

EXHIBIT 1

From: [Gonzalez, Tommy](#)
To: [Sutter, Mark](#)
Subject: Re: Efforts from meeting last week
Date: Wednesday, August 27, 2014 6:51:56 PM

got it - we can visit next week. thx

Sent from my iPad

On Aug 27, 2014, at 8:39 PM, "Sutter, Mark" <SutterM@elpasotexas.gov> wrote:

Hi Tommy,

Yes....that is why I asked you about the lunch meeting last week with George. There are several facets that we need to talk about when you have a few minutes.

Thank you.

Mark

Mark Sutter, Ph.D.
CFO (Interim), City of El Paso
300 N. Campbell
El Paso, Texas 79901
sutterm@elpasotexas.gov
915-212-1145

From: Gonzalez, Tommy
Sent: Wednesday, August 27, 2014 6:26 PM
To: Sutter, Mark
Subject: Fwd: Efforts from meeting last week

during the budget process--the council asked that we look at taking this out to rfq??? do you remember?

Sent from my iPad

Begin forwarded message:

From: George Williford <George.Williford@firstsw.com>
Date: August 27, 2014 at 6:53:45 PM AST
To: "Gonzalez, Tommy" <TGonzalez@elpasotexas.gov>, 'Tommy Gonzalez' [REDACTED]
Subject: Efforts from meeting last week

Tommy:

I wanted to let you know that Maria and I met regarding your

meeting with Chris and me last week.

We had already initiated updating of a thorough rating evaluation and comparison to address the possibility and means of the City achieving ratings upgrades. This type of evaluation had last been done in 2012.

Maria is preparing revisions and supplemental information regarding the existing planning model for tax supported debt: GO quality of life authorization and Certificates of Obligation. Currently, the model reflects prospective individual issues through 2021, and contains aggregated issuances for the period 2022-2028. Once complete, I told her that you would like to review. I also told her that you may likely want to alter assumed issuance amounts and timing, and look at alternate scenarios.

We are also preparing a high level presentation for Maria to use in one-on-one meetings or briefing sessions with individual Council members.

Maria is interacting with Mark regarding debt planning and other matters, and he also inquired about the status of a rating evaluation. In the meantime, please call on us as you need anything whatsoever.

Thanks,

George

Sent with Good (www.good.com)

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From: [Gonzalez, Tommy](#)
To: [Romero, Larry E.](#)
Cc: [Sutter, Mark](#)
Subject: Fwd: Regular Agenda - City Council Meeting of September 16, 2014
Date: Thursday, September 11, 2014 12:18:30 AM
Attachments: [09-03-2014 FAOC Agena Item 1.pdf](#)
[ATT00001.htm](#)
[09-03-2014 FAOC Agena Item 2a.pdf](#)
[ATT00002.htm](#)
[09-03-2014 FAOC Agena Item 2b.pdf](#)
[ATT00003.htm](#)
[09-03-2014 FAOC Agena Item 2d.pdf](#)
[ATT00004.htm](#)

Fyi

During budget process u also asked us to look at rfp for financial advisors. U had concurrence by majority of council I recall. Therefore, I assigned to dr. Sutter.

Tommy Gonzalez

Sent from my iPhone

Begin forwarded message:

From: "Gutierrez, Miriam J." <GutierrezMJ@elpasotexas.gov>
To: "City Clerk" <CClerk-1@elpasotexas.gov>
Cc: "Mayor and Council and Staff"
<MayorandCouncilandStaff@elpasotexas.gov>, "Sutter, Mark"
<SutterM@elpasotexas.gov>, "Calderon, Edmundo S"
<CalderonES@elpasotexas.gov>, "Roa, Linda V."
<RoaLV@elpasotexas.gov>, "Delao, Elizabeth"
<DelaoEX@elpasotexas.gov>, "Montiel, Miguel A"
<MontielMA@elpasotexas.gov>, "Ontiveros, Bertha A."
<OntiverosBA@elpasotexas.gov>
Subject: Regular Agenda - City Council Meeting of September 16, 2014

Representative Larry Romero authorizes the placement of the following item on the Regular Agenda for the September 16, 2014 City Council meeting:

Financial Audit and Oversight Committee Report:

1. For Notation Only: Formal Report of the Financial Audit and Oversight Committee meeting held on September 03, 2014.
2. Discussion and action pertaining specifically to any of the Agenda Items on the September 03, 2014 Agenda of such Financial Audit and Oversight Committee, as follows:
 - a. Discussion on Audit Plan Updates.
 - b. Discussion and action on Client Surveys.

c. Discussion on the impact of the 2014-2015 Budget on the Internal Audit Office.

d. Discussion on Impact of GASB Statements 67 and 68 on Financial Reporting for the City of El Paso.

ALL DISTRICTS

{Contact: Larry Romero, 212-1002}

Judy Gutierrez
Administrative Assistant
District 2
915-212-1006
FAX: 915-212-0012

From: [Gonzalez, Tommy](#)
To: [Sutter, Mark](#)
Subject: Status of financial advisors-rfp?
Date: Thursday, October 16, 2014 5:04:35 PM

Sent from my iPhone

From: [Gonzalez, Tommy](#)
To: [Sutter, Mark](#)
Subject: FW: Status of financial advisors-rfp?
Date: Thursday, October 16, 2014 8:25:00 PM

You are responding accordingly.

So it appears the RFP will be out at the of October or early November. More likely early November?

I don't know that we need to give people a great deal of time to respond. I would think 3/4 weeks should be plenty of time. More like 3 weeks. I think those that are interested would respond. I want someone who is interested in helping us with creative solutions to financial challenges.

Thanks!

-----Original Message-----

From: Sutter, Mark
Sent: Thursday, October 16, 2014 5:46 PM
To: Gonzalez, Tommy
Subject: RE: Status of financial advisors-rfp?

Hi Tommy,

I have an appointment next Wednesday afternoon to go over recommended changes to the RFQ with Purchasing and other staff....should be able to publish pretty quickly after that.

I should probably have double checked with you first, but I assumed that with public statement from Rep Romero and no opposition voiced by Mayor or other Council members (that I recall), the indication to pursue the RFQ prior to expiration of the existing contract was a staff directive. If you think I am mistaken regarding my assumption about the collective will of the Mayor/Council, would you please let me know since I don't want this to be one of those examples where a staff person (me) responds to one of the elected officials without a consideration to the consensus and direction of the majority.

Thank you.

Mark

Mark Sutter, Ph.D.
CFO (Interim), City of El Paso
300 N. Campbell
El Paso, Texas 79901
sutterm@elpasotexas.gov
915-212-1145

-----Original Message-----

From: Gonzalez, Tommy
Sent: Thursday, October 16, 2014 5:05 PM
To: Sutter, Mark
Subject: Status of financial advisors-rfp?

Sent from my iPhone

EXHIBIT 2

From: [Leeper, Lynly G.](#)
To: [Mayor and Council and Staff; Dept Heads](#)
Cc: [OMB Analysts; Business Managers](#)
Subject: Council Budget Requests
Date: Monday, August 04, 2014 12:17:20 PM
Attachments: [Council Requests Budget Process FY 2015.xlsx](#)

Good afternoon,

Attached is the most current version of the Council Budget request report. As you can see it contains over 192 requests for information and we are still receiving requests and updates. In the far right column of the report is a column titled "Status." The current status may show one of the following responses:

- Complete - the response has been uploaded. Because of mapping differences from computer to computer, please use this hyperlink [S:\FY2015 Budget Responses](#) and refer to the transaction ID to obtain the appropriate response.
- Follow Up in 2015 - the request needs to be analyzed and addressed in the coming fiscal year.
- Pending - a response should be available shortly and will be provided as soon as it is available.

Other requests were acted upon during budget wrap up and include a comment indicating that the request was not approved by the Council and either an alternate recommendation was offered or the request was simply tabled.

Rather than inundate you with an individual email response for each request, we have created a shared drive and provided the hyperlink above. Not every item has a hyperlinked response, but the items that are hyperlinked are only available from the City's network.

While we've made every effort to document who requested an item, sometimes one or more Reps./Staff raised an issue. Therefore, the report is searchable allowing you to look up key words if you are unable to locate a question under your name or by department.

Please don't hesitate to let us know if you have any trouble with the report, accessing the responses, or if we've inadvertently left an item out of the report.

Thank you,

Lynly G. Leeper, CPA
Chief Budget Officer
City of El Paso
Phone: (915) 212-1085

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legally privileged and confidential information intended solely for the use of the addressees. If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, or other use of this message and its attachments is strictly prohibited. If you have received this message in error, please notify me immediately by telephone or by electronic means and delete this message and all copies and backups thereof.

TrnID	Trans_Date	Representative	Department	Just_Memo	Status
1	7/21/2014	OMB for Niland, Cortney	Destination El Paso	Provide a long term maintenance plan to address issues at the Abraham Chavez Theater before they become dire.	#1 Abraham Chavez Theater.pdf
2	7/24/2014	OMB for Gonzalez, Tommy	Information Technology	Analyze market rate wages for recruitment of talented IT staff. Include the ability to add additional responsibilities to staff while increasing their wages and combining existing positions.	Follow up in 2015
3	7/24/2014	OMB for Gonzalez, Tommy	Information Technology	Align IT technology projects with Council's plan. Focus on revenue generators for the City such as Muni-Clerk and Bridges.	Follow up in 2015
4	7/21/2014	OMB for Acosta, Emma	Destination El Paso	Referred to Internal Audit - How do we verify we are receiving our fair share of HOT tax money?	#4 Response HOT and Sales Tax Receipts.pdf
5	7/21/2014	OMB for Robinson, Carl L.	Destination El Paso	Ensure that Cohen Stadium is part of the Strategic Plan.	Follow up in 2015
7	7/24/2014	OMB for Acosta, Emma	Information Technology	Provide a timeline of when PeopleSoft will be fully implemented.	Follow up in 2015
8	7/24/2014	OMB for Acosta, Emma	Information Technology	Develop a site/forum where constituents can post complaints. Provide scoping details.	Follow up in 2015
9	7/24/2014	OMB for Acosta, Emma	Information Technology	Provide a timeline for the completion of the VoIP project, including current status.	Follow up in 2015
10	7/24/2014	OMB for Acosta, Emma	Information Technology	Provide replacement numbers for FY14 PC Refresh and a forecast for FY15 of the departments that will be affected by the reduction of the budget in FY15. How many PCs will not be deployed in FY15.	Follow up in 2015
12	7/24/2014	OMB for Niland, Cortney	Information Technology	Develop scope for video conferencing (Skype) for members of council in executive sessions and council meetings.	Follow up in 2015
13	7/24/2014	OMB for Niland, Cortney	Information Technology	Provide a review of Accela and other existing constituent communication application software to include what other municipalities are utilizing?	Follow up in 2015
14	7/24/2014	OMB for Acosta, Emma	Information Technology	Implement Wi-Fi connectivity Rec Centers and Libraries. How many of them were covered by the BTOP grant?	Follow up in 2015
15	7/22/2014	OMB for Holguin, Eddie	MCAD	Provide location of Art Museum's Retablo Collection?	#15 Retablo Collection.pdf
17	7/22/2014	OMB for Limon, Lily	MCAD	Provide location of Mission doors and plan for exhibition in the Lower Valley?	Pending
18	7/24/2014	OMB for Leeser, Oscar	Information Technology	Provide an analysis of which vacant positions from FY13 were carried into FY14. Will any of these positions carry into FY15?	See 125 for Vacancy Analysis and #21 for IT plan.
19	7/22/2014	OMB for Niland, Cortney	MCAD	Display the Mandy the Mule cart near one of the new trolley stops to show the evolution of transit.	Follow up in 2015
21	7/24/2014	OMB for Gonzalez, Tommy	Information Technology	Provide updated information on how many of the vacant positions in IT will need to be filled.	Department will eliminate funding for 50% of funded vacant positions in FY2015. Will stabilize systems and realign organization with City Council's Strategic Plan.
22	7/24/2014	OMB for Limon, Lily	Information Technology	Include extended Wi-Fi connectivity area in scope of work for new Rec Centers beyond the walls of the building. Extend connectivity into the parks.	Follow up in 2015
23	7/24/2014	OMB for Niland, Cortney	Information Technology	Provide status for expanding Digital El Paso through shared services with EPISD, TXDOT, etc.	Pending

24	7/21/2014	OMB for Gonzalez, Tommy	Mayor and Council	Should Clerical Assistant position at front desk be eliminated?	#24 M&C - Front desk Clerical Assistant position.pdf
25	7/21/2014	OMB for Robinson, Carl L.	OMB	Utilize the dollar bill visual aid that shows how much of a citizen's tax bill goes to the City.	#25 Dollar Bill Visual Aid.pdf
26	7/21/2014	OMB for Niland, Cortney	Mayor and Council	Provide private access into the building for Council members.	Follow up in 2015
27	7/21/2014	OMB for Niland, Cortney	OMB	Utilize a pie chart that shows how much of each tax dollar goes to the City.	Pending
29	7/22/2014	OMB for Leeser, Oscar	Zoo	Remove beer sales initiative at Zoo.	Completed on 7/28/14. Beer sales were removed from Proposed Budget.
31	7/22/2014	OMB for Acosta, Emma	Zoo	Provide opinion on whether Zoo activities qualify for Hotel/Motel Occupancy Tax funding.	Pending
32	7/22/2014	OMB for Acosta, Emma	Purchasing	Determine if a city facility is large enough to conduct Purchasing summits to avoid cost of renting the Camino Real.	Follow up in 2015
33	7/22/2014	OMB for Gonzalez, Tommy	Zoo	Determine if County can be required to assist with funding for the Zoo.	Follow up in 2015
34	7/21/2014	OMB for Gonzalez, Tommy	Destination El Paso	Look at why we are sharing the hotel/motel tax money with the county. Get hotel/motel money back and bring hockey to new arena/bring D league basketball. Concerts?	Follow up in 2015
35	7/22/2014	OMB for Romero, Larry	Purchasing	Provide cost to conduct second summit to be held during the first week of May aligning with Small Business Development week.	Estimated at \$4,500. Amount included on 7/28/14.
37	7/21/2014	OMB for Robinson, Carl L.	Destination El Paso	Provide the number of attendees for events at McKelligon Canyon.	#37 McKelligon Canyon Attendance.pdf
38	7/22/2014	OMB for Gonzalez, Tommy	Zoo	Revise Zoo's Admission increases	#38 Zoo Admission Increases.pdf
39	7/21/2014	OMB for Robinson, Carl L.	OMB	Revise Budget Resolution Item #27 to include the word "contractual" obligations related to the ballpark.	Pending
42	7/21/2014	OMB for Acosta, Emma	City Development	Regarding Budget Resolution #27, what is the balance of the additional 2%, is HOT performing as forecasted? Are we collecting as projected?	Is this a destination El Paso Question?
43	7/21/2014	OMB for Robinson, Carl L.	OMB	Provide the analysis of revenues lost with free parking Saturdays and to what degree the loss of revenue is offset by an increase in sales tax revenues.	Pending
44	7/21/2014	OMB for Leeser, Oscar	OMB	Determine if State Comptroller or other source can provide sales tax revenue figures on a daily basis including Saturdays rather than monthly or annual amounts.	Pending
45	7/22/2014	OMB for Romero, Larry	Office of the Comptroller	Review agreements with the City's financial advisor and bond underwriters. Dr. Sutter said that he will review the contracts and provide feedback regarding timing/options for doing RFO, etc.	#45 Comptroller - Review bond underwriters agreements.pdf
46	7/22/2014	OMB for Acosta, Emma	Office of the Comptroller	Provide staff training to speed up receipt and reporting for payments and donations.	Follow up in 2015
47	7/23/2014	OMB for Limon, Lily	Department of Transportation	Can the cost for painting school crosswalks be borne by the schools? How much do they cost and what would the savings be to the City?	Follow up in 2015
48	7/23/2014	OMB for Limon, Lily	Department of Transportation	Why were the bike lanes on Yarborough striped narrower after the resurfacing?	#48 Yarborough bike lanes.pdf
49	7/23/2014	OMB for Limon, Lily	Department of Transportation	Please remove graffiti on the barricade at Buckwood/Windrock.	#49 Graffiti on barricade.pdf
50	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Would it be possible to stripe bike lines on Resler Rd?	Pending

51	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	When a sidewalk is redone in an older neighborhood, is it required to be 5 feet wide? Is it possible to exempt older neighborhoods as there is often not enough space?	Pending
52	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Is it possible to use crumbing (crumb rubber) on our streets? Can it also be used in park construction.	#52 Use of crumb rubber.pdf
53	7/21/2014	OMB for Acosta, Emma	International Bridges	Provide bridge revenue analysis including amount dedicated to support bridge maintenance fund? (Res item #36)	Status: FC Ready for Review
54	7/21/2014	OMB for Acosta, Emma	Airport	Why is there a loss of revenue for Airport FTZ?	#54 FTZ Revenues and Union Pacific relocation.pdf
55	7/21/2014	OMB for Niland, Cortney	OMB	Provide a summary of the original budget requests, the cuts and the restorations.	#55 Summary of Requested Budgets-Cuts-Restorations.pdf
56	7/21/2014	OMB for Umon, Lily	Office of the Comptroller	Provide a report showing loss in sales tax revenue that is reimbursed through manifesto program.	Pending
57	7/22/2014	OMB for Niland, Cortney	Mayor and Council	Provide update and recommendation on city hall hours of operation including 4x10 work week.	Follow up in 2015
58	7/24/2014	OMB for Gonzalez, Tommy	Department of Transportation	What is needed for bike lanes to make sure that users can travel north/south & east/west throughout the city?	#58 Bike lanes throughout city.pdf
61	7/22/2014	OMB for Acosta, Emma	Purchasing	Implement broadcast system notifying M&C when bids enter cone of silence period.	Status ML (Ready for review)
63	7/24/2014	OMB for Holguin, Eddie	City Manager	Provide analysis and salary savings for vacant DCM, CFO, Interim CFO, and Comptroller positions (Mark vs. Carmen? Jane vs. Carmen?)	Pending
64	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Can CIP funds being used for landscaping instead of paving?	Pending
65	7/24/2014	OMB for Acosta, Emma	Engineering and Construction Management	Provide a list of CIP projects to include when they started and when they are expected to be completed. Provide a quarterly capital project report.	Pending
66	7/24/2014	OMB for Niland, Cortney	Engineering and Construction Management	Recommend that positions not be deleted from ECM Budget.	Completed on 7/28/14. Position funding was restored to ECM's budget.
67	7/23/2014	OMB for Romero, Larry	Department of Transportation	Is it possible to get an exemption for homeowners who paved the ROW and now park there? These ROWs appear in older neighborhoods where houses often have no driveways.	Pending
68	7/21/2014	OMB for Lilly, Ann Morgan	International Bridges	Provide status of parking meter deployment.	Status: FC Ready for Review
69	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Could downtown loading zones being converted into metered parking? Can the loading zone hours be restricted to free up more parking and generate more revenue?	#69 Downtown loading zones.pdf
70	7/23/2014	OMB for Acosta, Emma	Department of Transportation	Would it be possible to outsource neighborhood cleanups? It appears the private sector may be able to perform the same task cheaper.	Follow up in 2015
71	7/21/2014	OMB for Niland, Cortney	OMB	Provide an explanation regarding increase to electric franchise.	Pending
72	7/23/2014	OMB for Noe, Michiel	Department of Transportation	How do we ensure safety improvements or repairs are prioritized over aesthetic improvements. Street lights are more important than median landscaping.	Follow up in 2015
73	7/22/2014	OMB	Purchasing	Provide report on comparable salaries for Purchasing Directors. The City of El Paso appears to be 30% below other comparable cities.	Status ML (Ready for review)
74	7/23/2014	OMB for Noe, Michiel	Department of Transportation	Who is responsible for the banners on street lights downtown? If businesses are allowed to advertise on them, then businesses in all districts should be allowed to advertise on street lights.	Pending

76	7/23/2014	OMB for Robinson, Carl L.	Department of Transportation	How does the City handle donations of labor and materials for landscaping medians?	Pending
79	7/23/2014	OMB for Romero, Larry	Department of Transportation	A project in District 2 was completed for less than budget but the funds were shifted to a project in another district. Can a policy be created so that if a project is completed or reduced, the money stays in the district?	Follow up in 2015
80	7/23/2014	OMB for Limon, Lily	Department of Transportation	How much money is allocated for funding street lights.	Pending
81	7/23/2014	OMB for Romero, Larry	Department of Transportation	Provide a summary of all the sources of funding for EPDOT for streets, sidewalks, and alleys. Provide the procedure for allocating these funds.	Pending
82	7/23/2014	OMB for Romero, Larry	Department of Transportation	Prepare a briefing packet with the procedures and timelines for getting various street related projects completed so that Council can provide the information to constituents.	Pending
83	7/23/2014	OMB for Acosta, Emma	Department of Transportation	Can EPDOT handle the entire Neighborhood Improvement Program?	Follow up in 2015
84	7/23/2014	OMB for Niland, Cortney	Department of Transportation	Provide authorization to extend Street CIP from 7 year to 10 years.	Pending
85	7/23/2014	OMB for Acosta, Emma	Information Technology	Implement broadcast from 311 system to notify Reps. when a problem arises and when it has been addressed.	Pending
87	7/22/2014	OMB for Acosta, Emma	Fire	Is it possible to add a penny to cell phone bills dedicated to support the 911 district. Sylvia said it would require a legislative change, but said she would look into it.	Follow up in 2015
88	7/22/2014	OMB	Office of the Comptroller	Provide a summary of the duties that will be performed and location proposed for clerical assistant who will be transferred to the Office of the Comptroller.	Complete. See item 24.
89	7/23/2014	OMB for Acosta, Emma	Health	Provide plan and options for the health lab. September timeframe to come back with alternatives for health lab.	Follow up in 2015
90	7/22/2014	OMB	Office of the Comptroller	Council asked if an officer on the second floor of City Hall is funded and Dr. Sutter answered no.	Dr. Sutter answered, "No."
91	7/23/2014	OMB for Acosta, Emma	Environmental Services	Provide the justification and analysis supporting the \$1.00 fee increase for Solid Waste collections.	#91 ESD - Justification for Collections fee increase.pdf
92	7/23/2014	OMB for Holguin, Eddie	Health	The Health Department should monitor the quality of water in the Lower Valley. Mr. Resendes said they would do spot checks if requested and get reports back to the council.	Follow up in 2015
96	7/23/2014	OMB for Acosta, Emma	International Bridges	Are parking meter revenues sufficient to cover the debt service for the Plaza Theater? What is the debt balance?	Status: FC Ready for Review
98	7/21/2014	OMB for Acosta, Emma	Police	Provide an analysis by month for G4S services to include the number of bookings they handled and the amount of time the bookings took. Compare the cost of G4S vs. the cost of Police overtime to do the same job.	Pending
99	7/21/2014	OMB for Niland, Cortney	Police	Provide an analysis of the impact on the M&O tax rate to reinstate the entire G4S contract.	Completed on 7/28/14. Full funding for G4S contract in FY2015 was restored.
100	7/23/2014	OMB for Robinson, Carl L.	International Bridges	Is the cost of the free parking on Saturdays(176k) being recouped through increased sales tax revenue on Saturdays downtown?	The State Comptroller's Office does not provide data by day of the week. They provide monthly and quarterly reports.
101	7/23/2014	OMB for Niland, Cortney	International Bridges	Provide an analysis of dynamic pricing for parking meters downtown for multiple event nights.	Follow up in 2015
104	7/21/2014	OMB for Niland, Cortney	Airport	Recommended more aggressive approach to recruiting airlines to add non-stop flights to key destinations by using incentives such as Revenue Sharing or working with private sector to guarantee seats.	Follow up in 2015

105	7/22/2014	OMB	Fire	Identify a long term funding source and plan for all vehicle and equipment replacement.	Follow up in 2015
106	7/23/2014	OMB for Acosta, Emma	City Development	What is the timeline for completing the separation of the City Development and Economic Development websites?	Pending
107	7/23/2014	OMB for Romero, Larry	Parks and Recreation	Determine if Districts can be charged a discounted rate for facility rentals for events like Movies in the Park.	Follow up in 2015
108	7/23/2014	OMB for Noe, Michiel	City Development	Does City Development have enough Inspectors?	#108 Additional Inspectors.pdf
109	7/23/2014	OMB for Holguin, Eddie	Parks and Recreation	Do not increase rental facility and tournament fees.	Pending
110	7/22/2014	OMB	Fire	Review emergency district fee and how more of those funds could be used for the purpose of paying for fire services.	Follow up in 2015
111	7/23/2014	OMB for Acosta, Emma	Parks and Recreation	Review whether maintenance of parks and fields should be moved back to the Parks Department.	Follow up in 2015
112	7/23/2014	OMB for Acosta, Emma	Parks and Recreation	Develop a long term plan for maintenance of the City's aquatics facilities.	Follow up in 2015
113	7/22/2014	OMB	Fire	Has Leadership training for the Fire dept. and medical equipment budget been restored?	Status: EG Ready for review
114	7/22/2014	OMB	Fire	Reinstate fire inspection position.	Status: EG Ready for review
115	7/23/2014	OMB for Noe, Michiel	Sun Metro	Provide options for bus service to the Eastside. Provide educational tools and conduct outreach for the residents regarding existing routes, and discuss the need for additional service.	Follow up in 2015
116	7/23/2014	OMB for Robinson, Carl L.	City Development	(Economic Development) Provide an analysis of jobs created by businesses with Incentive Agreements vs. businesses operating without those agreements?	#116 ED - Job comparison result of a 380s.pdf
117	7/23/2014	OMB for Robinson, Carl L.	Parks and Recreation	Identify efforts to attract more tournaments to El Paso.	Pending
118	7/23/2014	OMB for Gonzalez, Tommy	Health	Track revenues monthly. Dept. Heads should report revenues to me quarterly. Develop precise method to track revenues. For example, Health projects a revenue increase of \$455,987. How realistic is this projection?	Pending
119	7/23/2014	OMB for Noe, Michiel	Parks and Recreation	Identify the funding and plan for Parks and Recreation fields.	Pending
120	7/23/2014	OMB for Acosta, Emma	General Services	Provide updated park acreage figures and cost per acre figures. Page 423 and Page 437 in the Budget Book do not match up. She asked Stuart to provide Council with accurate information prior to the conclusion of the Budget hearings.	#120 - Acreage Response Final.pdf
121	7/24/2014	OMB for Niland, Cortney	Engineering and Construction Management	Recommend the addition of more funding to ECM budget for street lights and more landscaping.	Not approved, alternate recommendation provided.
122	7/24/2014	OMB	Engineering and Construction Management	Provide the distribution of CIP funds for all the districts.	Pending
123	7/24/2014	OMB for Lilly, Ann Morgan	Environmental Services	Provide the statistics from year to year to support the decrease in the euthanasia rate at the shelter. Include the number of animals for intake and adoption.	#123- Statistics for Animal Shelter euthanasia rates.pdf
125	7/24/2014	OMB	OMB	Provide the comprehensive vacancy analysis for positions vacant now and funded in FY 2015.	#125 Vacancy and attrition 7 13 14.pdf
126	7/24/2014	OMB for Acosta, Emma	Human Resources	Provide Sensitivity Training for all service departments. It shouldn't be an option because they deal with customers regularly. HR should provide this training onsite.	Follow up in 2015
127	7/21/2014	OMB for Robinson, Carl L.	City Development	Provide a variance break down of the Economic Development and City Development positions.	#127 CDD - and ED breakdown - FTEs.pdf
128	7/21/2014	OMB for Lilly, Ann Morgan	OMB	Provide a report on Sales Tax generated by the outlet mall.	Pending

129	7/23/2014	OMB for Limon, Lily	Parks and Recreation	Provide the cost of the Christmas lights display in Cleveland Square and report on the cost to implement a like display in Shawver Park.	Pending
130	7/23/2014	OMB for Niland, Cortney	Parks and Recreation	Eliminate payment to EPWU of \$4.3 million for water and reallocate the monies to Parks for sports fields and DOT street maintenance.	Not approved, alternate recommendation provided.
130	7/23/2014	OMB for Niland, Cortney	Parks and Recreation	Evaluate a commercial franchise fee for haulers of 6% and dedicate to Parks and DOT street maintenance.	Not approved, alternate recommendation provided.
130	7/23/2014	OMB for Niland, Cortney	Parks and Recreation	Increase the franchise fee on solid waste by an additional 5% and dedicate to Parks and DOT street maintenance.	Approved.
131	7/23/2014	OMB for Lilly, Ann Morgan	Parks and Recreation	Increase the water rates and give the money from the increase to Parks.	Not approved, alternate recommendation provided.
133	7/22/2014	OMB for Niland, Cortney	Purchasing	Provide cost to hold additional forums focused on How to Do Business with the City, How to Join a Cooperative Purchasing Program and Hire El Paso First-Local Bid Preference Program.	#133 Purchasing.pdf
134	7/22/2014	OMB for Niland, Cortney	Engineering and Construction Management	Provide a schedule for implementation of the second phase of the Hire El Paso First Local Bid Preference ordinance for the CIP projects over \$100,000 dollars, so that projects under the quality of life can be impacted by the ordinance. Asked that Legal, Comptroller, Purchasing, and City Manager to review the alternative procurement process.	Pending
135	7/21/2014	OMB for Limon, Lily	Library	Provide a cost projection to add Library service on Sundays and to extend hours of operation.	#135 Library Service Hours.pdf
136	7/21/2014	OMB for Holguin, Eddie	Mayor and Council	Provide a comparison between the City Manager Office Budget and Mayor and Council Budget regarding insurance and benefits calculation for employees.	#136 Comparison of M&C vs CMO Health Contr.pdf
137	7/24/2014	OMB for Robinson, Carl L.	Municipal Clerk	Ensure operating hours at substations meet needs of citizens attempting to pay their tickets. Richarda agreed to tailor the hours to fit the times of greatest demand.	Follow up in 2015
138	7/24/2014	OMB for Niland, Cortney	Municipal Clerk	Restore funds necessary to publish the lists of people with outstanding warrants in the newspaper.	#138 Warrant List Revenue and Cost for Publication.pdf
139	7/24/2014	OMB	City Attorney	Can older uncollectable parking tickets be written off? Is there any legislation being pursued to allow this write-off. Sylvia said she would look into it. Sylvia also said that we need to remind the new members of our legislative delegation how detrimental adding fines and fees to tickets is to our community. Mr. Gonzalez suggested bracketed legislation, as it might have more success.	Follow up in 2015
140	7/24/2014	OMB for Holguin, Eddie	Information Technology	Provide Kiosks for easier access for constituents to make payments - maybe locate them at every Library	Follow up in 2015
141	7/24/2014	OMB for Holguin, Eddie	Police	Provide a list of inspection stops/road blocks by location throughout the city.	#141 Police List of Inspection Stops & Road Blocks.pdf
142	7/24/2014	Acosta, Emma	Human Resources	The deletion of the training specialist should not impact the continued Ethics Training required by Ordinance # 17579 for city employees. This training is not optional but mandatory. During the HR presentation, the director indicated that the training was optional and that most training would be discontinued as a result of budget cuts.	Follow up in 2015

143	7/24/2014	Acosta, Emma	Municipal Clerk	Initiate the implementation of online payment plans to encourage individuals to pay citations.	Follow up in 2015
145	7/24/2014	Acosta, Emma	-OTHER-	Determine if neighborhood clean ups can be transferred to the Public Service Board for inclusion in their illegal dumping campaign.	Follow up in 2015
146	7/24/2014	Acosta, Emma	-OTHER-	If neighborhood clean ups cannot be absorbed by PSB, use private waste haulers for roll off delivery, placement, disposal, and removal. The average clean up is approximately \$4,500. The private sector charges approximately \$1,700 for the same services.	Follow up in 2015
147	7/24/2014	Acosta, Emma	-OTHER-	Provide a report on the cost of overtime for each department and overall for the general fund and all other funds.	Pending
148	7/23/2014	OMB for Acosta, Emma	OMB	(Mass Transit) Edit MTB Reso #23 to add Thanksgiving Day event	Pending
149	7/25/2014	OMB for Acosta, Emma	City Manager	Would like for Internal Audit to audit hotels and their remittance to HOT tax.	See #4 above.
150	7/25/2014	OMB for Niland, Cortney	OMB	Provide analysis of cost savings for 4/10 work week vs. 5 days per week	Pending
151	7/25/2014	OMB for Niland, Cortney	Police	What would it cost to fully staff the Downtown Regional Command?	Pending
152	7/25/2014	OMB for Niland, Cortney	Police	Reinstate entire G4S contract	Pending
153	7/24/2014	OMB for Niland, Cortney	Police	Please share the MGT Management Study with the rest of Council.	Pending
154	7/24/2014	OMB for Lilly, Ann Morgan	Police	Can we hire private security firms to do the policing at the ball park?	Pending
155	7/24/2014	OMB for Romero, Larry	Police	Include cost of Police and Fire when calculating impacts of new Quality of Life or large projects.	Pending
156	7/24/2014	OMB for Romero, Larry	Police	Would like to see another academy included in budget.	Complete.
157	7/24/2014	OMB for Noe, Michiel	Police	Provide numbers to show how many additional Officers we need and how much it would cost.	Pending
158	7/24/2014	OMB for Leeser, Oscar	Police	Would the \$1.4M G4S costs be better spent on an academy and then use the new Officers to handle G4S duties? We could continue this way with each new class of new recruits.	Pending
159	7/21/2014	OMB	Airport	Monica Lombrana wants to bring their Air Services Consultant to give a council presentation after August 2014.	Pending
160	7/22/2014	OMB for Niland, Cortney	City Attorney	Intergovernmental Affairs Coordinator should be in Mayor's office. Mayor and Sylvia Firth will visit to determine best outcome for Intergovernmental Affairs Coordinator and report back to Council. May need travel money for legislative assistance from Brie.	Pending
161	7/21/2014	OMB for Acosta, Emma	City Development	Provide budget summaries separated between City Development and Economic Development and reconciled with the budget book. Lynly mentioned OMB will have this breakdown by budget wrap-up.	Pending
162	7/23/2014	OMB for Acosta, Emma	City Development	(Economic Development) Provide a timeline for the ACCION Texas Loan. She Wants a Idea of how long it will take.	Pending

163	7/23/2014	OMB for Robinson, Carl L.	City Development	What is the status of the 1-mile economic reinvestment zone on the Dyer corridor around the Northgate Mall. Mathew(CDD Director) says it is already in place. Cary Westin said he would send Rep. Robinson the information on it.	Pending
164	7/23/2014	OMB for Niland, Cortney	Department of Transportation	look at what can be done to mitigate traffic around BOTA.	Pending
165	7/23/2014	OMB for Niland, Cortney	Department of Transportation	Can we implement a fee or set specific loading zone hours around BOTA	Pending
166	7/23/2014	OMB for Acosta, Emma	International Bridges	Can we create a International Liaison position to coordinate with the Mexican Government?	Follow up in 2015
167	7/21/2014	OMB for Leeser, Oscar	MCAD	Would like confirmation that there is a revenue offset for the increase in grant expenditures.	Pending
168	7/22/2014	OMB for Lilly, Ann Morgan	Community Development	Reps. Niland, Noe and Acosta want the Neighborhood services funding restored (approx. 26K) This includes Bilingual Leadership Academy Funding	Completed on 7/28/14. Funding was included at a total cost of \$26K.
169	7/23/2014	OMB for Gonzalez, Tommy	Department of Transportation	Make the bike lanes wider on Alameda and North Loop	Pending
170	7/23/2014	OMB for Niland, Cortney	Engineering and Construction Management	Wants to be assured that all downtown projects (for example: pedestrian walkway and San Jacinto plaza) are completed by the time the bowlers arrive spring of 2015.	Pending
171	7/23/2014	OMB for Robinson, Carl L.	City Development	1) How many Inspectors are needed to improve the turnaround of inspections. We should hire for a weekend inspection position and for another during the week; Plan review examiners are taking 3 to 4 months.	See #108 above
171	7/23/2014	OMB for Robinson, Carl L.	City Development	2) Please provide a comparison of the total inspections the city does including third party inspectors compared to other comparable cities.	Pending
172	7/23/2014	OMB for Acosta, Emma	Engineering and Construction Management	Asked Mr. Gonzalez if he planned to make Irene Ramirez permanent since she has been interim for two years.	Pending
173	7/23/2014	OMB for Acosta, Emma	City Development	Implement a reasonable accommodation for persons with disabilities when it comes to timelines, address permit issues and additional time for compliance. Mathew said he would work with Legal to address the issue and would put it on the Council Agenda in the coming weeks.	Pending
174	7/23/2014	OMB for Romero, Larry	Engineering and Construction Management	Wants to know when Monroe will be started. Irene will check with Ted Marquez and get back to Council with information.	Pending
175	7/23/2014	OMB for Romero, Larry	Engineering and Construction Management	Asked if we can lower the percentage limit for change orders to 10%.	Pending
176	7/23/2014	OMB	City Development	Provide a list of properties on disposition list broken down by district. In addition, provide what percentage, if any of the properties slated for disposition are parks.	Pending
177	7/23/2014	OMB for Robinson, Carl L.	Engineering and Construction Management	Asked about status of Northgate project.	Pending
178	7/23/2014	OMB for Lilly, Ann Morgan	City Development	(Economic Development) How much has sales tax increased at the outlet mall since the expiration of the 380 agreement?	Pending
179	7/24/2014	OMB for Lilly, Ann Morgan	Community Development	Wants a process put in place on how un-programmed CDBG funds are allocated. Rep Robison also asked about this.	Pending
180	7/22/2014	OMB for Niland, Cortney	Community Development	Provide a list of the current registered Civic Associations.	Pending
181	7/23/2014	OMB	Community Development	Provide Council with a "use of Funds" Project list for the past few years in order to give a idea of the types of projects being funded with un-programmed CDBG funds.	Pending
182	7/23/2014	OMB for Gonzalez, Tommy	Community Development	Can council provide guidance on the delineation they want between neighborhood and civic associations.	Pending
183	7/22/2014	OMB for Robinson, Carl L.	Human Resources	Would like information on the requirements and steps taken for promotions, grade changes and direct appointments	Pending

184	7/22/2014	OMB for Niland, Cortney	MCAD	Questioned whether Dionne Mack can handle two department head positions simultaneously.	Pending
185	7/23/2014	OMB for Holguin, Eddie	Municipal Clerk	Wants a cost and timeline to add a kiosk for every library in town for traffic fines to be paid.	Pending
186	7/23/2014	OMB for Holguin, Eddie	Police	Wants a list of road blocks by district.	Pending
187	7/22/2014	OMB for Acosta, Emma	Office of the Comptroller	Wants to know on how many invoice transactions do we capture the discount offer for paying earlier than 30 day payment terms.	Pending
188	7/21/2014	OMB for Lilly, Ann Morgan	Mayor and Council	Reduce the Legislative Aide for all districts from 0.5 to 0.125 by keeping one full time FTE that will provide service to all 8 districts	Pending
189	7/24/2014	OMB	City Development	Can we swap property?	Pending
190	7/24/2014	OMB for Romero, Larry	City Development	1) List that shows how many applications for rezoning and building permit fees have been waived since the beginning of this fiscal year, who waived the fees, how much the fees would have been, who the applicant was, and the reason for waiving the fees. 2) Also list that shows how many applications for rezoning have been changed from a regular rezoning to a G-MU zoning, thereby not having to pay any fees. Again, who, how much, the applicant, and why.	Pending
191	7/24/2014	OMB for Robinson, Carl L.	City Development	With regards to sustainable city centers provide detail concerning "zones" and list of incentives entitled to the applicants	Pending
192	7/20/2014	OMB for Acosta, Emma	Municipal Clerk	Moving violations decrease by \$900K, if the number of cars and population increases why is this so drastically being decreased? Were the forecasts for FY 14 incorrect?	Pending

EXHIBIT 3

From: [Leeper, Lynly G.](#)
To: [Mayor and Council and Staff](#)
Cc: [Dept Heads; Business Managers; OMB Analysts](#)
Subject: Council Budget Requests
Date: Monday, August 11, 2014 8:38:32 PM
Attachments: [FY2015 Budget Responses.xlsx](#)

Good evening,

Attached is the most current version of the Council Budget request report. As you can see it contains 195 requests for information, of which 27 are still pending. In the far right column of the report is a column titled "Status." The current status may show one of the following responses:

- Complete - the response has been uploaded. Because of mapping differences from computer to computer, please use this and refer to the transaction ID to obtain the appropriate response.
- Follow Up in 2015 - the request needs to be analyzed and addressed in the coming fiscal year.
- Pending - a response should be available shortly and will be provided as soon as it is available.

Other requests were acted upon during budget wrap up and include a comment indicating that the request was not approved by the Council and either an alternate recommendation was offered or the request was simply tabled.

While we've made every effort to document who requested an item, sometimes one or more Reps./Staff raised an issue. Therefore, the report is searchable allowing you to look up key words if you are unable to locate a question under your name or by department.

Please don't hesitate to let us know if you have any trouble with the report, accessing the responses, or if we've inadvertently left an item out of the report.

In the morning I will provide the hyperlink to access this report and all the responses on the city's network.

Thank you,

Lynly G. Leeper, CPA
Chief Budget Officer
City of El Paso
Phone: (915) 212-1085

CONFIDENTIALITY NOTICE: The email message and all attachments transmitted with it may contain legally privileged and confidential information intended solely for the use of the addressees. If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, or other use of this message and its attachments is strictly prohibited. If you have received this message in error, please notify me immediately by telephone or by electronic means and delete this message and all copies and backups thereof.

TrnID	Trans_Date	Representative	Department	Just_Memo
1	7/21/2014	OMB for Niland, Cortney	Destination El Paso	Provide a long term maintenance plan to address issues at the Abraham Chavez Theater before they become dire.
2	7/24/2014	OMB for Gonzalez, Tommy	Information Technology	Analyze market rate wages for recruitment of talented IT staff. Include the ability to add additional responsibilities to staff while increasing their wages and combining existing positions.
3	7/24/2014	OMB for Gonzalez, Tommy	Information Technology	Align IT technology projects with Council's plan. Focus on revenue generators for the City such as Muni-Clerk and Bridges.
4	7/21/2014	OMB for Acosta, Emma	Destination El Paso	Referred to Internal Audit - How do we verify we are receiving our fair share of HOT tax money?
5	7/21/2014	OMB for Robinson, Carl L.	Destination El Paso	Ensure that Cohen Stadium is part of the Strategic Plan.
7	7/24/2014	OMB for Acosta, Emma	Information Technology	Provide a timeline of when PeopleSoft will be fully implemented.
8	7/24/2014	OMB for Acosta, Emma	Information Technology	Develop a site/forum where constituents can post complaints. Provide scoping details.
9	7/24/2014	OMB for Acosta, Emma	Information Technology	Provide a timeline for the completion of the VoIP project, including current status.
10	7/24/2014	OMB for Acosta, Emma	Information Technology	Provide replacement numbers for FY14 PC Refresh and a forecast for FY15 of the departments that will be affected by the reduction of the budget in FY15. How many PCs will not be deployed in FY15.
12	7/24/2014	OMB for Niland, Cortney	Information Technology	Develop scope for video conferencing (Skype) for members of council in executive sessions and council meetings.
13	7/24/2014	OMB for Niland, Cortney	Information Technology	Provide a review of Accela and other existing constituent communication application software to include what other municipalities are utilizing?
14	7/24/2014	OMB for Acosta, Emma	Information Technology	Implement Wi-Fi connectivity Rec Centers and Libraries. How many of them were covered by the BTOP grant?
15	7/22/2014	OMB for Holguin, Eddie	MCAD	Provide location of Art Museum's Retablo Collection?
17	7/22/2014	OMB for Limon, Lily	MCAD	Provide location of Mission doors and plan for exhibition in the Lower Valley?
18	7/24/2014	OMB for Leeser, Oscar	Information Technology	Provide an analysis of which vacant positions from FY13 were carried into FY14. Will any of these positions carry into FY15?
19	7/22/2014	OMB for Niland, Cortney	MCAD	Display the Mandy the Mule cart near one of the new trolley stops to show the evolution of transit.
21	7/24/2014	OMB for Gonzalez, Tommy	Information Technology	Provide updated information on how many of the vacant positions in IT will need to be filled.

