

CITY DEVELOPMENT DEPARTMENT-PLANNING
ZONING BOARD OF ADJUSTMENT MEETING MINUTES
COUNCIL CHAMBERS, CITY HALL BUILDING

MAY 12, 2014

1:30 P.M.



Mayor

Oscar Leeser

City Council

District 1

Ann Morgan Lilly

District 2

Larry Romero

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Eddie Holguin Jr.

District 7

Lily Limón

District 8

Cortney C. Niland

City Manager

Joyce A. Wilson

Chairman Concha called the meeting to order at 1:30 p.m.

The following Board Members answered roll call:

Mr. Robert Concha, Jr., Chairman
Mr. Robert Garland, Vice-Chairman
Ms. Margaret Livingston
Mr. Roy Gilyard
Mr. Luis De La Cruz
Mr. Rick Cordova
Mr. Jeff Gonzalez
Mr. Othon Medina
Mr. James Graham

The following City Staff were present:

Ms. Linda Castle, City Development Department, Senior Planner
Mr. Alex Hoffman, City Development Department, Lead Planner
Mr. Tony De La Cruz, Building & Development Permitting, Senior Plans Examiner
Ms. Kristen Hamilton, Assistant City Attorney, Legal

CHANGES TO THE AGENDA

Item 1: PZBA14-00012 should read **PZBA14-00013**, all other information is correct.

MOTION:

Motion made by Mr. Cordova, seconded by Vice-Chairman Robert Garland AND UNANIMOUSLY CARRIED TO APPROVE THE CHANGE.



MOTION:

Motion made by Ms. Livingston, seconded by Mr. De La Cruz **AND UNANIMOUSLY CARRIED TO APPROVE.**

Other Business – Discussion and Action:

Agenda items 2. and 3. were discussed and voted on concurrently.

2. Review of proposed changes to Bylaws of the Zoning Board of Adjustment.



Figure 2. Proposed Changes to By-Laws of the ZBA

The following City staff commented:

1. Ms. Castle
2. Ms. Hamilton stated, for those Board Members who missed the March 31, 2014 ZBA Special Meeting Training for Board Members, she would email the PowerPoint presentation to them if they so desired.

Chairman Concha, Vice-Chairman Garland and Board Members Mr. Medina, Mr. De La Cruz, Mr. Gilyard, and Mr. Graham commented.

FOR THE RECORD – MR. GRAHAM

For the record, Mr. Graham read the following into the record:

By-Laws of the Zoning Board of Adjustment, Article 5. Ethics

“Any member of the Board who has a personal or a financial interest in any specific matter presented before the Board shall excuse themselves ...”

MOTION:

Motion made by Mr. Gonzalez, seconded by Ms. Livingston **AND CARRIED TO ADOPT THE NEW RULES, BY-LAWS, AND ZBA ORDINANCE AMENDMENTS AS WRITTEN.**

NAY: Mr. Medina

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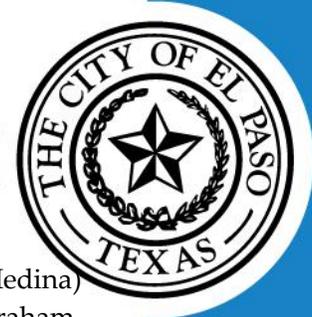
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FOR THE RECORD – MR. MEDINA (1)

For the record, Mr. Medina requested the minutes reflect that he (Mr. Medina) spoke against the passage of agenda Items 2. and 3. while Mr. James Graham, Alternate ZBA Board Member for District 7, voted in favor of agenda Items 2. and 3.



for the record - Mr. Medina.msg

Following the vote:

- 1. Mr. Cordova pointed out the new location for ZBA meetings at **City 3 Building, 801 Texas Avenue.**

Article 3. Meetings

Regular meetings of the Board shall be ~~held~~**scheduled** on the second and fourth Monday of each month, beginning at 1:30 p.m., in the ~~City Hall Building~~**City 3 Building, 801 Texas Avenue,** unless otherwise determined by the Board.

- 2. For clarification, Chairman Concha stated noted Agenda Items 2. and 3. were discussed and voted on concurrently.

Agenda items 2. and 3. were discussed and voted on concurrently.

- 3. Proposed change to ZBA Ordinance, Section 2.16.060 E, Administration, regarding postponements of cases.



Adobe Acrobat Document

Figure 3. Proposed Change to ZBA Ordinance

MOTION:

Motion made by Mr. Gonzalez, seconded by Ms. Livingston **AND CARRIED TO ADOPT THE NEW RULES, BY-LAWS, AND ZBA ORDINANCE AMENDMENTS AS WRITTEN.**

NAY: Mr. Medina

FOR THE RECORD – MR. MEDINA (2)

For the record, Mr. Medina requested the minutes reflect that he (Mr. Medina) spoke against the passage of Agenda Items 2. and 3. while Mr. James Graham,

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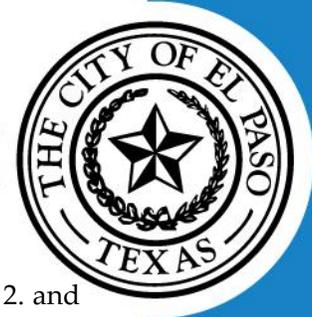
Lily Limón

District 8

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City Manager

Joyce A. Wilson



Alternate ZBA Board Member for District 7, voted in favor of agenda Items 2. and 3.



for the record - Mr. Medina.msg

4. Approval of Minutes: April 14, 2014

Chairman Concha asked Board Members if they had any additions, corrections and/or revisions. *There were none.*

MOTION:

Motion made by Mr. De La Cruz, seconded by Vice-Chairman Garland AND UNANIMOUSLY CARRIED TO APPROVE THE APRIL 14, 2014 MINUTES.

ABSTAIN: Mr. Medina

FOR THE RECORD – MR. MEDINA (3)

For the record, Mr. Medina requested the minutes reflect he abstained from voting on the approval of the April 14 meeting minutes.



for the record - Mr. Medina.msg

MOTION:

Motion made by Vice-Chairman Garland, seconded by Ms. Livingston AND UNANIMOUSLY CARRIED TO ADJOURN.

Linda Castle, Senior Planner

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