



Mayor
Oscar Leeser

City Council

District 1
Ann Morgan Lilly

District 2
Larry Romero

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Claudia Ordaz

District 7
Lily Limón

District 8
Cortney C. Niland

City Manager
Tommy Gonzalez

DRAFT

TO: City Plan Commission

FROM: Carlos Gallinar, Executive Secretary, City Plan Commission

DATE: December 4, 2014

RE: Section 2.08 of City of El Paso Municipal Code

This memo serves as a formal response to your request that Planning provide you with a clear indication on how we would implement section 2.08 of the city's municipal code. **Section 2.08 City Plan Commission** outlines the roles and responsibilities of the City Plan Commission (CPC). As mentioned earlier, the initial ordinance was drafted in 1923 with one amendment in 1940. While it is important to view the ordinance in this context, it nevertheless provides some clear guidance to follow currently.

There are two very specific areas that need attention. These include the following:

2.08.070: Submission of plans for advice and consultation—Public building erection, location, and construction plans.

The city will not locate, erect, or construct any building, memorial, viaduct, park, or work of art of any character, until the plan or proposal therefor shall have been submitted by the city council to the city plan commission for its advice and consultation.

2.08.80: Submission of plans for advice and consultation—Street or sewer system, park or parking strip alteration plans.

Whenever it is proposed to make any general alteration in the street system of the city or any portion thereof, or to open, close, widen or extend any street in the city, or in the territory adjacent thereto, or to permit the construction of any streetcar tracks thereon, or to remove any streetcar tracks therefrom, such proposal, before it is acted upon, shall be referred to the city plan commission for advice and consultation. In like manner, any plan for any general change or alteration relating to public parks or parking strips, and to lighting, beautification or ornamentation of any of the streets of the city, or any general plan affecting the drainage or sewer systems of the city, or general change in the grades of public streets, shall be referred to the city plan commission for advice and consultation.



City Development Department
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In an effort to address the concern raised by the City Plan Commission, Planning recommends the following:

- During the annual meeting held in January, a representative from Engineering will provide the CPC with an update/list of all capital improvement projects currently being implemented by the city. If necessary, in July, the CPC will get an additional presentation with updated information on the various projects.
- During the annual meeting a representative from Museums and Cultural Affairs will provide the CPC with an update/list of all public art projects currently being implemented by the city. If necessary, in July, the CPC will get an additional presentation with updated information on the various projects.
- Once the streetcar project commences a representative from Engineering and/or the Camino Real Regional Mobility Authority will provide the CPC quarterly updates on the project; or on an as needed basis.
- Please keep in mind that the code calls for “advice and consultation.” It does not grant the CPC final or definitive authority on any of the projects. To that end, after each presentation, planning staff will draft a report with the CPC’s comments and “advice” which will be presented to the Mayor and Council for their consideration.

I look forward to working with you in the coming years to ensure proper implementation of Section 2.08.

Thanks. CG.