22	7/24/2014	OMB for Limon, Lily	Information Technology	Include extended Wi-Fi connectivity area in scope of work for new Rec Centers beyond the walls of the building. Extend connectivity into the parks.
23	7/24/2014	OMB for Niland, Cortney	Information Technology	Provide status for expanding Digital El Paso through shared services with EPISD, TXDOT, etc.
24	7/21/2014	OMB for Gonzalez, Tommy	Mayor and Council	Should Clerical Assistant position at front desk be eliminated?
25	7/21/2014	OMB for Robinson, Carl L.	OMB	Utilize the dollar bill visual aid that shows how much of a citizen's tax bill goes to the City.
26	7/21/2014	OMB for Niland, Cortney	Mayor and Council	Provide private access into the building for Council members.
27	7/21/2014	OMB for Niland, Cortney	OMB	Utilize a pie chart that shows how much of each tax dollar goes to the City.
29	7/22/2014	OMB for Leeser, Oscar	Zoo	Remove beer sales initiative at Zoo.
31	7/22/2014	OMB for Acosta, Emma	Zoo	Provide opinion on whether Zoo activities qualify for Hotel/Motel Occupancy Tax funding.
32	7/22/2014	OMB for Acosta, Emma	Purchasing	Determine if a city facility is large enough to conduct Purchasing summits to avoid cost of renting the Camino Real.
33	7/22/2014	OMB for Gonzalez, Tommy	Zoo	Determine if County can be required to assist with funding for the Zoo.
34	7/21/2014	OMB for Gonzalez, Tommy	Destination El Paso	Look at why we are sharing the hotel/motel tax money with the county. Get hotel/motel money back and bring hockey to new arena/bring D league basketball. Concerts?
35	7/22/2014	OMB for Romero, Larry	Purchasing	Provide cost to conduct second summit to be held during the first week of May aligning with Small Business Development week.
37	7/21/2014	OMB for Robinson, Carl L.	Destination El Paso	Provide the number of attendees for events at McKelligon Canyon.
38	7/22/2014	OMB for Gonzalez, Tommy	Zoo	Revise Zoo's Admission increases
39	7/21/2014	OMB for Robinson, Carl L.	OMB	Revise Budget Resolution Item #27 to include the word "contractual" obligations related to the ballpark.
42	7/21/2014	OMB for Acosta, Emma	City Development	Regarding Budget Resolution #27, what is the balance of the additional 2%, is HOT performing as forecasted? Are we collecting as projected?
43	7/21/2014	OMB for Robinson, Carl L.	OMB	Provide the analysis of revenues lost with free parking Saturdays and to what degree the loss of revenue is offset by an increase in sales tax revenues.

44	7/21/2014	OMB for Leaser, Oscar	OMB	Determine if State Comptroller or other source can provide sales tax revenue figures on a daily basis including Saturdays rather than monthly or annual amounts.
45	7/22/2014	OMB for Romero, Larry	Office of the Comptroller	Review agreements with the City's financial advisor and bond underwriters. Dr. Sutter said that he will review the contracts and provide feedback regarding timing/options for doing RFQ, etc.
46	7/22/2014	OMB for Acosta, Emma	Office of the Comptroller	Provide staff training to speed up receipt and reporting for payments and donations.
47	7/23/2014	OMB for Limon, Lily	Department of Transportation	Can the cost for painting school crosswalks be borne by the schools? How much do they cost and what would the savings be to the City?
48	7/23/2014	OMB for Limon, Lily	Department of Transportation	Why were the bike lanes on Yarborough striped narrower after the resurfacing?
49	7/23/2014	OMB for Limon, Lily	Department of Transportation	Please remove graffiti on the barricade at Buckwood/Windrock.
50	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Would it be possible to stripe bike lines on Resler Rd?
51	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	When a sidewalk is redone in an older neighborhood, is it required to be 5 feet wide? Is it possible to exempt older neighborhoods as there is often not enough space?
52	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Is it possible to use crumbing (crumb rubber) on our streets? Can it also be used in park construction.
53	7/21/2014	OMB for Acosta, Emma	International Bridges	Provide bridge revenue analysis including amount dedicated to support bridge maintenance fund? (Res item #36)
54	7/21/2014	OMB for Acosta, Emma	Airport	Why is there a loss of revenue for Airport FTZ?
55	7/21/2014	OMB for Niland, Cortney	OMB	Provide a summary of the original budget requests, the cuts and the restorations.
56	7/21/2014	OMB for Limon, Lily	Office of the Comptroller	Provide a report showing loss in sales tax revenue that is reimbursed through manifesto program.
57	7/22/2014	OMB for Niland, Cortney	Mayor and Council	Provide update and recommendation on city hall hours of operation including 4x10 work week.
58	7/24/2014	OMB for Gonzalez, Tommy	Department of Transportation	What is needed for bike lines to make sure that users can travel north/south & east/west throughout the city?
61	7/22/2014	OMB for Acosta, Emma	Purchasing	Implement broadcast system notifying M&C when bids enter cone of silence period.
63	7/24/2014	OMB for Holguin, Eddie	City Manager	Provide analysis and salary savings for vacant DCM, CFO, Interim CFO, and Comptroller positions (Mark vs. Carmen? Jane vs. Carmen?)

64	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Can CIP funds being used for landscaping instead of paving?
65	7/24/2014	OMB for Acosta, Emma	Engineering and Construction Management	Provide a list of CIP projects to include when they started and when they are expected to be completed. Provide a quarterly capital project report.
66	7/24/2014	OMB for Niland, Cortney	Engineering and Construction Management	Recommend that positions not be deleted from ECM Budget.
67	7/23/2014	OMB for Romero, Larry	Department of Transportation	Is it possible to get an exemption for homeowners who paved the ROW and now park there? These ROWs appear in older neighborhoods where houses often have no driveways.
68	7/21/2014	OMB for Lilly, Ann Morgan	International Bridges	Provide status of parking meter deployment.
69	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Could downtown loading zones being converted into metered parking? Can the loading zone hours be restricted to free up more parking and generate more revenue?
70	7/23/2014	OMB for Acosta, Emma	Department of Transportation	Would it be possible to outsource neighborhood cleanups? It appears the private sector may be able to perform the same task cheaper.
71	7/21/2014	OMB for Niland, Cortney	OMB	Provide an explanation regarding increase to electric franchise.
72	7/23/2014	OMB for Noe, Michiel	Department of Transportation	How do we ensure safety improvements or repairs are prioritized over aesthetic improvements. Street lights are more important than median landscaping.
73	7/22/2014	OMB	Purchasing	Provide report on comparable salaries for Purchasing Directors. The City of El Paso appears to be 30% below other comparable cities.
74	7/23/2014	OMB for Noe, Michiel	Department of Transportation	Who is responsible for the banners on street lights downtown? If businesses are allowed to advertise on them, then businesses in all districts should be allowed to advertise on street lights.
76	7/23/2014	OMB for Robinson, Carl L.	Department of Transportation	How does the City handle donations of labor and materials for landscaping medians?
79	7/23/2014	OMB for Romero, Larry	Department of Transportation	A project in District 2 was completed for less than budget but the funds were shifted to a project in another district. Can a policy be created so that if a project is completed or reduced, the money stays in the district?
80	7/23/2014	OMB for Limon, Lily	Department of Transportation	How much money is allocated for funding street lights.
81	7/23/2014	OMB for Romero, Larry	Department of Transportation	Provide a summary of all the sources of funding for EPDOT for streets, sidewalks, and alleys. Provide the procedure for allocating these funds.
82	7/23/2014	OMB for Romero, Larry	Department of Transportation	Prepare a briefing packet with the procedures and timelines for getting various street related projects completed so that Council can provide the information to constituents.

83	7/23/2014	OMB for Acosta, Emma	Department of Transportation	Can EPDOT handle the entire Neighborhood Improvement Program?
84	7/23/2014	OMB for Niland, Cortney	Department of Transportation	Provide authorization to extend Street CIP from 7 year to 10 years.
85	7/23/2014	OMB for Acosta, Emma	Information Technology	Implement broadcast from 311 system to notify Reps. when a problem arises and when it has been addressed.
87	7/22/2014	OMB for Acosta, Emma	Fire	Is it possible to add a penny to cell phone bills dedicated to support the 911 district. Sylvia said it would require a legislative change, but said she would look into it.
88	7/22/2014	OMB	Office of the Comptroller	Provide a summary of the duties that will be performed and location proposed for clerical assistant who will be transferred to the Office of the Comptroller.
89	7/23/2014	OMB for Acosta, Emma	Health	Provide plan and options for the health lab. September timeframe to come back with alternatives for health lab.
90	7/22/2014	OMB	Office of the Comptroller	Council asked if an officer on the second floor of City Hall is funded and Dr. Sutter answered no.
91	7/23/2014	OMB for Acosta, Emma	Environmental Services	Provide the justification and analysis supporting the \$1.00 fee increase for Solid Waste collections.
92	7/23/2014	OMB for Holguin, Eddie	Health	The Health Department should monitor the quality of water in the Lower Valley. Mr. Resendes said they would do spot checks if requested and get reports back to the council.
96	7/23/2014	OMB for Acosta, Emma	International Bridges	Are parking meter revenues sufficient to cover the debt service for the Plaza Theater? What is the debt balance?
98	7/21/2014	OMB for Acosta, Emma	Police	Provide an analysis by month for G4S services to include the number of bookings they handled and the amount of time the bookings took. Compare the cost of G4S vs. the cost of Police overtime to do the same job.
99	7/21/2014	OMB for Niland, Cortney	Police	Provide an analysis of the impact on the M&O tax rate to reinstate the entire G4S contract.
100	7/23/2014	OMB for Robinson, Carl L.	International Bridges	Is the cost of the free parking on Saturdays(176k) being recouped through increased sales tax revenue on Saturdays downtown?
101	7/23/2014	OMB for Niland, Cortney	International Bridges	Provide an analysis of dynamic pricing for parking meters downtown for multiple event nights.
104	7/21/2014	OMB for Niland, Cortney	Airport	Recommended more aggressive approach to recruiting airlines to add non-stop flights to key destinations by using incentives such as Revenue Sharing or working with private sector to guarantee seats.

105	7/22/2014	OMB	Fire	Identify a long term funding source and plan for all vehicle and equipment replacement.
106	7/23/2014	OMB for Acosta, Emma	City Development	What is the timeline for completing the separation of the City Development and Economic Development websites?
107	7/23/2014	OMB for Romero, Larry	Parks and Recreation	Determine if Districts can be charged a discounted rate for facility rentals for events like Movies in the Park.
108	7/23/2014	OMB for Noe, Michiel	City Development	Does City Development have enough Inspectors?
109	7/23/2014	OMB for Holguin, Eddie	Parks and Recreation	Do not increase rental facility and tournament fees.
110	7/22/2014	OMB	Fire	Review emergency district fee and how more of those funds could be used for the purpose of paying for fire services.
111	7/23/2014	OMB for Acosta, Emma	Parks and Recreation	Review whether maintenance of parks and fields should be moved back to the Parks Department.
112	7/23/2014	OMB for Acosta, Emma	Parks and Recreation	Develop a long term plan for maintenance of the City's aquatics facilities.
113	7/22/2014	OMB	Fire	Has Leadership training for the Fire dept. and medical equipment budget been restored?
114	7/22/2014	OMB	Fire	Reinstate fire inspection position.
115	7/23/2014	OMB for Noe, Michiel	Sun Metro	Provide options for bus service to the Eastside. Provide educational tools and conduct outreach for the residents regarding existing routes. and discuss the need for additional service.
116	7/23/2014	OMB for Robinson, Carl L.	City Development	(Economic Development) Provide an analysis of jobs created by businesses with Incentive Agreements vs. businesses operating without those agreements?
117	7/23/2014	OMB for Robinson, Carl L.	Parks and Recreation	Identify efforts to attract more tournaments to El Paso.
118	7/23/2014	OMB for Gonzalez, Tommy	Health	Track revenues monthly. Dept. Heads should report revenues to me quarterly. Develop precise method to track revenues. For example, Health projects a revenue increase of \$455,987. How realistic is this projection?
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EXHIBIT 4

From: [Leeper, Lynly G.](#)
To: [Mayor and Council and Staff](#)
Cc: [Dept Heads; Business Managers; OMB Analysts](#)
Subject: FY 2015 Budget Requests
Date: Tuesday, August 12, 2014 9:39:42 AM
Attachments: [FY2015 Budget Responses.xlsx](#)

Good morning,

As promised, here is the link and path to the master file with all requests and hyperlinks to the appropriate responses. Please let me know if you need any assistance or have difficulty accessing the documents. We are happy to work with your administrative staff, if it would be helpful.

[V:\FY2015 Budget Responses.xlsx](#)

[\\ad.elpasotexas.gov\dfs\Shares\Departments03\CityPublic\FY2015 Budget Responses](#)

Thank you,

Lynly G. Leeper, CPA
Chief Budget Officer
City of El Paso
300 N. Campbell
El Paso, Texas 79901
Phone: (915) 212-1085
Fax: (915) 212-0037

CONFIDENTIALITY NOTICE: The email message and all attachments transmitted with it may contain legally privileged and confidential information intended solely for the use of the addressees. If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, or other use of this message and its attachments is strictly prohibited. If you have received this message in error, please notify me immediately by telephone or by electronic means and delete this message and all copies and backups thereof.

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18	7/24/2014	OMB for Leeser, Oscar	Information Technology	Provide an analysis of which vacant positions from FY13 were carried into FY14. Will any of these positions carry into FY15?
19	7/22/2014	OMB for Niland, Cortney	MCAD	Display the Mandy the Mule cart near one of the new trolley stops to show the evolution of transit.
21	7/24/2014	OMB for Gonzalez, Tommy	Information Technology	Provide updated information on how many of the vacant positions in IT will need to be filled.

22	7/24/2014	OMB for Limon, Lily	Information Technology	Include extended Wi-Fi connectivity area in scope of work for new Rec Centers beyond the walls of the building. Extend connectivity into the parks.
23	7/24/2014	OMB for Niland, Cortney	Information Technology	Provide status for expanding Digital El Paso through shared services with EPISD, TXDOT, etc.
24	7/21/2014	OMB for Gonzalez, Tommy	Mayor and Council	Should Clerical Assistant position at front desk be eliminated?
25	7/21/2014	OMB for Robinson, Carl L.	OMB	Utilize the dollar bill visual aid that shows how much of a citizen's tax bill goes to the City.
26	7/21/2014	OMB for Niland, Cortney	Mayor and Council	Provide private access into the building for Council members.
27	7/21/2014	OMB for Niland, Cortney	OMB	Utilize a pie chart that shows how much of each tax dollar goes to the City.
29	7/22/2014	OMB for Leeser, Oscar	Zoo	Remove beer sales initiative at Zoo.
31	7/22/2014	OMB for Acosta, Emma	Zoo	Provide opinion on whether Zoo activities qualify for Hotel/Motel Occupancy Tax funding.
32	7/22/2014	OMB for Acosta, Emma	Purchasing	Determine if a city facility is large enough to conduct Purchasing summits to avoid cost of renting the Camino Real.
33	7/22/2014	OMB for Gonzalez, Tommy	Zoo	Determine if County can be required to assist with funding for the Zoo.
34	7/21/2014	OMB for Gonzalez, Tommy	Destination El Paso	Look at why we are sharing the hotel/motel tax money with the county. Get hotel/motel money back and bring hockey to new arena/bring D league basketball. Concerts?
35	7/22/2014	OMB for Romero, Larry	Purchasing	Provide cost to conduct second summit to be held during the first week of May aligning with Small Business Development week.
37	7/21/2014	OMB for Robinson, Carl L.	Destination El Paso	Provide the number of attendees for events at McKelligon Canyon.
38	7/22/2014	OMB for Gonzalez, Tommy	Zoo	Revise Zoo's Admission increases
39	7/21/2014	OMB for Robinson, Carl L.	OMB	Revise Budget Resolution Item #27 to include the word "contractual" obligations related to the ballpark.
42	7/21/2014	OMB for Acosta, Emma	City Development	Regarding Budget Resolution #27, what is the balance of the additional 2%, is HOT performing as forecasted? Are we collecting as projected?
43	7/21/2014	OMB for Robinson, Carl L.	OMB	Provide the analysis of revenues lost with free parking Saturdays and to what degree the loss of revenue is offset by an increase in sales tax revenues.

44	7/21/2014	OMB for Leeser, Oscar	OMB	Determine if State Comptroller or other source can provide sales tax revenue figures on a daily basis including Saturdays rather than monthly or annual amounts.
45	7/22/2014	OMB for Romero, Larry	Office of the Comptroller	Review agreements with the City's financial advisor and bond underwriters. Dr. Sutter said that he will review the contracts and provide feedback regarding timing/options for doing RFQ, etc.
46	7/22/2014	OMB for Acosta, Emma	Office of the Comptroller	Provide staff training to speed up receipt and reporting for payments and donations.
47	7/23/2014	OMB for Limon, Lily	Department of Transportation	Can the cost for painting school crosswalks be borne by the schools? How much do they cost and what would the savings be to the City?
48	7/23/2014	OMB for Limon, Lily	Department of Transportation	Why were the bike lanes on Yarborough striped narrower after the resurfacing?
49	7/23/2014	OMB for Limon, Lily	Department of Transportation	Please remove graffiti on the barricade at Buckwood/Windrock.
50	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Would it be possible to stripe bike lines on Resler Rd?
51	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	When a sidewalk is redone in an older neighborhood, is it required to be 5 feet wide? Is it possible to exempt older neighborhoods as there is often not enough space?
52	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Is it possible to use crumbing (crumb rubber) on our streets? Can it also be used in park construction.
53	7/21/2014	OMB for Acosta, Emma	International Bridges	Provide bridge revenue analysis including amount dedicated to support bridge maintenance fund? (Res item #36)
54	7/21/2014	OMB for Acosta, Emma	Airport	Why is there a loss of revenue for Airport FTZ?
55	7/21/2014	OMB for Niland, Cortney	OMB	Provide a summary of the original budget requests, the cuts and the restorations.
56	7/21/2014	OMB for Limon, Lily	OMB	Provide a report showing loss in sales tax revenue that is reimbursed through manifesto program.
57	7/22/2014	OMB for Niland, Cortney	Mayor and Council	Provide update and recommendation on city hall hours of operation including 4x10 work week.
58	7/24/2014	OMB for Gonzalez, Tommy	Department of Transportation	What is needed for bike lanes to make sure that users can travel north/south & east/west throughout the city?
61	7/22/2014	OMB for Acosta, Emma	Purchasing	Implement broadcast system notifying M&C when bids enter cone of silence period.
63	7/24/2014	OMB for Holguin, Eddie	City Manager	Provide analysis and salary savings for vacant DCM, CFO, Interim CFO, and Comptroller positions (Mark vs. Carmen? Jane vs. Carmen?)

64	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Can CIP funds being used for landscaping instead of paving?
65	7/24/2014	OMB for Acosta, Emma	Engineering and Construction Management	Provide a list of CIP projects to include when they started and when they are expected to be completed. Provide a quarterly capital project report.
66	7/24/2014	OMB for Niland, Cortney	Engineering and Construction Management	Recommend that positions not be deleted from ECM Budget.
67	7/23/2014	OMB for Romero, Larry	Department of Transportation	Is it possible to get an exemption for homeowners who paved the ROW and now park there? These ROWs appear in older neighborhoods where houses often have no driveways.
68	7/21/2014	OMB for Lilly, Ann Morgan	International Bridges	Provide status of parking meter deployment.
69	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Could downtown loading zones being converted into metered parking? Can the loading zone hours be restricted to free up more parking and generate more revenue?
70	7/23/2014	OMB for Acosta, Emma	Department of Transportation	Would it be possible to outsource neighborhood cleanups? It appears the private sector may be able to perform the same task cheaper.
71	7/21/2014	OMB for Niland, Cortney	OMB	Provide an explanation regarding increase to electric franchise.
72	7/23/2014	OMB for Noe, Michiel	Department of Transportation	How do we ensure safety improvements or repairs are prioritized over aesthetic improvements. Street lights are more important than median landscaping.
73	7/22/2014	OMB	Purchasing	Provide report on comparable salaries for Purchasing Directors. The City of El Paso appears to be 30% below other comparable cities.
74	7/23/2014	OMB for Noe, Michiel	Department of Transportation	Who is responsible for the banners on street lights downtown? If businesses are allowed to advertise on them, then businesses in all districts should be allowed to advertise on street lights.
76	7/23/2014	OMB for Robinson, Carl L.	Department of Transportation	How does the City handle donations of labor and materials for landscaping medians?
79	7/23/2014	OMB for Romero, Larry	Department of Transportation	A project in District 2 was completed for less than budget but the funds were shifted to a project in another district. Can a policy be created so that if a project is completed or reduced, the money stays in the district?
80	7/23/2014	OMB for Limon, Lily	Department of Transportation	How much money is allocated for funding street lights.
81	7/23/2014	OMB for Romero, Larry	Department of Transportation	Provide a summary of all the sources of funding for EPDOT for streets, sidewalks, and alleys. Provide the procedure for allocating these funds.
82	7/23/2014	OMB for Romero, Larry	Department of Transportation	Prepare a briefing packet with the procedures and timelines for getting various street related projects completed so that Council can provide the information to constituents.

83	7/23/2014	OMB for Acosta, Emma	Department of Transportation	Can EPDOT handle the entire Neighborhood Improvement Program?
84	7/23/2014	OMB for Niland, Cortney	Department of Transportation	Provide authorization to extend Street CIP from 7 year to 10 years.
85	7/23/2014	OMB for Acosta, Emma	Information Technology	Implement broadcast from 311 system to notify Reps. when a problem arises and when it has been addressed.
87	7/22/2014	OMB for Acosta, Emma	Fire	Is it possible to add a penny to cell phone bills dedicated to support the 911 district. Sylvia said it would require a legislative change, but said she would look into it.
88	7/22/2014	OMB	Office of the Comptroller	Provide a summary of the duties that will be performed and location proposed for clerical assistant who will be transferred to the Office of the Comptroller.
89	7/23/2014	OMB for Acosta, Emma	Health	Provide plan and options for the health lab. September timeframe to come back with alternatives for health lab.
90	7/22/2014	OMB	Office of the Comptroller	Council asked if an officer on the second floor of City Hall is funded and Dr. Sutter answered no.
91	7/23/2014	OMB for Acosta, Emma	Environmental Services	Provide the justification and analysis supporting the \$1.00 fee increase for Solid Waste collections.
92	7/23/2014	OMB for Holguin, Eddie	Health	The Health Department should monitor the quality of water in the Lower Valley. Mr. Resendes said they would do spot checks if requested and get reports back to the council.
96	7/23/2014	OMB for Acosta, Emma	International Bridges	Are parking meter revenues sufficient to cover the debt service for the Plaza Theater? What is the debt balance?
98	7/21/2014	OMB for Acosta, Emma	Police	Provide an analysis by month for G45 services to include the number of bookings they handled and the amount of time the bookings took. Compare the cost of G45 vs. the cost of Police overtime to do the same job.
99	7/21/2014	OMB for Niland, Cortney	Police	Provide an analysis of the impact on the M&O tax rate to reinstate the entire G45 contract.
100	7/23/2014	OMB for Robinson, Carl L.	International Bridges	Is the cost of the free parking on Saturdays(176k) being recouped through increased sales tax revenue on Saturdays downtown?
101	7/23/2014	OMB for Niland, Cortney	International Bridges	Provide an analysis of dynamic pricing for parking meters downtown for multiple event nights.
104	7/21/2014	OMB for Niland, Cortney	Airport	Recommended more aggressive approach to recruiting airlines to add non-stop flights to key destinations by using incentives such as Revenue Sharing or working with private sector to guarantee seats.

105	7/22/2014	OMB	Fire	Identify a long term funding source and plan for all vehicle and equipment replacement.
106	7/23/2014	OMB for Acosta, Emma	City Development	What is the timeline for completing the separation of the City Development and Economic Development websites?
107	7/23/2014	OMB for Romero, Larry	Parks and Recreation	Determine if Districts can be charged a discounted rate for facility rentals for events like Movies in the Park.
108	7/23/2014	OMB for Noe, Michiel	City Development	Does City Development have enough Inspectors?
109	7/23/2014	OMB for Holguin, Eddie	Parks and Recreation	Do not increase rental facility and tournament fees.
110	7/22/2014	OMB	Fire	Review emergency district fee and how more of those funds could be used for the purpose of paying for fire services.
111	7/23/2014	OMB for Acosta, Emma	Parks and Recreation	Review whether maintenance of parks and fields should be moved back to the Parks Department.
112	7/23/2014	OMB for Acosta, Emma	Parks and Recreation	Develop a long term plan for maintenance of the City's aquatics facilities.
113	7/22/2014	OMB	Fire	Has Leadership training for the Fire dept. and medical equipment budget been restored?
114	7/22/2014	OMB	Fire	Reinstate fire inspection position.
115	7/23/2014	OMB for Noe, Michiel	Sun Metro	Provide options for bus service to the Eastside. Provide educational tools and conduct outreach for the residents regarding existing routes. and discuss the need for additional service.
116	7/23/2014	OMB for Robinson, Carl L.	City Development	(Economic Development) Provide an analysis of jobs created by businesses with Incentive Agreements vs. businesses operating without those agreements?
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15	7/22/2014	OMB for Holguin, Eddie	MCAD	Provide location of Art Museum's Retablo Collection?
17	7/22/2014	OMB for Limon, Lily	MCAD	Provide location of Mission doors and plan for exhibition in the Lower Valley?
18	7/24/2014	OMB for Leeser, Oscar	Information Technology	Provide an analysis of which vacant positions from FY13 were carried into FY14. Will any of these positions carry into FY15?
19	7/22/2014	OMB for Niland, Cortney	MCAD	Display the Mandy the Mule cart near one of the new trolley stops to show the evolution of transit.
21	7/24/2014	OMB for Gonzalez, Tommy	Information Technology	Provide updated information on how many of the vacant positions in IT will need to be filled.

22	7/24/2014	OMB for Limon, Lily	Information Technology	Include extended Wi-Fi connectivity area in scope of work for new Rec Centers beyond the walls of the building. Extend connectivity into the parks.
23	7/24/2014	OMB for Niland, Cortney	Information Technology	Provide status for expanding Digital El Paso through shared services with EPISD, TXDOT, etc.
24	7/21/2014	OMB for Gonzalez, Tommy	Mayor and Council	Should Clerical Assistant position at front desk be eliminated?
25	7/21/2014	OMB for Robinson, Carl L.	OMB	Utilize the dollar bill visual aid that shows how much of a citizen's tax bill goes to the City.
26	7/21/2014	OMB for Niland, Cortney	Mayor and Council	Provide private access into the building for Council members.
27	7/21/2014	OMB for Niland, Cortney	OMB	Utilize a pie chart that shows how much of each tax dollar goes to the City.
29	7/22/2014	OMB for Leeser, Oscar	Zoo	Remove beer sales initiative at Zoo.
31	7/22/2014	OMB for Acosta, Emma	Zoo	Provide opinion on whether Zoo activities qualify for Hotel/Motel Occupancy Tax funding.
32	7/22/2014	OMB for Acosta, Emma	Purchasing	Determine if a city facility is large enough to conduct Purchasing summits to avoid cost of renting the Camino Real.
33	7/22/2014	OMB for Gonzalez, Tommy	Zoo	Determine if County can be required to assist with funding for the Zoo.
34	7/21/2014	OMB for Gonzalez, Tommy	Destination El Paso	Look at why we are sharing the hotel/motel tax money with the county. Get hotel/motel money back and bring hockey to new arena/bring D league basketball. Concerts?
35	7/22/2014	OMB for Romero, Larry	Purchasing	Provide cost to conduct second summit to be held during the first week of May aligning with Small Business Development week.
37	7/21/2014	OMB for Robinson, Carl L.	Destination El Paso	Provide the number of attendees for events at McKelligon Canyon.
38	7/22/2014	OMB for Gonzalez, Tommy	Zoo	Revise Zoo's Admission increases
39	7/21/2014	OMB for Robinson, Carl L.	OMB	Revise Budget Resolution Item #27 to include the word "contractual" obligations related to the ballpark.
42	7/21/2014	OMB for Acosta, Emma	City Development	Regarding Budget Resolution #27, what is the balance of the additional 2%, is HOT performing as forecasted? Are we collecting as projected?
43	7/21/2014	OMB for Robinson, Carl L.	OMB	Provide the analysis of revenues lost with free parking Saturdays and to what degree the loss of revenue is offset by an increase in sales tax revenues.

44	7/21/2014	OMB for Leaser, Oscar	OMB	Determine if State Comptroller or other source can provide sales tax revenue figures on a daily basis including Saturdays rather than monthly or annual amounts.
45	7/22/2014	OMB for Romero, Larry	Office of the Comptroller	Review agreements with the City's financial advisor and bond underwriters. Dr. Sutter said that he will review the contracts and provide feedback regarding timing/options for doing RFQ, etc.
46	7/22/2014	OMB for Acosta, Emma	Office of the Comptroller	Provide staff training to speed up receipt and reporting for payments and donations.
47	7/23/2014	OMB for Limon, Lily	Department of Transportation	Can the cost for painting school crosswalks be borne by the schools? How much do they cost and what would the savings be to the City?
48	7/23/2014	OMB for Limon, Lily	Department of Transportation	Why were the bike lanes on Yarborough striped narrower after the resurfacing?
49	7/23/2014	OMB for Limon, Lily	Department of Transportation	Please remove graffiti on the barricade at Buckwood/Windrock.
50	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Would it be possible to stripe bike lines on Resler Rd?
51	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	When a sidewalk is redone in an older neighborhood, is it required to be 5 feet wide? Is it possible to exempt older neighborhoods as there is often not enough space?
52	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Is it possible to use crumbing (crumb rubber) on our streets? Can it also be used in park construction.
53	7/21/2014	OMB for Acosta, Emma	International Bridges	Provide bridge revenue analysis including amount dedicated to support bridge maintenance fund? (Res item #36)
54	7/21/2014	OMB for Acosta, Emma	Airport	Why is there a loss of revenue for Airport FTZ?
55	7/21/2014	OMB for Niland, Cortney	OMB	Provide a summary of the original budget requests, the cuts and the restorations.
56	7/21/2014	OMB for Limon, Lily	OMB	Provide a report showing loss in sales tax revenue that is reimbursed through manifesto program.
57	7/22/2014	OMB for Niland, Cortney	Mayor and Council	Provide update and recommendation on city hall hours of operation including 4x10 work week.
58	7/24/2014	OMB for Gonzalez, Tommy	Department of Transportation	What is needed for bike lines to make sure that users can travel north/south & east/west throughout the city?
61	7/22/2014	OMB for Acosta, Emma	Purchasing	Implement broadcast system notifying M&C when bids enter cone of silence period.
63	7/24/2014	OMB for Holguin, Eddie	City Manager	Provide analysis and salary savings for vacant DCM, CFO, Interim CFO, and Comptroller positions (Mark vs. Carmen? Jane vs. Carmen?)

64	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Can CIP funds being used for landscaping instead of paving?
65	7/24/2014	OMB for Acosta, Emma	Engineering and Construction Management	Provide a list of CIP projects to include when they started and when they are expected to be completed. Provide a quarterly capital project report.
66	7/24/2014	OMB for Niland, Cortney	Engineering and Construction Management	Recommend that positions not be deleted from ECM Budget.
67	7/23/2014	OMB for Romero, Larry	Department of Transportation	Is it possible to get an exemption for homeowners who paved the ROW and now park there? These ROWs appear in older neighborhoods where houses often have no driveways.
68	7/21/2014	OMB for Lilly, Ann Morgan	International Bridges	Provide status of parking meter deployment.
69	7/23/2014	OMB for Lilly, Ann Morgan	Department of Transportation	Could downtown loading zones being converted into metered parking? Can the loading zone hours be restricted to free up more parking and generate more revenue?
70	7/23/2014	OMB for Acosta, Emma	Department of Transportation	Would it be possible to outsource neighborhood cleanups? It appears the private sector may be able to perform the same task cheaper.
71	7/21/2014	OMB for Niland, Cortney	OMB	Provide an explanation regarding increase to electric franchise.
72	7/23/2014	OMB for Noe, Michiel	Department of Transportation	How do we ensure safety improvements or repairs are prioritized over aesthetic improvements. Street lights are more important than median landscaping.
73	7/22/2014	OMB	Purchasing	Provide report on comparable salaries for Purchasing Directors. The City of El Paso appears to be 30% below other comparable cities.
74	7/23/2014	OMB for Noe, Michiel	Department of Transportation	Who is responsible for the banners on street lights downtown? If businesses are allowed to advertise on them, then businesses in all districts should be allowed to advertise on street lights.
76	7/23/2014	OMB for Robinson, Carl L.	Department of Transportation	How does the City handle donations of labor and materials for landscaping medians?
79	7/23/2014	OMB for Romero, Larry	Department of Transportation	A project in District 2 was completed for less than budget but the funds were shifted to a project in another district. Can a policy be created so that if a project is completed or reduced, the money stays in the district?
80	7/23/2014	OMB for Limon, Lily	Department of Transportation	How much money is allocated for funding street lights.
81	7/23/2014	OMB for Romero, Larry	Department of Transportation	Provide a summary of all the sources of funding for EPDOT for streets, sidewalks, and alleys. Provide the procedure for allocating these funds.
82	7/23/2014	OMB for Romero, Larry	Department of Transportation	Prepare a briefing packet with the procedures and timelines for getting various street related projects completed so that Council can provide the information to constituents.

83	7/23/2014	OMB for Acosta, Emma	Department of Transportation	Can EPDOT handle the entire Neighborhood Improvement Program?
84	7/23/2014	OMB for Niland, Cortney	Department of Transportation	Provide authorization to extend Street CIP from 7 year to 10 years.
85	7/23/2014	OMB for Acosta, Emma	Information Technology	Implement broadcast from 311 system to notify Reps. when a problem arises and when it has been addressed.
87	7/22/2014	OMB for Acosta, Emma	Fire	Is it possible to add a penny to cell phone bills dedicated to support the 911 district. Sylvia said it would require a legislative change, but said she would look into it.
88	7/22/2014	OMB	Office of the Comptroller	Provide a summary of the duties that will be performed and location proposed for clerical assistant who will be transferred to the Office of the Comptroller.
89	7/23/2014	OMB for Acosta, Emma	Health	Provide plan and options for the health lab. September timeframe to come back with alternatives for health lab.
90	7/22/2014	OMB	Office of the Comptroller	Council asked if an officer on the second floor of City Hall is funded and Dr. Sutter answered no.
91	7/23/2014	OMB for Acosta, Emma	Environmental Services	Provide the justification and analysis supporting the \$1.00 fee increase for Solid Waste collections.
92	7/23/2014	OMB for Holguin, Eddie	Health	The Health Department should monitor the quality of water in the Lower Valley. Mr. Resendes said they would do spot checks if requested and get reports back to the council.
96	7/23/2014	OMB for Acosta, Emma	International Bridges	Are parking meter revenues sufficient to cover the debt service for the Plaza Theater? What is the debt balance?
98	7/21/2014	OMB for Acosta, Emma	Police	Provide an analysis by month for G4S services to include the number of bookings they handled and the amount of time the bookings took. Compare the cost of G4S vs. the cost of Police overtime to do the same job.
99	7/21/2014	OMB for Niland, Cortney	Police	Provide an analysis of the impact on the M&O tax rate to reinstate the entire G4S contract.
100	7/23/2014	OMB for Robinson, Carl L.	International Bridges	Is the cost of the free parking on Saturdays(176k) being recouped through increased sales tax revenue on Saturdays downtown?
101	7/23/2014	OMB for Niland, Cortney	International Bridges	Provide an analysis of dynamic pricing for parking meters downtown for multiple event nights.
104	7/21/2014	OMB for Niland, Cortney	Airport	Recommended more aggressive approach to recruiting airlines to add non-stop flights to key destinations by using incentives such as Revenue Sharing or working with private sector to guarantee seats.

105	7/22/2014	OMB	Fire	Identify a long term funding source and plan for all vehicle and equipment replacement.
106	7/23/2014	OMB for Acosta, Emma	City Development	What is the timeline for completing the separation of the City Development and Economic Development websites?
107	7/23/2014	OMB for Romero, Larry	Parks and Recreation	Determine if Districts can be charged a discounted rate for facility rentals for events like Movies in the Park.
108	7/23/2014	OMB for Noe, Michiel	City Development	Does City Development have enough Inspectors?
109	7/23/2014	OMB for Holguin, Eddie	Parks and Recreation	Do not increase rental facility and tournament fees.
110	7/22/2014	OMB	Fire	Review emergency district fee and how more of those funds could be used for the purpose of paying for fire services.
111	7/23/2014	OMB for Acosta, Emma	Parks and Recreation	Review whether maintenance of parks and fields should be moved back to the Parks Department.
112	7/23/2014	OMB for Acosta, Emma	Parks and Recreation	Develop a long term plan for maintenance of the City's aquatics facilities.
113	7/22/2014	OMB	Fire	Has Leadership training for the Fire dept. and medical equipment budget been restored?
114	7/22/2014	OMB	Fire	Reinstate fire inspection position.
115	7/23/2014	OMB for Noe, Michiel	Sun Metro	Provide options for bus service to the Eastside. Provide educational tools and conduct outreach for the residents regarding existing routes, and discuss the need for additional service.
116	7/23/2014	OMB for Robinson, Carl L.	City Development	(Economic Development) Provide an analysis of jobs created by businesses with Incentive Agreements vs. businesses operating without those agreements?
117	7/23/2014	OMB for Robinson, Carl L.	Parks and Recreation	Identify efforts to attract more tournaments to El Paso.
118	7/23/2014	OMB for Gonzalez, Tommy	Health	Track revenues monthly. Dept. Heads should report revenues to me quarterly. Develop precise method to track revenues. For example, Health projects a revenue increase of \$455,987. How realistic is this projection?
119	7/23/2014	OMB for Noe, Michiel	Parks and Recreation	Identify the funding and plan for Parks and Recreation fields.
120	7/23/2014	OMB for Acosta, Emma	General Services	Provide updated park acreage figures and cost per acre figures. Page 423 and Page 437 in the Budget Book do not match up. She asked Stuart to provide Council with accurate information prior to the conclusion of the Budget hearings.
121	7/24/2014	OMB for Niland, Cortney	Engineering and Construction Management	Recommend the addition of more funding to ECM budget for street lights and more landscaping.
122	7/24/2014	OMB	Engineering and Construction Management	Provide the distribution of CIP funds for all the districts.

123	7/24/2014	OMB for Lilly, Ann Morgan	Environmental Services	Provide the statistics from year to year to support the decrease in the euthanasia rate at the shelter. Include the number of animals for intake and adoption.
125	7/24/2014	OMB	OMB	Provide the comprehensive vacancy analysis for positions vacant now and funded in FY 2015.
126	7/24/2014	OMB for Acosta, Emma	Human Resources	Provide Sensitivity Training for all service departments. It shouldn't be an option because they deal with customers regularly. HR should provide this training onsite.
127	7/21/2014	OMB for Robinson, Carl L.	City Development	Provide a variance break down of the Economic Development and City Development positions.
128	7/21/2014	OMB for Lilly, Ann Morgan	OMB	Provide a report on Sales Tax generated by the outlet mall.
129	7/23/2014	OMB for Limon, Lily	Parks and Recreation	Provide the cost of the Christmas lights display in Cleveland Square and report on the cost to implement a like display in Shawver Park.
130	7/23/2014	OMB for Niland, Cortney	Parks and Recreation	Eliminate payment to EPWU of \$4.3 million for water and reallocate the monies to Parks for sports fields and DOT street maintenance.
130	7/23/2014	OMB for Niland, Cortney	Parks and Recreation	Evaluate a commercial franchise fee for haulers of 6% and dedicate to Parks and DOT street maintenance.
130	7/23/2014	OMB for Niland, Cortney	Parks and Recreation	Increase the franchise fee on solid waste by an additional 5% and dedicate to Parks and DOT street maintenance.
131	7/23/2014	OMB for Lilly, Ann Morgan	Parks and Recreation	Increase the water rates and give the money from the increase to Parks.
133	7/22/2014	OMB for Niland, Cortney	Purchasing	Provide cost to hold additional forums focused on How to Do Business with the City; How to Join a Cooperative Purchasing Program and Hire El Paso First-Local Bid Preference Program.
134	7/22/2014	OMB for Niland, Cortney	Engineering and Construction Management	Provide a schedule for implementation of the second phase of the Hire El Paso First Local Bid Preference ordinance for the CIP projects over \$100,000 dollars, so that projects under the quality of life can be impacted by the ordinance. Asked that Legal, Comptroller, Purchasing, and City Manager to review the alternative procurement process.
135	7/21/2014	OMB for Limon, Lily	Library	Provide a cost projection to add Library service on Sundays and to extend hours of operation.
136	7/21/2014	OMB for Holguin, Eddie	Mayor and Council	Provide a comparison between the City Manager Office Budget and Mayor and Council Budget regarding insurance and benefits calculation for employees.
137	7/24/2014	OMB for Robinson, Carl L.	Municipal Clerk	Ensure operating hours at substations meet needs of citizens attempting to pay their tickets. Richarda agreed to tailor the hours to fit the times of greatest demand.
138	7/24/2014	OMB for Niland, Cortney	Municipal Clerk	Restore funds necessary to publish the lists of people with outstanding warrants in the newspaper.

139	7/24/2014	OMB	City Attorney	<p>Can older uncollectable parking tickets be written off? Is there any legislation being pursued to allow this write-off. Sylvia said she would look into it.</p> <p>Sylvia also said that we need to remind the new members of our legislative delegation how detrimental adding fines and fees to tickets is to our community. Mr. Gonzalez suggested bracketed legislation, as it might have more success.</p>
140	7/24/2014	OMB for Holguin, Eddie	Information Technology	Provide Kiosks for easier access for constituents to make payments - maybe locate them at every Library
141	7/24/2014	OMB for Holguin, Eddie	Police	Provide a list of inspection stops/road blocks by location throughout the city.
142	7/24/2014	Acosta, Emma	Human Resources	The deletion of the training specialist should not impact the continued Ethics Training required by Ordinance # 17579 for city employees. This training is not optional but mandatory. During the HR presentation, the director indicated that the training was optional and that most training would be discontinued as a result of budget cuts.
143	7/24/2014	Acosta, Emma	Municipal Clerk	Initiate the implementation of online payment plans to encourage individuals to pay citations.
145	7/24/2014	Acosta, Emma	-OTHER-	Determine if neighborhood clean ups can be transferred to the Public Service Board for inclusion in their illegal dumping campaign.
146	7/24/2014	Acosta, Emma	-OTHER-	If neighborhood clean ups cannot be absorbed by PSB, use private waste haulers for roll-off delivery, placement, disposal, and removal. The average clean up is approximately \$4,500. The private sector charges approximately \$1,700 for the same services.
147	7/24/2014	Acosta, Emma	-OTHER-	Provide a report on the cost of overtime for each department and overall for the general fund and all other funds.

