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**S E R V I C E   S O L U T I O N S   S U C C E S S**



CITY DEVELOPMENT DEPARTMENT  
Building Permits & Inspections Division

MEMORANDUM

TO:           Zoning Board of Adjustment Staff

FROM:       Juan Estala, Chief Plans Examiner, Building Permits and  
              Inspections Division

SUBJECT:    CARPORT CASE FOR January 14, 2013 ZBA MEETING

DATE:        January 9, 2013

I have reviewed the plans for ZBA case PZBA12-00046 located at 8825 Cosmos drive. The applicant is requesting a Special J Exception under Title 2.16.050 for a carport over the driveway.

The carport's structural design has been reviewed and has been found acceptable.

This letter is written pursuant to Title 2.16.050 J. 2., "...zoning board of adjustment has received the written approval of the structural design from the building official."

**Mayor**  
John F. Cook

**City Council**

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Ann Morgan Lilly

*District 2*  
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