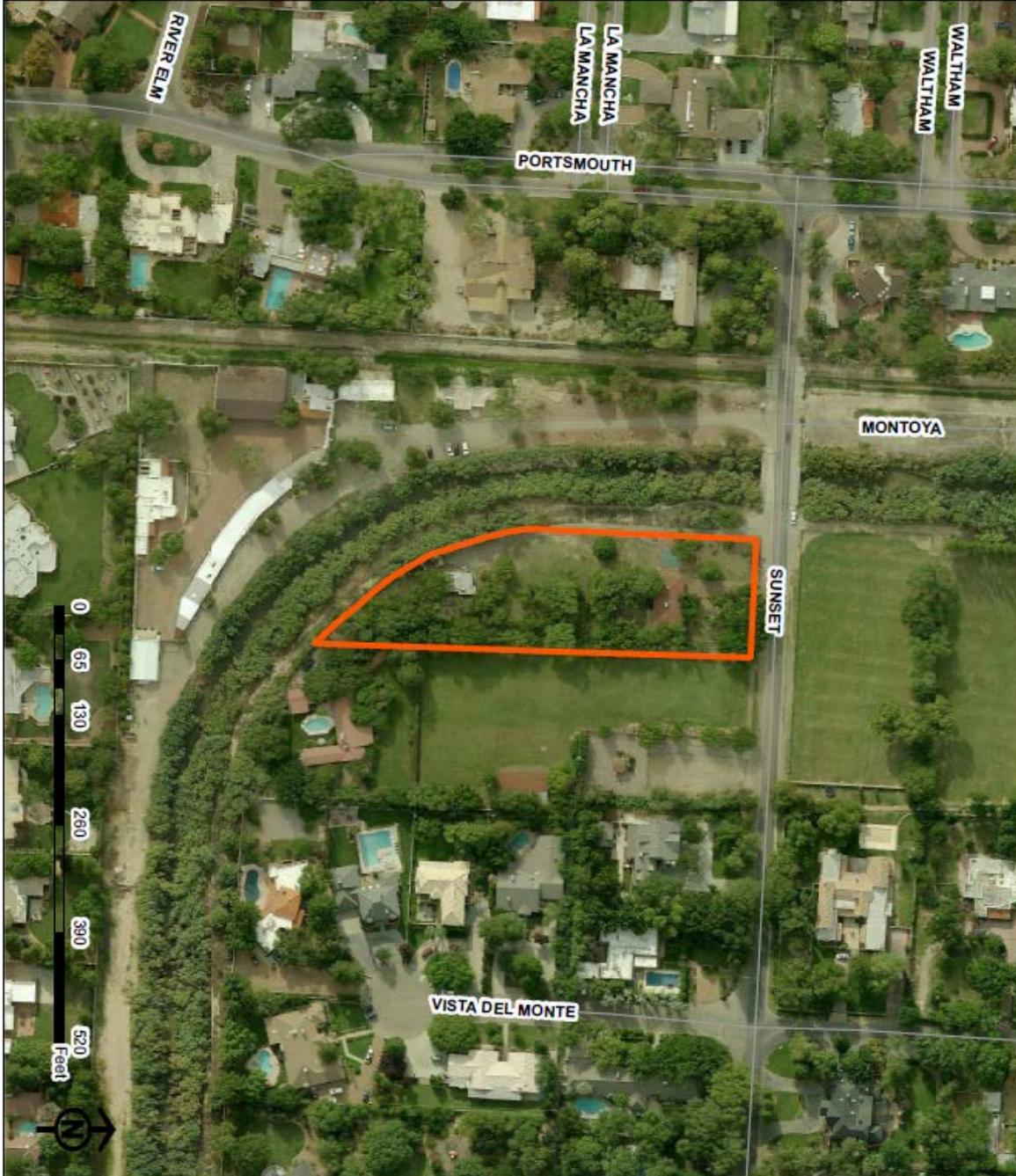
ATTACHMENT 1

**COUNTRY CLUB PLACE SOUTHSIDE  
REPLAT "A"  
SUSU14-00009**

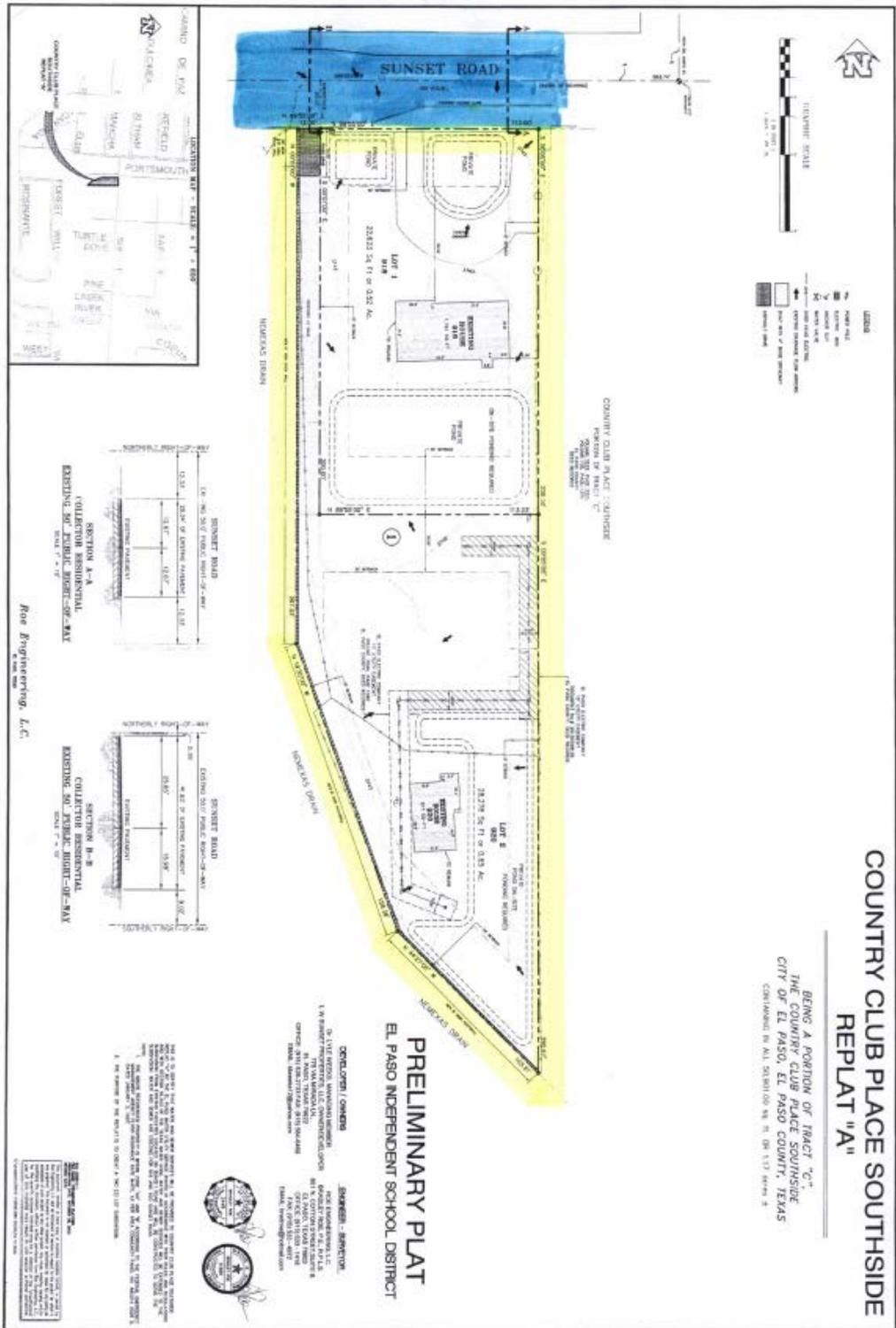


ATTACHMENT 2

**COUNTRY CLUB PLACE SOUTHSIDE  
REPLAT "A"  
SUSU14-00009**



**ATTACHMENT 3**





## ATTACHMENT 5



March 5, 2014

Alfredo J. Austin  
Planner, Subdivisions  
City Development  
City of El Paso

**Re: Country Club Place Southside Replat "A"**

Dear: Mr. Garcia,

1. We are respectfully request a Scale of 1" = 20' in lieu of 1" = 100' for ease of presentation on referenced plat.
2. We also request an exception to waive ROW improvements along Sunset Road. In accordance with Section 19.48.
3. We also request an exception for the panhandle lot and an exception for panhandle exceeding 100'. In accordance with Section 19.34.040 C. Due to unique parcel configuration.