EXHIBIT 5

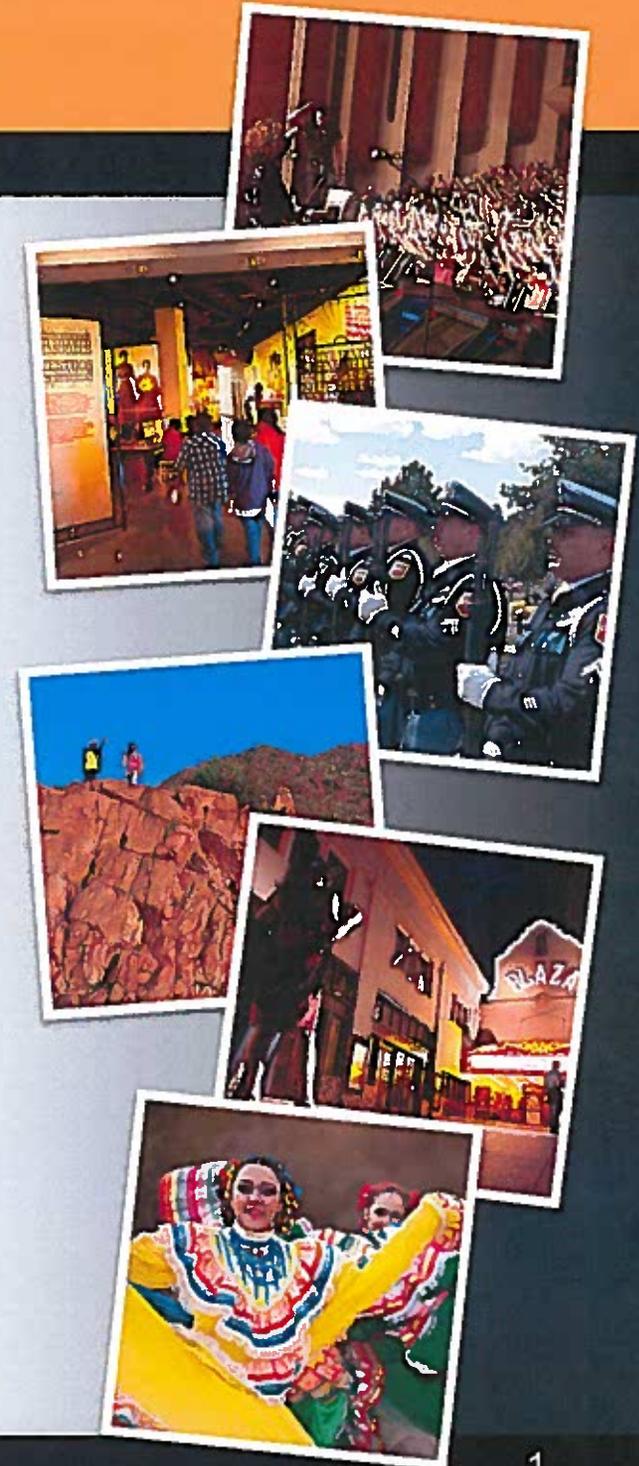


SERVICE SOLUTIONS SUCCESS

City of El Paso

Fiscal Year 2015 Budget Adoption

August 19, 2014





Agenda

- City Council Key Focus Areas
 - Funding
 - Alignment
- Budget Overview
 - Where we started...
 - Where we are...
- Property Tax Rate
- Revenue Alternatives



FY 2015 Funding Key Focus Areas

Public Safety – Police and Fire

- Fully funded 45 officers from the 118th Police Academy graduating in January, 2015
- Funded the 119th Police Academy of 50 cadets beginning June, 2015
- Restored full contract for G4S, prisoner custody transport service
- Restored funding for the Fire Paramedic Class
- Restored medical equipment funding for Fire
- Funded Firefighter Trainee Academy of 30 starting in July, 2015

Economic Development –

- Business Retention & Expansion Taskforce funded to extend outreach in the business community
- Marketing & Communication strategy executed in collaboration with Destination El Paso and the Airport
- Implement the EB-5 Regional Center to increase job creation and domestic capital investment
- Fully funded three additional inspectors and plumber in City Development



FY 2015 Alignment with Key Focus Areas

Fiscal Responsibility & Sound Governance –

- Introduced overall Effective Tax Rate of \$0.699784
- Debt service rate of 23.88 cents is less than the cap of 30 cents

Quality of Life –

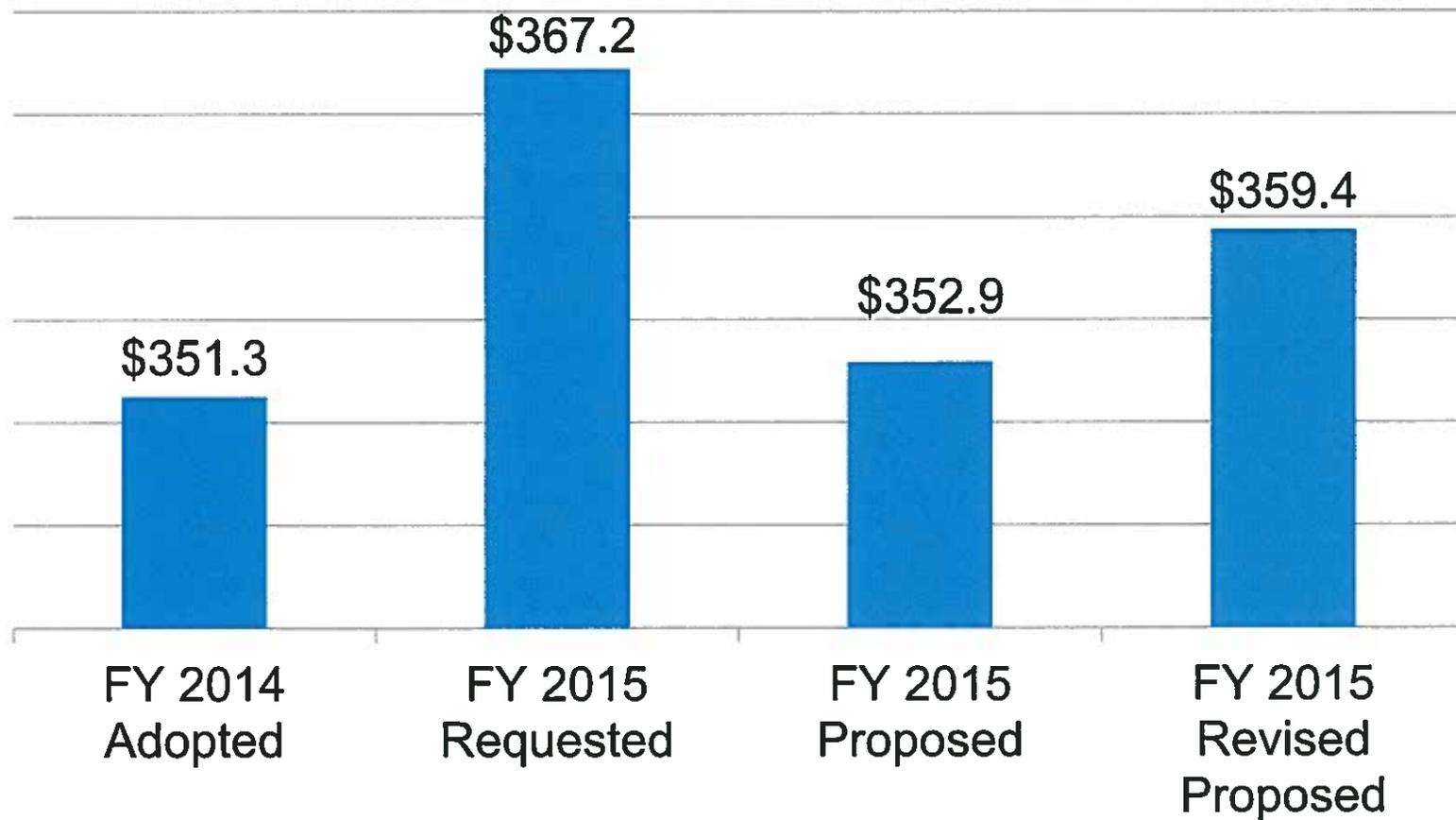
- Restored funding for park land management, facility maintenance, and portable restrooms
- Added Quality of Life positions in Engineering
- Minimized fee increases and restored funding at Zoo, Library, and Parks

Workforce Focus –

- Added funding for Lean Six Sigma training
- Funded “U Matter” – a new motivational program for employees



General Fund Budget





FY 2015 General Fund Revenues

Changes from Proposed

- Certified Property Valuations - Gross \$2.9M, Net increase after TRZ subsidy of \$1.8M
- Environmental Services - 5% Franchise Fee \$2.2M
- International Bridges
 - Net increase in transfer to the General Fund \$666,382
 - Parking meter fee increase \$345,585
- 911 District and El Paso County portion of P25 radio communications \$305,930
- Municipal Court - additional revenue from publishing warrant list \$140K
- Engineering - transfer from capital projects \$240K
- El Paso Electric - delayed implementation of increase to 1/1/15 (\$1,274,694)
- Parks - reduction to fee increases (\$462,991)



SERVICE SOLUTIONS SUCCESS

FY 2015 General Fund Expenditures

Changes from Proposed

- City Development - \$208,814 for three inspectors and one plumbing inspector
- Community Development - \$26,513 for Neighborhood Services Program
- Dept. of Transportation - \$548,225 for in-house paving and contract management position
- Engineering - \$280,600 for positions that can be charged to capital projects
- Fire - (\$1,148,627)
 - \$550,105 for paramedic class, academy, medical equipment
 - (\$1,698,732) Hazmat transferred from General Fund to Environmental Fee fund
- General Services - \$1,623,040 for portable restrooms, land management, and facilities maintenance
- Information Technology - (\$707,617) to realign activities and focus on existing system



SERVICE SOLUTIONS SUCCESS

FY 2015 General Fund Expenditures

Changes from Proposed

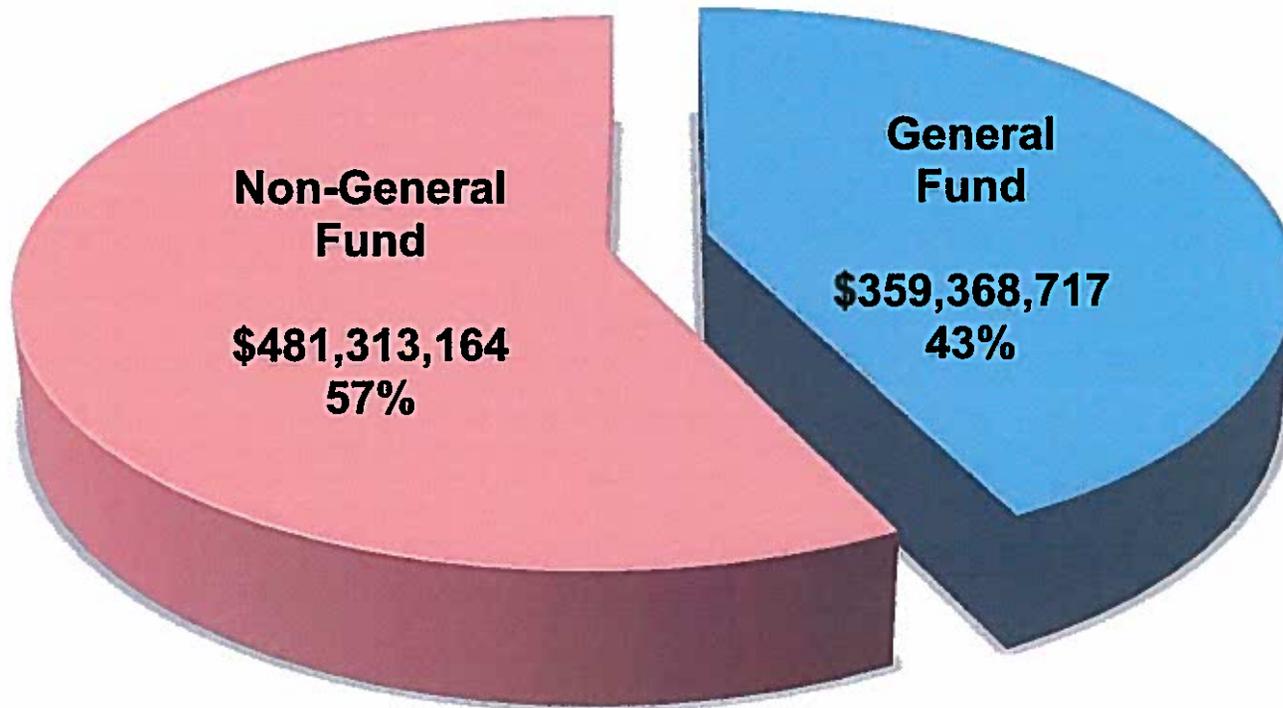
- Library - \$403,697 to restore positions, janitorial, and parking tags
- Municipal Clerk - \$231,705 to restore positions and publication of warrant list in newspaper
- Non-Departmental - \$3,626,094
 - (\$1,100,000) decreased salary reserve
 - \$500,000 for vehicle replacement
 - \$1,062,963 for TRZ debt subsidy
 - \$3,026,731 transferred to Animal Shelter
- Parks - \$175,478 to restore positions for pools and recreation centers
- Police - \$1,497,710 to fully restore G4S and add 10 cadets to June 2015 academy
- Purchasing - \$4,500 for Small Business Summit
- Zoo - \$270,000 increase in General Fund subsidy due to reduction in admission price increases and no beer sales



SERVICE SOLUTIONS SUCCESS

FY 2015 Revised Proposed Budget

All Funds \$ 840,681,881





FY 2015 Budget

All Funds Budget

FY2014 Adopted	801,421,321
FY2015 Proposed	826,237,676
FY2015 Revised Proposed	840,681,881
<i>Percentage Increase</i>	4.90%

General Fund Budget

FY2014 Adopted	351,255,869
FY2015 Proposed	352,933,102
FY2015 Revised Proposed	359,368,717
<i>Percentage Increase</i>	2.31%



FY 2015 General Fund Revenue

REVENUE BY SOURCE	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY15 Revised Proposed Over/(Under) FY14 Adopted	
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED	REVISED PROPOSED	Amount	Percent
Taxes	202,774,834	207,432,067	219,222,626	227,583,786	228,584,899	231,732,060	4,148,274	1.82%
Franchises	44,026,459	42,964,820	42,490,512	44,059,942	49,129,428	47,854,734	3,794,792	8.61%
Service Revenues	13,354,275	16,912,691	16,500,237	15,637,202	15,929,471	15,944,471	307,269	1.96%
Operating Revenues	31,023,266	29,251,625	29,756,386	30,217,895	30,989,106	30,792,640	574,745	1.90%
Non-Operating Revenues	3,569,775	3,888,737	4,749,807	8,096,950	6,772,615	8,283,412	186,462	2.30%
Intergovernmental Revenues	2,245,004	2,366,877	1,146,420	3,000,579	2,470,834	2,470,834	(529,745)	(17.65%)
Transfers In	16,737,475	15,228,543	18,537,889	22,659,515	19,056,749	22,290,566	(368,949)	(1.63%)
TOTAL REVENUES	313,731,088	318,045,360	332,403,877	351,255,869	352,933,102	359,368,717	8,112,848	2.31%



SERVICE

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General Fund Revenues Variances by Category

- Tax revenues - \$ 4,148,274 or 1.82% based on introduced tax rate and certified valuations
- Franchise revenues - \$3,794,792, or 8.61% due to increases in El Paso Electric and Texas Gas Service, and decrease in AT&T revenue
- Service Revenues - \$307,269 or 1.96% due to increases in ambulance service revenues (Fire) and dental clinic fees (Health) and a decrease in the Airport Indirect Cost Expense
- Operating Revenues - \$574,745 or 1.90% increase due to permit fees (City Development), Hazmat fee (Fire), indirect cost recovery (Environmental Services) increases and projected decrease in moving violation fines and moving violation forfeits (Municipal Clerk)



FY 2015 General Fund Expenditures

EXPENDITURES BY CATEGORY	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY15 Revised Proposed Over(Under) FY14 Adopted	
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED	REVISED PROPOSED	Amount	Percent
Personal Services	247,912,266	251,803,128	261,171,663	269,734,483	270,571,612	270,574,668	840,186	0.31%
Contractual Services	26,949,323	27,357,509	30,601,682	33,082,446	31,179,169	33,438,653	356,207	1.08%
Materials and Supplies	12,258,934	14,134,296	14,340,516	15,248,880	14,928,033	15,595,494	346,614	2.27%
Operating Expenditures	16,832,772	19,549,582	20,641,042	19,670,797	21,657,095	20,573,015	902,218	4.59%
Non-Operating Expenditures	2,952,899	3,034,057	4,401,700	5,177,732	6,338,788	6,338,788	1,161,056	22.42%
Intergovernmental Expenditures	1,563,236	1,511,938	1,358,565	1,611,221	1,531,066	1,531,066	(80,155)	(4.97%)
Other Uses	3,240,861	113,385	712,350	6,580,310	6,727,338	11,317,032	4,736,722	71.98%
Capital Outlay	288,928	632,978	809,470	150,000	0	0	(150,000)	(100.00%)
TOTAL EXPENDITURES	311,999,219	318,136,874	334,036,988	351,255,869	352,933,102	359,368,717	8,112,848	2.31%



General Fund Expenditures Variances by Category

- Personal Services - \$840,186 or 0.31% increase includes compression, pension rate increase, insurance, retirees, and potential collective bargaining increases
- Operating Expenditures - \$902,218 or 4.59% increase due to utility increases (General Services and Information Technology)
- Non-Operating Expenditures - \$1,161,056 or 22.42% increase due to external legal counsel, claims, and litigation expenses which was previously a use of fund balance
- Other Uses - \$4,736,722 or 71.98% increase due to transfer for expenditures related to the animal shelter, TRZ debt subsidy, and transfer for vehicle replacement



FY 2015 General Fund Expenditures

<i>Departments</i>	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY15 Revised Proposed Over/(Under) FY14 Adopted	
	Actuals	Actuals	Actuals	Adopted	Proposed	Revised Proposed	Amount	Percent
City Attorney	4,538,016	4,348,075	4,094,423	3,972,005	3,952,705	3,956,898	(15,107)	(0.38%)
City Development	8,121,927	6,996,845	8,810,314	8,339,418	9,169,634	9,378,447	1,039,030	12.46%
City Manager	2,675,928	2,925,114	2,528,267	2,878,521	2,970,561	2,841,762	(36,758)	(1.28%)
Community and Human Development	495,025	485,396	331,949	463,234	446,033	472,546	9,312	2.01%
Department of Transportation	12,451,795	12,491,191	12,850,216	13,263,070	12,348,063	12,896,288	(366,782)	(2.77%)
Engineering and Construction Management	2,465,446	3,799,205	2,980,994	4,945,303	4,896,545	5,177,145	231,842	4.69%
Environmental Services	3,221,704	2,270,643	2,178,801	0	0	0	0	0.00%
Fire	85,039,638	87,571,311	92,328,216	96,234,569	95,437,726	94,289,099	(1,945,470)	(2.02%)
General Services	24,580,987	25,997,735	26,817,019	25,014,882	24,698,918	26,321,958	1,307,076	5.23%
Human Resources	1,814,696	1,830,303	1,863,989	1,923,230	1,939,493	1,939,493	16,263	0.85%
Information Technology	10,063,149	10,294,245	14,260,864	10,857,634	12,507,756	11,800,139	942,505	8.68%
Library	7,970,979	8,397,099	8,568,691	8,678,310	8,500,873	8,904,570	226,260	2.61%



FY 2015 General Fund Expenditures

<i>Departments</i>	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY15 Revised Proposed Over/(Under) FY14 Adopted	
	Actuals	Actuals	Actuals	Adopted	Proposed	Revised Proposed	Amount	Percent
Mayor and Council	1,215,230	1,293,429	1,396,043	1,346,734	1,257,190	1,257,190	(89,544)	(6.65%)
Municipal Clerk	4,884,235	4,531,962	5,024,929	5,058,023	5,297,363	5,529,068	471,045	9.31%
Museum and Cultural Affairs	2,141,707	2,245,314	2,303,420	2,332,762	2,367,009	2,367,009	34,247	1.47%
Non-Departmental	8,610,689	6,087,484	9,733,746	20,831,614	22,623,522	25,769,704	4,938,091	23.70%
Office of the Comptroller	2,243,992	2,247,794	1,821,382	2,076,225	2,059,069	2,059,069	(17,156)	(0.83%)
Parks and Recreation	10,628,929	11,208,019	11,810,339	11,867,021	12,143,135	12,318,613	451,592	3.81%
Police	104,932,591	110,957,068	112,257,079	118,251,195	117,173,593	118,671,303	420,108	0.36%
Public Health	5,651,242	5,744,145	5,937,509	6,052,616	6,096,059	6,096,059	43,443	0.72%
Purchasing and Strategic Sourcing	761,066	722,351	760,813	933,846	1,136,859	1,141,359	207,513	22.22%
Tax	3,929,056	1,965,941	1,652,406	2,159,016	2,148,012	2,148,012	(11,004)	(0.51%)
Zoo	3,561,164	3,726,248	3,725,580	3,776,642	3,762,986	4,032,986	256,344	6.79%
TOTAL EXPENDITURES	311,999,219	318,136,874	334,036,988	351,255,869	352,933,102	359,368,717	8,112,848	2.31%



General Fund Expenditures Variances by Department

- **City Development** - increase of \$1,039,029 predominantly due to hiring new Economic Development Director, fully funding positions, and adding three new inspectors, one plumbing inspector and four new economic development positions
- **Fire** - decrease of (\$1,945,470) due to transferring Hazmat function from General Fund to Environmental Fee Fund
- **General Services** - increase of \$1,307,076 due to land management, building facility maintenance, principal and interest payments, and utilities (reimbursed from Mountain Star),
- **Non-Departmental** - \$4,938,090 increase due to transfer for expenditures related to the animal shelter, TRZ debt subsidy, and transfer for vehicle replacement
- **IT** - \$942,505 increase due to telephone utility expenses and fully funding positions



FY 2015 Non-General Fund Revenue

REVENUE BY SOURCE	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY15 Revised Proposed Over/(Under) FY14 Adopted	
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED	REVISED PROPOSED	Amount	Percent
Taxes	114,471,252	120,227,384	122,562,865	129,026,167	134,586,477	131,169,543	2,143,375	1.66%
Franchises	21,458,379	21,756,920	23,017,454	22,024,690	25,832,841	28,613,254	6,588,564	29.91%
Service Revenues	95,017,396	99,746,626	101,071,577	102,910,767	107,298,960	107,298,960	4,388,193	4.26%
Operating Revenues	85,789,726	88,301,071	67,014,109	104,774,976	105,722,821	106,342,787	1,567,811	1.50%
Non-Operating Revenues	25,525,214	21,432,951	33,172,239	20,824,699	18,266,851	18,126,601	(2,698,098)	(12.96%)
Intergovernmental Revenues	76,368,161	62,197,459	46,033,096	30,034,402	30,430,069	29,983,264	(51,139)	(0.17%)
Transfers In	159,529,599	116,437,027	164,822,526	40,569,752	51,166,556	59,778,756	19,209,004	47.35%
TOTAL REVENUES	578,159,726	530,099,438	557,693,866	450,165,453	473,304,574	481,313,164	31,147,711	6.92%



Non-General Fund Revenues Variances by Category

- Tax revenues - \$2,143,375 or 1.66% increase for the portion of property tax revenue dedicated to debt service, TIRZ, and TRZ
- Franchise revenues - \$6,588,564 or 29.91% to full year impact of P3 agreement with Customs and Border Protection Agency and anticipated growth (Bridges) and Solid Waste Franchise Fee (Environmental Services)
- Service Revenues - \$4,388,193 or 4.26% increase due to landing fees and ground rentals increase (Aviation), garbage collection increase (Environmental Services) and fare box revenue increase (Mass Transit-Sun Metro)



Non-General Fund Revenues Variances by Category

- Operating Revenues - \$1,567,811 or 1.50% due to increases in parking fees (Bridges), environmental fee, and a decrease in red light camera violations (Police)
- Non-Operating Revenues - (\$2,698,098) or 12.96% decrease in reimbursed expenditures a result of a budgeting change (Non-Departmental). There is a corresponding increase in the Transfers In category.
- Transfers In - \$19,209,004 or 47.35%
 - \$10.8M in Non-Departmental for transfers in from other sources to pay their share of debt (Sun Metro, Plaza, Environmental Services, Airport and Bridges)
 - \$3.7M transfers within City Development to fund economic development incentives
 - \$5.8M transfers within Environmental Service Dept.'s funds
 - (\$2.3M) reduction in potential land sales



SERVICE SOLUTIONS SUCCESS

FY 2015 Non-General Fund Expenditures

EXPENDITURES BY CATEGORY	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY15 Revised Proposed Over(Under) FY14 Adopted	
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED	REVISED PROPOSED	Amount	Percent
Personal Services	96,538,784	102,120,338	102,674,947	97,130,388	98,467,514	99,801,864	2,671,476	2.75%
Contractual Services	90,548,528	94,520,488	95,102,193	117,054,431	125,923,289	127,999,287	10,944,856	9.35%
Materials and Supplies	30,721,372	35,692,113	33,065,445	36,961,354	37,486,753	37,440,367	479,013	1.30%
Operating Expenditures	48,490,076	52,276,638	53,004,241	18,456,003	19,790,410	20,906,003	2,449,999	13.27%
Non-Operating Expenditures	93,415,218	104,726,704	92,580,009	103,155,524	110,207,875	114,632,382	11,476,858	11.13%
Intergovernmental Expenditures	285,713	278,519	241,969	2,021,959	1,929,015	1,929,015	(92,944)	(4.60%)
Other Uses	94,956,325	74,427,644	89,020,133	53,656,855	58,444,918	56,054,863	2,398,008	4.47%
Capital Outlay	107,423,872	101,694,676	125,954,582	21,728,937	21,054,800	22,549,382	820,445	3.78%
TOTAL EXPENDITURES	562,379,890	565,737,120	591,643,519	450,165,453	473,304,574	481,313,164	31,147,711	6.92%



Non-General Fund Expenditures Variances by Category

- Personal Services - \$2,671,476 or 2.75% increase includes compression, pension rate increase, health insurance, and fully funding positions (Environmental Services)
- Contractual Services - \$10,944,856 or 9.35% increase predominantly due to Chapter 380 agreements, (City Development), full year impact of P3 agreement with Customs and Border Protection Agency (Bridges), and the Solid Waste Franchise Fee (Environmental Services)
- Materials & Supplies - \$479,013 or 1.30% increase due to diesel, inventory purchases, building facility maintenance supplies, and equipment repair services



Non-General Fund Expenditures Variances by Category

- Non-Operating Expenditures - \$11,476,858 or 11.13% increase due to debt service requirement for tax supported debt and revenue bonds
- Other Uses - \$2,398,008 or 4.47% due to an increase Environmental Services internal transfers for capital needs



FY 2015 Non-General Fund Expenditures

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY15 Revised Proposed Over/(Under) FY14 Adopted	
<i>Departments</i>	Actuals	Actuals	Actuals	Adopted	Proposed	Revised Proposed	Amount	Percent
Aviation	120,231,875	98,674,847	80,337,236	49,025,295	51,573,209	51,573,209	2,547,913	5.20%
Capital Improvement Program	70,980,711	68,669,778	54,429,357	453,921	0	0	(453,921)	(100.00%)
City Attorney	355,260	231,901	520,440	301,590	240,248	240,689	(60,901)	(20.19%)
City Development	2,214,041	5,663,760	5,594,028	7,730,858	11,020,860	10,756,787	3,025,929	39.14%
City Manager	(21,911)	0	113,075	0	0	0	0	0.00%
Community Development	25,311,167	19,676,824	13,922,696	13,129,204	12,901,445	12,901,445	(227,759)	(1.73%)
Department of Transportation	3,272,760	3,246,429	3,671,575	5,799,545	5,607,433	5,607,433	(192,112)	(3.31%)
Destination El Paso	10,874,578	11,657,864	9,707,028	12,730,782	13,613,317	13,613,317	882,535	6.93%
Engineering Management	0	0	14,090	250,000	0	0	(250,000)	(100.00%)
Environmental Services	41,117,552	48,765,938	58,731,898	69,130,144	79,640,476	80,261,307	11,131,163	16.10%
Fire	5,859,865	10,441,852	8,490,728	1,911,083	1,554,538	3,256,093	1,345,010	70.38%
General Services	25,527,376	29,150,851	20,134,379	25,248,689	22,214,411	22,655,895	(2,592,794)	(10.27%)
Human Resources	40,617,241	45,655,810	43,807,267	61,820,931	62,172,694	62,172,694	351,763	0.57%
Information Technology	2,673,275	404,169	14,354,783	740,000	145,000	145,000	(595,000)	(80.41%)
International Bridges	13,708,072	13,851,024	17,218,518	17,845,679	21,330,041	21,330,041	3,484,362	19.52%



FY 2015 Non-General Fund Expenditures

<i>Departments</i>	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY15 Revised Proposed Over/(Under) FY14 Adopted	
	Actuals	Actuals	Actuals	Adopted	Proposed	Revised Proposed	Amount	Percent
Library	3,374,081	3,528,092	2,367,320	0	0	0	0	0.00%
Mass Transit - Sun Metro	66,287,962	67,515,606	70,180,236	66,004,768	67,628,476	67,628,476	1,623,707	2.46%
Mayor and Council	78,535	23,413	94,536	0	40,000	40,000	40,000	0.00%
Metropolitan Planning Organization	1,369,297	1,762,326	1,780,253	1,543,142	1,784,243	1,784,243	241,101	15.62%
Municipal Clerk	2,006,261	1,053,582	514,700	1,330,137	1,319,500	1,319,500	(10,637)	(0.80%)
Museum and Cultural Affairs	2,454,773	2,801,858	2,395,064	2,016,222	2,562,929	2,233,929	217,707	10.80%
Non-Departmental	94,811,000	105,066,434	153,575,693	93,048,572	97,092,743	103,060,056	10,011,484	10.76%
Office of the Comptroller	217,205	230,800	134,352	250,400	212,003	212,003	(38,397)	(15.33%)
Parks and Recreation	2,527,320	1,746,871	548,199	286,451	296,295	296,295	9,845	3.44%
Police	11,811,935	10,894,529	13,841,848	4,292,829	4,971,873	5,371,873	1,079,044	25.14%
Public Health	12,460,934	12,441,299	12,798,755	13,239,299	12,916,446	12,656,484	(582,815)	(4.40%)
Purchasing and Strategic Sourcing	6,526	(12,586)	18,421	0	0	0	0	0.00%
Tax	12,500	0	0	0	0	0	0	0.00%
Zoo	2,239,701	2,593,851	2,347,043	2,035,911	2,466,395	2,196,395	160,484	7.88%
TOTAL EXPENDITURES	562,379,890	565,737,120	591,643,519	450,165,453	473,304,574	481,313,164	31,147,711	6.92%



Non-General Fund Expenditures Variances by Department

- Environmental Services - \$11.1 million increase due to fully funding positions (\$1.3M) , capital expenses (\$5.3M), internal transfers (\$2.6M), principal and interest payments (416K), and indirect costs (700K)
- Non-Departmental - \$10,011,484 increase due to debt service requirement for tax supported debt and revenue bonds and indirect costs budgeted in the environmental fee
- International Bridges - \$3,484,362 increase due to full year impact of P3 agreement with Customs and Border Protection Agency and anticipated growth
- City Development - \$3,025,928 increase due to economic incentive agreements
- General Services - (\$2,592,794) decrease due to land sales, to be used for vehicle replacement, reduced to align with anticipated actuals.



Tax Rates

Proposed Rate	\$0.699569/\$100
Introduced Rate	\$0.699784/\$100
Effective Rate	\$0.699784/\$100
Rollback Rate	\$0.735391/\$100

- Certified values increased revenue by net \$1.8 million
- \$2.9 million less \$1.1 required to support TRZ #2 and #3 debt



FY 2015 Property Tax Rate

FY 2014 Adopted Tax Rate:

M & O Rate	\$0.445699/\$100
Debt Service Rate	<u>\$0.232679/\$100</u>
Adopted Tax Rate	\$0.678378/\$100

FY 2015 Introduced Tax Rate:

M & O Rate	\$0.460937/\$100
Debt Service Rate	<u>\$0.238847/\$100</u>
Proposed Tax Rate	\$0.699784/\$100



Tax Rate Comparisons

Average Net Taxable Home Value (after homestead exemption)

	Tax Rate	Avg. Valuation	Property Tax Levy	Variance FY2015 Over/(Under) FY2014
FY2014 Adopted	0.678378	124,190	842.48	
FY2015 Proposed Tax Rate	0.699569	124,192	868.81	26.33
FY2015 Effective Tax Rate	0.699784	124,192	869.08	26.60

Where does my tax dollar go?



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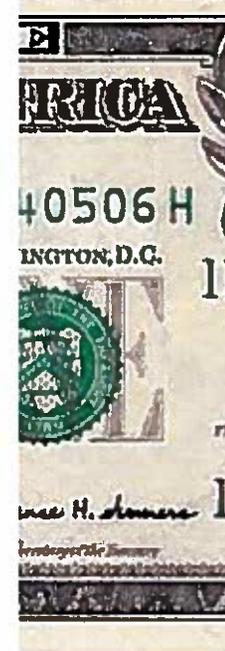
SUCCESS



Local School Districts
48%



CITY
24%



COUNTY
16%



UMC
7%



EPCC
5%

For display purposes only.

Percentages based on 2013 Taxing Entities and Rates: https://actweb.acttax.com/act_webdev/elpaso/ElPasoTaxTwo.jsp



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Revenue Alternatives El Paso Water Utilities

Franchise Fee Scenario

Residential Customers (\$1.25/mo.)	\$2,668,452
Non-Residential Customers (\$4.00/mo.)	<u>\$ 882,144</u>
Revenue Increase (full year)	\$3,550,596



SERVICE SOLUTIONS SUCCESS

FY 2015 General Fund *Reduction Alternative*

Department	Description	Amount
Parks	Facility rental & tournament fees	\$147,929
Zoo	Admission fee increases	\$262,000
Police	Reduce G4S to summer months	\$850,000
General Svcs.	Land Management & Bldg. Facility Maint.	\$712,995
General Svcs.	Vehicle Replacement	\$500,000
Engineering	2 Staff Positions	\$163,000
City Dev.	3 Additional Inspectors	\$157,583
City-Wide	Vacancies	\$757,089
	Total	\$3,550,596



SERVICE SOLUTIONS SUCCESS

Comments or Questions?



FY 2015 All Funds Revenue

REVENUE BY SOURCE	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY2015 Proposed Over/(Under) FY2014 Adopted	
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED	REVISED PROPOSED	Amount	Percent
Taxes	317,246,086	327,659,451	341,785,491	356,609,953	363,171,376	362,901,603	6,291,649	1.76%
Franchises	65,484,838	64,721,740	65,507,967	66,084,632	74,962,269	76,467,988	10,383,356	15.71%
Service Revenues	108,371,671	116,659,317	117,571,814	118,547,969	123,228,431	123,243,431	4,695,462	3.96%
Operating Revenues	116,812,992	117,552,696	96,770,496	134,992,870	136,711,927	137,135,427	2,142,557	1.59%
Non-Operating Revenues	29,094,989	25,321,689	37,922,046	28,921,649	25,039,466	26,410,013	(2,511,636)	(8.68%)
Intergovernmental Revenues	78,613,165	64,564,336	47,179,516	33,034,981	32,900,903	32,454,098	(580,884)	(1.76%)
Transfers In	176,267,073	131,665,570	183,360,415	63,229,267	70,223,305	82,069,322	18,840,055	29.80%
TOTAL REVENUES	891,890,814	848,144,799	890,097,743	801,421,321	826,237,676	840,681,881	39,260,560	4.90%



FY 2015 All Funds Expenditures

EXPENDITURES BY CATEGORY	FY 11	FY 12	FY 13	FY 14	FY 15	FY 15	FY2015 Proposed Over(Under) FY2014 Adopted	
	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED	REVISED PROPOSED	Amount	Percent
Personal Services	344,451,050	353,923,466	363,846,610	366,864,871	369,039,127	370,376,533	3,511,662	0.96%
Contractual Services	117,497,851	121,877,997	125,703,875	150,136,877	157,102,458	161,437,940	11,301,063	7.53%
Materials and Supplies	42,980,307	49,826,409	47,405,961	52,210,234	52,414,786	53,035,861	825,627	1.58%
Operating Expenditures	65,322,849	71,826,221	73,645,283	38,126,800	41,447,505	41,479,018	3,352,217	8.79%
Non-Operating Expenditures	96,368,117	107,760,760	96,981,710	108,333,256	116,546,663	120,971,170	12,637,914	11.67%
Intergovernmental Expenditures	1,848,949	1,790,457	1,600,533	3,633,180	3,460,081	3,460,081	(173,099)	(4.76%)
Other Uses	98,197,186	74,541,030	89,732,482	60,237,165	65,172,256	67,371,896	7,134,731	11.84%
Capital Outlay	107,712,800	102,327,654	126,764,053	21,878,937	21,054,800	22,549,382	670,445	3.06%
TOTAL EXPENDITURES	874,379,109	883,873,994	925,680,507	801,421,321	826,237,676	840,681,881	39,260,560	4.90%



FY 2015 All Funds Expenditures

<i>Departments</i>	<i>FY 11</i>	<i>FY 12</i>	<i>FY 13</i>	<i>FY 14</i>	<i>FY 15</i>	<i>FY 15</i>	<i>FY2015 Proposed Over/(Under) FY2014 Adopted</i>	
	<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Adopted</i>	<i>Proposed</i>	<i>Revised Proposed</i>	<i>Amount</i>	<i>Percent</i>
Aviation	120,231,903	98,674,847	80,337,236	49,025,295	51,573,209	51,573,209	2,547,913	5.20%
Capital Improvement Program	70,980,711	68,669,778	54,429,357	453,921	0	0	(453,921)	(100.00%)
City Attorney	4,893,276	4,579,976	4,614,863	4,273,595	4,192,953	4,197,587	(76,008)	(1.78%)
City Development	10,335,968	12,660,604	14,404,342	16,070,276	20,190,494	20,135,234	4,064,958	25.29%
City Manager	2,654,017	2,925,114	2,641,342	2,878,521	2,970,561	2,841,762	(36,758)	(1.28%)
Community and Human Development	25,806,192	20,162,220	14,254,645	13,592,438	13,347,478	13,373,991	(218,447)	(1.61%)
Department of Transportation	15,724,555	15,737,621	16,521,791	19,062,615	17,955,496	18,503,720	(558,894)	(2.93%)
Destination El Paso	10,874,578	11,657,864	9,707,028	12,730,782	13,613,317	13,613,317	882,535	6.93%
Engineering and Construction Management	2,465,446	3,799,205	2,995,084	5,195,303	4,896,545	5,177,145	(18,158)	(0.35%)
Environmental Services	44,339,256	51,036,580	60,910,699	69,130,144	79,640,476	80,261,307	11,131,163	16.10%
Fire	90,899,503	98,013,163	100,818,944	98,145,652	96,992,264	97,545,192	(600,460)	(0.61%)
General Services	50,108,363	55,148,586	46,951,397	50,263,571	46,913,329	48,977,853	(1,285,718)	(2.56%)
Human Resources	42,431,936	47,486,113	45,671,256	63,744,161	64,112,187	64,112,187	368,026	0.58%
Information Technology	12,736,423	10,698,414	28,615,648	11,597,634	12,652,756	11,945,139	347,505	3.00%
International Bridges	13,708,072	13,851,024	17,218,518	17,845,679	21,330,041	21,330,041	3,484,362	19.52%



FY 2015 All Funds Expenditures

<i>Departments</i>	<i>FY 11</i>	<i>FY 12</i>	<i>FY 13</i>	<i>FY 14</i>	<i>FY 15</i>	<i>FY 15</i>	<i>FY15 Revised Proposed Over/(Under) FY14 Adopted</i>	
	<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Adopted</i>	<i>Proposed</i>	<i>Revised Proposed</i>	<i>Amount</i>	<i>Percent</i>
Library	11,345,060	11,925,191	10,936,011	8,678,310	8,500,873	8,904,570	226,260	2.61%
Mass Transit - Sun Metro	66,287,962	67,515,564	70,180,236	66,004,768	67,628,476	67,628,476	1,623,707	2.46%
Mayor and Council	1,293,765	1,316,842	1,490,579	1,346,734	1,297,190	1,297,190	(49,544)	(3.68%)
Metropolitan Planning Organization	1,369,297	1,762,326	1,780,253	1,543,142	1,784,243	1,784,243	241,101	15.62%
Municipal Clerk	6,890,495	5,585,544	5,539,629	6,388,160	6,616,863	6,848,568	460,408	7.21%
Museum and Cultural Affairs	4,596,480	5,047,172	4,698,484	4,348,984	4,929,938	4,600,938	251,954	5.79%
Non-Departmental	103,421,689	111,153,918	163,309,439	113,880,186	119,716,265	128,829,760	14,949,575	13.13%
Office of the Comptroller	2,461,197	2,478,594	1,955,733	2,326,625	2,271,071	2,271,071	(55,554)	(2.39%)
Parks and Recreation	13,156,249	12,954,890	12,358,538	12,153,472	12,439,430	12,614,908	461,437	3.80%
Police	116,744,526	121,851,597	126,098,927	122,544,024	122,145,466	124,043,176	1,499,152	1.22%
Public Health	18,112,176	18,185,444	18,736,264	19,291,915	19,012,505	18,752,543	(539,372)	(2.80%)
Purchasing and Strategic Sourcing	767,592	709,765	779,234	933,846	1,136,859	1,141,359	207,513	22.22%
Tax	3,941,556	1,965,941	1,652,406	2,159,016	2,148,012	2,148,012	(11,004)	(0.51%)
Zoo	5,800,865	6,320,099	6,072,624	5,812,553	6,229,381	6,229,381	416,828	7.17%
TOTAL EXPENDITURES	874,379,109	883,873,994	925,680,507	801,421,321	826,237,676	840,681,881	39,260,560	4.90%



Parks and Recreation Fee Increases

- **Park Facility Rental fees by 20%, \$54,793**
- **Park Shelter Rental fees by 20%, \$33,540**
- **City Tournament fees by 20%, \$31,700**
- **Field Rentals for Independent Tournaments 10%, \$27,896**





Zoo Admission Fee Increases

Category	FY 2014 Adopted	Currently in 2015 Budget	Updated
Ages 2 and under	Free	Free	Free
Ages 3-12	\$ 6.00	\$ 6.50	\$ 7.50
Ages 13-59	\$ 10.00	\$ 10.75	\$ 12.00
Seniors 60+	\$ 7.50	\$ 8.00	\$ 9.00
Active Military & Spouse	\$ 7.50	\$ 8.00	\$ 9.00



Estimated Impact to Average Homeowner

	FY 2015 Proposed	Scenario 1	Scenario 2
Property Tax	\$ 26.60	\$ 26.60	\$ 26.60
Solid Waste Fee	\$ 13.20	\$ 13.20	\$ 13.20
EPE/EPWU Fee	\$ 8.88	\$ 12.00	\$ 15.00
Total	\$ 48.68	\$ 51.80	\$ 54.80

EXHIBIT 6

RESOLUTION

WHEREAS, on July 20, 2004, the City Council adopted a resolution approving the use of alternate project delivery methods for construction projects pursuant to Section 271.113 of the Texas Local Government Code (now Section 2267 of the Texas Government Code), including design-build and designated the Director of Purchasing to determine, before advertising, which of the methods provides the best value to the City;

WHEREAS, the Council resolution requires staff to amend Title 2 (Administration and Personnel) of the City Code to establish selection procedures for design build firms; and

WHEREAS, on December 13, 2005 by Ordinance No. 16230, the Council deleted Title 2 (Administration and Personnel), Chapter 2.88 (Selection Procedures for Architects, Engineers and Land Surveyors) of the City Code in its entirety; and

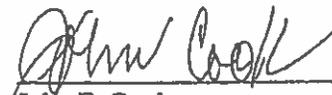
WHEREAS, in lieu of such Code amendment, staff has proposed that the Council adopt this resolution approving the City's Design-Build Procurement Policy for City facilities and City civil works projects, attached as *Exhibit A* to this Resolution, and designate the City Engineer to determine, before advertising, which alternative project delivery method for construction provides the best value to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City hereby adopts the City of El Paso Design-Build Procurement Policy for City facilities and City civil works projects which is attached hereto as *Exhibit A* and incorporated herein by reference, and designates the City Engineer to determine, before advertising, which alternative project delivery method for construction provides the best value to the City, provided that the Council shall approve the issuance of a Solicitation for any Design-Build project prior to its issuance.

ADOPTED this 17th day of July, 2012.

CITY OF EL PASO


John F. Cook
Mayor

ATTEST:


Richarda Duffy Morisen
City Clerk

APPROVED AS TO FORM:


Bertha A. Ontiveros
Assistant City Attorney

APPROVED AS TO CONTENT:


R. Alan Shubert, P.E. City Engineer
Engineering and Construction Management

CITY CLERK DEPT.
2012 JUL 25 PM 2:17

CITY CLERK DEPT.
2012 SEP 11 PM 3:01

16 I

RESOLUTION

WHEREAS, on July 20, 2004, the City Council adopted a resolution approving the use of alternate project delivery methods for construction projects pursuant to Section 271.113 of the Texas Local Government Code (now Section 2267 of the Texas Government Code);

WHEREAS, City staff has proposed that the Council adopt this resolution adding Construction Manager-at-Risk as an approved alternate project delivery method for construction projects and that the Council approve the Construction Manager-at-Risk Procurement Policy for City facilities, attached as *Exhibit A* to this Resolution, and designate the City Engineer to determine, before advertising, which alternative project delivery method for construction provides the best value to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City hereby adds Construction Manager-at-Risk as an alternate project delivery method for construction projects, adopts the City of El Paso Construction Manager-at-Risk Procurement Policy for City facilities which is attached hereto as *Exhibit A* and incorporated herein by reference, and designates the City Engineer to determine, before advertising, which alternative project delivery method for construction provides the best value to the City, provided that the Council shall approve the issuance of a Solicitation for any Design-Build project prior to its issuance.

ADOPTED this 18th day of September, 2012.



CITY OF EL PASO

for John F. Cook MAYOR PRO TEMPORE
Mayor

ATTEST:

Richarda Duffy Momsen
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Bertha A. Ontiveros
Bertha A. Ontiveros
Assistant City Attorney

APPROVED AS TO CONTENT:

R. Alan Shubert
R. Alan Shubert, P.E. City Engineer
Engineering and Construction Management

EXHIBIT 7



City of El Paso

Purchasing Manual

January 2010

Prepared by:
Financial Services Department
Purchasing Division

1. Bid Opening.
2. The Purchasing Department reviews offers to eliminate any offer that can be deemed as not responsive at this point and ensures that all best value documentation and information has been submitted.
3. The Purchasing Department forwards copies of the bids, bid tabulation, and best value score sheets to User Department's designated representative. An Evaluation Committee shall be formed. Committee will be selected by the User Department and/or Purchasing. Committee membership must be documented in bid file. Committee shall consist of 3 – 5 City Employees.
4. Committee meets and ranks responsive offers that could yield enough best value points to be considered after cost rating is determined. Ranking is in accordance with best value criteria.
5. The User Department forwards recommendations and evaluation to The Purchasing Department.
6. The Purchasing Department receives and reviews the Individual and Committee score sheets for each Offeror, and the recommendation of the Committee, signed by all Committee Members. Individual score sheets will be identified by rater number, not Committee Member's name, and maintained in bid file.
7. The Purchasing Department prepares City Council agenda item for award.
8. City Council awards contract to the Offeror with the highest best value ranking or rejects all offers.
9. The Purchasing Department issues Notice of Award and Purchase Order to vendor.

14.0 Request for Qualifications (RFQ)

State and federal statutes are very specific on what falls into this category of Purchasing. Professional Services are obtained after use of the RFQ process. Requests to use the RFQ method not specifically addressed in the State or federal statutes or reviewed by the Legal Department in the past must be reviewed by the Legal Department prior to submittal to Purchasing or prior to issuance of the RFQ.

Funding source will dictate guidelines to be followed. Specific areas with additional guidelines include but not limited to:

- State or Federal Grants
- Sun Metro Purchases
- FTA Funded Purchases
- FAA/FHWA/DOT Funded Purchases
- DOT Funded Purchases

- W.I.C. Purchases

Step-by-Step Guide to Request for Qualifications (RFQ) procurement

1. Request and specifications are forwarded to Purchasing for review and determination of the appropriate purchasing method.
2. If an RFQ method is selected, then The Purchasing Department will ask, in addition to the specification and Scope of Work, the proposed evaluation criteria for selection of the highest ranked proposer.
3. Once the highest ranked vendor is selected, then the City enters into negotiations with the vendor and if both parties agree to the price, then the recommendation to award the vendor and amount goes to Council for approval.
4. If the negotiations are not agreed upon by both parties, then the negotiations are terminated in writing and the City goes to the second ranked vendor and commences to negotiate with that vendor and so on until both parties agree to a negotiated price at which time the recommendation for award goes to Council for approval.
5. The Purchasing Department issues Notice of Award and Purchase Order to vendor.

15.0 Request for Proposals (RFP)

The City shall develop a Request for Proposal (RFP) as described below:

Instructions for Proposals: Instructions for proposals should give, in summary fashion, general information about what is required. The instructions should include the proposal due date and time, the number of copies of the proposal, the person and address for submission, and information about any pre-proposal meeting(s). Proposers shall be considered "non-responsive" if they fail to conform to the requirements of the bid to the extent that there is a material defect of the submittal. The Purchasing Department makes the determination whether the proposal is "non-responsive".

Purpose: The purpose briefly describes the objective of the proposal.

Proposal Content: The proposal content describes the specific information to be supplied by the proposer including: a cover letter, study methodology, key personnel, management plan, and related work, etc. or as applicable.

Criteria for Evaluation: The criteria and weight to be used in evaluating the proposals must be included in the RFP.

EXHIBIT 8

From: Calderon, Edmundo S
Sent: Monday, September 21, 2015 4:53 PM
To: Sutter, Mark
Subject: RE: Complete research question

Mark,

Could not find anything negative. Mostly found good and neutral articles about the FA. All found a bunch of advertising.

Edmundo S. Calderon, CIA, CGAP, CRMA
Chief Internal Auditor
City of El Paso
Phone: 915-212-1365

From: Sutter, Mark
Sent: Monday, September 21, 2015 12:29 PM
To: Calderon, Edmundo S
Subject: Complete research question

Hi Mundo,

Were you able to have your staff complete a background research effort on the firm we discussed last week?

Thank you.

Mark

Mark Sutter, Ph.D.
CFO, City of El Paso
300 N. Campbell
El Paso, Texas 79901
sutterm@elpasotexas.gov
915-212-1063 (ofc)
915-472-2171 (cell)

Pages 98-111 have been
omitted based upon
attorney/client privilege.

From: Firth, Sylvia B.
Sent: Tuesday, November 17, 2015 12:18 PM
To: Gonzalez, Tommy
Cc: Lozano, Juliet
Subject: Attorney Client Communication - - - Confidential

From: Wilson, Joyce A.
Sent: Monday, August 26, 2013 3:11 PM
To: Firth, Sylvia B.
Cc: 'Braden, Paul A.'
Subject: FW: Review of Actions Relative to the Sale of Bonds to Finance the AAA Ballpark

Sylvia, as requested by City Council during the August 1 executive session, the following is a summary of the chronology of events and issues surrounding the delays in proceeding with the sale of bonds for the ballpark project. This summary has been reviewed by Paul Braden who participated in a detailed debriefing with my staff and financial advisors after the August 1 Council meeting. I've also enclosed a schedule of events prepared by Paul Braden to accompany my report. Let me know if you need anything further at this point and how you wish to proceed.

Thanks for your attention to the above.

Joyce Wilson
City Manager

During the executive session of the August 1 meeting where we amended the parameters resolution to increase the interest cap for the ballpark revenue bonds, a conversation occurred regarding the fiduciary oversight on the part of city staff and our financial advisors. Specifically a concern was raised whether or not we intentionally delayed the bond sale, whether or not we adequately disclosed the risk of not proceeding earlier with the sale, and whether or not we adequately represented the changes in the bond market on June 18 when the revised par amount was set.

At the close of the meeting, I met with my staff (Bill Studer and Carmen Arrieta-Candelaria), the representatives from First Southwest, and Paul Braden, the City's bond counsel to debrief in detail about the chronology of events leading up to this date and relevant actions by all parties. I asked Paul Braden specifically to participate in that meeting since he was involved in the dialogue with City Council in executive session and I wanted a third party witness to the discussions.

A summary of the chronology and related actions are outlined below to the best of our recollection.

- City could not proceed with any type of bond sale until after the appeal period for the bond validation suit had expired, which did not happen until March 28, 2013.
- The City's team then began to finalize the appropriate public notice and bond parameters resolution with the intent to bring forward on either April 23 or April 30 meetings. We agreed to target April 30 to give us adequate time to provide the required notice which is posted in the newspaper.
- Several council members raised concerns about the timing of this activity in relation to the upcoming general election, specifically because of the ongoing controversy over the project. I queried staff to see if there was any problem with delaying the action until after May 13 – specifically need for cash from the proceeds – and was advised that we could delay for another 30 days but probably no longer than that. A general comment was made that delays also subject us to changes in the bond market but at that time there were no indications of a

major shift that would have jeopardized the project's financing or costs. This is a standard comment whenever we are entering the market because you always try to time when the market is most receptive to the offering. Specifically, no one said that a delay would be harmful to the financing or project costs. Further, I advised the former mayor and pro-tem of this request and both concurred it was better to hold off until after the general election if it was practical to do so.

- At the May 28 meeting we got specific Council direction to proceed with the authorization not to exceed \$52.8M. Staff immediately began to work with the financing team to finalize the offering statement and related paperwork required for the sale. However, immediately there was a question as to Council's intent, as bond counsel interpreted Council's direction that the 'project could not exceed \$50M' and therefore we could only issue debt to fund a project cost of \$50M. I asked Legal to bring the item back for clarification as it meant the difference between issuing approximately \$48-49M Par (which would fund \$50 million for the project, pay issuance costs & arts) vs \$52.80M Par which would fund more for the project and was significant. We were scheduled to bring that back as soon as we could post it (June 4/June 11) but the following subsequent events intervened.
- A letter was sent from CF Jordan on June 5 advising that he could not complete the project for \$50M and would need to stop work until the issue was addressed. This issue was discussed with the financing team upon notification; however I was not aware of the letter until it was raised in the most recent executive session. Regardless, this was not going to necessarily stop the bond financing from proceeding. It was going to require a change in the offering statement to advise of the issue with the construction at risk manager and to note that we would either value engineer the project or need to issue completion bonds prior to the conclusion of the project to address shortfall. This is per Paul Braden. However, First Southwest and the Underwriting Team were concerned that this type of necessary disclosure in the offering statement would be problematic and adversely affect the attractiveness of the bond issuance.
- Immediately following the CF Jordan letter, the ownership group asked for a meeting to discuss an alternative to reducing the project scope. I, along with the entire financing team to include bond counsel, and the City Attorney, met with the ownership group for several hours on June 11, at which time they put forward the proposal to increase their commitment through a variety of lease amendments and extensions to generate an additional \$12M to allow the project to proceed as designed. I followed up with the former Mayor immediately to ascertain if he wished to handle this proposal with the current council or wait until the new Mayor and Council took office on June 24. Former Mayor Cook indicated that the outgoing council should address the matter since they entered into the agreement and so it went forward on June 18.
- The bond market went into an erratic spiral within 48 hours of the June 18 meeting, followed by the July 4 holiday week during which markets were closed and/or underwriters advised we should not sell. So we could not go to market prior to the week of July 8 – or 3 weeks after the June 18 action. First went to market on July 11 & prior underwriters were not successful. On July 18, Detroit filed for bankruptcy. Went back to the market on July 25 but again we could not get any buyers within our existing parameters. And, unfortunately, Morgan Stanley (the prior lead underwriter) would not take down the bonds (buy them since they couldn't sell them). As a result, they were asked to resign as lead underwriter, which they did, and we put together a new team for the second effort after Council's August 1 action to expand the parameters.
- I advised the Mayor immediately after first sale attempt and we agreed to continue to pursue options such as short-term debt with a bullet in year 10, etc. After two weeks of failed attempts, we came back to Council on August 1 to amend the parameters resolution to increase the interest cap. It was at this meeting that some on Council questioned the actions of staff and the financial advisors, which then prompted this follow up.

Question: Did staff delay the sale of the bonds after the May 28 Council action? No, as outlined above we moved forward within the normal 2-3 week timeframe to place the sale, during which time the ownership group asked Council to consider an alternative proposal to maintain the project as designed. Included in this time frame was the need to get clarification from Council as to the PAR parameters as outlined above.

Question: Did the financial advisor recommend to City staff that they ask for a higher interest cap than what was approved in the parameters resolution on June 18? No. First Southwest mentioned to bond counsel after the action that they would have been comfortable if the rate cap had been a little higher, but only because they had lost

some of the 1.0 cushion since the posting of the resolution. Paul asked them why they didn't raise it before the action because he could have changed the language and they merely stated that since the documents had been published they assumed it wasn't an option. So, the concern came up more as an after-thought, not as advice that was dismissed. Also, we still had .60 cushion and in the past some council members had questioned the need for a 1.0 basis cushion as being too liberal. No one predicted events that occurred in the market immediately after June 18.

Question: Why was Council not advised of the C.J. Jordon 'stop work' notice? I was not aware of that letter and had never seen it until after the August 1 meeting. However, it became moot as the new proposal came forward almost simultaneously or we would have addressed the issue with council immediately. And, frankly, had we not renegotiated the terms of the Team lease, we would have stopped the project until we agreed on the cost reductions to stay within budget.

Summary

- Project was over-designed and the city's project team failed to insist on scope reductions immediately to ensure the project came in within budget. However, the architect likely did not raise the issue that the design would exceed the initial concepts in size and scale – which happens with architects involved in these projects. However, the reductions and value-engineering were easily accomplished by removing some of the additional buildings, pedestrian bridge and other changes that would not have substantially delayed the project. The ownership group wanted to continue to hold off on changes until after more bids had been received so we had a clearer sense of the project overage. However, they fully understood in early March when we saw preliminary costs that I would not ask Council for additional funding for the project.
- Actions to sell bonds moved forward appropriately in accordance with Council direction.
- No recommendations or actions were taken knowing that it would adversely impact the project's financing – specifically there were no unusual delays in proceeding with the sale.
- Staff and financial team could have tried to culminate the initial sale even with the .25 basis point gap and then asked for ratification after the fact but bond counsel and/or financial advisors indicated that we did not have legal authority to do so and buyers would not hold pricing for the 72 hours needed to post and get authorization. Also it isn't clear that the deficit was that low. The gap may have been higher. The issue was we didn't have a buyer for both transactions, which reoccurred over the next two weeks prior to coming back to Council on the 1st. We also changed underwriters for this latest round since our opinion was that the initial group failed its responsibility to assure placement.
- We could have come back to Council immediately after failed sale to increase the parameters resolution but it would have saved no more than one week because we would have had to post it in advance. We actually thought we had a sale the following week but it fell through and we then changed underwriters for the final attempt.

I am happy to discuss the above in further detail if need be; however, I am concerned the two key members of the City's financial team are being publicly disparaged in the manner which has been occurring over the past several months. The finance team (including city staff, financial advisors and bond counsel) have been together for nine years and have been instrumental in the City's good bond rating, financial standing, and in helping to shepherd us thru one of the most serious financial crises in recent times. All of our financial indicators are excellent due to their hard work and due diligence. This project had a complex financing structure, a local controversy that was heavily publicized and a bond market that has been extremely volatile for the past 60 days (at a level unseen in 25 years). Based on my investigation, since the date of the original parameters delegation (May 28th), this transaction has proceeded with the appropriate amount of speed and due diligence and any delays were because of the complexities of the deal, the necessity of further action by the public body and the changing market conditions which could not have been reasonably foreseen by the City's financial team.

Joyce A. Wilson
City Manager
541-4844

EXHIBIT 10

By the Numbers as of 02.05.16

	Totals	Answered	Unanswered	Percentage	
Mayor	90	80	10	89%	
District 1	202	188	14	93%	
District 2	123	116	7	94%	
District 3	188	172	16	91%	
District 4	50	48	2	96%	
District 5	107	96	11	90%	
District 6	86	80	6	93%	
District 7	146	132	14	90%	
District 8	225	209	16	93%	
Total	1,217	1,121	96	92%	
	Oct-15	Nov-15	Dec-15	Jan-16	Total
Mayor	16	24	13	28	81
District 1	28	61	50	51	190
District 2	29	54	10	24	117
District 3	76	35	22	45	178
District 4	12	7	14	14	47
District 5	34	30	11	25	100
District 6	22	20	10	28	80
District 7	49	28	17	40	134
District 8	78	62	25	49	214
Total	344	321	172	304	1,141

Asks/Requests - Mayor

Total Requests	Total Answered
90	80
COUNCIL REQUEST	RESPONSE
False citation and false warrant online for animals	Code responded to Mayor's office on 9/21/15 with details related to Ms. Life's email. Summary: She received a total of 21 citations. She made arrangements to pay for the citations on the canines. She never made arrangements to pay for livestock citation. From the information provided by our municipal courts, this last citation is still outstanding, making it a warrant.
Casa Nissan vehicles blocking Belding	PAR met with service manager of Casa Nissan. He was served with a written notice of the violation by Code Inspector. Certified letter sent to property owner to get issue resolved. Manager has complied
Ideas to celebrate 1966 TX Western National Basketball Championship 50th anniversary	Ideas provided to Bryan Crowe & Taylor Moreno by Veronica Castro 10/7 Destination El Paso willing to take on responsibilities of the Plaza Theater film screening of Glory Road
Request for contact for complaints on Texas Railroad Commission	Dr. Mark Sutter is contact
Request to schedule a meeting between CSA Design Group and Mayor regarding City Apprenticeship requirements for construction contracts	meeting scheduled for Nov. 9 at 8:00 AM
Pothole at Glengary & Moye	pothole repaired 11/9/15
house at 1728 Aquilla Jane is an eyesore	Code enforcement has issued certified letter for cleaning of property; will conduct final inspection after week of 11/9. Forwarded to Beautification 11/10; writ of entry to be processed 11/12, property was cleaned the week of 11/16
Resident concerned about 1) council over-stepping authority 2) not a good area for retiree due to tax rates 4) all people should pay fines to COEP	Defer to Mayor's office; no specific questions
Request for Mayor to visit Grandview Senior Center; plans to visit all shelters	Parks and Rec 10/20/15: Welcome visit from Mayor's office
Will Placita be ready for Christmas this year?	press release sent out; it will not be ready
Request to ensure El Paso Municipal Court modifies its policies and practices with respect to the collection of fines and court costs "Debtors' Prison"	Muni Clerk presented modified policies and practices.
Resident requests 1) EPPD deter illegal driving 2) announce traffic closures 3) inspect choke points on I-10 4) activate video cameras to check traffic conditions	Forwarded to PD/SAM 10/27/15 PD's response provided to Mayor 10/27/15
Complaint about El Paso Youth Football Director bullying officials during a game at Westside complex 10/24/15	Parks: aware and taking serious. Issue handled with the employee through HR.
Complaint about Comptroller's office on recent purchase of used signal lights	Comptroller & CFO contacted constituent
Resident complaint about 1) Cultural Center Direction 2) San Jacinto and misc.	Defer to Mayor's office; no specific questions
Mayor Leeser had a meeting with Judge Robledo and Mayor was concerned he hadn't been invited to the budget process	Budget process this year was a new and streamlined one that did not include individual presentations
It was recently brought to our attention that the City has denied the sign permit for Fox Toyota. Can you please explain why the permit was denied? Additionally, it has been brought to my attention that this is not a new sign. It is just a new face to an existing sign. They were going to put in higher efficiency lighting and for that reason they had requested a permit. Mayor is asking me for an update but I have yet to hear anything back on this.	Staff spoke with Mr Fox and he is going to have his sign contractor retract their application and resubmit a different scope of work (original scope called for demolition and broader work). Staff learned that the objective was to meet the Toyota sign lease requirements of annual maintenance, and reface every 10 years. This is the 10 yr reface schedule that they are wanting the permit for, they will also exchange the internal lighting from conventional to LED lamping. Once they resubmit the new scope of work for re-facing and re-lamping, and if it is as stated, a permit would be issued.
resident concerned with quality of work at Ramos Court	asphalt to be poured 11/2; driveway elevation at Manning & Ramos court to be corrected; budget for landscape to be identified. CM/Monica Lombrana visited with resident and addressed his concerns.
Request for use of NEV on city streets was denied; why? Las Palmas Medical Center Update on NEV	Las Palmas would not be cited for use of NEV, but EPPD has safety concerns. Chief Pacillas spoke with Angie Serna from Las Palmas and advised her of same
Request for meeting regarding Friendly Senior Center closure	Facility is owned by the City, but County operates. County closing due to significant repairs that need to be made. Under the long-term lease, County is required to maintain facilities.

Asks/Requests - Mayor

Luis Rivera (915) 525-3236 would like to someone in the City Manager's office to please call him back. He wants to speak/complain regarding the speed bumps at Cathedral High School.	CID staff called Mr. Rivera to address his concerns.
With the 2015 calendar year quickly coming to a close, it is time to once again review the federal legislative agenda. I have attached the most recent version of the legislative agenda for reference. Please take a moment and let me know if there are any issues at the federal level that you believe need to be addressed in the 2016 version. I am working with the federal lobbying team to come to El Paso by the end of the year/early next to make updates to the agenda before Council and give an overview of this past year. Please provide any updates and/or additions you wish to include by Friday, November 13, 2015. If you have questions, please feel free to let me know.	Various impacted departments responded.
lights at Magoffin & Virginia are out	Lights repaired
resident has complained numerous times to legal, animal services, PD about barking dogs at 7204 Desert Eagle. Planning to now leave the City	Code: Ongoing, unfounded complaints since 2013. Officers have followed up with complainant as well as dog owners. City Prosecutor contacted constituent, who is satisfied and no longer plans on leaving El Paso.
Request for information on past mayors	Muni Clerk sent information directly to resident.
Property on Executive Center has experienced multiple accidents, requests assistance with guardrail; prior study by Streets found insufficient number of accidents	Staff from the Capital Improvement Department have met with Vision 360, and they have agreed to the following: <ul style="list-style-type: none"> • Installation of raised pavement markers along Executive Blvd. over all driving lanes and intersection approaches. These improvements were completed in 2-2-16. • Installation of 13 chevron signs along the edge of curb line on Executive Blvd. • Installation of guard railing at the south east corner of Executive and Rio Bravo. Streets and Maintenance staff will now schedule the modifications to the area as their work flow permits.
On 11/14/15 Rusty Williams, Public Affairs Specialist for the Capital Improvement Department for the City of El Paso, provided update to Mayor and Council regarding the left hand turn lane on Mesa at Resler.	FYI only
Concern from constituent about library employee's treatment of him on a Sun Metro bus	PD, Sun Metro, Library staff researched Mr. Artalejo's claims and did not find any concerns or supporting documentation/video. Staff responded to Mr. Artalejo.
On 11/15/15 Rusty Williams, Public Affairs Specialist for the Capital Improvement Department for the City of El Paso, provided update to Mayor and Council regarding the CDBG and NIP Round 1 & 2 projects.	FYI only
Request for updated plans regarding Manor Street construction closing access to business	Access to businesses at Manor remain open, though the project is still underway.
Street lights on Magoffin b/t Virginia & Tays are out	Lights repaired
Request to use empty land on Martin Luther King Blvd to launch model rocket	Request approved by Airport on 11/24
Papal Visit to Borderland: Meeting request with DEP, Mayor and Juarez Mayor	DEP staff addressed request and meeting was on Dec. 2.
Mayor wants to send out a press statement reminding people about the No DUI Line. He is hoping to include a statement from the Chief and Sheriff Wiles. Can you all assist in this?	PD addressed request.
Josie Karam reporting animal abuse/cruelty case in upper valley Complaint also reported to District 7.	An Officer responded and let the resident know that we responded and found no violation.

Asks/Requests - Mayor

<p>Knapp Land Plan Development Letter</p>	<p>Planning and Inspection staff provided the following update regarding an email about the Knapp Land Plan Development:</p> <p>The development has been a topic of conservation for a number of years between the Knapp Family and the surrounding neighborhood. It has also been to the Open Space Advisory Board, the City Planning Commission, City Planning Division and the City Council for review and approval. The developer has recently, with in the last year, determined to exercise his property rights to begin development. To that measure, three grading permits have been issued which allows for certain sites to be prepared for construction of single family dwellings. The City assured that all the requirements were met to issue permits, we are obligated to do that. The City is aware the neighbors do not want the development. Additionally, the neighbors have asked the El Paso Water Utility to purchase the land for their use or have the City trade some land in another location. The utility has declined to do that and the City doesn't have a planned use for the property. While the City understand the neighbors frustration regarding the development, the City cannot deny the property owners development provided it meets development standards. Those standards include, zoning densities, streets, lighting, drainage channels, and parkland. Further, the preliminary designs for the dwellings show to be up market.</p>
<p>Mr. Juan Jimenez (915) 562-1605 would like a call back on what the plans are for Logan Park. He claims the park needs new playground equipment and that he had heard from District 2 that some improvements were going to get done, but has not seen any construction being started.</p>	<p>The NTP was issued on Nov 23rd, 2015, and the project will be completed in July of 2016.</p>
<p>Phone call: Orlando Fonseca, Jr., 609 Olson, received a citation (ENHS15-06142) on November 19 from Code Enforcement regarding his flagpole. He is upset that he was told by the enforcement officer that he needs a permit for his flagpole that he has placed on the side of the house and is visible from the street. He states that he was told that he did not need a permit.</p>	<p>Staff reviewed the code and concluded that a flagpole under 25' should be exempted from permit requirement based on a couple of different items in the code. Staff spoke with Mr. Fonseca and helped address his concerns. Additionally, staff said they are going to add "flagpole under 25 feet" to the exemptions listed in Title 18.</p>
<p>Email from former resident Sara Burkett asking that PD "properly investigate" case 15-200057.</p>	<p>PD researched and found that the information was provided and the case was "no billed" by a Grand Jury.</p>
<p>From Robert Cortinas: The Mayor's office received an open records request regarding the Mayor's Familiarization Tour. Taylor asked me to provide her with all of the revenues (donations) and expenses for this project. I provided her with the report showing this information.</p>	<p>PD researched and found that the information was provided and the case was "no billed" by a Grand Jury.</p>
<p>Mayor's Office (TLM) Can you tell me who the firm is that was hired to do the study?</p>	<p>Staff responded. Brief summary: Consultants are Carl Daniel Architects (local) and Quintanilla Schmidt Consulting (San Antonio)</p>
<p>I would like to make sure there is a release for Open for Business on next Tuesday's announcement.</p>	<p>ED staff addressed request</p>
<p>Patricia Johnson: Requesting dog be transferred to a rescue group. (Rescues Huckleberry Hound and Animal Rescue League)</p>	<p>The dog in question is in good care in City facility. It is an owned animal with microchip. Staff has called repeatedly when it came into the shelter and in fact, Animal Control Officers went to the last known address on Friday evening – all with negative contact.</p> <p>The injured eye appears to be an older injury from several weeks ago. When the dog came to the shelter, veterinary staff assessed the dog and trimmed the excess, matted hair around the eyes. It is in little to no discomfort, eating, drinking, playing.</p> <p>Staff talked to the two rescue groups – Animal Rescue League and Huckleberry Hound, and both are comfortable with the care staff are giving presently and are satisfied with his current disposition. He will indeed need surgery, but it is not imminent – again, it is an older injury.</p> <p>As of 1/6/15: The dog is being fostered by staff and is in good health. The owners never came to claim the dog. It will be made available for adoption.</p>
<p>Mr. Bahr has called our office once again wanting to speak to the Mayor because he needs a job. Would you please have someone follow-up with Mr. Bahr.</p>	<p>Request addressed by HR.</p>
<p>Ellen Smyth got a meeting invitation for Dec. 9 with the Mayor and Friedmans and their attorney.</p>	<p>Meeting was held on 12/9/15</p>
<p>Request made to CMO staff at Accessibility meeting on 12/10/15: Ask CM to look at funding ADA accessibility issues during the next budget session.</p>	<p>CMO staff (Laura Cruz Acosta) acknowledged request.</p>
<p>Mr Mayor, I am very concerned about the response time of the PD to concerned citizens calls, I work for a local security company and in the last 2 weeks I have requested PD to respond to my non emergency call and it has taken them well over 2 hrs to even thinking about showing this is a MAJOR problem... being that this situations could have gotten bad quickly. Thank you in advance for your time.</p>	<p>WRCC addressed.</p>

Asks/Requests - Mayor

<p>John Hartman has called asking that we look into a dangerous broken sidewalk at 170 E. Redd Road. Can someone please assist with this? His number is 204-1406</p>	<p>Streets and Maintenance staff have investigated this request and have determined that the area in question is the responsibility of the homeowner. Staff spoke to Mr. Hartman and was adamant that the City enforce the repair. Staff has requested code enforcement visit the site and issue a written notice to property owner.</p> <p>Officer Ruvalcaba spoke with the property owner in late December regarding this case. There had been pending grading/construction permits for the property in 2013. However, the owner's funds fell through, or something like that, so the project was discontinued. He has been sent a letter to either repair/replace the two sidewalk pieces or obtain the permits and commence work within 20 days (so by early February – secretary was out so all of our letters were delayed in being mailed over the holiday period). If he does not do so, we will file for court. Code enforcement reaching out to Mr. Hartman to make him aware that City staff is holding property owner accountable.</p>
<p>Raul Hernandez email: I went downtown and received a parking ticket even though I had my handicap plaque on my rear-view mirror. I have been trying to fix this without having to go to court, since it was obviously an error in the city's part. I have talked to several people, including your city manager's office and municipal court. Bottom line, I HAVE to pay the ticket or risk my car being towed.</p> <p>Similar request made to District 1.</p>	<p>PD researched the concern and found that the citation was issued over 3 months ago on September 3. PD attempted to contact Mr. Hernandez, but received no answer and left a message for him. Due to the length in time, PD is unable to void the ticket as it is not in Muni Court collections.</p> <p>The Hearing Officer spoke to the vehicle owner for 30-35 minutes and explained the options available. At this point staff cannot interfere in the disposition of a case.</p>
<p>Zoning issues reported by George Smith. He has various concerns about his neighbor at 3140 Tierra Nora Dr. related to junk cars and parking issue.</p>	<p>Staff investigated all complaints by Mr. Smith and found that all issues had been corrected by the property owner.</p>
<p>P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation – all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.</p>	<p>FYI only</p>
<p>Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network. Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.</p> <p>Bike Plan Meeting: Mission Valley Regional Command Center Thursday, January 21, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Northeast Regional Command Center Tuesday, January 26, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Pebble Hills Regional Command Center Wednesday, February 3, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Grandview Senior Center Wednesday, February 10, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Westside Regional Command Center Thursday, February 18, 2016 6:00 PM-7:30</p>	<p>FYI only</p>

Asks/Requests - Mayor

<p>Email from Alan Hodson about the software installation of SCRATCH, a free application, in the city's Hardware sites.</p>	<p>Staff originally received an email from Mr. Hodson on Nov. 5, asking for an appointment to seek support for a computer classes project aimed at 8- to 16-year-olds that involves use of Open Source (free) Software and uses SCRATCH as the language to teach them how to code. Below is the summary of the meeting with Mr. Hodson:</p> <p>In an effort to review our constituent's proposal, our team shared the training opportunity with our Library and PARD staff. On November 18, 2015, the software introductory meeting and presentation was held at our Main Library. The meeting participants included Library, PARD, Fab Lab El Paso training partner, and IT staff. The presentation led by Mr. Hodson focused on the open source software. At the end of the first meeting, Mr. Hodson deviated from the training opportunity, and proposed installing software in the City of El Paso operations network. Our libraries currently offer similar software coding programs by accessing the software via the internet, and we do not recommend installing software on City-owned computers. Our training opportunities for the community should be focused on readily accessible software. The access to the coding software should not be restricted to a specific computer. Our recommendation supports a continued learning environment for our community through the use of any computer with an internet connection. Our local training partner Fab Lab El Paso who was invited to the meeting by Mr. Hodson offers the same classes, and recommends the internet-based approach. In subsequent meetings, Mr. Hodson continued to focus his efforts on installing the software for use on the City's network and pursuing other opportunities beyond the initial training inquiry. Mr. Hodson on multiple occasions alluded to escalating the issue with our Mayor, if we did not fulfill his request of installing the software on City computers and operations network.</p>
<p>Concerns by Mr. Rodolfo Alarcon regarding the Later Later Bar:</p> <ol style="list-style-type: none"> Noise emanating from the LATER LATER Bar located next to my home on 109 Coldwell. The Dumpster located at the far end of the alley. Bar workers drop off their litter refuse late in the morning hours ie. 2:30 to 3 am causing a raucous. Residents in this area have rights as well to live in a peaceful neighborhood. Mr. Escalante the bar owner has stated to me that the City allowed him to place the Dumpster in that location even though it sits 40 ft. away from their location. I spoke with Mr. Renard Johnson owner of the New Franklin apts. and he informed me that he did not allow them to place their dumpster at that location. Parking issues for over six months I have had to park my vehicle on Coldwell St. I have always parked my vehicle on the far end of the alley. I stopped doing so in an effort not to be block impede the construction vehicles from having access and placement of materials in the alley. The Bar continues to block the alley since it is my access to my home at 606 W. Missouri and driveway. 	<p>ESD staff research Mr. Alarcon's concerns related to the dumpster location and issues related to the dumpster.</p> <p>The dumpster is on city property and was not posing a nuisance (lids closed, no foul odor). Staff was able to with Mr. Alarcon. His concern is the noise of employees disposing garbage from the Later, Later Bar afterhours and asked to place the dumpster either directly by the side of the business in alley or in front of business on City ROW. Because of construction in the area and accessibility for product delivery there are limitations to the placement of the dumpster.</p> <p>However, staff was able to talk to Mr. Escalante, owner of Later, Later, and he said he will have the dumpster placed by the side of his business in the alley.</p> <p>PD is reporting that the bar is currently open and licensed by TABC, and has no violations. Parking enforcement staff are monitoring this area on a constant basis and take enforcement action when appropriate. The night shifts will monitor for both parking and noise violations as well, and will take enforcement action when necessary. The noise meter readings taken so far are not in violation.</p> <p>Please note PD staff have also met with Mr. Alarcon to ensure they are addressing his root concerns.</p>
<p>Letter from Mayor Martin Lerma, Town of Anthony, requesting Sun Metro service for Leap Year event.</p>	<p>Sun Metro is unable to provide service to the Town of Anthony. The reason is due to the restrictions Sun Metro has on Charter Rules; limits by the FTA on the allotted hours of operations beyond the standard operating hours (please note, this could potentially impact the department's regularly scheduled audit by the federal agency); and the fact that the service requested is outside of the City limits.</p>
<p>TML Letter: RFP to host the 2020 TML Annual Conference and Exhibit</p>	<p>Bryan Crowe acknowledged letter and said the convention development team will review and address.</p> <p>On 1/20/16, Bryan provided the following update: After careful review, the TML Annual Convention has grown considerably and now requires 2,500 hotel rooms on peak compared to 2,200 in years past. The RFP also states that 1,500 of the required rooms must be first-class at a full -service hotel and be located within three blocks of the convention center. The remainder of the room must be located no more than three miles of the convention center. We also fall short of the required 140,000 gross square feet needed for exhibit space and the additional 19 meeting rooms used for breakouts. At this time, we are unable to meet the minimum needs to bid on the convention.</p>
<p>Mr. Marshall, 228 Nimbus Road, called to complain about the recycling bins not being picked on his road yesterday and another 2 blocks in the area. He says the bins are still outside and would like for them to be emptied. He didn't want to leave a number. He has also called environmental services on this.</p>	<p>ESD staff have research this and found it was human error and will be addressed this morning (1/14/16)</p>
<p>Ms. Sharon Bonart (915-549-8483) called to find out if the gazebo at San Jacinto Plaza funded by the Women's Department of the Chamber of Commerce has been taken down. She apparently heard this at a meeting and would like some clarification. This is the first time we here about this in our office.</p>	<p>CID staff contacted Ms. Bonart, and asked her some follow up questions regarding the gazebo which lead to Ms. Bonart researching the actual location of the gazebo. After going through her records, she discovered that the gazebo that the Chamber of Commerce donated is actually located at the Wilderness Park Museum, not San Jacinto Plaza.</p>

Asks/Requests - Mayor

<p>TLM: Is there a way that you would be able to pull the amounts we have given (to Border Trade Alliance) as far back as you can? I believe it has been paid from International Bridges and Airport over the years. I have emails from 2013 attached that show the airport and bridges involvement. This year, bridges covered it in full.</p>	<p>Robert Cortinas provided all of the payments in the system for the Border Trade Alliance.</p>
<p>TLM to M&C: After today's City Council meeting, Mayor Leeser was questioned by local media about whether San Jacinto Plaza would be finished in time for the influx of people coming next month for Pope Francis's visit to the region. Will the plaza be open and finished in time? Please provide a status report to all of Council at the request of Mayor Leeser.</p>	<p>CM to M&C per TLM's request: Briefings have been provided by legal and Monica Lombrana in executive session.</p> <p>At this time we do not anticipate the project being completed by February 17th. Inclement weather in December and January has contributed to delays.</p>
<p>TLM to Patrick Natividad: Can you please give me the names of all dignitary officers? I am working on making sure they have parking at City Hall for when they work the shifts here. We will have badges made with access to parking lot. Please advise names at your earliest convenience.</p> <p>TLM to CM: Below are the names of the officers that need parking access: Sgt. Patrick Natividad, Sgt. Michael Chavez, Off. Arturo Flores, Off. Cristina Quinones, Off. Daniel Liabinis, Det. Eduardo Castanon, Det. George Gonzalez, Off. Cristobal Herrera, Off. Jorge Ruelas, Off. Lorenzo Ramirez, Off. Nazik Elomari, Off. Nicholas Elomari, Off. Scott Graves Jr.</p>	<p>HR addressed.</p>
<p>Rusty Williams, on behalf of Monica Lombraña, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.</p>	<p>FYI only</p>
<p>Rusty Williams, on behalf of Monica Lombraña, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.</p>	<p>FYI only</p>
<p>Rusty Williams, on behalf of Monica Lombraña, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombraña had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.</p>	<p>FYI only</p>
<p>Airport provided Airports Council International Benchmarking Survey information.</p>	<p>FYI only</p>
<p>Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.</p>	<p>FYI only</p>
<p>Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.</p>	<p>FYI only</p>
<p>Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.</p>	<p>FYI only</p>
<p>TLM: Placement of UTEP banners on Mesa and on Airway.</p>	<p>Banners placed.</p>
<p>Make the Airway Artwork light up only Orange for UTEP commemoration event.</p>	<p>Lights changed to only orange.</p>
<p>Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.</p>	<p>FYI only</p>
<p>Mayor's Office (IM) forwarded a proposal from Edysa Ponzanelli to create a life-size sculpture of Pope Francis to recognize the Papal visit to the region. She gave a public presentation before Council on 1/26/16.</p>	<p>MCAD staff met with Ms. Ponzanelli today after she provided a public proposal to Council. She has staff's contact information and we have her information for ongoing communication regarding this proposal and to learn more about other opportunities that are available for any and all artists.</p> <p>Please note that she was concerned that the Mayor might have misunderstood that she was gifting the clay molding of the Pope which she said was not the case. She brought the piece as part of her proposal; as a way to illustrate her proposal. She did take it back with her.</p>