We appreciate your assistance. If you have any questions, please do not hesitate to call.

Sincerely,

  
\_\_\_\_\_  
Bradley Roe, P.E. 31886, R.P.L.S. 2449  
Roe Engineering, L.C.

405 N. Gateway Blvd. | El Paso, TX 79905 | P: 910.211.655 1.410 | F: 910.211.655 4075 | www.roeengineering.com

# ATTACHMENT 6



## CITY PLAN COMMISSION APPLICATION FOR MAJOR COMBINATION SUBDIVISION APPROVAL

DATE: 01/07/14 FILE NO. SUSU14-00009  
 SUBDIVISION NAME: COUNTRY CLUB PLACE SOUTHSIDE REPLAT "A"

1. Legal description for the area included on this plat (Tract, Block, Grant, etc.)  
WEST 125 FEET OF NORTH 200 FEET OF THE TACT C, COUNTRY CLUB PLACE SOUTHSIDE  
CITY OF EL PASO, EL PASO COUNTY

2. Property Land Uses:

	ACRES	SITES		ACRES	SITES
Single-family	1.17	2	Office	_____	_____
Duplex	_____	_____	Street & Alley	_____	_____
Apartment	_____	_____	Ponding & Drainage	_____	_____
Mobile Home	_____	_____	Institutional	_____	_____
P.U.D.	_____	_____	Other (specify below)	_____	_____
Park	_____	_____		_____	_____
School	_____	_____		_____	_____
Commercial	_____	_____	Total No. Sites	_____	2
Industrial	_____	_____	Total (Gross) Acreage	1.17	_____

3. What is existing zoning of the above described property? R-1 Proposed zoning? N/A

4. Will the residential sites, as proposed, permit development in full compliance with all zoning requirements of the existing residential zone(s)? Yes x No \_\_\_\_\_

5. What type of utility easements are proposed: Underground \_\_\_\_\_ Overhead \_\_\_\_\_ Combination of Both x

6. What type of drainage is proposed? (If applicable, list more than one)  
ON-SITE PONDING

7. Are special public improvements proposed in connection with development? Yes \_\_\_\_\_ No x

8. Is a modification or exception of any portion of the Subdivision Ordinance proposed? Yes x No \_\_\_\_\_  
 If answer is "Yes", please explain the nature of the modification or exception  
WAIVER FOR ALL IMPROVEMENTS ON SUNSET ROAD

9. Remarks and/or explanation of special circumstances: SPECIAL PERMIT APPROVED ON OCTOBER 15, 2013 PZST13-00017- CITY COUNCIL ITEM 10Q (SEE ATTACHED) - 2 LOT SUBDIVISION ON-SITE PONDING

10. Improvement Plans submitted? Yes \_\_\_\_\_ No x

11. Will the proposed subdivision require the city to review and decide whether this application is subject to the standards in effect prior to the effective date of the current applicable standards? Yes \_\_\_\_\_ No x

If yes, please submit a vested rights petition in accordance with Title I (General Provisions) Chapter I.04 - Vested Rights

City Development Department  
 811 Texas | P.O. Box 1890 | El Paso, Texas 79950-1890 | (915) 541-4024

DR. LYLE WEEKS - MANAGING MEMBER

12. Owner of record L W SUNSET PROPERTIES, LLC 775 VIA MIRADA LN. EL PASO, TEXAS 79922 915-526-2733  
(Name & Address) (Zip) (Phone)
13. Developer L W SUNSET PROPERTIES, LLC 775 VIA MIRADA LN. EL PASO, TEXAS 79922 915-526-2733  
(Name & Address) (Zip) (Phone)
14. Engineer BRADLEY ROE ROE ENGINEERING, L.C. 601 N. COTTON STREET, STE 6 EL PASO, TEXAS 79902 915-533-1418  
(Name & Address) (Zip) (Phone)

Refer to Schedule C for  
current fee.

OWNER SIGNATURE: Lyle Weeks

REPRESENTATIVE: Bradley Roe

NOTE: SUBMITTAL OF AN APPLICATION DOES NOT CONSTITUTE ACCEPTANCE FOR PROCESSING UNTIL THE PLANNING DEPARTMENT REVIEWS THE APPLICATION FOR ACCURACY AND COMPLETENESS.

City Development Department  
811 Texas | P.O. Box 1890 | El Paso, Texas 79950-1890 | (915) 541-4024