Asks/Requests - Mayor

<p>Email from Dr. Nick Talarico: Saw news story about the domestic fowl situation out at Tennis West. Reported that according to City Codes he found 9 violations that the Tennis West Homeowners Association is in violation of and appear to have been in violation of for years. ... I respectfully request that the City of El Paso take immediate action to rectify the ongoing problem with the harboring of "domestic fowl" by the Tennis West Homeowners Association.</p>	<p>ESD Code compliance staff has reached out to Mr. Talarico regarding his concerns and provided the following update to him: Tennis West does have a permit with confinement exemption, #LALF15-00042. Texas Game Warden, Ray Spears, did a site visit in 2014 and found no violations with respect to State of Texas laws. Staff did provide alternate solutions to include talking to the neighborhood association and solve communicably among themselves; or to provide specific property addresses that staff can investigate specific properties on a case-by-case basis.</p>
<p>Jaime Solorza Email: Please have this checked (photo). On corner of Alameda and Little Flower. Those couplings joining the pipes are not designed for an antenna mount subject to wind load and vibration.</p>	<p>City staff have investigated Mr. Solorza's concern and have reported that the subject antenna is not active and was installed by the Texas Department of Transportation as part of a communication project for the state. Staff have been working systematically to remove the antennas. This particular antenna will be removed next week (2/1-2/5)</p>
<p>Mr. Hartman called to report a complaint against the Homes for Sale signs on major roadways.</p>	<p>ESD staff have spoken to Mr. Hartman regarding his voicemail complaint about cardboard signs along mayor roadways. He provided staff with locations where the signs are being put up. Staff did explain to him that we pick up those type of signs on a daily basis throughout the city and that someone will address the areas he mentioned. Mr. Hartman mentioned the neighborhood around 1100 Lomaland and the neighborhood around the intersection of Redd Rd and Desert Blvd. Officers will be sent to address the issue in those areas.</p>
<p>Zulema Lazarin called our office suggesting that a revision be made to Title 7 to address the issue about dogs attacking other dogs not just humans. Would you please have someone that can better explain the process and ordinance give her a call.</p>	<p>ESD staff have call Ms. Lazarin and let her know that her suggestion is actually part of the recommendations proposed for the Title 7 amendments that staff will be bringing forward for Council to consider in the near future. Please let me know if you have any additional questions.</p>
<p>This is addressed to ALL of our Representatives. This is concerning the private road that is east of John Hayes & Montwood going toward Ascencion. This might be a private road but it looks like a JUNKYARD. I would like to think that you as representatives can make the owners do something by cleaning it up, it's a Public Health nightmare. With all the tires and disposed containers, it's a breeding ground for mosquitoes. Keep in mind mosquitoes carry diseases like the West Nile virus, Dengue virus, Chikungunya and the Zika viruses, all being a Public Health problem and concern. If you can't get this done maybe the State of Texas can step in. With all of the junk that the people throw away the desert looks like a pigs sty, which is not a very attractive and positive quality for the people you all are trying to attract to come to El Paso. Also I can't believe if this is public land that the owners appreciate the dumping, this might be the El Paso way. LRSewell</p>	<p>Staff from the County, Ms. Ida Munoz (IMunoz@epcounty.com) has provided the following update regarding Mr. Sewell's email: Went out there today. The vacant lot and roads behind the city residencies are county jurisdiction...so we will take care of our side of it. There were a couple of vacant lots on John Hayes with weeds....the owner might just close the road it is not a county dedicated road. Jobe took it upon themselves to construct it. I am in the process of investigating this issue.</p>
<p>Email from Anthony Shaar to M&C: Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.</p>	<p>FYI only</p>
<p>To whom it my concern: Before Ms. Morales left, response was great. Haven't gotten a response to my 14 Jan email. There are new potholes on 1900 Septiembre dr. Please acknowledge receiving this email. Your response will be greatly. Crispin Lopez</p>	<p>pothole patching is scheduled for Feb 8 2016</p>
<p>Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.</p>	<p>FYI only</p>
<p>Concern about street layout at Edgemere & Airway as it relates to the new development on the northeast corner of the intersection. (verbal request made during Council meeting)</p>	<p>Streets and Maintenance is working with the developer toward a solution.</p>

Asks/Requests - Mayor

<p>Constituent from District 6 concerned about crosswalk at Gus Moran and Montwood being unsafe</p>	<p>CID and Streets are investigating options to allow safer pedestrian crossing, including HAWK signal and traffic calming features.No matter what funding source is ultimately identified, we indicated that we must analyze and present the City's professional recommendation to the public</p>
<p>Jose Arturo Ramos asking Mayor's Office if one person can be house in the Visit El Paso office downtown: We already have the brochures there, so [it] is just to give more information about tours going to El Paso and Juarez and have the pick up point there, and the information on the new brochures with that address for both we are distributing those as far as Albuquerque, will have our own phone! Mayor Leeser told me he was going to check it with the city attorney!</p> <p>TLM: Is this possible? Having a person stationed inside our center? Mayor would like to place an item on the next Council agenda in regards to this. Mayor Leeser and I are aware of what he is looking to do. Mayor Leeser wants to see how we can work with the City of Juarez on this effort.</p>	<p>1/21/16 DEP response: It's possible – but we prefer the facility and the guest/visitor experience be entirely under the control of our trained Visitor Staff. Staff's preference would be to continue as we are now -- our staff are trained and knowledgeable in the Juarez tours and can provide the information to visitors. Staff is concerned that we will open the door to other attractions waiting similar access and that we would lose control of our guest experience and message. Staff said Mr. Ramos is looking for an outlet/location to sell tickets for a bus service to Juarez operated by a third party from the UPTT which is included in what they want to have hosted in the Visitor Information Center.</p> <p>Legal response:Council would need to determine that sharing space furthers a public purpose for the COEP, and approve a written agreement, adequate instance,etc.</p>
<p>Mary D Thompson email: I have a friend who has trying to buy a house since October. They (the buyer, seller, and realtor) have jumped through all of the hoops. The seller came from Houston, and stayed two weeks trying to get it through all the red tape. The inspector signed off on it in November, but the hang up is not enough members on the committee that apparently everything has to go through. They meet or don't twice a month. I know for a fact there have been enough volunteers signing up on the online interest form, so I would assume either the employee of the City Planning & Inspection Div or the city reps have failed to appoint a member to the committee, as they need seven, and for at least three months have not had the required number to meet. Please attend to this. She thought she would be in her house by Thanksgiving, then maybe by Christmas, and now I guess Valentine's Day is too much to hope for.</p>	<p>Staff has spoken with the potential buyer, Ms. Debra Young; not Ms. Thompson, she is a friend of the buyer. Ms. Young needs for her item to go before the Zoning Board Of Adjustment for a back porch/structure built without permits. The ZBA has not made quorum because there are not enough members. Staff is working to get the quorum concern resolved within the next 30 days as it is believed that both Reps. Svarzbein and Romero will be requesting approvals of members on the upcoming Council agenda.</p>
<p>Name: Eddie Diaz Email: bigedphotography@gmail.com Phone: 9156946823 Comments: Mayor I like to take this time to recognize a Police officer for going out and about his duty and feeding a gentelman who appears to be homeless we need 1000 more officers like this in El Paso Texas. Wish I could share the photo with you I have captured ...</p> <p>TLM: Maybe we could get more information on the officer and recognize him for his actions.</p>	<p>CMO staff (Laura Cruz Acosta) has emailed Mr. Diaz on 1/31/16 in order to work on identifying officer.</p>
<p>Name: Lucille Galvin Email: galvinwilliam@gmail.com Phone: 191505812217 Comments: We would like to see the mural on Alabama Street, Broaddus and Shepherd redone. Would that be a possibility? We drive over to WBMC for therapy. A mural honoring the Vets, and Soldiers is nice. Thank you for your help. Lucille Galvin, (I graduated from UTEP in 67)</p>	<p>MCAD staff will review and respond accordingly.</p>
<p>S. Forti letter with Attn to Mayor Leeser, received in the City Manager's Fax. Concern about tax refund application.</p>	<p>Tax staff reviewing and will address accordingly. Staff has requested the supporting information from our records warehouse to be able to provide an opinion. This should take several days.</p>
<p>Maggie Armendariz concerned about replacement of Bingo game equipment at San Juan Senior Center.</p>	<p>Parks and Rec staff will review and address accordingly.</p>
<p>Ms. Betty Castillo lives right across Andress High School and is complaining about students parking in front of her house, leaving trash and dealing drugs. She claims she has reported it to the school and EPPD but that nothing is done. She wants a sign in front of her house that prohibits them from parking there. Please forward to the appropriate department.</p>	<p>Streets staff will review and address accordingly.</p>
<p>Daniel Lorusso 915-875-6395 Re: Has not been paid by Spartan Construction LLC. Work was done for the Barron Park project.</p>	<p>CID staff will review and address accordingly.</p>

Asks/Requests- District 1

Total Requests	Total Answered
202	188
COUNCIL REQUEST	RESPONSE
Roadside shoulders on Thunderbird need to be paved to avoid debris runoff	Resident's concerns were researched by staff and concern was sent to Planning to consider as the concern will need to be part of a larger project. Funding will need to be identified in order to address longterm concern.
Robinson Ave Community Meeting scheduled for 10/14/15 @ 6:00pm at Mesita Elementary. Design options to be presented. District 1 requests to see final design approved by Council Request for final design for Robinson to share with residents	CID sent electronic copy of the plans to District Rep on 1/11/15
Reyes Elementary: 1) request for curb cuts 2) request for expedited installation of school flashers	1. The curb cuts were installed on 11/27/15 2. The school flashers installation began on 12/14/15 and was completed on 1/20/16
Meeting to discuss enforcement, fencing and ordinance for vacant premise ordinance	Met 9/28/15
Request for crosswalk, sidewalk, stop sign at Ojo de Agua & Loma de Cristo	Missing sidewalk is along EPWU property; SAM study indicated there was insufficient volume of vehicles on Loma de Cristo to qualify
District 1 has reserved WSRCC Community Room 10/4/15	Meeting held
Request for white paper draft on Municipal IDs	CD 9/30/15: provided document link
Ride-along scheduled for 10/28/15	Ride-along with Carlos Briano, Deputy Chief Cano and Chief Perry
Request for artist survey results for Mexican-American Cultural Center	Information provided 10/7/15
District would like to schedule a meeting to discuss film festival to highlight local and regional talent	Bryan Crowe and Cary Westin met with District 1 on Nov. 18
When can District 1 and Mr. Cabrales be available to meet with MCAD staff to discuss temporary public art project. Request to display art at parks; request to meet between CMO, Dist 1 and constituent	Staff has met with Rep and artist. Staff has come up with a solution and met with Artist who is in agreement. Plan for actualization is being developed with artist.
Request for meeting between Parks, CMO, Destination El Paso, District 1 and constituent to discuss tennis facilities. Tentative request for 10/27	Meeting was held 10/27 between Bryan Crowe, Rep. Svarzbein, Tracy Novak, community members and EPISD. Points raised: 1) Need to form 501C3 non-profit to show formal support to represent tennis interests 2) Tennis group wants free access to public courts; no interest in utilizing a voucher system to allow economically disadvantaged youth to access private club facilities 3) Use of EPISD facilities seemed to be logical short/medium term solutions 4) Long term need to develop a minimum 5 court complex in West El Paso 5) No funding currently in place to develop. EPISD agreed to come up with conceptual plan to rebuild courts at Hornado.
Request for the LSS video on pothole patching	10/7/15: video link provided
Appointees to MCAAB are artists; need to confirm they are aware they cannot apply for MCAD funding	MCAD 10/8/15: Spoke with district, artists and district are aware of restrictions
Trash on Artcraft at the concrete wall barrier	Forwarded to TxDOT, cleanup occurred
Request for traffic calming on Lindbergh; ranked 11th on NTMP list	PD will conduct traffic patrol as time/resources permit
Request for traffic calming measures on Hague	CID 10/16/15: NTMP application information provided to resident
Request for information on how a constituent can become involved in the public art program	Methods for participating as a community member and as an artist provided; applications must be submitted using the Call for Entry online application system
Request for traffic study at Doniphan & Coates for left turn bay	Intersection only met 2 of the 8 hour
Request for evaluation report of CID	Link provided
Inquiry on Intranet Promo with Rep. Svarzbein	Video uploaded to City's YouTube channel. Unlisted, which means you have to have the link to view it
Alex Duran having email issues	IT notified
2007 Needs Analysis for Chavez Theater	Provided 10/21/15

COUNCIL REQUEST

RESPONSE

Constituent wants to know why the Westside Health Clinic is closed and when it will open	Questions answered: Vaccinations numbers down 50% over the past 5 years while costs/staffing remain steady. Westside clinic was slowest in terms of volume and has been closed.
Request by Hilda Finn to develop a large tennis complex in West El Paso	Parks and District met with Hilda Finn; however, Ms. Finn was unhappy with the results of the meeting. Parks summary of meeting: • Group is requesting lights for tennis to extend the hours of operation. Not interested in a voucher system, where those who can't afford to use a private facility could use them with a city voucher for a limited time. Clarified that group would be willing to accept a minimum of five courts for a complex to serve needs, but want restrooms and lights to be available. • We heard from the EPISD officials that they are interested in working to support public tennis at their facilities: *Confirmed that Franklin HS is open and available for public use, after school use is over; are willing to consider opening an existing restroom building to make useable for public use. *EPISD is interested in developing Hornedo tennis courts and open to the public; committed to developing a plan and cost estimate to do so; willing to open the NE Tennis Center for tournament and clinics to a responsible third party. Lighting the courts, and funding the renovation of the courts will likely require multiple entities to be involved, including EPISD, the City, and the tennis community. • Parks director confirmed the City did not have any existing funds earmarked specifically for a tennis complex. This does not mean, however, that the City is not interested in finding funds from perhaps unknown sources at this time to support tennis. The City never committed that we had funds for construction or lighting, simply that we would look at what sources may be available.
Constituent concerned about exterior modifications to the El Paso & Southwestern Railroad building at 420 N Campbell	Violation was removed
Request for a patrol car at the corner of Cincinnati & Kansas; what options does a rep have regarding permitting of events; possible to require event organizers to hire a patrol officer in area	Planning will revise notice of proposed closure policy to require event organizer to notify adjacent Neighborhood Associations so feedback can be submitted; staff will notify rep when application is received for an event that will include alcohol. OSS coordinating with PD contact who reviews and distributes these applications
Constituents recommend more walking paths and bike lanes on Stanton	Request forwarded to CID 11/01/15 for consideration for future planning. Funding source will need to be identified.
When is electric rate case going to council	Currently scheduled for 12/8 unless EPE extends effective date
Vacant property with trash & debris at 16 Bronze Crest; what is status	House is under construction; grass is being cut, building materials are neatly stacked. No violation
Would like list of all deliverables related to the NIP at Mission Hills	3 PDF documents provided 11/2/15
Possible development on Piedmont near San Mateo Lane	PSB: the EPWU is building an access road to the Piedmont tank as part of our Emergency Generation Project Phase II. We are installing an emergency generator at this site (and many others) as a result of the freeze we had in 2011 and an assessment of our operational vulnerabilities afterwards. These generators run on diesel, so we need a road that will accommodate deliveries of fuel to the generator.
Update on when trailheads project will be moving forward	Staff provided update on 11/9/15, will be funded through QOL 5-year plan
Residents request update on Westside Pool	Rep sent link to latest update. Design of pool is at 100 percent. Will be ready for bidding soon.
Road just east of Canterbury & Stanton located between Donnybrook and Santa Rita; appears to be an easement, but who owns this unofficial road? Need to clean up weeds, stated there are rattlesnakes living there too	Dedicated City alley was cleaned by Streets.
Mission Hills NA: Who is responsible for the clean-up of weeds on the unused street on Santa Rita and Canterbury; she stated there are rattlesnakes living there too.	Streets staff cleaned up the area.
Mission Hills NA: In the area of Piedmont and La Cruz, there is construction going on in the mountain, what's going on there? Is EPWU the developer? NOTE: constituent will be emailing us about this issue. Peter asked if we could follow up with EPWU to see if they are the developer.	EPWU provided the following response: EPWU is building an access road to the Piedmont tank as part of our Emergency Generation Project Phase II. We are installing an emergency generator at this site (and many others) as a result of the freeze we had in 2011 and an assessment of our operational vulnerabilities afterwards. These generators run on diesel, so we need a road that will accommodate deliveries of fuel to the generator.
Mission Hills NA: They want to make sure the Westside Pool gets done right. They are worried they may have another Ascarate Pool in their hands. They asked if we can update them on the progress of the pool.	The latest information that was given to the City Council on Westside Pool can be found here: https://www.dropbox.com/s/lvrep99qrxwddj/091515%20Westside%20Pool%20CIP%20Update.pptx?dl=0

COUNCIL REQUEST

RESPONSE

Mission Hills NA: there is no Senior Center in District 1. The Polly Harris Center was promised refrigerated air through the 2012 quality of life bonds. Constituent wants to know where the city is in that process.	The Polly Harris Senior Center Improvements have been moved into Five Year Plan in its entirety (design & construction).
Mission Hills Canopies: 1) canopy fabric keeps being torn off a) fabric is currently in place b) can we look at making these metal canopies	Immediate issue addressed as the canopy currently is in place and functioning. A metal canopy can be purchased to replace, but likely will be in the \$80K range, since its so large. Funding will become available from the QOL recommended 5 year plan.
Is Polly Harris HVAC Unit in the next 5 years QoL?	There is \$200K in design allocated in the proposed 5 year plan. This would not be enough to do HVAC. The remaining funds earmarked for this project (1.8M) would come after 5 year plan. This is part of the CIP plan.
Cesar Gomez's term on the Historic Landmark Commission expired 10/28 and he is not eligible for reappointment	Economic Development offered a list of potential applicants; pending response from district and approval from Council.
Mission Hills NA: Who is responsible of the playground canopy upkeep? Constituents discussed they were awarded NIP grant and a canopy was installed to children's play area.	As of 11/02/15: The canopy currently is in place and functioning. This past year we purchased new fabric and cables, with a 10 year warranty. The local vendor has been responsive when called out for repairs, although there has been at least three since the re-installation this summer. A metal canopy can be purchased to replace, but likely will be in the \$80K range, since it's so large. Funding is available in the QOL 5 year plan that Council must still vote on.
Mission Hills NA: Where can we see the Robinson Ave. Re-Construction design?	CID provided electronic copy of the design on 1/11/16
Mission Hills Overall: Remains of cement are all around playground; would like contractor or parks to clean	Work has been completed. Staff provided updated images on 1/29/16
Mission Hills NA: They are happy Mission Hills Park got upgrades and maintenance, but the city is making a mess and not picking up their mess.	Work has been completed. Staff provided updated images on 1/29/16
Mission Hills Walkway: contractor spraying a sealant. Residents complaining work is sloppy and still cracks on walkway	Work was completed. Staff provided images on 1/29/16 of work.
Request that home day cares require insurance before being allowed to receive license; also, request for the results of the investigation by the Texas Department of Family & Protective Services, Child Care Licensing Division for an incident that occurred in 2013	Response provided on 11/9/15. Complaint must be sent to State Sen. Rodriguez
Why has Isela Rubalcava not already been built?	Question addressed: Review by TxDOT of environmental document expected for March 2016; Letting 2017 included in the 2015-2018 MPO. Construction NTP anticipated in January 2017. Construction will be 9 months
Constituent submitted NTMP application in March; Has not received follow up since June for Graphite	Project is #17 on list for creating schematic designs. Budget does not exist at this time for any of these projects
There is a newly constructed median on Borderland Road to the west of Westside Drive. The median is landscaped with large sharp rocks. The school district is concerned that these rocks could pose a safety hazard to our students, their families, and our staff on their way to and from school. We also want to avoid any damage to our district's buses and service vehicles that travel through the area. Could you please look into this issue on behalf of our district and your constituents? If this is the responsibility of a city department, we request that the issue be addressed immediately. If it is the responsibility of a homebuilder or contractor, we ask that the city hold these individuals responsible for the necessary work to complete the median.	Developer has addressed issue.
Letter from constituent about Animal Services and No Kill proclamation	FYI only
Work in the Dr. Billy Rogers Park & Nature Preserve by EPWU: Once the new pipeline has been laid, will the land atop it be (re)landscaped and if so how and by what date?	PSB: This is a waterline replacement project. We presented it at an OSAB meeting months ago and have had some meetings. We will reach out to Dr. Teschner and the neighborhood and handle this. It's our issue.
Work in the Dr. Billy Rogers Park & Nature Preserve by EPWU: Once the new road has served its purpose (i.e., to function as a track for the pipeline construction vehicles to drive on), will the landscape/vegetation that the new road tore up be returned to its original state, i.e., be (re)landscaped and replanted—and, again, in what way and by what date	PSB: This is a waterline replacement project. We presented it at an OSAB meeting months ago and have had some meetings. We will reach out to Dr. Teschner and the neighborhood and handle this. It's our issue.
Any thought being given to how to connect the two parts of Stanton to relieve congestion on Mesa?	Question addressed: Significant issues: 1) Topographic conditions would require substantial cuts and fills, and bridges over arroyos 2) Acquisition of ROW would be needed to cover the gap 3) May need to traverse through the Franklin Mountain State Park, which would require negotiations with the TX Parks and Wildlife Department

COUNCIL REQUEST

RESPONSE

Request to meet with Jessica Herrera regarding Historic Grant Writer	meeting was schedule on 11/10
Zoo will be providing a Behind the Scenes tour to Rep. Svarzbein	Tour that the Zoo provides to Mayor & Council, CM, and Departmental DCM scheduled for 11/13
Robert Cortinas met with District 1 regarding monthly reports. Requested analysis on number of hours each of his staff works.	Robert Cortinas will provide 11/12/15
Request to assist resident with healthcare/insurance/medication options	Recommend constituent contact State Senator Jose Rodriguez or Congressman Beto O'Rourke as the City does not provide aid related to healthcare
Concern about selective raising of fees at the aquatics facilities;	meeting between constituent and Parks scheduled for 11/19
Request to place update on GO10 and Border West on agenda for 12/1; will be postponed to 12/7 when TxDOT will be providing quarterly update; Item was pushed back to 12/15	TxDOT gave presentation on12/15
Contituent requesting help to help pay for her mother's medical treatment/insurance/medicine.	Recommend she contact the Office of State Senator Jose Rodriguez and/or Congressman Beto O'Rourke as they address federal and state agencies the constituent referenced in her email.
Rep. Svarzbein is requesting to meet with City Manager Tommy Gonzalez and Monica Lombrana to discuss the Quality of Life Bond Projects and Capitol Improvement Projects before the discussion goes to Council on Tuesday.	CMO support staff scheduled meeting
Concern from constituent about library employee's treatment of him on a Sun Metro bus	Researched Mr. Artalejo's claims and did not find any concerns. Staff responded to Mr. Artalejo.
Library inviting Rep. Svarzbein to be the guest reader for Hanukkah Storytime on 12/4	FYI only
Request for weed/debris cleanup along I-10 & Transmountain	Forwarded to TxDOT
Requesting City of El Paso promotional items (pens, mugs etc.)	Requesting 24 promotional items, which were delivered
Repeat request from constituent to investigate whether day cares can operate without insurance	Resident should follow up with the Office of State Senator Jose Rodriguez
Request for information on the Traffic Mitigation Team	Staff met with Rep to discuss the TMT and additional info was provided during City Council meeting on 12/15
Dist. 1 is requesting City of El Paso Promotional Items ... pens, pencils, mugs,, etc.	Staff delivered 24 promotional sunglasses to the Representative.
Request to meet with CM and Monica Lombrana to discuss QOL projects and CIP before council 11/17	CMO will reach out with potential dates/times
D1 inquired about Sun Metro's Park & Ride options to mitigate traffic impacts from GO-10 and Border West construction	Some information provided for 1st year MPO item; Sun Metro will follow up with Planning and provide council a more detailed plan
Resident of 18 Bronze Crest alleging retaining wall at 16 Bronze Crest not structurally sound	Planning responded stating that the wall has been reviewed and found to be structurally sound. A letter was sent to resident to notify her of the review and findings.
Sarah Garcia reached out to us this morning asking for an update with the QOL Westside pool. She asked: Where are we with the process? How much money, to date, has been spent on pool? How much money has been spent on all quality of life bonds to date?	Mr. Tracy Novak has been in communication with Ms. Sarah Garcia and is scheduling a meeting with her. Ms. Garcia has also been provided the latest information that was given to the City Council on Westside Pool which can be found here: https://www.dropbox.com/s/lvrep99qrsxwwdj/091515%20Westside%20Pool%20CIP%20Update.pptx?dl=0
Request for traffic calming / speed cushions on Gate Ridge Circle	CID left voice message with constituent to call them back so NTMP program can be explained.
Request for copy of the franchise agreement between City and EPE	City Clerk provided documents; legal confirmed can be shared with resident
Weeds on Doniphan	Streets cut weeds on TxDOT ROW between Doniphan & the railroad tracks on 11/19/15
Is there a meeting to discuss the EPE rate case before it goes to council? 12/2?	Yes, a meeting is scheduled for 12/2
Discussion/update agenda item on GO10 Project	Agenda item request was posted and discussed on 12/15/15
Would our office be able to provide a copy of the franchise agreement between the City and El Paso Electric to resident?	Legal said yes, it is an open record.
District 1 is asking if there is a meeting taking place to discuss the EP Electric case before the item goes up before council?	City Council the Council voted to have another public meeting at 9 a.m. Wednesday, Dec. 2; which would be in addition to the Dec. 8 public meeting.
Request for traffic calming on Lawndale	Ranks #17 on the list for traffic calming measures

COUNCIL REQUEST	RESPONSE
Constituent wants El Diario Newspaper distribution stands removed from neighborhood (near USPS mailboxes)	Placement of stands requires a special privilege permit; 6 stands removed
Request to meet between Planning, District 1 and constituent to discuss rezoning case on Mesa	Staff met with representative and the case was addressed by Council.
Resident would ask when are we going to pave Brentwood between Mesa and Stanton? Also when are we going to re-pave Stanton from Brentwood to Camelot Heights?	Currently, Brentwood from Krupp to Stanton is on the reconciliation report to be considered for resurfacing. Stanton is not on the reconciliation report for reconstruction nor resurfacing.
Rep. Svarzbein and the office of District 1 would like to appoint Sito Negron to the Historic Landmark Commission. We have attached his resume for your review and would like to know if there is any conflict of interest if we were to appoint him.	Legal reviewed Mr. Negron's resume and saw no impediment to his being named to the Historic Landmark Commission.
Mr. Jose Esquivel reached out to our office via phone as well (please see email below). He lives at 835 Hempstead Dr., 79912, phone: 915-892-3296 He is concerned with cars speeding on Hempstead Dr.	Our staff has reached out to Mr. Esquivel in order to alert him that Hempstead is ranked #23 on this list, and explained to him the process, the ranking, and the funding mechanisms for the NTMP. Mr. Esquivel was disappointed that his neighborhood will not immediately be receive traffic calming remedies, but he understood the how the NTMP work.
We were informed that PSB conducted a new study regarding flood mitigation (due to the storms that affected property on the Westside of EPTX in July/August). We want to know what were the results and recommendations? Is PSB open to purchasing the arroyo from the developers?	Request was forwarded to PSB and PSB responded via two emails on 12/02/15
In the city street resurfacing plan, do you know when upper Stanton St is scheduled to be repaired? This street has eroded significantly from the upper stretches near Camelot Apartments down the hill past Temple Mount Sinai to Breckinridge due to the flooding and rocks washing down during any rain event.	Currently, Stanton is not proposed for reconstruction nor resurfacing as part of reconciliation report.
Constituent Bonnie Brooks (1109 Madeline Drive, EPTX, 79902) called our office about storm water issues on her property and street. She states that when it rains in El Paso, the storm water runs down Madeline Drive and jumps the curb at her house and floods her garage. She was told (not by our office) that the storm water problem could be fixed at the same time as the Robinson Avenue street project. Are there any plans for installing or fixing any storm water drains on Madeline Drive (or any nearby streets such as Piedmont or Clayton) to divert the water from her house?	After speaking to CID staff regarding the issue, we have been informed that most of the storm water comes from Robinson Avenue itself. The Robinson Avenue Reconstruction project which includes the installation of 8 storm water drains and 1 box culvert (which are designed for a 100 year storm water event) will help alleviate the problem that Madeline Drive is experiencing. If you have any questions, please do not hesitate to contact us.
Constituent request assistance regarding the Street light outage at the corner of High Ridge and Franklin Cove. It's outage represents a major safety risk for pedestrians and motorists in that extremely dark area. Your assistance in fixing this safety issue is greatly appreciated.	El Paso Electric advised repairs have been completed.
When will the median on Redd Rd. between Desert Blvd North and Westwind be landscaped?	CID is currently working on the agreement with TXDOT to fund this project. Currently, there is no specific time frame for the commencement of the project, nor its completion as the funding for the project won't be available until at least FY 2017.
How often do crews go out to remove the weeds on the median on Redd Rd. between Desert Blvd North and Helen of Troy Dr.?	Streets and Maintenance staff sprays for weeds along this median about four times a year at minimum and goes back and cleans up, after the weeds are dead to ensure that they don't sprout out immediately after. This takes about two weeks. Staff also sprays and cleans on demand when we get service requests and when it gets significant growth, usually a few weeks after a rain. Because it is an un-landscaped median it is not on a programmed schedule with specific dates. However, if Ms. Cervantes would like to submit a service request for weeds in this area she can call 311.
Constituent Paul Villalba (who resides at 202 Blacker Ave., EPTX, 79902) contacted our office, and he lives in an 8 unit apartment complex on the corner of Blacker and Mesa. He states there is angled parking on Blacker next to the complex that the City is responsible for. He is expressing dissatisfaction with the parking situation stating that students from UTEP are always taking up the residents parking. He is requesting the City do something--such as putting up parking signs that say "Resident Parking Only". My question is: -Is the city responsible for the parking? -Is the property owner responsible for putting up parking signs on the sidewalk? -What can the City do in regards to his concern?	City wide, street parking is not reserved for adjacent property and is available to all citizens. The only exception is where there is a residential parking district and the residents of the area pay for the benefit of reserved parking for the area. Unfortunately, the apartments in question are not eligible for residential parking districts because they are not in a historical district.
When will the rock wall be repaired across the street from Tippin Elementary School (6541 Bear Ridge Dr. El Paso, TX, 79912)? [this rock wall broke during the rain storm this past July/August. The rock wall divides a storm water ditch and Bear Ridge Dr.]	[EPWU staff] received the PO on Thursday (12/10/15); however, the contractor is unable to begin this week. They will be starting on Monday, December 21st and will complete within two weeks. EPWU confirm on 1/19/16, that the rock wall was completed as stated.
Constituent concerned about closures in West El Paso, particularly about Stanton and University; and lack of notice to the community.	Rep. Svarzbein has spoken with CRRMA Exec. Dir. Raymond Telles about communication concerns. Raymond is aware and addressing Mr. Teschner's concerns.

COUNCIL REQUEST	RESPONSE
Robert Cortinas met with Rep. Svarzbein to discuss his staffing budget. I sat with him and evaluated several scenarios. He liked one of them and said he would let me know after he spoke to his staff. I saw him this morning and he wants to meet again because he received counter-offers from his staff.	FYI only
I believe I left a small camera bag in chamber floor Tuesday after council meeting. Inside said bag included black gloves and a blue knit hat with a red interior. Is there any way to see if someone in staff might have picked it up.	The bag was turned over to the security guard earlier that day. Guards were made aware that it belonged to the Representative after CMO was made aware.
When are the speed bumps in front of Cathedral High on Stanton street going to be removed? They were installed by a small special interest group breaking numerous city rules and over the objection of city administrative personnel. Do we need more reasons to rectify this obvious mistake?	FYI only
Do we have any idea why there is a street closure on Stanton on robinson/boston	The closure is for Texas Gas. They are moving their utilities for the Streetcar project. It is my understanding from Texas Gas that they have performed outreach prior to the closure. TXGAS contacted by CMO to provide more information to District 1.
CID staff spoke with resident to address concerns.	CID spoke to resident.
The traffic working its way around the Robinson and University closures has created too much volume on Kansas Street. Volume, speed, driver aggravation has created a dangerous situation. Can we install temporary speed humps like those in front of Cathedral High School? They could be removed when all streets are opened. Or maybe police presence during the busy times of the day?	CID staff said the calming measure request is not viable because the it would require a traffic study and the closure would be over by the time the study would be completed. PD was advised of concern and said they would provide support.
Constituent Ada Roman called our office to find out if we can help her to not get evicted from her house. She said she is behind on her payments and wants to know if there are any City programs to help her with not get evicted. She wants to know what type of protection can be provided for her? Do any such programs exist? Is there anything the City can do to help her?	Provided District Office information about Legal Aid
Canal that crosses various streets on Oregon near Kerbey, north of University, full of trash, GRAFFITTI, and weeds.	Inquiry forwarded to PSB on 12/07/15 and PSB responded on 12/18/15 stating that they will clean it right away.
Scenic Drive is closed to traffic to allow pedestrians and cyclists the use of the road for exercise. An El Paso Department of Transportation employee sitting in his truck at the Rim Road/Robinson entrance to Scenic Drive during the time the street is closed. Resident sees no reason to have a City employee, in a City vehicle, watch a closed gate for 5 hours each Sunday.	This is program initiated by Council. Because there is private property inside the closed area we are required to have a person that can open the gates if the property owner wants to drive in so that we can escort them to their destination. The employee must clear the area prior to closure so there is no vehicles trapped inside the gated section. This employee also stops motorcycles and other unwanted users from sneaking in through the pedestrian opening and racing on the closed area putting everyone in danger. And lastly in case of an emergency we need to open the gates to let emergency responders in.
Constituents are concerned with speeding at O'Keefe & Stanton; request blinking caution lights. Can you advise what the process is to do this so that process can be forwarded to the District Rep?	District was provided detailed information about the Neighborhood Traffic Management Program.
Rep. Svarzbein scheduled a follow-up meeting regarding Film as economic development. Requesting staff availability to meet Thursday January 7, 2016 at 2 pm?	Brie Franco said she has a conflict (CPC meeting) Tracey Jerome said she is available. Cary Westin said he is available.
Contituent reported that crime is on the rise in Rim Road area and asking for increase police presence.	Contact with the concerned parties will be made by the Westside Regional Command for follow up.
can i have a copy of the dyer public art presentation	Respons from MCAD director: As I mentioned at Council this morning, the proposal is still in the conceptual phase, and is currently being vetted through the public art process. I will be happy to provide you with the presentation as soon as the proposal has been approved.
Discussion & Action relative to increasing the City of El Paso's role at promoting renewable energy (solar) and the development of a Renewable Energy & Sustainability Committee.	Item was discussed on 12/08. Motion was made to create a committee.
Northeast Retirees Civic Buyers Club email asking for support to address speeding in the Northeast.	PD will conduct traffic patrol as time/resources permit
Constituent Alex Doucette contacted our office and he has a few questions we hope you can help us with. His questions are as follows: -How do I start the process of getting Energy deregulated within El Paso? -How do I get in front of City Reps and discuss this with them? -I do not know where to start? How do I get the process started?	The City cannot provide legal advice to a private citizen.
Letter from David W. Ogle about Franklin Mountains Knapp Family development	FYI only

COUNCIL REQUEST

RESPONSE

When will the median be landscaped on Westwind between Belvidere and Redd Rd?	The Westwind median described below is one that was initially identified to be landscaped with the I-10 aesthetic swap money. We are currently working with TXDOT to resolve the funding. The funding will be available in Fall 2017 when design and construction may begin.
Can you please assist us with repairing the street light at the intersection of High Ridge and Franklin Crest--as stated in the email request below?	El Paso Electric advised repairs completed 12-11-2015
Constituent Griselda Rios reached out to us via phone this morning asking for her street to be paved. She resides on Kelly Way in Canutillo, TX, (I have provided a screen shot). She stated that the street is full of pot holes and has not been paved. My question is: is this area within our district? If not, who can we direct her to?	This property is unfortunately outside of the limits of the City of El Paso. We have been unable to obtain a direct point of contact for Canutillo so we recommend contacting County Roads and Bridges by calling 915-546-2015, as they might have a direct point of contact.
Rep Svarzbein is requesting for other City departments to be present and available to answer questions regarding this agenda item. He is requesting: Sustainability office Traffic office PD Public relations office	All requested staff made themselves available.
CID provided a list of projects which are being considered as a priority project for the District. These projects were not included in original Street Infrastructure Capital Plan, which was approved by El Paso City Council back in June of 2012. CID asking if the district has any modifications to the listing presenting. Needed to submit by Wednesday, December 16th, 2015, so that I may update this listing accordingly.	FYI only
Contituent reported address 409 Ridgemont in the Crestmont area about what looks like trash in front of the house, perhaps hoarders. Nothing has been done. The inspector stated he had been out there and agreed. He also reported this but nothing has been done. He also suspected that what looks like makeshift garage had no permit.	Case ENEC15-09435 was transferred for clean up. ESD staff obtained a Writ of Entry on 1/20/16 and the City should be able to go in a clean it up this week.
Can we do a Pavement Index Study for the streets listed below? - South end of Ethel Road from Coates Dr. to Medano Dr. - Ruby Dr. - Edgar Road - Johannsen Road We want to know if we can include these streets in the streets CIP, or look into the possibility? These are streets that have been neglected by the City and County for close to 30 years.	CID staff will research the request, and notify of district of the findings once they are complete.
Rep requesting for the City media team to post the video of the EPE Rate Case--Special Council Meeting that took place last Wednesday to the City youtube account.	Please see the link below to view the El Paso Electric Rate Discussion video that is posted on the City's YouTube channel. El Paso Electric Rate Discussion: https://www.youtube.com/watch?v=pCCjV8iH82g
We would like to set up a generic intern email address for our office. We currently have one intern, Rafael Navarrette, and we'd like for him to have access to the District1@elpasotexas.gov email so he can help us with Constituent services. Please let us know what we need to do on our end to facilitate this request.	IT created an email (navarretters@elpasotexas.gov) and added the intern to the district1@elpasotexas.gov email.
J.A.R. Concrete, Inc. Letter: Issues with COEP Capital Improvements Department	CID staff sent an email to M&C on 12/21 addressing J.A.R. Concrete letter.
Constituent Wendy Lanski has questions about a neighbor storing equipment and machinery in a vacant lot. She wants to know if it is legal for her neighbors to store such equipment in the lot.	Planning and Inspection staff provided an update regarding the concern brought forward by Ms. Lanski. An inspection officer conducted his inspection prior to the holiday break and noted violation of heavy equipment being stored in residential district (uses not permitted). The permits had indeed been expired for quite some time. A certified letter was sent after the holiday break. The property owner will have the allotted time given to remove the equipment or renew permits and re-commence construction, typically 30 days from the receipt of the letter. If the property owner does not comply, the City will file for court proceedings.
Constituent Gilbert Aguilar is concerned with trash on Artcraft Road as well as others.	Artcraft Road is TXDOT ROW. TXDOT responded to City stating that they will address concern.
My co-worker Roque Aguon and I are switching cubicles—we want to set his current station up with my information and vice-versa. Can you please help us with this request? Also, I spoke with Mr. John Olivas three weeks back about getting a City laptop issued to me and I want to follow-up with that request. Would you also be able to assist me with that?	The Support Services team will be in contact with you shortly to schedule date/time for setup. The team is pending a status update on an available laptop and will advise as soon as we have further information.

COUNCIL REQUEST

RESPONSE

Constituent Terri Rutter concerned with a neighbor's yard (1031 Oneida Dr., El Paso, TX, 79912). She wants to know:
 Is it legal for her neighbor to park multiple cars on their "landscaped" yard?
 Is it legal for them to park the boat on their yard?
 Is there an city ordinance regarding this matter? What are the code enforcement rules regarding junked cars, cars, boats, etc.?

There is currently an open case on this property. It is case number is ENHS15-06311. The vehicles are all parked on approved surface – pavers are an approved surface. However, the owner was notified to remove the weeds/tall grass from in between them. The boat is parked on the driveway – notified to inflate the trailer tire(s). All of the vehicles were said to be operable, with the exception of the one that is covered properly according to Title 9.08. Although Title 9.08 has a part of its definition of a junked vehicle one that has not been moved in 30 days on private property, reason would indicate that this would not be expected of a recreational vehicle, such as a boat, especially during off-season. The inspector states that the vehicles are operable. He will be ensuring that all vehicles, including the trailer on which the boat resides, are registered properly and are operable or covered with custom car covers per code.

Constituent Lucy Gomez called our office because she is concerned with property located at 5589 Montoya Dr. and 5581 Montoya Dr.—she states those two properties were vacant lots and the property owner recently added mobile homes to them. She wants to know why the City is allowing the property owner of 5589 & 5581 Montoya Dr. to add mobile homes but not allow her to add a mobile home to her property at 812 Mamie?
 Our questions are:
 -Is there an ordinance or law that prohibits her from adding a mobile home to her property?
 -Why was the property owner of the addresses listed above allowed to add mobile homes?

We currently have an enforcement case in process for 5589 Montoya. The owner has submitted for a permit for the "mobile home" as an accessory storage structure. It is being held for the owner to either change homestead status with CAD himself or hire a contractor (12/08/15).
 The property at 5581 Montoya has had a mobile home there since at least 1997, but we're pretty sure since prior to that. I have instructed the inspector, Eddie Ruvalcaba, to notify the owner of the need to register as legal non-conforming.

Raul Hernandez email: I went downtown and received a parking ticket even though I had my handicap plaque on my rear-view mirror. I have been trying to fix this without having to go to court, since it was obviously an error in the city's part. I have talked to several people, including your city manager's office and municipal court. Bottom line, I HAVE to pay the ticket or risk my car being towed.
 Similiar request made to District 6 and Mayor's Office.

PD researched the concern and found that the citation was issued over 3 months ago on September 3. PD attempted to contact Mr. Hernandez, but received no answer and left a message for him. Due to the length in time, PD is unable to void the ticket as it is not in Muni Court collections.
 The Hearing Officer spoke to the vehicle owner for 30-35 minutes and explained the options available. At this point staff cannot interfere in the disposition of a case.

Request from resident (Issac Valles): What is the status of the new highly publicized swimming pool? There were literally thousands of families that were involved in helping pass the quality of life bonds which included the construction of two new facilities... one on the Westside on Mesa Hills and one on the east side. The City even had a ceremonial ribbon cutting ceremony in May of 2015 and yet there is still no indication of work being done or progress being made.

CID provided response on 12/21: The current status of the Westside Swimming pool is that the consultant submitted the 100% design documents to the Capital Improvement Department in December of 2015. The Legal Department is currently preparing to take an item before El Paso City Council, which would allow for the project to go out to bid through the Competitive Sealed Proposal Process. Once City Council approves this item, staff will be able to provide a timeline for the project to go out to bid, and a construction period. Staff provided a scope of work which can be provided to your constituent, so that they may see what the project includes. The scope of work was created from the input staff received from El Pasoans and the swimming community at various community meetings in order to ensure that we designed this project with their input.

What is the status of the new highly publicized swimming pool? Request from Isaac Valles

The current status of the Westside Swimming pool is that the consultant submitted the 100% design documents to the Capital Improvement Department in December of 2015.
 The City of El Paso's Legal Department is currently preparing to take an item before El Paso City Council, which would allow for the project to go out to bid through the Competitive Sealed Proposal Process. Once City Council approves this item, our staff will be able to provide you with a timeline for the project to go out to bid, and a construction period. Below I have included a scope of work which can be provided to your constituent, so that they may see what the project includes. This scope of work was created from the input we received from El Pasoans and the swimming community at various community meetings in order to ensure that we designed this project with their input. If you should have any further questions, please do not hesitate to contact us.

P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation – all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.

FYI only

Rep met with Planning staff to discuss the items on the Council agenda related to Wind and Solar Energy. Staff provided research of other jurisdictions and their current regulations relating to wind and solar power.

FYI only

COUNCIL REQUEST

RESPONSE

We have been receiving letters in opposition to development on Canyon Terrace Dr. Are you aware of any proposed new development on Canyon Terrace Dr.?

Planning and Inspection staff have provided the following update regarding the inquiry about possible development on Canyon Terrace Drive:

Within the last month there has been land survey activity on undeveloped building sites on Canyon Terrace (about 10 sites). These sites are a part of the Los Compadre Subdivision I. The sites are platted, and the land survey is primarily to re-establish the corner points of the property boundaries. Currently, there are no plans submitted or grading permits requested. However staff does believe that they will be requesting permits for the construction of about 6-10 town homes within the next 1-2 months. Basically the developer is re-activating the subdivision that has been dormant for about 15 years.

Note, there was another project at 198 Canyon Terrace that has been under construction for the past 4 ½ years, that is a large scale structure (about 6,500 SF) that is zoned as a PR-1 property. It is thought to become a museum, vocational school, or similar use. The neighbors have voiced concern that it is more of a commercial venture than a residential one. This property has not been given a Certificate of Occupancy but it is near completion. The owner will probably reveal the use some time this spring.

Request for information about Gazelle deaths

Six months ago we had a gazelle step in a water bowl attached to the wall of its stall inside the barn. Its broken leg could not be repaired and it was euthanized. In July a gazelle and a zebra collided in an exhibit. It was euthanized due to the extent of its injuries. Recently we had a gazelle run into the wall of the exhibit and it died from its injuries. While these may seem unrelated and they may well be unrelated, they all occurred when we moved the gazelles either on or off exhibit for the day. After the third death we have kept the gazelles off exhibit and in a barn with an outdoor yard. A review of our new herd dynamic and how we manage these animals will be undertaken with the best interest of the gazelles as our top priority.

any way I would get help with my city cell phone. The hot spot will not connect.

IT reached out to Rep's office

the canopy at Mission Hills Park has collapsed due to snow.

Canopy repaired on 12/30/15

Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network. Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.

FYI only

Bike Plan Meeting: Mission Valley Regional Command Center
Thursday, January 21, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Northeast Regional Command Center
Tuesday, January 26, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Pebble Hills Regional Command Center
Wednesday, February 3, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Grandview Senior Center
Wednesday, February 10, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Westside Regional Command Center
Thursday, February 18, 2016 6:00 PM-7:30

Constituent Mimi Gladstein called our office this morning asking if there is a city ordinance (or code) in regards to the paint color of houses in the mountain area. She stated that houses that are built in the upper areas of the Franklin mountains have to be painted a certain color that blends in with nature. She specifically pointed out a residence in the Festival/Stanton Street area. She did not provide a precise address but stated she would go back out and find out.

The Planning and Inspections Department has provided the following information regarding your recent inquiry:

Section 20.10.370 (Mountain development) provides supplemental zoning regulations for properties located in the Mountain Development Area, including architectural development standards. Specific to paint color restrictions, Subsection F(7) reads as follows: No exterior paint colors shall be used which have a light-reflecting value (LRV) greater than forty percent. (The LRV of a paint is available from paint manufacturers and it measures the amount of light reflected by a certain color.)

This restriction is intended to preserve the City's unique visual setting and natural features, specifically the scenic quality of the Franklin Mountains – a less reflective paint color tends to blend more effectively with natural features in the Mountain Development Area.

Appendix 111 in Title 19 (Subdivision and Development Plats) defines the boundary of the Mountain Development Area.

If provided an address, staff can look to verify if the property is in the MDA.

Is there a city ordinance in regards to the paint specification on houses in the Franklin Mountain area?

COUNCIL REQUEST

RESPONSE

<p>The email chain below is for FYI and documentation purposes.</p> <p>Mr. Goodwin is requesting traffic calming measures for Lindbergh Avenue—which is located between Montoya Dr. and Doniphan Dr. in the 79932 zip code in West El Paso.</p>	<p>FYI only</p> <p>Forwarded the email to PD asking them to provide some level of support while the calming measure request is in process.</p>
<p>Constituent Jerry Telles reached out to us via phone in regards to five street area lights that are not working in front of Reyes Elementary school. He did not provide an exact address but did provide the location of Northern Pass Dr. in front of Reyes Elementary school.</p> <p>Is the city responsible for these lights or do we need to contact EP Electric? Please advise.</p>	<p>EPE reported that they will energized by the end of the week of Jan. 25.</p>
<p>On Jan. 5, Mr. Gerald Goodwin called Dist again and requested traffic calming measures on Lindbergh Ave. Dist. Asked: Would we be able to request additional police enforcement in the area for the time being?</p>	<p>Email was forwarded to PD on Jan. 4 and PD are responding as staffing allows.</p>
<p>Email from Anne Giangliulo: Recall that I asked you a while back about our Mesita Elementary Brownie Scout Troop cleaning up the Robinson Street arroyo for MLK Jr. Day of Service 1/18. Any supplies like garbage bags would be most appreciated. Mainly, I would like info and support from you about where we can put the trash and recyclables we collect afterwards. Do you think the tennis / swim club would help out in that respect and let us use their dumpster(s). Do you have a contact there that we can tap into?</p>	<p>Romie Ruiz (212-6057) assists organizations with community cleanups.</p> <p>It would be best for the Girl Scout Troop to contact Ms. Ruiz directly. She will likely need more details to determine what's best for this cleanup.</p> <p>Ms. Ruiz said she would be proactive and reach out to resident.</p>
<p>Constituent George Cisneros reached out to our office and had a question we hope you can help us with:</p> <p>Is there a city ordinance in place that prohibits banners being hung up on top of a roof on private businesses (buildings) in the Cincinnati entertainment/restaurant area.</p>	<p>District 1 got another inquiry about this item: The main issue is that all the businesses in the area are getting notices that if they don't remove their banners in 3 days they will be cited.</p> <p>Solution: Businesses were given 30 to comply. Staff will notify all of the impacted businesses.</p>
<p>District Rep met with CM and asked about the Westside Pool, Robinson Street, Red Road Median landscaping, and Trailheads</p>	<p>CMO provided detailed response on 1/6/16</p>
<p>Constituent Primo Sanchez reached out to our office regarding drainage issues. He states that rain water (stagnant water) builds up on the street in front of his property and on his property every time it rains—claiming the water contributes to mosquitos and a foul stench afterwards. He also claims that people, to avoid driving through the water, drive through a portion of his property causing damage to his front lawn (pot holes), people walking by also walk on a portion of his property. His neighborhood does not have sidewalks or a curb. His address is 1100 Miss Bev, El Paso, TX, 79932.</p> <p>What can the City do to help him with this issue? Can we reach out to EP Water Utilities? I believe this is a bigger issue dealing with storm water drainage as well as installing sidewalks and curbs on that street or area.</p>	<p>Streets and Maintenance staff have researched Mr. Sanchez concern and have learned that the street that is designed for "on-site" ponding.</p> <p>This means there is no drainage system to take the water away and there is no street water drainage. This is why it ponds on his property. Street and Maintenance is unable to take action nor can the water utility either as the neighborhood was designed to have onsite ponding.</p>
<p>Name: Jennifer Barr Email: jennbarr@elp.rr.com Phone: 9158732277 Comments: Happy New Year, Peter! Word on the Street is the landscape ordinance is being rewritten - again! If this is the case, please involve nurserymen in the planning meetings; they were the only ones left out of the last ordinance revision...and are an important consideration. Current code confusing, but otherwise fine in most respects...my 2 cents. Have a great year, Peter!</p>	<p>Email was forwarded to Planning department which is reviewing the ordinance.</p>
<p>Rep. Svarzbein would like a large print out of the final designs for: 1. Robinson Ave. Reconstruction 2. West Side Pool</p>	<p>Unfortunately, staff does not have extra print outs. The cost of the these large prints has become increasingly expensive (not to mention not environmentally sound). It cost about \$2 per page and a plan set typically is about 100 pages. So CID, as well as the Planning and Inspections Department that reviews plan sets, have been moving toward going completely digital with plan sets, which is why you've been given electronic sets.</p> <p>On the West Side Pool: Bill Helm received a request from Reps office for the 100% design submittal for the Westside Pool project. Mr. Helm provided a direct link to our dropbox folder to download those documents which were submitted on 12/9/15. City staff also provided dropbox folder access via CR process. The links is as follows: https://www.dropbox.com/sh/6s37u0xn9kztxmrr/AADs7Ar89jvnft_A33NqzVa?dl=0 Mr. Helm reported that in'situ is working with purchasing to get the documents released for bidding.</p>

COUNCIL REQUEST

RESPONSE

The Community Development Steering Committee will begin reviewing potential funding options in February, 2016. I respectfully request an update on the appointment of a member for your district.

Is there any information I can provide, or any assistance you may need?

FYI only

Would the City Media team please provide our office with photos taken during today's (1/12/16) Pledge of Allegiance?

PIO staff sent photos directly

Constituent Octavio Gomez contacted our office in regards to a huge pot hole in front of Crave restaurant. The exact address is 300 Cincinnati, he also claims that the pot hole has been there for over a year.

Please see email below.

We called 311 and reported the pothole. Confirmation number is 201105

The pothole repair was completed on 1/20/16

Email from Valerie Herrera: I have forwarded the email that my supervisor Elizabeth Gibson had sent you December 23rd with the postcard for the food vending community meetings attached as per your request. We have a meeting this evening and another scheduled for next Wednesday (Jan. 20th). Please let me know if you have any questions.

Also, we had a meeting scheduled with you in December to talk about the food vending ordinance and all that we are working on but you were out sick that day. If you would like us to schedule another meeting to discuss the work we have done thus far, please let us know and we are happy to brief you on the coming changes. Thank you and have a good evening.

FYI only

Food Vendor Mtgs: Would you provide us with minutes/notes (as well as sign in information) from the west side regional command center meeting?

Staff provided sign-in sheets and noted that minutes are not required to be produced for community meetings. Staff does of course takes notes at all of the meetings regarding the feedback provided by participants which will become part of the more comprehensive report that staff will bring forward for Council to review at a later date.

Constituent Marcia Turner reached out to our office regarding El Paso's Dark Sky Ordinance. She states two City parks (Galatzan Park & Irwin J Lambka Park) in her neighborhood are not respecting the ordinance. (please see email below)

Would you be able to provide us feedback regarding Mrs. Turner's concern and see if indeed the lights at the parks are violating a City Ordinance? And if the lights are in violation, what steps can be taken to correct it? Please advise.

The Parks and Recreation Department is well aware we have some facilities that have not yet transitioned to be in compliance with the Dark Sky Ordinance. The two parks mentioned are on the list for lighting replacement to be in compliance, once City Council acts to allocate 2012 QOL Funds specifically earmarked for athletic field lighting. We anticipate this will happen in January/February 2016. Once authorization is provided, these two parks will be prioritized for replacement, and submitted to City Council for action.

Resident email: At the Atlantic site, I was told that they do not take rugs and was directed to a sign that stated no rugs. I then ask the employee where could I take the rug to dispose of it. He had no idea, apparently my rug, my problem. I knew I could take the rug to the Clint Landfill and was suprised that he didn't make that suggestion, but I have been told that the minimum charge at Clint is \$25 and I didn't want to make a 70 mile round trip so I could pay the City to take my rug. I took the rug to the Camino Real Landfill in Sunland Park and suprise, suprise it cost me \$8.22.

My question is: Why are the taxpayer supported facilities less accomidating and more expensive than the for profit facility in Sunland Park? Has an actual total cost study ever been conducted of taking the West side garbage to Camino Real vs Clint. The 70 mile round trip for each load has to be expensive in total operation costs of the vehicles and the time lost by both equipment and drivers driving down I10??

Garbage from the west side and central parts of El Paso are taken to the Camino Real Landfill in Sunland Park. Since 2012, we have been participating in a waste exchange program where we take garbage to the private landfill in Sunland Park, and the private company takes an equal amount of garbage to the City Landfill in Clint. This has resulted in substantial time and cost savings to both parties.

We will follow-up with all CCS staff to ensure they provide alternate disposal options if the material cannot be accepted at the CCS. We do not accept construction material at the CCS; therefore, we did not accept the carpet material. It is our understanding that the attendant did attempt to provide the customer with alternatives for disposal; however, the customer left before he could fully explain. The tipping fee at the City Landfill is \$26/ton with a minimum charge of \$16.

Rep stopped by MCAD and requested sit down with architects regarding Abraham Chavez Programatic Study. He relayed concerns to the architects that he has shared with Tracey Jerome and Ben Fyffe regarding the design not being bold enough. Staff and architects said the results of the programmatic study were part of an exploratory exercise about function and that should the City Council opt to move forward, a more intensive design/form conversation could happen.

FYI only

Email from Staff: Attached is attendance log for District 1 Appointees to the HCC Subcommittee as you requested.

FYI only

Would you please provide our office with design plans, funding details, procurement status, and proposed construction timeline for this project (MPO-Isela Rubalcaba Drive Extension)

CID staff provided the following:
Design status: 60% complete (need to convert to TxDOT format)
Funding source: CAT 7 Funds
Environmental status:
 - Submitted PM-10 Hot Spot Analysis Conformity Report to TxDOT
 - Env. Consultant finalizing Environmental Documents
 - Hold Public Hearing—Tentative Late Spring 2016
Let Date: May 2017

COUNCIL REQUEST

RESPONSE

Rusty Williams, on behalf of Monica Lombraña, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.

FYI only

Mr. Nichols, any feedback on the application status/plans of said development (Canyon Terrace Development)?

Staff provided the most recent update (12/23/16) as the response did not include Roque Aguon.

Larry Nichols responded: There has been no further activity at the site, the developer may be working with the surveyors and designers in their offices. We would have no way of knowing about that. I'll continue to check.

Rusty Williams, on behalf of Monica Lombraña, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.

FYI only

In an effort to prepare Rep. Svarzbein for our agenda item relative to the West Side Pool next week, please prepare the following information:

Julie Baldwin provided information via email on 01/21/16

1. Funding: what is the current balance of funds earmarked for the project? What expenditures have been charged to this project to date (i.e. design and construction)? What is the source of this project funding? What is the account number for the existing balance of funds remaining for this project? What fiscal year is the projected anticipated to be rolled out (in terms of construction)?
2. What is the history of this project in terms of previous changes? How was the location change determined? What effect, if any, did the water table in the previous location have on this change? How was parking a part, if any, of this change? What and how did changes to the design come about?
3. What is the current purchasing method being applied to this project? How is a procurement change to Competitive Sealed Proposal, as indicated in the agenda item, beneficial to this project?
4. Is the "Hire El Paso First" provision applicable to this procurement?

Rep. Svarzbein is requesting feedback on the status of developing a legal instrument relative to public-private-partnerships with non-profit organizations contracted to design and construct the city's trail heads?

The Legal Department has provided draft agreements to staff and it is my understanding they have been provided to the both non-profits for their review.

Rusty Williams, on behalf of Monica Lombraña, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombraña had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.

FYI only

Airport provided Airports Council International Benchmarking Survey information.

FYI only

When can we arrange a meeting with planning and Col. Westin in economic development about this possible opportunity?
Email from Ben Marcus (Mimco):
There is interested parties wanting to discuss downtown development incentives for a convention hotel project. Who from the city can we meet with to see how to move forward. We have had minimal discussion with Bryan Crowe and Jessica Herrera.

Forwarded email to Cary Westin and Jessica Herrera

Jessica Herrera responded: We will schedule a meeting with Rep. Svarzbein and will follow up.

Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.

FYI only

Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.

FYI only

COUNCIL REQUEST

RESPONSE

<p>Our office is requesting for information from Environmental Services pertaining to the following: 1. City Mosquito Spray Policy; 2. City Mosquito Spraying process and system; 3. And any current and future schedules, as well as recorded spraying events dating back one year. (question 3 pertains to the Upper Valley/Montoya Heights area.)</p>	<p>Staff provided policy for vector control activities. The active season for mosquito fogging runs approximately from April to October. Staff conduct surveillance and monitoring year round because the mosquitoes hide in in the underground sewer systems during the colder times of the year. Staff use the Guardian ULV sprayers and the Phoenix sprayers for the fogging activities. The guidelines for performing fogging activities is dependent on various factors. 1. Temperature (>50F, wind <10 mph, no rain) 2. Time of day – we fog dusk to dawn 3. Fogging performed when there is a positive result for West Nile, Chikunguya, etc. 4. Surveillance of the area is conducted by the Vector Officers to determine if fogging is needed. Staff have a lot of data on the surveillance and fogging activities and for that reason provided a hard copy of the information to District 1 on 1/26/16.</p>
<p>How about checking on the canopy above the children's play area in Mission Hills park? This is the third or fourth time it has collapsed. Two sections have been removed, but the section that's hanging down has dangerous wire and metal parts hanging off the corner.</p>	<p>Staff has contacted the vendor and directed the vendor to go to the park today to repair and/or remove any dangerous materials from the canopy.</p>
<p>From Consituent: How about checking on the canopy above the children's play area in Mission Hills park? This is the third or fourth time it has collapsed. Two sections have been removed, but the section that's hanging down has dangerous wire and metal parts hanging off the corner.</p>	<p>The vendor is on site right now (4:55 p.m.) as are Park staff. They are looking to remove the sails of the canopy to allow families to use the park. Staff has been tracking this canopy's durability. The Parks Department does have similar canopies at other sites and they function very well, but for an unknown reason this particular park location has had some trouble (perhaps the wind currents as they come through the park are stronger than other areas). Whatever the cause, staff is looking at a long-term solution for the canopy; for example a metal structure. This, of course, will be brought forward to the Council for consideration once a detailed concept is finalized.</p>
<p>Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.</p>	<p>FYI only</p>
<p>Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.</p>	<p>FYI only</p>
<p>Constituent Henry Drake reached out to us regarding a parking citation he received at his home. Please view email thread below. What can we do to find out more information about parking permits or parking ordinances in his respective area? What can we do to help him?</p>	<p>PD reached out directly to Mr. Drake to address his concern. Detailed response with history of concern provided by PD on 2/1/16 due to a follow up email from Mr. Henry Drake to the City Rep.</p>
<p>Can you provide our office a concrete timeline concerning this project (robinson ave reconstruction) and when it will start construction. This project was supposed to start 1st quarter . Does it need 4 months allow for procurement, award, and contract execution</p>	<p>CID staff have provided the following information requested: • Project will advertise in February of 2016 • This process will last approximately 4 months in order to allow for procurement, award, and contract execution • If we encounter no problems during the bidding phase construction would begin July of 2016 This approximate timeline is provided for all projects in order to ensure that we provide adequate time for each project to go through the bidding process. We don't want to make a promise, which we cannot meet. We will do our best to ensure that the project goes through the bidding process in a timely and efficient matter. If you have any questions, please do not hesitate to contact us.</p>
<p>Rep. sent photos of Chicago's Soldier Field stadium and asked to be able to show them during City Council meeting.</p>	<p>Images were provided to IT staff.</p>
<p>Constituent Victor Garcia who resides at 6231 Viale Lungo Ave., El Paso, TX, 79932, (915-217-6314) called our office to complain about the garbage collection truck that picks up the gray bins on his street. He states that on Friday January 22, 2016 the collection truck spilled fluid hydraulic fuel in front of his house and throughout the street and neighborhood. Mr. Garcia continued to state that he called 311 to report it but the 311 person he spoke with stated that there is nothing the City can do to clean it up. Mr. Garcia wants to know, who is going to clean it up? His concern is specifically with the aesthetic—it is an eye sore and "if my car was spilling oil or fluids, I would be fined." Our questions is, who can we reach out to, to go inspect the spill and clean it up?</p>	<p>ESD staff has gone out to Mr. Garcia's residence today and applied additional Micro-Blaze material to absorb any residual oil. Staff spoke with Mr. Garcia to advise him about the follow-up spraying, and we also let him know that the stain would fade with time. Mr. Garcia witnessed the additional spraying that was performed. Please note the material used to clean-up the spill is not intended to remove the stain, but as stated the stain will fade with time.</p>
<p>Is Lindbergh off of Doniphan a major or minor arterial road, secondary what kind of street is it?</p>	<p>Lindbergh St. is classified as a collector arterial according to Planning staff. I imagine this question relates to the request for a meeting with Mr. Goodwin this afternoon so I'm copy CID staff.</p>

COUNCIL REQUEST

RESPONSE

Constituent Jeffrey Zimmerly who resides at 2112 Leeann Place, Canutillo, TX, 79835 is asking why has his trash bin expense increased by \$10?

ESD staff response to Rep's office: Have gone back to 4/2015 for this customer's billing history and do not see where they have been charged more than the standard fee of \$24.92 which is \$17 for the service, \$5 environmental fee, \$1.10 franchise fee, & \$1.82 tax.

Staff asked Rep's office on 01/28/16 for contact number for Mr. Zimmerly to contact him to see if we can assist him with his bill. On 2/2/16, District office provided Mr. Jeffery Zimmerly number.

Staff have called Mr. Zimmerly several times and left messages. He has not returned calls.

Staff provided District their contact information if they are able to speak to Mr. Zimmerly.

From Charles Stapler: I was wondering if you were able to find the money to pay the state to place a traffic light at Doniphan and Coates?

This intersection does not qualify for the installation of a traffic signal. In November, Streets and Maintenance staff provided the update below along with the attached traffic study regarding this intersection.

Email from Joel Guzman: Quick question: The Nov 2015 council agenda had the District 1 medians & landscaping on the agenda (see attached). Last week's agenda (also attached) seems to have reallocated away the money for the medians. I know re-allocations were necessary to meet other street priorities but I just wanted to make sure the re-allocations were for the District 1 medians noted in the Nov 2015 meeting (and not for some other medians elsewhere).

CID response:
The medians in District 1 which were originally proposed in the November 2015 Street CIP presentation have remained the same as the ones approved in the 2012 Street Infrastructure Capital Plan with the following exceptions:

- Redd – added Westwind to Helen of Troy
- Remcon – deleted from Nov. 2015 presentation
- Rojas – deleted from Nov. 2015 presentation
- Padres – deleted from Nov. 2015 presentation
- Westwind – deleted from Nov. 2015 presentation

Staff attached the slides from each presentation to the email.

what is process for nominating someone for a conquistador award

The award process is through the Mayor's Office.

We wanted to share with you that we have issued an event permit for the Bourbon Street on Cincinnati Street Mardi Gras event. The event will be held on Cincinnati St. between Mesa and Stanton and will be held beginning on Tuesday, Feb. 9th at 12 PM to Wednesday, Feb. 10th at 2 AM. The event will allow for the sale and service of alcohol on the closed portions Cincinnati Street. In addition to standard event permit requirements, the applicant has agreed to abide by the following supplementary conditions in an effort to minimize impact to the adjacent neighborhood:

1. All outdoor stages will have speakers facing Mesa;
2. Trash will be removed from the closed portions of City right-of-way and a four block radius around the event prior to Feb. 10th 8 am;
3. Applicant must promote the use of the Glory Road Transit Terminal for patrons;
4. Applicant will hire a minimum of 20 off-duty peace officers supplied by the El Paso County Sheriff's Office, as well as 10 licensed security guards. Additionally, the sheriff's office will send a patrol car to the surrounding neighborhood during the event.

On January 20th and 29th, the applicant notified the Kern Place Neighborhood Association of the event application via email, however, no response was received.

FYI only

Hello Mr Sverbain: This is Roberto Carrillo, with El Dario de El Paso. I need your help. There are some concerns at your District, mainly from students, parent, faculty and staff of Canutillo High School, El Paso Community College (Northwest Campus), and Headstart (Santiago Rodriguez), about the delay of finishing the street named Isela Ruvalcaba Avenue. This is the only entrance to the school facilities, as well to the Westside Soccer Complex. Last October I was there covering a SWAT situation, and the situation become chaotic. Could you tell me why the construction of the remaining segment of that street is not yet done and delayed?

CID provided updated information on project.

Email from Anthony Shaar to M&C:
Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.

FYI only

COUNCIL REQUEST

RESPONSE

Following up on a few items from our meeting last week:
 1. 2012 Street Project List: CM mentioned there is to be a meeting to discuss with Lombrana, Nichols, and Marquez.
 2. West Side Pool: please invite our office to meetings regarding status updates for this project.
 3. Trail Heads: CM mentioned there will be weekly meetings on this, please notify our office when scheduled.
 4. City of El Paso/EPISD Joint Use of Tennis Facilities at Franklin HS-9th Grade Academy: please provide our office a copy of the inter-local agreement; we need to secure funding to include lighting.
 5. City-PSB land acquisition for Dog Park in Mission Hills area: CM mentioned setting up a meeting with Parks, PSB, and Bryan Crowe—to take lead.
 6. Park Canopies: Metal structures for Mission Hills and Madeleine Park.
 7. Lindbergh Speed Humps: eligible for NTMP/or CIP-Street funding? Any documentation from city, as to removal? Status of separate NTMP list for speed bumps?

(1) Streets and CID staff will be coordinating those meetings within coming weeks with each district.
 (2) Bryan Crowe will be coordinating these weekly meetings within coming weeks and will include Districts 1 and 8 in the meetings.
 (3) That is not correct. The reference to the weekly meetings was regarding the West Side Pool. The trailheads update mentioned that Dr. Bonart has reviewed the draft agreement and has sent it back to staff. Staff is reviewing the amendments proposed by Dr. Bonart which will then be reviewed by legal. Once the agreement is finalized it will be presented to Council for action. This update was mentioned in the CM's Council Update that was sent on Tuesday, Feb. 2.
 (4) EPISD reported that the estimate to make the 6 courts at the Franklin 9th Center playable is approximately \$295,000 excluding lighting, but including new fencing. In order to move forward, there needs to be discussion on where the available funding for these tennis courts improvements would come from. Once funding is identified, it may be that a joint use agreement for use of the tennis courts could be crafted, based on the enabling language from the overall joint use agreement the City has with EPISD, to operate the facility.
 (5) Bryan has reached out to PSB to begin scheduling the meeting. We will include Rep. Svarzbein and CM in the conversation once we are able to get a list of available dates.
 (6) Parks will be presenting to Council on Feb. 9 the proposed funding for canopy replacements/new canopies, as well as playgrounds.
 (7) Streets and Maintenance staff will be presenting to Council funding options for NTMP to include the speed cushion concerns in the near future. Staff researched the placement and removal of the Lindbergh cushions and found that they were placed to address an increase in traffic due to the Country Club Road project and the City's intent was to remove the cushions after the construction was completed. The statement that they were placed for other reasons or using other funding sources is inaccurate.

Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.

FYI only

I'm preparing our District's weekly newsletter. Rep. Svarzbein would like to highlight the City's efforts to hire the new public works director. Please provide any information that would help:
 Importance of position to QOL/CIP projects?
 Quality of applicants?
 Anticipated start date?

The newly created Managing Director of Public Works (MDPW) has attracted 77 candidates from all across the country. With the assistance of a national search firm, five highly qualified semi-finalists are being interviewed this week. The start date cannot be determined until finalists have been selected and a job offer has been made. We anticipate that will happen this month. One of this person's responsibilities will be oversight of the Capital Improvements Department which will be very involved with the QoL and other CIP projects. The City will soon be interviewing candidates for the City Engineer position, and that person will be a direct report to the MDPW. They will be great additions to the City's Leadership Team and department directors in moving these exciting projects forward.

Constituent concerned that Alethea and Madeline Parks are overrun with unleashed dogs
 Rep is asking if Alethea Park can have dog park hours instead of officially making it a dog park

Bryan Crowe is working with Legal to draft a proposed ordinance to allow Parks Director or CM authority to declare certain hours at certain parks to allow off leash dogs (like a dog park) after input from neighborhood. The proposal would involve a process like a petition or other canvas of park neighbors/neighborhood that would trigger an application to the Parks Department to implement.

Request to turn on street lights in a new subdivision (Westside & Borderland)

As of 2/1/16, the developer has activate all streetlights with the exception of 8. These 8 have a wiring / circuit issue with El Paso Electric, they have said they will address the issue within the next two weeks.

COUNCIL REQUEST

RESPONSE

Mr. George Cisneros who lives at 110 Cincinnati Ave. is asking if the City will approve for EPE to install two 120 volt outlets on the electrical pole for community events. He is asking for Parks to pay for the electricity. If Parks is not able to, then Kern Place Association is willing to pay for the electricity.

On 1/26/16: Park staff spoke with Mr. Cisneros today and had a positive conversation. Mr. Cisneros has committed to reaching out his neighborhood association's president in order to involve the association in the conversation.

City staff will continue to work with Mr. Cisneros and the association to find a reasonable resolution to the resident's request.

Any feedback from the city on working with EPISD to refurbish the Franklin HS 9th grade academy tennis courts for public use?

EPISD reported that the estimate to make the 6 courts at the Franklin 9th Center playable is approximately \$295,000 excluding lighting, but including new fencing.

In order to move forward, there needs to be discussion on where the available funding for these tennis courts improvements would come from. Once funding is identified, it may be that a joint use agreement for use of the tennis courts could be crafted, based on the enabling language from the overall joint use agreement the City has with EPISD, to operate the facility.

Can you please assist us with finding responses to the questions asked by constituent Charles Carpenter in regards to parking and crosswalks in the area of Northwestern and Market Center Ave. in El Paso, TX.

Streets staff will review and respond accordingly.

Constituent Laura Stewart reached out to us regarding construction at her residence. What information can we provide her to assist her case? Is there anything we can do for her or is this a legal matter she would need to pursue?

Planning is reviewing.

Constituent Connie Crawford reached out to our office to request STOP signs at the intersection of Madeline and Park as well as Zertuche and Robinson Ave. in the 79902 Kern Place area.

She also states that at the intersection of Madeline and Park there is a triangle intersection and at that intersection there is an evergreen bush that obstructs the view of traffic. She asked if the tree can be removed or trimmed so it won't obstruct the view of traffic.

Our question is, what steps are necessary to have an inspector go out to see if stop signs are needed at the specific areas Mrs. Crawford pointed out? What can be done about the evergreen bush?

I have attached photo's provided to us by Mrs. Crawford.

Streets staff will review and respond accordingly.

COUNCIL REQUEST

RESPONSE

Montoya Heights Association is going on record on third request for proper street paving, sidewalks, and drainage on streets within our neighborhood. Streets are Edgar, Johanssen, and Ethel all on the Westside area 79932.
 Additional concerns and need your help on a resolution are as follows:

1. Potholes reported on 1/7/16 on the entrance of Edgar and Doniphan
2. Illegal double wide trailer set/up on 210 Edgar City ref#30039 was reported on 9/2/14 pending court . Question why is this case taking so long??
3. 5857 Ethel house has two coke machines on front porch of house. We have asked to have City ask owner to remove them . House is being used as a stash house for drugs. Cars stop all day long walk to porch act like they are buying a coke walk out with a coke and drugs in hand. City ref#00759
4. On streets above where we have no street curbs or sidewalks we ask that the City send City Street crews to grade dirt to make street medians walkable for our residents and school kids.

Request is being researched by Streets, Planning, PD and CID.

We held our monthly community meeting last night and constituents Terrence and Margie Powers asked us the questions below. Would you be able to help us answer these questions?

- 1- On the walking trail located at Northern Pass and Helen of Troy there are containers with doggie poop bags, how often are they filled and how often are they picked up?
- 2- In the intersection of Resler, Helen of Troy, and Paseo del Norte there are large garbage bins on the sidewalks and the garbage bins have advertisements on them. Is there a city ordinance or law that allows companies to advertise on these trash bins on City property?
- 3- There are 9 traffic calming signs by Reyes Elementary School around the area of Northern Pass Dr. and Via Canutillo Dr. Why is there so many signs and who pays for them?
- 4- Cars are always speeding on Northern Pass and Brays Landing Drive, what can we do to put a sign there?
- 5- In regards to a traffic study, what results are needed to qualify a street for traffic calming measures?
- 6- Who is the point of contact with TXDOT to propose lowering the speed limit on I10 from Transmountain to Mesa? Current speed limit is 75 mph.

Staff from ESD, Parks, Streets, and Planning are reviewing information. Below are some of the response as of 1/29/16:

- 1- City has a maintenance agreement with a third party. They have been contacted and directed to address the resident's concerns about properly filling and with consistency.
- 2- ESD has two franchise agreements that allow for the trash cans (with ads) to be placed on City ROW. Attached are the existing franchise agreements.
- 3- standby
- 4- standby
- 5- standby
- 6- Your best point of contact is Blanca Del Valle. Her email is Blanca.DelValle@txdot.gov.

Representative Svarzbein is requesting to join him in a meeting with constituent Gerald Goodwin regarding traffic calming measures on Lindbergh Ave. today at 2 pm in his office.

CID staff met with Rep and resident.
 Rep. asked for solutions.
 Street staff have been asked to review and advise.

Request from Dist 1 on whether or not angled parking could be put in place on Mills Av between Mesa and Oregon (south side of San Jacinto Plaza).
 Rep is concerned there is no parking near SJP and that angled parking could also work as a traffic calming measure.

Streets will review and advise.

Dist 1 is interested in our ability to program street performers in the downtown area.

Current city code/permits do not allow. MCAD has exception for this. Other cities have busking zones/exceptions we could explore

Rep is interested in the possibility of developing a dog park on PSB land located at OKeefe Dr and La Cruz Dr.

Bryan Crowe is working to schedule a meeting with PSB, CM and Rep. Svarzbein

Constituent Kevin Huckabee wants to meet on Wednesday February 10 at 2pm.
 Mr. Huckabee owns a property on Thorn Ave. and has questions about the use of his land. We discussed possibilities for acquiring this property for park space. This is a follow up, and Mr. Huckabee is requesting for our office to facilitate.

Parks staff working with District to schedule.

Asks/Requests- District 2

Total Requests	Total Answered
123	116
COUNCIL REQUEST	RESPONSE
Request for update on Five Points QZ	CID staff responded on 10/14/15
Constituent adopted a dog, returned it, then changed her mind. Then found dog had been adopted to someone else	Information from Humane Society provided
School requests to sponsor a bench at the Crime Victims Memorial	POC provided by staff.
Request for placement of small bicycle rack at 3314 Fort	Harold Kutz met w/ Judy Gutierrez
Request for Pledge of Allegiance photos from August to current	Photos provided 10/9/15
Rep. Romero would like an update on the Board Appointee for District 2, Soledad Basoco. Could you please provide the amount of board meetings that the City Accessibility Advisory Committee has held in the last 12 months, as well as the attendance record of said appointee. Thank you in advance.	<p>Unfortunately, the committee has not met during most of the year due to a lack of leadership (no ADA coordinator) or due to a lack of quorum. The only recorded minutes I have for the past 12 months are for May 2015 (Ms. Soledad Basoco did not attend as she was out of town).</p> <p>We have restarted the meetings under my new assignment and we met last month – she did attend the meeting. She seemed very willing and excited about renewing her appointment and she mentioned she will be available whenever we meet.</p>
Debris at Alabama & McKelligon Canyon; cones placed on Alabama but no workers	Alabama swept between Grant & McKelligon Canyon on 10/8/15; cone placement was done by private contractor for TxGAS, not COEP
Work being done on alley behind Kiki's; alley was repaired and asphalted months ago, now why is it being torn up again?	SAM 10/9/15: CID is working in that alley as part of unpaved ROW project. Neither CID nor SAM has worked in this alley before, but work was conducted by TxGAS in February, which may be the previous work referenced
Is work at Willow & Arizona authorized?	Work for resurfacing is on hold, but Sidewalk Gap Program is still underway
Request to have bump removed from end of driveway at 2730 Frankfurt St, which constituent states was added after reconstruction of Elm	CID staff has met with the property owner of 2730 Frankfurt Street, and we have inspected the structure (bump) in question as well. Our staff has determined that the structure was built with the smoothest transition possible without significantly modifying the driveway of the property owner. In order to modify the bump even further, the City of El Paso will have to rebuild the entire driveway of the property owner. This has been deemed unnecessary since the structure complies with the City of El Paso Design Standards for Construction. During our visit to 2730 Frankfurt Street, the property owner stated that they wanted the bump removed, because their vehicle would constantly bottom out whenever they traversed the bump in their vehicle. Our staff observed the property owner's vehicle traverse the bump, but they never witnessed the vehicle bottom out.
Request for update on board appointees, and request for number of board meetings MCAAB has held in the past 12 months and the attendance records of appointees	Information provided by MCAD
Request for update on board appointee and request for number of board meetings Fair Housing Task Force has held in the last 12 months and attendance record of appointee	Information provided by CD
Complaints of a concert held at Southwest University College on 10/8. Request for permit information	Information provided by Planning
Number of board meetings the El Paso Bond Overview Advisory Committee has held in last 12 months and attendance record of Rudolpho Barbara	7 regular meetings and Mr. Barbara has attended 5
Rep. Romero would like an update on the Board Appointee for District 2, Joseph Nester. Could you please provide the amount of board meetings that the Open Space Advisory Board has held in the last 12 months, as well as the attendance record of said appointee. I realize that Mr. Nester was recently appointed and the former appointee was Edward Beck. Would it be possible to provide the information on his attendance record as well, dating back to October of last year?	Planning staff provided attendance record to Rep.
Alley at 2814 Van Buren is not paved; TxGAS removed millings and did not replace since alley is scheduled to be paved	SAM defers to CID; since alley is scheduled to be paved, it was agreed it was acceptable for TGS to not replace millings
Invitation for One Stop Shop to meet with District 2 10/19/15 regarding special privilege license NESV2015-00017	One Stop Shop met with Rep
Request for Rep. Romero to attend After School Program at Paul Moreno Elementary 10/22/15	FYI only
2619 Portland alley floods when it rains	SAM recommend use of sandbags. Asphalt berm placed in alley week on 10/28/15

COUNCIL REQUEST	RESPONSE
Request for amendment to billboard ordinance created by Mr. McElroy regarding billboards at the 5 Points area	Information provided by Planning
Has work on sidewalk/streetlight placement begun through CDBG program	CID provided information 10/21/15
Signal times at Altura & Copia were recently extended, now back to being cut short	cameras installed 10/22/15; allows for maximum green time of 30 seconds
Neighbor dispute at 3911 Quasar	EPPD acknowledge concern and is addressing accordingly.
Work done by contractor to install a handicap ramp left pieces of concrete and broke sidewalk	The installation of the ramps was carried out by TxDOT, CID staff investigated site. Staff did not find any broken sidewalks nor ramps. They did find a piece of broken curb on the ramp which staff removed.
Rep Romero would like a copy of the Panhandling Ordinance and would like to know who the city attorney is that would oversee a possible revision	Oscar Gabaldon is lawyer assigned to work on it; Laura Gordon will assist; Ordinance provided 10/29
District 2 wants to know if IT has purchased software for text and email retrieval	IT recommends District 2 select and purchase preferred service
8949 Dyer - Alcohol Waiver; Planning to meet with District 2 to discuss	FYI only
Rain damaged Radford Park	Parks crews cleaned up area 10/28; will return to level out chad on walking path
large pool of water that forms at 4906 Trowbridge	Streets inspected location 10/30; parkway is washed out and erosion confined to private property. SAM has backfilled area multiple times before. Resident wants City to pay to concrete her parkway, however, parkway is the responsibility of the property owner
Plastic or plexiglass on the eastside entrance to Scenic Drive needs replacement	Parks staff replaced the plexiglass.
Construction on Polk St. has stopped and constituent is upset Wants timeline or plan of action	Work completed on 11/21/15
Who is the "expert" on radiation from cell towers? Proposed cell tower	Health Dept. does not have an expert
Unsafe to pass on 2-way Monroe; No Parking signs but cars still park there	Enforcement of No Parking must be performed by EPPD or Code; at its narrowest, drivers must yield to approaching vehicles
WBAMC. There is always a jam since cars do not wait for a clear road and just turn and block traffic on Alabama and also Fred Wilson. Can Fort Bliss get officers to help with this?	Security inspection creates the backup; beyond Fort Bliss moving the check points further into the bases, there is little to be done. EPPD may be able to assist with congestion
Requesting sidewalk along Marr and Memphis	Referred constituent to sidewalk gap program; installation of a sidewalk is responsibility of property owner
Area on Mobile between Dyer & Piedras scheduled to get speed bumps 7-8 years ago; what is status?	We have a design for Mobile Avenue (Representative Romero has approved of the design); however, there is no funding available at this time to proceed with this request. We currently have five other NTMP projects that are in the design phase, and nearing completion. Those projects will be ready to let before the end of this year, and they will absorb the entire NTMP budget for this year. The NTMP won't get a new allocation of funds until the next fiscal year (500K). The good news is that Mobile Avenue ranks No. 2 on the list.
What would a City Traffic Engineer suggest to slow down traffic on Mobile Ave, between Copia and Dyer?	We have a design for Mobile Avenue (Representative Romero has approved of the design); however, there is no funding available at this time to proceed with this request. We currently have five other NTMP projects that are in the design phase, and nearing completion. Those projects will be ready to let before the end of this year, and they will absorb the entire NTMP budget for this year. The NTMP won't get a new allocation of funds until the next fiscal year (500K). The good news is that Mobile Avenue ranks No. 2 on the list.
Why parks maintenance has been out killing the squirrels instead of taking care of the trees?	It is not the Parks policy to harm any animal; will follow-up with constituent for more information. Emailed constituent twice, no response. Park Maintenance staff denies having any contact with animals
2512/2517 Copper, there are cracks with an infestation of ants coming out from underneath the street and going onto property. Infestation is increasing and the ants are crawling onto curbs and driveways. Street may not merit repaving, but can something be done like pouring tar over the cracks or spraying? Have been pouring insecticide around parkway. Concern is the insects are under the street, they will come out through other openings and homes may become infested.	City does not handle these type of inquiries; property owner is responsible
Multiple complaints about ZTEK construction; 2323 Louisiana	Contractor and CID met with property owner 9/18/15; Contractor will be remedying the work by removing substandard concrete and replacement with rock rip rap similar to the rest of the parkway. Grout will be replaced and reapplied to blend in
3518 Missouri. There is trash both inside the property line and outside the alley.	staff investigated and issued a violation and assigned a case # (ENEC15-13832). The site has been cleaned.

COUNCIL REQUEST	RESPONSE
San Diego b/t Piedras & Raynor: when will street be resurfaced?	San Diego Street does not appear in the Street Reconciliation Report; therefore, it is not scheduled at this time for resurfacing.
Constituent asked about the possibility of placing bird food machines at our Sun Metro kiosks and water fountains for the birds at some of our parks. Monies from the bird food machines can go to Wildlife Rescue or the Zoo.	For health and safety reasons Sun Metro and Parks is unable to place bird food machines.
Request alley entrance & easement on both side of driveway at 2131 Howze be paved	Streets and Maintenance staff met with Mr. Moya on-site and explained that there are no plans at this time for the City to pave the alley, apron, curb, or gutter or to concrete the parkway. He was provided with ordinances 13.04.050 and 18.46.060. He asked that the alley be included on the list for future improvements.
Property at 808 Brazil there are two abandoned animals there, open hazmat, trash and stench, and nightly activity at this abandoned house.	ESD staff addressed concern and case was closed.
Request for speed bump at 8801 Galena	Request must be reviewed by NTMP process. Resident must submit an application with signatures.
Request for sidewalk repair at 4400 Pershing	Unfortunately, sidewalk repair is the responsibility of the property owner
Radford Park vandalism	Sign repaired by Parks Dept.
801 Piedras, the Stevens Building in Five Points, is out of compliance with the City of El Paso building code. The glass in all the second floor windows that open onto Piedras and Yandell streets is missing	Tenant improvement permit (BCT115-00484) on file awaiting corrections for this property. Planning spoke with the architect this evening who informed me that they had permission to begin work, up to the first inspection, while making the corrections to the plans. He also stated that the revisions should be submitted this Thursday (11/12) and work beginning on Monday. He continued to state that the windows should be in place soon.
Sidewalk improvements for Roxanne Pena-3320 Polk	Sidewalk section was not part of the Polk street paving project and is the responsibility of the homeowner
Request for sidewalk improvements at 4401 Madera-803-1437- Maria Davila	Sidewalk repairs are unfortunately the responsibility of the homeowner.
Request for sidewalk improvements at 5105 Raymond Jays-Mrs. Rodarte-566-3733	Sidewalk repairs are unfortunately the responsibility of the homeowner.
Is the City going to finish paving the street in the 2400 block of Tremont?	This property is City right of way, so we are unable to pave.
Is the City going to pave Britton Street?	This street is included in 2012 Street CIP but not in 2015 contract; this will be in a resurfacing contract between 2016 and 2012 unless priorities are redirected.
Can the City place a speed bump in the 2500 block of McKinley (to and from the Tramway) to slow cars trying to beat the lights at Alabama and McKinley?	Residents are required to submit NTMP application for traffic calming
Update and status on CDBG projects for District 2; request to include streets affected	Update provided by CID 10/21/15
I had several vendors for the Art in the Park event call and complain about changes that were made. I understand that Julian was no longer in charge of the event, however, some of these vendors are telling me that they are considering not returning next spring. Many of the vendors have expressed the same concerns. They would like to know if Parks and Rec would consider having a meeting so they can express their concerns. It should probably be done as soon as possible.	Parks reported that survey of the events from vendors did not indicate this information. Parks said it has addressed issues about as the music being too loud, not enough entertainment, vendors not getting the spot they wanted, etc.
George Duron-227-5005-3519 Gateway West-The alley between Gateway West and Missouri, from Copia to Luna has had trash left in alley. Mr. Duron has called our 311 number 3 times and has received no response. Please follow up with him.	Streets crews dispatched to investigate and clear any trash on City rights of way; our alley cleaning contractor cleans all City's 1,683 alley segments four times per year and removes significant volumes of trash each day.
Contact person to discuss cost-sharing on resurfacing projects with all utilities.	Dr. Mark Sutter is the City's lead for utilities, but please remember there are franchise agreements in place with utilities and costs part of the franchise fees recovered annually include consideration for use of right of way and wear/damage to rights of way. Legal will need to be involved.
Request to resurface Kentucky from Wheeling to Savannah.	Kentucky from Wheeling to Savannah has an average PCI of 40 for this section with as estimated resurfacing cost of \$180,000. Funding has not been identified for this work.
Rep Romero would like to meet with you both on site at the business of Mr. Aram Alba. He is asking for more traffic measures at the Montana/Trowbridge/Paisano triangle but before we meet with TxDot, Rep Romero would like to vet this out first (Mr. Marquez & Commander Talamantes)	Meeting occurred 11/12; Car dealership on corner of Trowbridge & Paisano has concerns about speeding on Trowbridge and pedestrian safety. SAM committed to 1) Verify the appropriate speed limit signs are in place 2) Investigate request for a left turn arrow on Paisano 3) Evaluate if crosswalk markings at Paisano & Trowbridge need repainting 4) Conduct speed studies in January EPPD committed to increasing enforcement in the area and possibly using speed feedback trailer if in working condition

COUNCIL REQUEST	RESPONSE								
Request for repair of Hayes Street between Gateway South & Pollard; maintained by Fort Bliss or City? Street is in bad condition	Street is City-maintained; needs more significant repairs than pothole patching; will perform crack sealing and minor repairs in order to address immediate concerns. Potholes patched 11/16								
Trees with overhanging branches on San Diego	ESD created a case to address trees.								
It appears there sidewalk being laid down the next block over by the church Francis Bacon. Apparently its ok to leave the bulldozer on the side of my property, but sidewalk is not being laid down there. I want to know how they are getting funded.	Best handled as an ORR. Regarding the request for a sidewalk on Marr & Memphis, the maintenance of a sidewalk is the responsibility of the abutting property owner. Generally, developers place sidewalks in neighborhoods when the subdivision is being built; however, if one is not placed by the developer, the installation of one is the responsibility of the property owner. The City has a small fund for the sidewalk gap program, which can be utilized to fill in gaps in existing sidewalks. For more information on this program, please visit the following link: https://www.elpasotexas.gov/capital-improvement/project-updates/sidewalks-and-traffic-calming								
The park next to the Rae Gilbert Rec Center on Diana would like a new sign with bigger lettering that spells out the rules of the park. Sign is too high and lettering is too small.	All signs at Mountain View park were lowered by two feet on 1/12/16. According to staff, the sign has been vandalized in the past, and therefore it was raised up. But it's important users can view and read the rules, so it was lowered.								
Request for speed bump or stop sign on Tetons at Sunrise Shopping Center.	In order for traffic calming to be placed on Tetons from the Neighborhood Traffic Management Program, an application would need to be submitted. However, it appears that the application would be deemed ineligible due to the nature of the roadway and the commercial development. Discussion with the requestor would assist in better understanding their concern and how to best address their concern. There may be other opportunities to modify the traffic through other means, which would involve further analysis which to determine the appropriate application. Funding for this has not been identified.								
Requesting speed cushions at 2725 Morehead between Piedras and Alabama Street	Residents are required to submit NTMP application for traffic calming								
We had previously requested the possibility of placing a left turn only light going north on Alabama at the same intersection. Too many cars driving south on Alabama speeding and vehicles from Bienvivir going north have almost been hit by the speeding cars.	Residents are required to submit NTMP application for traffic calming								
Please verify the following information: The light poles and benches taken out of San Jacinto are (I hope) in storage at the San Paulo facility. I asked Rep. Niland if she had any plans to reuse them and she said no, I could have them. I asked the City Manager if I could have them and he said yes. Please provide a point of contact to help me with refurbishing these items and placing them in several locations in my district. I would also like to use whatever canopies, brackets, tarps, etc. that are still on the property at the Chelsea Pool for other parks and facilities. I would also like to meet with the person who can tell me what other items may be available for reuse in my parks.	San Jacinto Plaza had the following reuseable materials: <table border="0" data-bbox="873 995 1104 1087"> <tr> <td>Benches</td> <td>11</td> </tr> <tr> <td>Light poles</td> <td>11 (green)</td> </tr> <tr> <td>Light poles</td> <td>15 (black)</td> </tr> <tr> <td>Pavers</td> <td>6 pallets</td> </tr> </table> <p>The benches could be installed by Parks wherever they're needed. Typically staff installs them on a concrete pad, so there is an expense.</p> <p>As far as the light poles, it would require not only a footing but also the extension of electrical lines, and would likely have to be contracted out.</p>	Benches	11	Light poles	11 (green)	Light poles	15 (black)	Pavers	6 pallets
Benches	11								
Light poles	11 (green)								
Light poles	15 (black)								
Pavers	6 pallets								
Request to repair the Alley between 3500 Clifton Ave. and La Luz Ave	Streets crew leveled up the low spot behind 3500 Clifton with milling to fix the ponding problem. Streets will go back out and extend the limits of the work about another 50 feet								
Received notice for building without a permit for carport; house was purchased in 1963 and it was already present 814 Chile	Case will be closed as legal non-conforming as GPS mapping shows location had carport previously. Rep Romero does not require meeting with Planning to discuss.								
Request for update on Logan Park; when will contractor begin work, when will it be complete?	Contract awarded 9/15/15; Pending signatures on contract for execution, then can issue NTP. Earliest would be 11/23								
Request for photos of the cell tower erected at Ascension Lutheran Church	Planning staff provided the final plans and simulation for the personal wireless service facility approved by Council on a special permit								
Complaint that instructors with 8-10 students show up at Memorial Park Tennis Courts and take over without regard to players already there; they claim to have a permit	Parks reached out to resident and resolved his concern: There is no permit that gives exclusive tennis court play. Park rules require users alternate usage of the court. Resident was satisfied with response								
Accident in Austin Terrace at Radford & Trowbridge, car hit median	Boulders have been moved back to median, no traffic hazards at this time. Maintenance contract is out for bid and trees will be replaced once contract is awarded.								
Who oversees adult care/foster homes that are located in private homes in regular residential areas?	The State oversees. Staff recommends the resident contact the Office of State Senator Jose Rodriguez.								
2728 Yandell: owners recently paved a new parking lot and put up signage, but the City told them they are not allowed. District 2 would like to know what can be done to allow signage.	Planning said there are no code enforcement cases for this address. No violations documented.								
Request for traffic study on Wieland and/or Normandy	Study was completed in 2012. Files provided								

COUNCIL REQUEST

RESPONSE

Request for Rep. Romero to be guest reader 12/11	FYI only
Complaints about vacant apartments at 2800 Grant; possible to have owners fence off?	<p>An onsite assessment has been completed by BP&I and the Fire Marshal's office. Mr Webb has acknowledged the need to address the issue. He is committed and taken steps to address the issue.</p> <p>Fire will be contacting Mr. Webb to offer board and secure guidance for this property as we would do in the proposed Vacant Premise Ordinance.</p>
CID staff provided the following update regarding the Five Points Quiet Zone project: As part of the Five Point Quiet Zone project, the City of El Paso's Capital Improvement Department has scheduled the re-opening of the Rosewood Street rail road crossing, and the permanent closure of the Birch Street rail road crossing for December 1, 2015. Currently, Pershing Drive is closed between Magnolia Street and Birch Street in order to replace an aging waterline. Once this portion of Pershing Drive is completed in early December of 2015, the closure will move eastward along Pershing Drive between Birch Street and Elm Street. The total length of the waterline replacement for Pershing Drive is between Magnolia Street and Raynor Street, and it is occurring in phases in order to reduce the amount of inconvenience which residents and automobile traffic experience. Smaller water lines are also being replaced along Rosewood, Maple, Birch, and Elm Streets. Access to homes and businesses will be maintained throughout the closure, and automobile traffic is encouraged to use Montana in order to avoid the construction area. We have already completed the work to permanently close the Maple and Cedar Street railroad crossings as part of the Quiet Zone Project, and the project is scheduled for completion in February of 2016. Please be advised that the trains will continue to use their whistles at the Elm, Cedar, Birch and Maple railroad crossings because these crossings are still designated as active. The process for establishing the Quiet Zone will not take effect until the Federal Railroad Administration approves the establishment of the Quiet Zone, which is expected to occur in September of 2016. Federal Law requires the train conductors to continue using their whistles as a precaution for all vehicles and pedestrians who are on or near the rail road crossings until the Quiet Zone has been officially established. Once the process is fully executed, you will hear the train whistles less frequently at the railroad crossings.	FYI only
Orlando Fonseca, Jr., 609 Olson, received a citation (ENHS15-06142) on November 19 from Code Enforcement regarding his flagpole. He is upset that he was told by the enforcement officer that he needs a permit for his flagpole that he has placed on the side of the house and is visible from the street. He states that he was told that he did not need a permit.	<p>Staff reviewed the code and concluded that a flagpole under 25' should be exempted from permit requirement based on a couple of different items in the code.</p> <p>Staff spoke with Mr. Fonseca and helped address his concerns. Additionally, staff said they are going to add "flagpole under 25 feet" to the exemptions listed in Title 18.</p>
We received a complaint from Olivia Vega who resides at 2612 Hamilton. City has been out there numerous times to repair/repitch and clean up debris after rains. She has had a small section of rock wall built to prevent water and debris from entering her property but the problem persists and was told to contact her rep to see if a more permanent solution can be found. Can staff investigate and get back to District 2 with the story on this issue please and what remedies can be implemented?	We have restored the alley at this location.
Any way you can speed up the process to get the Quiet Zone approved?	CID staff reported that because it is a federal process we don't have control over the timeline. Staff is aware of your request so they are working industriously on this as with all other projects.
Hi Judy, the photos 1 and 3 were of emissions from Cemex on December 1 around 7:15 am and the other picture is from December 3 around 7:45 am. There were similar emissions yesterday but I did not get pictures. This has been a continuous problem and appears to be happening more frequently.	Yes, we have an open investigation that started last week. These take a bit more, as the permit and process on site have to be reviewed and inspected.
Rep Romero met with staff of Paul Moreno Elementary. They voiced concerns about speeding on the 2100 and 2200 blocks of San Diego. He would like staff to reach out to the school and advise of the process for speed hump placement.	Staff is in communication with the school.
A conversation came up regarding food truck vending and I was wondering if you could help me understand the city ordinance and where I can find it. I'm going to try and attach what we were [talking] about.	Existing ordinance provided; however, City staff are currently reviewing the mobile food vending ordinances to look at this and various other concerns. This was discussed on Tuesday during City Council. Staff said they are looking to improve the overall ordinance to help make the mobile food vending process less cumbersome while taking brick and mortar businesses' concerns into consideration. I believe they are gearing up to meet with various stakeholders, including Council members to gain feedback.
Rep Romero wanted to know if you still have photos from Lee Elementary for the May 19th Council meeting.	Pictures sent to Rep's email.
Marvin Mitchell concerns about not getting paid by Freedom Janitorial Services and the quality of supplies being provided by the company.	Mr. Mitchell must make his complaint to Texas Workforce Commission who can document the claim as the janitorial services are not provided by the City or managed by the City.

COUNCIL REQUEST

RESPONSE

P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation – all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.

FYI only

Resident's trash can blew away. 3117 Fillmore.

It was delivered the same day the request came in on 12/23

Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network. Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.

FYI only

Bike Plan Meeting: Mission Valley Regional Command Center
Thursday, January 21, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Northeast Regional Command Center
Tuesday, January 26, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Pebble Hills Regional Command Center
Wednesday, February 3, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Grandview Senior Center
Wednesday, February 10, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Westside Regional Command Center
Thursday, February 18, 2016 6:00 PM-7:30

We have a printer that needs to be installed in our offices. Does that go through you or do we contact I.T. directly?

IT staff addressed.

First, Disc Golf Course at Memorial Park. Who will the contact person be and what do we need to get this going? Second, a dog park behind Memorial Baseball Park. Contact and what needs to be done?

Parks provided cost estimates close to half a million. Funding is not available at this time.

Rep Romero would like an update on the status of the two projects that were approved and funded through NIP for District 2.

Information provided by Vero Soto.

Received a call from property owner at 1905 Happer. He called 311 directly to file illegal dumping on January 1, and was told they'd report it to Code. To date, the tires are still there. He is asking us to remedy this. In addition, he advised that this is a recurring issue and that maybe the suspects could be caught if cameras were set up

The illegal dumping at 1905 Happer has been picked up. A total of three tires were picked up from the alley.

Rep Romero received a request from a constituent regarding route #35. He is disabled and goes to the Y on Will Ruth and also frequents the Library and the Court facilities on Will Ruth. In order to get there, he has to transfer at the Northeast station. He is claiming that route 35 goes up to Time and Dyer, where there is a billiards place and the Kmart.

Sun Metro does not recommend the requested changes by the passenger as the change would create a more negative result to the broader public than positive for the public ridership.

He would like to know the impact of having Route 35 travel the additional 3 miles to the Northeast Annex to facilitate or accommodate more people and to alleviate the waits and transfers at the northeast station.

We received a complaint from Joseph Ayala who lives on Fred Wilson & Stevens. He is asking if PD can set up some type of enforcement along the Fred Wilson corridor as there is excess speeding. He is also inquiring about placing permanent, or semi permanent speed control monitors that are erected on poles that show drivers what speed they are going.

Cdr. Silva will coordinate the request for PD enforcement. Summary of enforcement provided via email.

COUNCIL REQUEST

RESPONSE

We received an anonymous complaint regarding a business at 3300 Montana. Caller is advising that the property is a home that converted the back portion of the property into a business and are doing window tinting. The debris from the tint film is thrown into the alley or the street and blows into other property owners homes and businesses.

Case ENHS16-00167 assigned.

The front structure is a house with a real estate office in a portion of it (allowed use). The rear structure, which should not have been allowed to be an apartment on top and business on bottom, poses some issues due to zoning. The business is a sign shop for such items as banners and car logos and only has a giant printer machine in it. They are not tinting, but the vehicle logos are being installed on the street which is not allowed. Staff spoke with the property owner, Robert Veliz, and explained that this property is probably going to have to attempt a rezoning for these uses. Staff do not believe legal non-conforming would apply in this situation. So, we will be working on the case, they were verbally notified not to work in the street.

There were no electrical cords stretched across the street. There was an extension cord from the bottom of rear structure to the tool that he was using to put the logo on a van.

Thanks for the updates (District 2 Priorities Listing for the Street Reconciliation Report). However, there were several issues that I would like answers on. First, are the streets that are being resurfaced being done because your department feels they should and are at the top of the Index list? Second, Taylor street says Piedras to the end. That could be two blocks going west or 12 blocks going east. Either way, \$257K is too much or too little. Finally, since the asphalt trail project has been removed from the list, where is the \$386K going to be spent? What projects in District 2? I just received the notice of the special meeting on Monday to approve the streets projects for FY16. As I have not received a definite answer on my district's projects, what do I need to do to ensure that the original funds stay in District 2?

CID response: Staff reported that any funds that are not utilized for a project are placed back into the general fund. These funds are then redistributed for other projects, which may or may not be in your district. This is done in order to accomplish even more for all areas of El Paso through the Street CIP Program.

We received the attached photos of a dog at 3800 Thomason. The caller advised they had reported the incident to Animal Control over 3 weeks ago and believes the issue has not been addressed. In addition, there is another dog on the property and both dogs are outside in all types of weather without adequate shelter.

They are reaching out to us in hopes that the health and welfare of the animals can be addressed. Please let us know the outcome of the investigation.

Staff assesment: 1/14/16 @ 942pm I arrived at 3800 Thomason and made contact with owner Bryan Dominguez, I advised Bryan I was here on a complaint that his canine is injured from the rear leg, and that standards of care was not adequate as far as food, water, and shelter. At this time Bryan and [I] walked the property where he was more than happy to show me his three canines. First canine is a large male boxer named BOY. Boy at this time has his own food, water and dog igloo. Boy's living area was also clean and free from any feces. The second canine is a large white Pit Bull named BABO, Babo is the canine that is supposedly injured from its rear leg. In my opinion Babo was healthy, friendly, idea in size and not injured in anyway, I did notice a small area on the canine's rear leg that looked to be a little red possibly from an old injury. Babo at this time also was provided with a bucket of water, and his own dog igloo, living area was also clean, Third canine is a small white female poodle named Maxi. Maxi also has her own dog house, food, and water, The only violations witnessed were vaccination, registration, and micro-chip for all three canines. Citations a total of nine were issued. A vet assessment was left for Babo due to the red area on the rear leg.

Rusty Williams, on behalf of Monica Lombraña, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.

FYI only

Rusty Williams, on behalf of Monica Lombraña, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.

FYI only

Last week during call to the public at the Mass Transit Department Board meeting Mr. Steven Strumer asked for the placement of a light at the bus shelter on Dyer and Hondo Pass in District 4. Sun Metro staff have retrofitted the shelter with solar lighting. Please see the attached photo of the shelter lit at night.

FYI only

Rusty Williams, on behalf of Monica Lombraña, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombraña had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.

FYI only

Airport provided Airports Council International Benchmarking Survey information.

FYI only

Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.

FYI only

Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.

FYI only

COUNCIL REQUEST	RESPONSE
Resurfacing work was recently done on Elm Street. A constituent in the 2600 block of Elm said that the concrete barriers are already cracking. Please check and let me know.	A site visit was conducted on January 13th with a follow-up on January 15th. It appears that the homeowner who has concerns is at 2724 Nashville. Inspectors walked the entire block of 2600 Elm and minor cracking of the concrete was noticed, which was previously identified. There were no major issues that required immediate attention. The homeowner had it explained to him that the contractor has been notified of the complaints and will be taking care of this when they start the punch list for this project. This was previously identified in December and noted to be addressed during the punch list walk thru.
CID staff provided an update for the Five Points Quiet Zone Project.	FYI only.
Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.	FYI only
Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.	FYI only
Rep Romero wanted me to let staff know that the vacated property appears to be broken and has an open front door. He knows that the property is going to be demolished but is worried that kids or adults will do mischievous things in there. Can staff please send a crew to check it out and board if necessary?	Park staff has boarded up the empty home at 900 Radford. Before and after images provided.
We received a call from a Probation Officer who was doing a site visit with a client. He was on foot and came across two adults talking to a 7 or 8 yr old playing. When he tried to approach the couple they ran into this abandoned apartment complex. It is fenced or boarded but they were able to get into one of the boarded apartments. He is asking if the City and PD can check it out and remove anyone there as he believes it is being used as a hideout for illicit activities. He gave me the address of 8600 Lawson, but it is on the corner of Lawson and Lawrence.	PD staff reporting via CR2, said NERC officers will look into this concern. Planning department also brought into discussion to address vacant building concerns.
Email from Anthony Shaar to M&C: Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.	FYI only
Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.	FYI only
I have asked City staff to look into the possibility of the City taking back its property of the Friendly Senior Citizen Center on Murchison. The County has let the property deteriorate and it is now closed. What do we need to do to reclaim the property and what will be the next steps to incorporate this center into our Centers? Please provide a contact person that I can begin talking to for this to happen.	Parks staff has reached out to the POC for the County, but they have not responded to our request to: • Make repairs to the building • Let us know if they plan to continue to operate the building or request a termination of the lease Legal is aware of the contractual issues and have been asked to review to request. The thirty day notice to cure started on December 22, 2015, and we have not had an official response.
All medians on Alabama have turn isles except the one in front of Tierra del Sol restaurant and Bassett Middle School Gym. Is there a reason why this is the only area that doesn't have one?	Streets staff is researching and will address accordingly.
Hike and Bike trail from Pershing gate to Ross Middle School, next to Ft. Bliss property line. Contact person and what needs to be done?	Parks and CID researching in order to provide cost estimate.
What can be done to improve the signage of the Nolan Richardson Center on Gateway North? I know they are getting ready to make improvements but even a temporary sign would be nice. Let me know what we can do or give me a contact person to work with so we can put up something nicer.	Parks staff will obtain a price quote for a larger sign

COUNCIL REQUEST**RESPONSE**

Please see email below from Mr. Crawford. Is this something that is doable and would fall under the NTMP program or does the street and the section in question not meet warrants for his request?

Streets staff is researching and will address accordingly.

Scott Crawford email: I live in the 1700-1800 block of Radford Street. Four houses exist on the east side of this block. The primary access for parking is in the alley to these houses because the street is too narrow, with traffic, to easily allow curb parking. These are among the only houses without front driveway access around Cumberland circle. I have spoken with the lot owners for this section and we would like to see the creation of a parking pullout, similar to what has been placed on both Trowbridge and Timberwolf just a few block away, along Radford in this block. I am wanting to find out what options might exist for us to convert the current street side frontage (currently dirt and rock but part of city property per our understanding) into a landscaped parking location. The cement wall in this area needs repair, but I was hoping to know the state of the frontage space prior to beginning my own landscaping and sidewalk maintenance with the hope to try and tie it into a larger project.

Streets will review and advise accordingly.

I had a couple of calls of concern about the barricades on Piedras in the alley behind 2900 Pershing. There are issues with the location of the barricade. Can you ask the project manager to call me on this please at your earliest convenience?

I reached out to the Mr. Erickson, and he informed me he has some concerns regarding the addition of a median on Piedras Street between Grant Street and Pershing Drive. He claims that the new median that was installed as part of the Five Points Quiet Zone project is obstructing traffic. He said the median is continuous right now, and there is no cut in it in order to allow cars to make u-turns, or go from one side of the road to the other. He wants the median to be modified. Our Project Manager has the contact information for Mr. Erickson, and will reach out to him tomorrow. I will provide you with our Project Manager's findings once the phone call is placed and the situation is resolved.

Asks/Requests- District 3

Total Requests	Total Answered
188	172
COUNCIL REQUEST	RESPONSE
Why was Eastwood Heights Swimming Pool shut down	Conflicting information received from 2 different inspectors: closed due to low pH or closed due to 90 degree water (not 110 as needed, per one inspector). Since there have been updates to pool regulations, investigators may be identifying issues that had previously been missed. Ms. Ellen Smyth contacted pool owner and apologized.
Suspicious activity at 6754 Edgemere	Citation had been issued to employee from massage parlour for not having appropriate license; ongoing investigation. Per resident, location has since closed
Accident at 7132 Stiles damaged rock wall and tree	Tree replanted 10/6/15; Rock wall repaired in September. No damage to sidewalk
Request to meet with CID and community on Saturday regarding Manor / Barker; disappointed CID had not planned to attend	No CID available to attend 10/20/15 meeting; Fred Lopez attended. Fred attended previous Saturday meeting as well.
Citizen wants to know when pesticide/herbicide will be sprayed, what type is used and recommed it be done during the day	MSDS provided. Area fogged 10/13/15
Request to host community meetings for Wage Theft Public meetings in additional parts of town.	Staff hosted additional meetings as requested.
Information regarding Library Foundation and how it was formed	Information provided by Libraries
Meeting 10/8/15 with District 3 & Economic Development to discuss Revolving Loan Fund	meeting held
Information for traffic calming & street light provided to constituent by District 3 Offices	FYI for Staff. No action requested.
Resident upset about waiting 6 hours for an officer to respond to a hit and run	This event occurred 10/4/15 at 0214 at 1500 Airway. No injuries and occurred in a parking lot, thus no traffic hazard and assigned low priority. Limited number of units available who were handling higher priority calls, to include domestic assault in progre, domestic aggravated in progress, alarm, bank alarm, etc. PD notified resident of reasoning and will follow up with communication and STI on resident's follow up concerns.
Abandoned home at 6048 Jemez has become a nuisance	ESD cleaned the weeds. Staff did not observe a collapsing roof, broken windows etc. as the complainant claimed. Property owner was issued a notice.
Request to continue using Carolina Center twice a month for meetings without paying rental fee as per ordinance 17083	Allowed to use room as requested.
Parks requesting meeting with Rep Acosta for 10/12/15 to advise of new hours at Seville Recreation Center	meeting held. Rep Acosta requested we adjust the hours to accommodate Saturday hours of 9AM-2PM, which is typical of all other recreation center operation hours. Change was made to: 2-9 PM, M-TH; 2-8 PM Friday, 9 AM-2 PM Saturday
Request for count of banners, location and prices	35 per large banner (2x5) and 16 per small banner (2x2). 350 banner locations throughout downtown. Maps provided
Inquiry for foundations for the El Paso Library and Museum of Art Foundations	MCAD and Library provided requested information.
Request for clarification on new cycle of NIP funding	Letters sent via email to NA. 200k goes into effect for Round 4. Round 3 remains the same except for due date moved from October to April
Server issues 10/8/15?	Server up again 10/8/15
Constituent concerned abut number of vacancies at Edgemere Center; owner complying with certificate of vacancy?	Larry Nichols 10/26/15 checked with staff, no further correspondence from resident regarding occupancy or vacant premise. Case/file completed. Premises is secured. Not required to be registered as a vacant building (unoccupied 2+ years)
Placement of 9 items on the Agenda for 10/27/15	FYI only
Which fire station services Valley View/Hillcrest estates	Fire Station 5 & 20
Overgrown weeds at 6501 Mohawk, 6435 Kiowa, 6305 Navaho	Code Comp: 6501 Mohawk & 305 Navajo were clean, no violations, per Code Comp. 635 Kiowa weed violation forwarded to Solid Waste. Property cleaned week of 10/26.

COUNCIL REQUEST	RESPONSE
Follow up and status on NIP Round 1 lighting project awarded to the Valley View / Hillcrest NA	This area is slated to receive 8 street lights, and the Neighborhood Association picked out the locations for the street lights. The contractor is currently ordering all the necessary parts for the installation of the street lights, and the project will be completed by mid-December. CID confirmed on 01/04/16 that the project was completed.
1302 Mescalero residents leave front gates open and block sidewalk	No address found, will assess when in area. Inspection resulted in brush violation at 6170 Aztec and JV at 6125 Navajo
When will Durrill be resurfaced	Durrill is not scheduled for resurfacing; information will be forwarded to Planning within CID to consider for next set of streets.
Request for Chief Allen to speak on either 10/5 or 10/19	Chief spoke at community meeting
Meeting between Planning and District 3 re: Sycamore, a paved easement. Request to get the easement to become a dedicated street ROW.	Information provided about the property and the process.
Concern over soccer goals	Additional 12x6 goal transported to Blackie Chesher; 3 24x8 goals on order to be distributed. Goals can be moved around to accommodate demand. Resident contacted and an apology for confusion was provided.
Postpone "Welcome Home Vietnam Veterans" item until second meeting, 11/9	Confirmed
Request for possible reconstruction of Hawkins/Fountains due to excessive traffic/congestion	Streets and Maintenance Department has addressed immediate concern by updating the traffic light timing and turning lanes. The district Rep. has expressed longterm concerns and overwhelming traffic during high volume traffic seasons such as holidays and major shopping days (Tax Free Weekend, Black Friday, etc), requesting an MPO study be done. The additional request will require funding, there by impacting budget.
District 3 constituent interested in setting up Neighborhood Association	Olivia Montalvo, Senior Planner, Community Development, reached out to resident
Proposed digital El Paso 79905 Project; request meeting with Ms. Schwartz 10/23/15	FYI from District 3. Attempt to secure commitments from leadership.
Request for information on warrants and scofflaw program	Muni Court provided information
Possible solutions to discourage governmental entities from putting in place policies that conflict with immigration law	FYI to legal
Request for information on Bike Lane Program	Link provided
Potholes on Orgain & Dale	SAM: service request received 10/6/15. Pothole should be repaired by end of week of 10/19; subgrade too wet to repair week of 10/19, will wait until area dries out. Pothole repairs completed week of 10/26. Resident notified via email.
Mr. Gonzalez to be guest speaker at community meeting 12/17	Scheduled to attend
Request for SAM to be present at community meeting 10/24/15	Rudy Pino attended.
Yield sign down at Aztec & Geronimo; excessive speeding/traffic at intersection	yield sign replaced 10/13/15; SAM has already placed additional signage/markings at intersection, recommend increased PD enforcement of those restrictions
Purchasing a table for state of county address?	No
Water line/meter damaged during work at 309 McCarthy	CID: 10/27: Inspector examined area and water leak is not due to construction activities. Leak is 10 feet away from area of work and property owner has repaired line previously. Inspector observed that the amount of water that resident is losing would have been immediately noticeable if it had occurred as a result of construction.
Request for further information on MCA QZ; request it be placed as a priority project for MPO due to being an economic driver	Placed on agenda for 10/27. CID staff provided update and Council provided direction to CM to move on MCA QZ.
Request for the Freese and Nichols report on 10/19/15	Report presented
Information on School Bus Safety Program provided to legal for review	Legal sent as FYI
Resident requested to produce house plans for addition prior to his purchase of home; unable to contact inspector. 6301 Aztec	More than "porch" construction involved. Convert garage into living quarters; not built to codes for safe or sanitary occupancy. Inspection was in response to tenant complaint. Owner is working towards compliance. Cannot rent unit until violations are abated.
Meeting between OMB & District 3 occurred 10/19/15 to discuss budget	Routine meeting

COUNCIL REQUEST

RESPONSE

<p>Request to meet with Ted Marquez or representative and San Juan Neighborhood Association to discuss street usage of commercial trucks over 26 feet at El Paso & Glenwood on 10/21/15</p> <p>Yvonne Sanchez called SAM to request meeting 11/18 around 11:00 to discuss the truck signage on Clark with the San Juan Neighborhood Association. She said she'd be sending out invites to Ted and Rudy.</p>	<p>Rudy Pino & Ted Marquez attended.</p>
<p>Request to post Alameda Brio: when will design be completed and when will city ask for proposals on next Mass Transit Board meeting 11/10</p>	<p>Alameda Brio update scheduled for 11/10. Jay Banasiak briefed representative the week before the presentation.</p>
<p>Is the link provided 8/31/15 by Veronica Soto the current work to date for the White Paper on Muni IDs. Have information gaps been addressed?. Commissioner Stout has requested to meet with Rep. Acosta 10/22</p>	<p>White paper being finalized after additional information was gathered. Will be completed in November. Staff working on presentation for the CM for early November for his review. CD staff has talked to Commissioner Stout approximately every 2 weeks</p>
<p>Sewer line at 144 Manor has been damaged. Experiencing sewage backup. Contractor has left a 1-foot height difference between yard and sidewalk. Want this resolved</p>	<p>Excess dirt will be tapered once project is resumed. Contractor checked plumbing from clean out to the street and no damage/stoppage found. Problem located within residence. our contractor excavated and exposed the new and recently replaced 4" sewer line from the clean out (located near house) to approximate 15' towards the street. The new slope is 1/2" per foot, which is more than adequate to provide positive drainage to the main sewer line. Mr. Luevano was present during the meeting, and our staff explained to him that the problem he is experiencing is located within his house.</p>
<p>Trash and debris in ponding area on Mountview</p>	<p>PSB completed clean up request on 10/22/15</p>
<p>Request for meeting with Planning to discuss amendment to current commercial zone on 10/22/15</p>	<p>Carlos Gallinar and Art Rubio to attend and take highlights from meeting; Meeting with Mr. Poe (constituent) on 11/5 w/ District 3 and requests Planning be present.</p> <p>Mr. Poe is proposing to install an "electric car fueling station" at the dealership. Specifically a wind driven turbine 75' tall capable of generating electric power and distributing to the public. It is not a listed permitted use. Currently the Zoning Code is silent on any standards for this new technology; amendment is needed. In this case two(2) towers are being proposed. Drivers with electric cars could "fuel up" at the dealership. Mr. Poe is wanting to have the turbine operational for his "Grand Opening- of the Largest Toyota Dealership in the US" about mid Feb 2016. Rep Acosta has indicated that she would support the idea and would like the Planning Division to undertake the needed code amendments.</p> <p>First reading for the Title 20 amendment was made and approved by Council on 12/22. Second reading is scheduled for Jan. 12, 2016</p>
<p>Information on Playa Drain Trail</p>	<p>Project on the approved list of trails to be developed with QOL funds. 300k for design, construction funds to be provided by PDN Health Foundation.</p>
<p>Yard and lawn were damaged by contractor at 136 Manor Place. Resident states lawn/yard was damaged as property was used for through-traffic during road closure</p>	<p>Project manager met with contractor 10/23/15 and there are 5 residences that have a slight elevation change between sidewalk and property. Contractor tapered off and corrected lawn</p>
<p>Trash & Debris washed up on Tejas & Jemez</p>	<p>No debris found after ESD inspected 10/24/15; spoke to constituent, who advised they had removed mattress. Advised resident not to use other's trash bins, and recommended calling 311. Resident was satisfied</p>
<p>Why can't garage sale signs be posted at 6 or 7am the morning of the sale</p>	<p>Code staff spoke to resident who said a relative had picked up and was told they could not be out before 8:00 AM. Staff explained the ordinance and also visited with her to leave a copy of the code. Staff also discussed the brush protocol, so she could understand the process. She was grateful for the call and the supervisor left a phone number for her to call for follow up questions.</p>
<p>Why don't inspectors who are removing garage sale signs also cite homes with messy yards, weeds in the parkways, furniture in full view of the street and cars that are kept in yards uncovered?</p>	<p>Staff spoke to resident and who said the problem is not on her street, but the streets around her such as Jarvis, Gaston, Eads, Hector, and Cardigan, with weeds, trash, and possible JV's. She didn't have any addresses, and was only able to provide the streets. Staff they would investigate the streets and make a list of property owners in violation of the code. In total 45 violations were found and most were minor.</p>
<p>Rep. Acosta requested color copy of map presented to Council related to the Quiet Zone item posted 4/23/13</p>	<p>Link to PowerPoint provided by Ted Marquez 10/23/15</p>
<p>Manor/Barker Road: Request Mr. Marquez tour construction area.</p>	<p>Ted Marquez toured area 10/22/15 and found design of choker is acceptable. Maneuvering of vehicles in/out of dual car driveways is acceptable, but maneuvering out of single car driveways is very tight and requires a wide approach. More generous radius at the curb line would make this maneuver easier.</p> <p>On 11/08/15, CID asked District 3 to host a community meeting to update the community on the removal of the chokers and to obtain additional feedback from the community.</p>

COUNCIL REQUEST	RESPONSE
Manor/Barker Road: Did EPDOT recommend installation of choker?	Chockers have been removed.
Resident at 145 Manor Place requests police and City personnel work with business owner at Alameda/Manor and prevent him from allowing large trucks to park at the entrance to Manor Place	Inquiry has been forwarded to PD and PD has indicated they will address as staffing is available.
When will Pebble Hills, Bywood and Sam Snead be resurfaced?	CID: Pebble Hills does not appear in the Street Reconciliation Report report. However, the new Reconciliation Report only addresses street resurfacing and repaving up until 2016, so this does not mean that it will not be repaved after 2016. Once we have finalized the report, we will present the plan to City Council for consideration.
Why are homes at Ivanhoe & East Glen allowed to keep unkempt yards and junked vehicles	3200 East Glen: no brush nor junk vehicles were observed by inspector. Violation was issued for palm tree branch sidewalk obstruction; 3201: No junk vehicle, violation issued for weeds; 3140: No nuisance violation. 3141: No violations noted
7228 Barker Road: sinking around a manhole placed in front of driveway during Barker Road improvements leads to pooling water during heavy rain	CID has addressed.
When will Pebble Hills and East Glen (b/t Edgemere & Pebble Hills) be resurfaced?	Pebble Hills is not scheduled for repaving in 2016
Weeds on median in front of Riverside High School on Midway	Weeds are in Stormwater ROW in ponding area at the Mimosa Basin. EPWU sent clean up crew to clean up area on 11/04. Parks also reviewed the area and did mow Vocational Park Pond down to 6-8 inches.
Please include [MCA QZ Presentation] to IT for [10/27/15] council meeting. Thank you	Presentation sent to IT
weeds along wall barrier on Balsam b/t Barker & Aspen	EPWU addressed weeds on 11/6/15
Street light petition for Dale & Franklin	Two lights already exist within 150' of proposed location of new light; SAM met with constituent 11/18. After further analysis, staff found that the distance between the two existing lights is 365' which is >300' as per the ordinance. So staff is asking that the constituent get one more signature from the neighbors at 7310 Dale in order for staff to proceed with the installation. As soon as the completed petition is finalized staff can send work orders to EPE. As of Jan. 4, 2016, staff has not heard back from the resident with updated petition.
Damage to sewer line when City made improvements to Barker (160 Barker) last year; resident had Roto-Rooter plumber fix problem for \$189.75. Requests contractor pay	CID staff determined contractor had originally corrected the broken line immediately after it occurred. Resident unaware she could file a claim. Resident advised to follow up with legal
Investor at 6204 Weems may be building an apartment building; residents concerned about asbestos and permitting.	This gentleman had called P&I prior to the contact with the Representative, he spoke with the Building Safety Division. He had the same concerns about possible asbestos bearing materials within the residence. Staff explained to him that abatement was not required for residential properties, which he seemed to understand and accept. He then voiced concern for the workers doing the work, which needed to be referred to other agencies, in particular OSHA local office. Staff did provide this information to the resident. FYI purpose: There was a demolition permit and now a building permit for a duplex which has had foundation and structural inspections. This property is zoned R4, which allows duplexes. A P&I Inspector was dispatched to check the complaint and no violations were found at the time.
12" piece of rebar sticking out of median at McRae & Montwood intersection	SAM removed rebar.
3 lights by the tennis courts at Cielo Vista Park burned out	Parks staff investigating, lights replaced late week of 11/2
Asphalt on Alameda and Little Flower intersection	The contractor is placing the asphalt today (11/2/15), and will be done by end of business day today.
Landscape on Ramos Court and Manning Way	The project's budget did not originally account for landscaping, so staff designed landscaping with input from residents and is working to finalize process/funding to install the landscaping.
Who manages banners along Airway; where can information about requirements and costs be obtained?	\$26.98 each for 200 from Britten Banners; SAM places banners but does not approve; UTEP has a "Special Privilege Program Agreement"
Request to include a Community Meeting for Animal Services on the Eastside	Staff added a community meeting at Sun Metro's Transit Operations Center as requested by Districts 3 and 5.
Leak at Hidden Valley / Cowboy Park	Parks has addressed the leak

COUNCIL REQUEST

RESPONSE

<p>Request for meeting with CID and cost estimate for lighting at Edgemere Park</p>	<p>Meeting held on 11/05 with Javier Reyes, Ismael Cepada and Oscar Jaloma: We committed to preparing 3 estimates for Representative Acosta for lighting on Edgemere Park. The three estimates will consist of the following:</p> <ul style="list-style-type: none"> • Add an additional light fixture on each transmission pole that has an existing light fixture • Bollard lighting along walking pathway • Metal pole lighting along walking pathway <p>These estimates will be due within 2 weeks from today (11/05/15, due: 11/19/15). However, I did tell them that the only thing we could do at this time were estimates; funding would need to be obtained.</p> <p>Representative Acosta also asked if Edgemere would be eligible for QOL funding. I told her I would look into it. I researched the issue with the QOL folder we have. It is possible lighting can be placed under the QOL NIP program but funding would need to be applied for as with other NIP projects.</p> <p>3 estimates provided by CID 11/17; no funding source identified at this time Revised cost estimates for Edgemere provided on 12/07/15.</p>
<p>Trash and weeds on Robert E. Lee RR Tracks</p>	<p>Issue forwarded to RR. City staff confirmed on 11/04/15 that the rail road tracks off Lee Blvd were cleaned.</p>
<p>Request to add item to the Veterans Affairs Advisory Committee regarding "Welcome Home Viet Nam Veterans" event.</p> <p>Additionally, are these meetings being video streamed or video recorded? If They are not, why not?</p> <p>If it's a matter of changing the venue location to city hall #1, please let me know. Council Chambers and the 2nd floor conference room are already equipped for such purposes.</p>	<p>Item added to the agenda</p> <p>Request to record voted on and approved by the Veterans committee.</p>
<p>PowerPoint for CC 11/10 Item 8.4 provided for dead tree ordinance</p>	<p>PPT submitted</p>
<p>status of the NIP projects for the past two years, the NIP projects for the 1st and 2nd round of requests from neighborhood associations have not been implemented. What is the timeline for these projects to begin?</p>	<p>CID provided information 11/8;</p>
<p>status of the Playa Drain walk/bike trail between the PSB and the Community Foundation.</p>	<p>Scope has been modified to include Paso Del Norte Health Foundation input. PDNHF has renewed commitment to funding construction of the trail. Waiting on first kickoff meeting with stakeholders. Park's Staff provided CID a scope of work for the Playa Drain October 8, 2015 and request was forwarded to CID staff the same day.</p> <p>The PSB purchased the Playa Drain from the El Paso County Water Improvement District July of 2015. A Memorandum of Understanding (MOU) needs to be prepared by our legal department for City Council approval, which addresses use of the Playa Drain by the City. After approval of the MOU, an agreement between the City and the Paso Del Norte Group (PDNG) needs to be prepared as well that addresses their participation in the project and that would also have to go to Council for approval. Paso del Norte has offered to manage both the design and construction of the project; however, City staff is evaluating pros and cons and capability of City to relinquish both to PDN. CID and Parks will notify City Attorney for agreements that will be needed.</p>
<p>Resident requests additional action from Code Compliance on houses with vehicles parked on street at 3101 E Glen and two houses next to it.</p>	<p>code does not specify how many vehicles a property owner can have and then mentioned the criteria for vehicles on the property. Our supervisor also went on to tell him that we addressed that property just today. Mr. Saenz said if there is no violation that was fine. We explained to him there was possibility that a violation did exist but that the area officer was taking pictures of the vehicles and issuing a C/N. He acknowledged and was great full for the phone call. We did also mention to him that the C/N was for 10 days before we took any further action which was to cover or remove. He understood.</p>
<p>Resident wants to know how to request flashers, who to request them from and if there is a charge for Bonham Elementary School</p>	<p>Ana Wells provided resident with information in Code 12.20.190; application needs to come from school district and school district is responsible for 100% of cost</p>
<p>Requests that a street light planned for the vicinity of 6431 Kiowa be placed elsewhere</p>	<p>This light was originally moved from its original location to 6431 Kiowa Street in order to accommodate a request made by the Neighborhood Association. This light will be moved back to its original location as called for in the plan set between properties 6420 and 6416 on Kiowa Street. Once our contractor begins the installation of this light it will no longer be able to be relocated.</p>

COUNCIL REQUEST

RESPONSE

At their regular meeting of Monday, Nov. 9, 2015, the VAAC voted to have a meeting in December (originally they were not going to meet in December because of the Holidays). That meeting will be on December 7, 2015 at 11 am at a conference room at 801 Texas Ave, City 3. Committee members also discussed the suggestion offered earlier by City Rep. Acosta via e-mail to have their meetings broadcast/streamed via the internet and did not wish to have their meetings broadcast as suggested. Therefore, the meetings will not be moved to City 1 conference room with streaming capacity The committee reconsidered and the meetings will be streamed. Request to clean concrete mess left on street at Ramos & Manning Contractor has cleaned up the parkway along the entire project limits. Inquiry on whether Spay & Neuter Release Program is in effect; cats recently released in neighborhood and wants to know why residents were not informed. ESD staff responded. Request to meet with Ms. Soto regarding Municipal ID white paper Meeting was held on 12/02/15	The committee reconsidered and the meetings will be streamed.
Request to clean concrete mess left on street at Ramos & Manning	Contractor has cleaned up the parkway along the entire project limits.
Inquiry on whether Spay & Neuter Release Program is in effect; cats recently released in neighborhood and wants to know why residents were not informed.	ESD staff responded.
Request to meet with Ms. Soto regarding Municipal ID white paper.	Meeting was held on 12/02/15
Request for an aerial of the area showing Paisano from I-10 towards Paisano, Chelsea as well as Trowbridge at I-10 at Western Refining. Large, wall-sized one. Also an 11x14 that shows Balsam, Mimosa & Teakwood, Request for 2 sets of each	Maps ready for delivery 11/18
Potholes on Champie road	Staff spoke to Ms. Lopez regarding Champie. Staff explained to her that her property is land lock. The property owner that is in front of hers is responsible to provide access to them that is if he wants to all access needs to go through his property. Also she can talk to the other residents and try to buy the empty lot and dedicate it to the city so it can become a city street. But for now Streets has no responsibility in maintaining the road since everything is on private property.
Resident interested in purchasing property at 6292 Trowbridge, which belongs to COEP	Staff reached out and spoke to Mr. Acosta to brief him on the property and let him know about the process of purchasing City property.
Faulty street light at 1106 N Clark	Service request submitted to El Paso Electric and addressed.
Request to set heat to a warmer temperature at the Montana Satellite office	resolved 11/18/15
Resident at 7219 Barker believes road too narrow; needs to have roof repaired and no where for vehicle to park	CID recommends use of TCP to allow vehicle to park in street
Request for meeting between Rep Acosta and Ms. Lombrana for 11/19	FYI only
Request for Rep. Acosta to be guest reader either 12/12 or 12/19	FYI only
Request to place ordinance amendment for wind turbine at Dick Poe car dealership on SBR for 12/9	Ordinance amendment approved by Council on 1/12/16
Chris Rojas, chrisrojas@sellersbuyers.com, needs information regarding renaming an existing city street. He wants to know what the current process is required to follow to make such a request and who needs to be contacted for this.	Planning Department contacted Mr. Rojas and explained to him the process and cost (estimated \$2,400 fee to cover the costs associated with changing signs, map changes, GIS updates, telephone changes, etc.)
Meeting between District 3 staff and Robert Cortinas 11/16.	FYI only
Potholes on Edgemere between Lee Trevino & Yarbrough; potholes on George Dieter between post office & Pebble Hills	Potholes were repaired.
Tripping hazards located at 1) Edgemere b/t Geronimo & Sioux (cable sticking out of ground) 2) Montana b/t Sioux & Robert E Lee (3 bolts sticking out of sidewalk)	Both issues addressed: Montana between Sioux and Robert E. Lee: Work was done on 12-2-15; Bolts were cut off and ground flush with the sidewalk.
Our office is in receipt of a complaint from constituent Enriqueta Fierro, 8612 Whitus, who states that her blue bin was not picked up yesterday, Tuesday, November 24, as regularly scheduled. She wanted to know if there was a change in the schedule as they were not informed beforehand and this is not the first time that the blue bin doesn't get emptied.	Pick up arranged.
Carlos Duran, 7835 Corral, has a question regarding a large pothole on the street in front of the business driveway.	Pothole was filled by SaM staff.
Please forward us the latest version of the Muni ID white paper to provide to Rep. Acosta.	Latest draft was sent on 12/04

COUNCIL REQUEST

RESPONSE

<p>M. Carter is reporting pot holes on Pebble Hills between Yarbrough and George Dieter.</p>	<p>Potholes have been addressed by SaM staff. Regarding the request for resurfacing, the pavement conditions on Pebble Hills from Yarbrough to Lee Trevino was at 67 and from Lee Trevino to George Dieter was at 86; this did not qualify either section for resurfacing under the currently funded program (it cut off at 41). In the next PCI assessment staff will review where they fall but this is the reason they are not currently on the resurfacing list.</p>
<p>Hector Tapia reported a timing issue with the traffic light at the Alameda/Delta intersection. Mr. Tapia states that the light used to stay on longer allowing about 7-8 cars to turn.</p>	<p>Streets and Maintenance sent a signal tech to inspect the intersection on 12/2/15 & 12/3/15. The intersection was found to be operating as per signal settings. Further investigation by a signal shop supervisor on 12/22/15 revealed vehicle detection problems in the south- and west-bound left turn lanes. The detection issues were corrected and the amount of time for vehicles to move in the left turn lanes was increased on all four left turn movements. All movements should now be working correctly.</p>
<p>Orlando Fonseca, Jr., 609 Olson, received a citation (ENHS15-06142) on November 19 from Code Enforcement regarding his flagpole. He is upset that he was told by the enforcement officer that he needs a permit for his flagpole that he has placed on the side of the house and is visible from the street. He states that he was told that he did not need a permit.</p>	<p>Staff reviewed the code and concluded that a flagpole under 25' should be exempted from permit requirement based on a couple of different items in the code. Staff spoke with Mr. Fonseca and helped address his concerns. Additionally, staff said they are going to add "flagpole under 25 feet" to the exemptions listed in Title 18.</p>
<p>Constituent's Request: City to please provide PD patrol and surveillance on Dirk Ct. and neighborhood. Reason: The front yards at Dirk Ct have been vandalized and property owners sprinklers were stolen and/or destroyed. The same vandalism act happened earlier this week at a nearby street in the neighborhood.</p>	<p>PD will provide support.</p>
<p>Ivan Rojas is reporting a street light that is not functioning at Colfax and Mountview. He states that it is across from a house at 5100 Mountview. He would like it to be lit again as it provides needed light for the neighborhood.</p>	<p>EPE has addressed.</p>
<p>David Becerra, objects to being informed by Environmental that he should pay \$55 for a new (replacement) gray trash bin as well as a \$25 service fee for its delivery. Mr. Becerra stated that he had placed burnt charcoal in the bin. The gray bin had flames coming out of it. He put out the flames but the bin suffered damage. While he acknowledges that the bin was damaged, he is wanting to know why he has to pay a service fee after all the years he has been paying \$15 monthly for a second bin he uses infrequently. He is protesting the service charge.</p>	<p>ESD staff called and spoke to Mr. Becerra who was unhappy with staff's response. Staff told him the fee could not be waived as the fee was set by City Council. Staff offered Dr. Sutter's phone number but Mr. Becerra declined.</p>
<p>Staff provided update to Rep regarding NIP Round 2 Projects: Lili Gutierrez, a Project Coordinator with Airport staff has reported that the Cielo Vista Ramps have now been constructed. The next NIP Round II project we are moving forward with is the Ethel and Edgar Sidewalk Gaps, and they will be completed in early 2016.</p>	<p>FYI only</p>
<p>Scheduling of Community Meeting on 12/14/15</p>	<p>Staff worked with District 3 and Ana Duenez to schedule meeting.</p>
<p>Eliazar Cedillo states that a large truck has been dumping (up to three loads) of this black substance into the ditch and he wants it stopped and removed. While he was explaining this, the truck drove up and was backing up to dump more into the ditch. He hung up the phone and called back to report that the truck belongs to Quijas Trucking (on the doors). He told the driver not to dump into the ditch but the driver informed Mr. Cedillo that they are doing work for the City by repairing (pot)holes and they were instructed or given permission to dump into the ditch. He did not secure a license plate number.</p>	<p>It appears that the clean-up of the storm water ditch is legal. Please see attached pictures of the work in progress. The complainant wants the mounds of dirt removed as soon as possible, but they are working on the clean-up then using the mounds of dirt on the top of the banks to cover the erosion from the banks. The rest of the dirt/debris will be removed. The work is being done throughout the stretch of the ditch. If you look at the pictures, there are several mounds of dirt, but not all of them are in front of his house. We asked the contractor to have the mounds on the city property that is in front of the complainant's home removed. Our Officer spoke with the complainant and explained what was being done; however, Mr Cedillo was not very receptive and wanted the mounds removed asap. We are trying to contact the contractor to have the mounds closer to the front of his home removed quicker. There is no violation at this time.</p>
<p>Mr. Guadalupe Sandoval, 11110 Northfield, who wanted to ask about his sidewalk needing repair in front of his house.</p>	<p>SaM staff called him again and explained that unfortunately sidewalk repair is the responsibility of the homeowner, not the City. He was unhappy with the response.</p>
<p>Ana Duenez, Lower Valley NIA president, asked if the City would consider providing roll-offs in the NIA neighborhoods on a monthly basis to allow for more frequent community clean ups.</p>	<p>Staff is unable to provide the roll-off every month.</p> <p>The Neighborhood Associations get one free clean up each year (there are 72 associations—so some weekends we have two scheduled). They also participate in the two city wide events: Great American Clean Up and Pride Day. So they get 3 roll offs each year.</p> <p>The last NA cleanup was January 31, 2015 so they are due for their annual cleanup soon if they want it, but it is not feasible to do so monthly.</p>
<p>May we please have a copy of the existing steps/guide/rules to go out for a RFQ and/or RFP and a copy the ad placed for the last RFQ for financial services.</p>	<p>Information and ads provided to Rep.</p>
<p>CID staff sent an email on 12/10/15 to provide district with a list of projects which are being considered as priority projects for your District.</p>	<p>Representative responded with modifications/corrections and CID responded with corrections/explanations.</p>

COUNCIL REQUEST

RESPONSE

Jose Torres is requesting that the street light across the street from his house (post at Oakdale and Cielo Vista) be fixed. He states that he has called 3-1-1 five times since last month and has not seen any attention given to his request. He was upset that he has had to call several times with no response so he finally decided to call his city representative.

EPE has addressed.

Cassandra Brown requesting that the city fix a damaged speed hump located at Dale/Franklin/Orgain.

Staff have obtained the necessary parts for the speed hump. It was fixed on 1/5/16

Ed Shugert has been attempting to make contact with Environmental regarding his recycling bin but has not been contacted. He has reached out via the internet twice but has not received a reply.

Staff has reported that they will address Mr. Shurgert's concern and will also contact him to let him know this is being taken care of.

please provide us with a copy of the Community Development Department's upcoming procedures for "9% tax credit and the scoring criteria sheet" that will be presented to Mayor and Council in January for discussion and action. Please include the definition for the "Local Factors/Category."

Response provided by CD: Action on the 9% tax credits was postponed Dec. 8 to be heard on Dec. 22 City Council meeting.

Scoring criteria was provided in the Dec. 17 email to the Rep.

Note: Item was postponed to Jan. 12 meeting.

Discussion with Robert Cortinas on 12/15/15 regarding budget for the District's office.

FYI only

Ramon Macias is requesting a street sweeper and pothole repair on the stretch of Yandell between Gateway East and Marlow.

Staff scheduled a sweeper and let constituent know that all streets are swept four times annually.

On behalf of Rep. Acosta and Dr. Noe, we appreciate your assistance if you may please provide us with the following information:

1. Please provide us with a project schedule.
2. Please confirm if the projects are at risk of being listed as inactive?
3. Are the projects accumulating inactive days? If so, what is their current inactive number of days?
4. Are the projects' funding potentially at risk of being de-obligated?
5. Please provide us with a copy of the suspension letters to all contractors.

• INDEPENDENCE DRIVE PEDESTRIAN AND BICYCLE ENHANCEMENTS: award Solicitation 2015-828 Independence Drive Pedestrian and Bicycle Enhancements to J.A.R. CONCRETE, INC. dba JAR Construction, Inc. for an estimated total amount of \$664,562.50 approved CCA 11.17.15.

• VISCOUNT BOULEVARD PEDESTRIAN AND BICYCLE ENHANCEMENTS: AWARD Solicitation No. 2015-784 (Viscount Boulevard Pedestrian and Bicycle Enhancements) to MARTINEZ BROS. CONTRACTORS, LLC for estimated award of \$703,275.00.

• RIVER BEND DRIVE PEDESTRIAN AND BICYCLE ENHANCEMENTS: Solicitation 2015-780 River Bend Drive Pedestrian and Bicycle Enhancements to J.A.R. Concrete, Inc. dba J.A.R. Construction, Inc., for an estimated total amount of \$915,945.06 approved CCA 11.10.15.

• RESLER DRIVE BUFFERED BIKE LANE PROJECT: award of Solicitation No. 2015-778 (Resler Drive Buffered Bike Lane Project) to PMI Pavement Marking, Inc. for estimated award of \$198,842.78 CCA 11.17.15.

CID staff provided detailed response to Questions 1-5 on 12/23/15.

Summary:

1. We do not have a schedule yet for these projects. Once we have a pre-con meeting, and we establish a Notice to Proceed (NTP) date, the contractors will provide their construction schedule including their critical path. At this point we can provide the contract time for each. We anticipate to start the first 3 projects late March – Early April. The Resler Drive project will be done during the summer. The scope of work is only striping and will be done with Thermoplastic. The application of this material needs to be done during the hot months.

2. No.

3. I spoke to TxDOT local office staff this morning. They have been billing these projects up to November. This means that we have until November 2016 before they would be consider to be inactive.

4. No. Like I stated under question number 1, we will start construction of these projects way before November 2016. Even when projects get listed under the inactive list, they do not lose funding automatically. We have been very proactively communicating with TxDOT staff. They know what the circumstances are, and they agree we must wait to be fully staffed and capable of managing these projects as stated under TxDOT Local Government Project Management Guide under Sections 9.2.7.1

5. We do not have those letter at this point. We first need to provide a Notice to Proceed before we can suspend work. We will run this by our Legal department to see if this is the best way to go. We are still exploring other options. In the meantime, we will inform our contractors of what the situation is.

Mr. Jorge Soto is being instructed by the Pendale Collection Site to dump about 3 rolls of used shingles in Horizon. He said he is not a contractor but he performed a DIY project. He was dismayed when he went to go dispose of it properly at the Pendale site and was not allowed to do so. He does not want to drive to Horizon and pay to dump outside of the city limits. He also recommends that the city allow a provision to dispose of such material as many citizens do a lot of DIY projects. He would like to speak with someone about this.

ESD has provided the following update regarding Mr. Jorge Soto's concern:

We will be following up with the customer today.

We do not accept construction material at the CCS. The roofing material from a residential DIY is considered construction material. The suggestion to accept construction material at the CCS has been previously considered, but it's not a feasible option at the current sites. The main purpose of the CCS is to accept extra household waste, and construction material falls outside these limits. The size limitation of the current CCS would also make it difficult to maneuver and unload the construction material. The newest CCS in east El Paso (Confederate) which is currently under design is located on a larger parcel of land. We are planning on having some containers dedicated to receive construction material from residential DIY projects.

P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation – all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.

FYI only

COUNCIL REQUEST

RESPONSE

<p>Please provide us with a copy of the signed State Letter of Authority letter (SLOA) submitted to the City in Nov. 2015 regarding the following projects:</p> <ul style="list-style-type: none"> a. INDEPENDENCE DRIVE PEDESTRIAN AND BICYCLE ENHANCEMENTS b. VISCOUNT BOULEVARD PEDESTRIAN AND BICYCLE ENHANCEMENTS c. RIVER BEND DRIVE PEDESTRIAN AND BICYCLE ENHANCEMENTS d. RESLER DRIVE BUFFERED BIKE LANE PROJECT 	<p>Omar Moreno provided letters on Jan. 5, 2016 in two separate emails.</p>
<p>Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network. Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.</p> <p>Bike Plan Meeting: Mission Valley Regional Command Center Thursday, January 21, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Northeast Regional Command Center Tuesday, January 26, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Pebble Hills Regional Command Center Wednesday, February 3, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Grandview Senior Center Wednesday, February 10, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Westside Regional Command Center Thursday, February 18, 2016 6:00 PM-7:30</p>	<p>FYI only</p>
<p>Esteban Sansores regarding his request for fixing the new street light across the street from his house at 1106 N. Clark.</p>	<p>Our Contractor (JCI) called to inform staff that the repair was made at 1106 N Clark. Staff spoke with the constituent and informed him as well.</p>
<p>Email from Rusty Williams confirming request to have staff appear at regular District 3 Community Meeting on February 4th, 2016 in order to make a presentation regarding the El Paso Bike Plan and Program.</p>	<p>FYI only</p>
<p>Please provide us a current status and/or project timeline of any and all other NIP and CDBG projects in District 3. Our office wants to ensure our constituents know and we can announce progress in our newsletter and at community meetings.</p>	<p>CID provided information on 1/8/16</p>
<p>Please share the locations of where the lights were placed. Ms. Bernal is the president of the Valley View/ Crest Hill neighborhood association and is unaware of where the lights are located.</p>	<p>CID provided information on 1/5/16</p>
<p>Our office received an email from Cassandra Brown, Rosedale Neighborhood Association President, cassmike.brown@gmail.com, who is requesting two things :</p> <ul style="list-style-type: none"> • an update on the roundabout that is planned for Orgain in District 3 • the scheduled date for the 'mileage markers' that were requested through NIP 	<p>The Orgain Road roundabout is part of the Dale Road NTMP. The design plans for the entire project are currently at 90%, and we expect to finalize these plans by the end of January 2016. Once finalized, we will go out to bid for this project, and the construction of the project would approximately start in the summer of 2016. Before construction starts, we will notify the neighborhood of the upcoming construction through a mail out notice, and we will be available to discuss and provide you updates regarding the project by contacting [Rusty Williams, (915) 212-1828 Office (915) 472-1267 Mobile].</p> <p>The NIP Round II project known as "Rosedale Residential Mile Markers" is currently in the preliminary stage of design, and it will be concluded on at the end of January of 2016. Once concluded, the project will begin the final stage of design, and further review of the plans by our staff will occur in order to ensure that the plans are accurate. After the conclusion of the entire design process the project will be let out to bid, and construction and installation will follow. Currently the project is on schedule, and we expect construction for this project to begin in the summer of 2016.</p>
<p>Our office is in receipt of a call from Larry Navarette, 6811 Delta #228, who was upset and states that he has been trying to get a pothole problem resolved in his neighborhood and has been waiting for an answer the past two months. He states that there are 4 potholes on Geiger between Tangier and Malaga that need to be repaired.</p>	<p>Streets and Maintenance staff investigated Mr. Navarette's concern and did speak with him. It has been determined that the potholes reported are not potholes but part of work being done by El Paso Water Utilities Stormwater team. They cleared the pavement to access their lines and now will go back and patch the holes.</p>
<p>Rusty Williams, Public Affairs Specialist for CID, provided an update for CDBG and NIP projects in District 3.</p>	<p>District 3 (DO) acknowledged.</p>

COUNCIL REQUEST

RESPONSE

Our office received a call from Gregory Bennett, gbennett46@ms.com, who raised concerns regarding numerous potholes along Viscount between Airway to the Viscount Exit at I-10. He stated that the recent rains have created additional potholes and the heavy traffic (including city buses) have caused greater damage to the street. He would like to have them filled but is more concerned about having Viscount resurfaced; he would like to know when this is scheduled for resurfacing.

Unfortunately, Viscount between Airway does not appear in the Street Reconciliation Report; therefore, it is not scheduled at this time for resurfacing.
Staff has repaired the pothole on 1/19/16.

Our office received a phone call from Mr. Francisco Pedroza, 425 Alicia, who is reporting potholes in his neighborhood on the following streets:

300 Alicia to Blanco
200-400 Barcelona
200-400 De Vargas
200-400 Cortez

He was also very upset that the contractor repairing the potholes (in the past) will not listen to him when he tells them to check the potholes in another area he wants them to repair; he states they tell him to call 'the office' and he feels it's a waste of his time to do so. He was quite irritated because he said they should be able to address the other areas he wants to point out to them and wanted to know why they aren't supervised. He adds this has been happening for years and he wants this to stop.

This is request is two-fold: please address the problem with the potholes in his neighborhood, and, please contact Mr. Pedroza to explain the process of repairing potholes. He is aware that someone will contact him regarding this.

Staff patched up the potholes reported by Mr. Pedroza.

Pothole work is performed in-house, not by contractors. Staff will contact Mr. Pedroza, at 731-7305, and explain the process to him as well as provide him contact information for reporting any street infrastructure issues going forward to make this process open and easy for him to report.

Our office received a phone call from Ivan Rojas, 5245 Mountview, who is reporting a streetlight outage at Coffax/Mountview. He states that he has called previously to report this light and it did get fixed, however, he believes that there is either something wrong with this light and its wiring or it is victim to vandals.

Streets has been researching this request and learned that there was an error regarding the Pole ID between El Paso Electric and the contractor. The correction has been made and the light will be fixed this week, if weather allows.

City staff have reached out to the constituent and left a message on his voicemail with a name and number. Staff will attempt to call him again this afternoon.

Ms. Katie Garica at 145 Manor called our office to let us know that a "city engineer" told them yesterday they were going to pave the entrance of Manor Place (up to where they left off) as temporary solution until legal addressed the encroachment issue with the Tire business.

Monica Lombrana responded: We've received information late yesterday that notice was issued to the tire shop owner to clear the city's ROW encroachment and that there appears to be a positive response from the owner. Geoffrey Espineli is working to locate the case number and verify what timeline was given to the property owner to clear the ROW. With this information, we are assuming that there will not be a legal battle, so we can proceed with designing a wider intersection as requested by the neighborhood. As such, this would not require a temporary fix and we would pave only once (using new design). As we discussed at the community meeting, we were looking at a temporary fix and perhaps paving only because we didn't want flooding to become an issue. That being said, with the latest information, it appears as if this won't be necessary.

Update from Geoffrey Espineli: Good news, I talked to the code enforcement inspector for Case ENHS15-06696 and the target date to re-inspect encroachment violation is February 1, 2016. The property owner is cooperating and just want to get a legal survey to prove the extent of their property. I will handle the survey and will have the property corners marked on site. I recommend to issue a task to MCI to provide revised drawings for the intersection.

CID staff sent email asking to schedule a meeting with Neighborhood Association President, Ms. Ana Dueñez. Available times for the meeting are Tuesday, January 19, 2016 from 2:00-5:00 pm, and Wednesday, January 20, 2016 from 9:00-10:30 am. Topic of conversation will be Manor Place and Barker Road.

Ms. Duenez is available for Wednesday, January 20, 2016 from 9:30-10:30 am.

Ms. Maria Elena Garcia called in to complain about excessive rats, dogs and pigeons at 204 Arbor. She said that she walks around the area and at this address there is always a really bad smell due to feces and all the animal infestation

Staff made contact with resident, Maria Esther Diaz De Calvillo, at the listed address. Staff was able to conduct an inspection on the front and backyard. Staff found containers with water on front yard. The owner stated that she recycles rain water for her plants, she was asked to empty all containers. The property was clean and free of any bad or foul odors, but staff was able to see pigeons flying in area and a sack with bird feed was found in the yard. Ms. Diaz was advised to stop feeding pigeons. Staff was also able to observe a small dog in the back yard. The dog had shelter/shade, no visible parasites, appeared to be healthy and an ideal in weight. The area was clean with no dog droppings. Staff was unable to see any signs or actual rodents. Ms. Diaz was cited for no VMR on the dog.

COUNCIL REQUEST

RESPONSE

Email from EA to CM: I met with Dr. Lang, President of Texas Tech Medical School, last week. Dr. Lang has previously discussed purchasing the city owned land surrounding the medical school for expansion of the campus. He has not been able to get an appointment to meet with you these past few months. He has met with Mr. Sotomayor but no resolution to the purchase has been accomplished. I did inform Dr. Lang that I would request a meeting between you and him as soon as possible. Dr. Lang has forwarded a list of dates that he is available and did say that he was willing to reschedule any of his meetings in order to meet with you. The dates he is available are 1/21 from 9 – 10 a.m. or from 4 pm – 5 p.m. and on 1/25 any time before 2 p.m. I am copying Ms. Firth and Ms. Cullen as this process will require legal to be involved. Ms. Cullen is very familiar with the parcels that belong to the city and when and why they were purchased.

CM to EA: I called him last night around 9 pm. Our health dept staff was kind enough to get that information for me. He was busy till late so that's why the late call. Anyway, we agreed to meet next Monday at 4 pm. I will have legal there as well as other pertinent staff.

Our office received a phone call from Rebecca Oysten, 6114 Taos, rebecca7642@att.net, who needs assistance with a family that is renting a house in the neighborhood. She states that she and another neighbor have called the police several times to report loud music late at night at this residence (she adds that vehicles come and go frequently and could be the signs of other activity taking place here), children are unruly in the neighborhood by urinating on neighbors' walls and throwing objects at houses, however, there is no positive outcome when the police arrive. Ms. Oysten has made contact with the mother of the children but has not been successful either. She and her neighbors are not at peace and fear retaliation if these problems continue.

Cmdr Talamantes responded: We will assign this matter to our PAR unit to intervene and mitigate this neighborhood problem.

Last week the PC at the satellite needed the browser updated. Today, both the dais PC and the Office PC need to have the browser updated. I am unable to get any information on the internet. When can this process be done since I don't have administrative access?

Upgrades completed.

Rusty Williams, on behalf of Monica Lombraña, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.

FYI only

Yvonne forwarded TML Letter: RFP to host the 2020 TML Annual Conference and Exhibit

Bryan Crowe acknowledged letter had been sent previously and said:
After careful review, the TML Annual Convention has grown considerably and now requires 2,500 hotel rooms on peak compared to 2,200 in years past. The RFP also states that 1,500 of the required rooms must be first-class at a full -service hotel and be located within three blocks of the convention center. The remainder of the room must be located no more than three miles of the convention center. We also fall short of the required 140,000 gross square feet needed for exhibit space and the additional 19 meeting rooms used for breakouts. At this time, we are unable to meet the minimum needs to bid on the convention.

Our office received a call from (Chico) Mr. Raul Dominguez, Stiles NIA President, 915.329.1908, chico7878@yahoo.com), who is upset that the junked cars and car sales on a property at the corner of Bucher and North Loop are still occurring. He said he is aware that a case was opened up on this site but is bothered that the activity is still taking place and that the City has done nothing to stop it. While Mr. Dominguez did not provide a case number for this complaint, on behalf of Representative Acosta, please reach out to Mr. Dominguez and find out what his complaints are regarding this property. He states that it is residential and is creating a nuisance.

Case ENHS15-06513 was re-inspected today with the inspection notes shown below:

ADV, THE VEHICLES BELONG TO 7158 NORTH LOOP. HE WAS NOT AWARE OF THE SITAUTION, SIGNED NOTICE TO REMOVE THE VEHICLES BY 01/22/16.

Code staff reached out to Mr. Raul Dominguez as requested and had a very pleasant conversation with him. Staff reported that Mr. Dominguez asked for property owner's phone number, which the City is unable to provide. He then asked if staff would be willing to provide the property owner his (Mr. Dominguez) number, which staff will be happy to do. Staff also advised Mr. Dominguez that he can request a mailing address from the Central Appraisal District so that he can send the property owner a letter to discuss developing the lot.

Rusty Williams, on behalf of Monica Lombraña, provided District 3 an update regarding vocational Park Pond: Since our last update regarding the park the contractor has now completed the installation of the playground equipment, and it is now open to the public. In approximately two weeks, El Paso Water Utilities will begin the installation of the berm between the park and the Border Highway. This berm will help alleviate the runoff problems, which are eroding the ADA pathways near the Border Highway.

Dora Oaxaca asked a follow up question: Please provide with us the status of the reconstruction of the ADA ramps and walk trail.

Status provided on 2/1/16

COUNCIL REQUEST

RESPONSE

Rusty Williams, on behalf of Monica Lombrana, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombrana had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.

Rep. Acosta asked follow up question:
 1) \$2,297,308 - The report shows the 5-points quiet zone in district 3, the actual district is 2. Did you place this item in district 3 because the funding used was from district 3? Funding taken from the South Hawkins project of \$10M?
 2) \$9,068,800 - The Delta Drive Overpass is not located in District 3, it is located in District 8.
 3) \$2,141,461 - The Manor Place & Barker road project indicates 100% complete. This project has not been completed. Manor Place is still a dirt road.
 4) \$14,797,308 - The Ramos Court, Little Flower & Manning Pl. projects is not at 100% complete. The landscaping has not even begun.
 5) \$5,300 – Rosedale NIA mile markers are not in District 7, they are in District 3.
 6) Since you are including TXDot projects, why is the Carolina Bridge not included? The city is funding that project. Part of the funding was taken from the South Hawkins \$10M funds of which \$5M have already been used for Carolina and the 5-Points Quiet zone.
 7) Why are the MCA Quiet Zones not included in this report? Have you cancelled this project? These are in dist. 3 & 8.
 8) Why is TXDot project funding included when the city is not funding the project, i.e. Delta Overpass?
 9) Can you provide the total amount of funds used in the Downtown area and the related projects? This will help in determining how much has been invested in Downtown.
 10) Can you provide a subtotal by category of funds? i.e. CO's, QOL bonds, CDBG, EPWU and TxDot. This will help in determining which funds have been used in each category.

Airport provided Airports Council International Benchmarking Survey information.

FYI only

DO: On behalf of Rep. Acosta may you please email us the presentation for the following items to be discussed on Monday, Jan. 25th or will you be using the same presentation from Dec. 7th, 2015?

Monica Lombrana provided information via email on 01/21/16

1. Discussion and action that the El Paso City Council approves the list of projects, referenced as the "City of El Paso Street Infrastructure Capital Plan" ("the Capital Plan"), as the established list of City of El Paso Street Infrastructure Capital Plan for FY 2016 and the use of the identified funding sources, and that the City Manager be authorized, subject to annual budget requirements, to establish the funding sources for the Capital Plan enumerated in the "Capital Program" for Fiscal Year 2016 and make all necessary budget transfers prior to the execution of the projects. Funding source 2013-2019 Certificates of Obligation.

2. Discussion and action that the El Paso City Council approves the list of projects, referenced as the "City of El Paso Quality of Life Bond Issue FY2020 Plan" ("the FY2020 Plan"), as the 2012 Quality of Life five year implementation plan for FY 2015 – 2020, and that the City Manager be authorized, subject to annual budget requirements, to establish the funding sources for the FY2020 Plan enumerated in the "Capital Program" for Fiscal Years 2015-2020 and to make all necessary budget transfers prior to the execution of the projects.

District 3 asked Memo Sotomayor to attend a meeting with the director of the Paso Del Norte Children's Development Center (PDNDC). The PDNDC is currently seeking land options to open a second facility to meet the growing demand on the eastside. Memo was asked to join the meeting to see if any City land would be a suitable option for this important public purpose. After reviewing a number of properties, the PDNDC's interest was primarily in EPWU land. Memo has discussed this with Cynthia Osborne at EPWU, and she is researching certain land options that were discussed in meeting with District 3. Memo committed to following up with District 3 and PDNDC once EPWU responds with the results of their initial review for properties.

FYI only.

Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.

FYI only

Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.

Rep. Acosta sent a following question on 1/22/16: Some clarification, didn't you say [on] Tuesday that this project had also been presented to council in November? You do not have that on the time line. You should also include this week's presentation you made to council as well as the deprogramming by the MPO today.

Monica responded: Yes, that is correct – I've asked staff to add (will also add deprogramming that occurred today at the TPB).

COUNCIL REQUEST	RESPONSE
<p>Our office received a call from Jimmy Camp, 8513 Darlina, who is upset that his (grey) waste receptacle has not been replaced or fixed as promised by Environmental.</p>	<p>The repair to the gray bin has been taken care of.</p> <p>When we received the initial work order from 311 on Jan. 12, there was no mention that this was a fenced property. We will follow up with 311 to ensure that this type of information is captured at the call intake. The ESD employee stated that he rang the doorbell multiple times, but he did not call the customer. We will remind staff to make every effort to contact the customer via a phone call before leaving a notice at the front door. We will also fix the phone number on the notice so that it refers to 311 instead of 621-6700.</p>
<p>Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.</p>	<p>FYI only</p>
<p>Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.</p>	<p>FYI only</p>
<p>Our office is in receipt of the email message below from Lee Crooks, glcrooks@aol.com, who is asking for an explanation of environmental service charges he has listed below.</p> <p>On behalf of Representative Acosta, please provide him with assistance and copy our office as well.</p>	<p>ESD addressed concerns.</p>
<p>Mr. Javier Reyes would like to meet with you in order to show the renderings for the Edgemere Hike and Bike project. Would you be available this week for about 10-15 minutes to meet with him?</p>	<p>FYI only.</p>
<p>Our support team completed the mailbox increase for Rep. Acosta.</p>	<p>FYI only.</p>
<p>Our office made contact with Sammy Martinez, sammtzjr@sbcglobal.net, who is requesting information and the status of a home that burned at 1130 Del Norte on December 30/31, 2015. His father owns a neighboring home which was affected by the smoke then and to this very day. His house did not burn as he was hosing it down to keep the fire from reaching it but did receive smoke damage. Mr. Martinez' concern is the fact that the house was taped off including the sidewalk. His concerns are that the owners had to move out of the home because it was deemed that the house needs to be demolished. The house is not secured...the windows and doors are not boarded up. The furniture in the house is visible to anyone walking or driving by and is prey to anyone who wishes to enter and rummage. Another concern is that school children walking to school must walk off the sidewalk and into the street which creates an unsafe condition for them. He wants to know what the owners are going to do about it since they might not have had homeowner's insurance, and, wants to know what the City is doing about this safety hazard for the community. On behalf of Representative Acosta, please provide information to Mr. Martinez about this house and what will be happening to it in this neighborhood.</p>	<p>Fire Marshal Chief Arriola contacted (Sonya Cahalan) Building Insp. On this issue. She will be creating a case/inspection (secure dwelling) and will also provide correspondence accordingly.</p> <p>Chief Arriola also left a phone and e-mail message with Mr. Martinez asking him to contact Chief Arriola.</p> <p>ENHS16-00327 was created today and Inspector Reyes will inspect and process for BSC, if necessary (sounds like may be). The property owners have obtained their structural assessment (aka Fire Investigation) and given specifics as to what is required to bring structure back into code. Our team will now take over the enforcement part to ensure that the structure becomes secured until such time as the requirements are met. We will send our property maintenance notice to the property owner to secure and bring the property to code. If no compliance, the BSC process will begin. Please be aware, also, that the BSC process may take at least 60 days due to legal due process/notifications.</p>
<p>Our office received a call from Ana Duenez, Lower Valley Neighborhood Association President, and is requesting information on permitting. She would like to know if an individual who is wanting to sell Valentine Day gifts and flowers at a church parking lot, shopping center parking lot, school grounds, or a street corner needs to have a license to sell. This individual she is requesting the info for has no access to the internet.</p> <p>On behalf of Representative Acosta, please have someone from permits contact Ms. Duenez who can provide more information regarding this request. Please keep our office informed regarding this outreach.</p>	<p>Staff from the Planning Department's One-Stop Shop will be reaching out to Ms. Duenez to help address her permitting questions.</p>
<p>I would like to host another meeting (Alameda RTS) at Riverside High School. Please let me know if you can accommodate this meeting. I will most likely be present at all of the meetings.</p>	<p>CID will work with Rep's office to schedule Riverside HS.</p>
<p>41 Year CDBG Program Ramona Project Concept: Can you extend an invitation to Ms. Ana Duenez, YISD trustee, who was the responsible person for submitting the application and received approval from the YISD Board? Additionally, Please also extend an invitation to Mr. Raul Dominguez, the Stiles Garden NIA President who also worked on the project. I believe all parties should be involved. Please let me know if you concur. I am unable to attend.</p>	<p>Staff response: Yes of course, I have already telephoned Ms. Duenez and Mr. Dominguez and both should be attending. I will follow-up today with a reminder.</p>

COUNCIL REQUEST

RESPONSE

Representative Acosta has requested that this item be forwarded to you for assistance/advice regarding a request that came through Jesus Vera, Vietnam Veteran associated with the Vietnam Veterans Memorial, who is requesting EPPD escort on Friday, May 13, for the Rolling Thunder (veterans on bikes) when they arrive in El Paso for the Vietnam Veteran Memorial Event occurring that day. More information is provided in the email below regarding this event as well as a contact number for Jim McCrain (Run For the Wall -www.RFTW.org.) who is reaching out for this assistance. Approximately 25-50 riders will participate in this event which will be originating in Los Angeles and scheduled to reach Washington DC within 10 days (scheduled to arrive in El Paso on May 13). The requested escort would begin on I-10 E (coming from Las Cruces) at the City Limit to 9550 Gateway North (exit 28-corner of Diana and Gateway North/North-South Freeway). They will stop at the memorial to pay their respect and then will be on their way. The escort will only be required for the ride in; no request was made for the ride out of the city.

Please review and let Representative Acosta know what can be done to assist this group of veterans who are paying a great respect to veterans throughout the country. This event will be featured on the local news channels and newspapers. She is willing to work with you regarding this and welcomes your advice and comments.

Email from Anthony Shaar to M&C:
Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.

On behalf of Rep. Acosta, may you please update us on the upcoming NIP application deadline and all other details we need to share with our Dist. 3 NIA groups.

The community meeting that was scheduled for this past Tuesday (2/2/16) at Beth El Bible Church to discuss the Edgemere Walk and Bike Trail was cancelled, and the organizer failed to notify several participants of the cancellation, including City staff. Rudy Reyes, CD Senior Grants Planner, was told by one of the neighborhood association members that the President and Vice-President were unavailable, and that we should attend next month's meeting. We are unwilling to wait an entire month to present the concept plan to the association and would appreciate it if you would intervene on our behalf, so we can get this project rolling and the neighborhood can enjoy this amenity sooner than later. We have spend rate compliance issues with HUD to consider and cannot afford to let this \$988,090 project idle for an entire month. We'd like to meet with the neighborhood association no later than the end of next week to present the concept. Considering the support for the project, we believe they're anxious to get the project started as well. Please see if you can arrange something for us, and let me know if we can do anything on our end to facilitate the process. Thank you for your assistance; it's much appreciated.

Hello Emma. Hope all is well. I was wanting to talk to you about maintenance and recycling at parks. Every weekend I go to various softball fields to watch my boyfriend play. And every weekend I see trash cans full to the brim. Since there aren't any recycling cans at the parks the trash cans fill up with water bottles. And, since El Paso is so windy there is always trash all over the place. I sometimes see the Excel truck and guys changing the trash bags but they never pick up the trash that's scattered all over the place. I know putting recycling cans at all the parks would be expensive but it's desperately needed and it's the right thing to do. Can you help me address this problem? Thanks. Ruth

Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.

The Police Department have provided the following update with regard to Mr. McCrain's request for Police escort. Sgt Mayorga called Mr. McCrain this week and this is the discussion:

He advised that he simply asked directions of where the Veteran's Memorial was, at that time someone (he couldn't tell me his name) had offered to do a police escort to the memorial along with other items. I advised him that there are permits and policies reference the escorts and he understood. Mr. McCrain was not interested in applying for any special permit or request. He was under the impression that whomever had offered the escort would either get the Mayor or City Manager approval since it was for a good cause in honoring Veterans (in other words at no charge and the hassles of permits and fees). He is expected to ride into El Paso May 13 at approximately 1500-1530 hrs with 25-30 riders. I advised that I will forward the information and that I will email/call him if there are further questions.

As this event was not budgeted for City sponsorship, City Council would need to approve sponsoring the costs associated with escorting the organization.

FYI only

CD staff response: The Neighborhood Improvement Program (NIP) applications are due April 4, 2016. Attached is a copy of the application and guide. Neighborhood Service Staff is available to help applicants with their application submittal.

We will try to schedule something for next week. Let us speak with Ms. Bernal, who is recovering from knee surgery, and as if she can provide us with the list of neighbors.

Staff provided the names of the team to be present at the meeting and identify the lead person as requested by District staff.

ESD and Park staff said that in recent past recycling cans were not a pragmatic venture as the public didn't use them as intended; however, Parks and Rec currently has a pilot program at Blackie Chesher Park to study the option.

In the meantime, Park staff will address the immediate concern of litter with the contractor, specifically the concern of litter pick up.

FYI only

COUNCIL REQUEST

RESPONSE

<p>Business being requested to do additional landscaping at Album & McRae</p>	<p>Planning and Inspections Department is working with business owner to address his concerns and not impact his business.</p> <p>Staff also working toward Landscape Ordinance amendments. Staff will draft in order to address Mr. Luciano's concerns, i.e., best practices.</p>
<p>Why have improvements at Ramos & Manning been halted; sidewalks torn up but not finished. Resident has been told there is no funding. Landscaping will just be concrete instead of trees</p>	<p>CID staff and CMO visited with residents of the Ramos Court area on 11/06/15 and are addressing several issues in the area. CID staff are reviewing and addressing various concerns to include landscaping, foundation concerns, and damage to private property. Structural Engineer, Rick Prieto will inspect site and prepare a scope & fee. Actual study will likely be done 11/17/15. In meantime, contractor to place sandbags to prevent erosion</p>
<p>Item 22.4 City Council 10/27; request a status of Vocational Park completion; inadequate ADA access, lights have not been installed, weeds continue to plague park, slopes are too steep and sod has not been placed, playground equipment has not been installed, the walking path has not been installed</p>	<p>On 12/17 and 12/18 staff provided an update on:</p> <ul style="list-style-type: none"> • Playground equipment - Contractor is installing the playground area perimeter rock wall, and is expected to be complete this installation of this rock wall by 12/24. Contractor expected to begin the installation of the playground equipment in early January of 2016. The playground equipment will take two weeks to be installed once it begins. • Converting chat path to concrete hard surface - Staff negotiating with contractor on the price. Once agreement reached, staff wil provide rep with a schedule as to construction and installation of the path. • Berm between Vocational Park Pond and Border Highway - Playground equipment will need to be installed prior to the berm being constructed. Berm is in close proximity to the playground equipment, and once the playground equipment is installed. • Parks installed the Accessibility signs. • Parks is managing the landscape and maintaining mow height at 4-6 inch. In spring 2016, Park staff will overseed with preferred seed mixture to take away "weeds" • The chat trail received damage from storm water activity. CID is working with the contractor and/or EPWU to address. • A funding source for the park's lighting has not been identified at this time. <p>On 1/25/16, the installation of the berm began and is expected to take about two weeks. Staff is also negotiating with the contractor regarding the installation of the ADA sidewalks.</p>
<p>NTMP application for McIntosh</p>	<p>CID has received application and verified the signature. Staff will perform the necessary traffic study the week of Feb. 8, 2016.</p>
<p>Is there any way that we can use the 2% for the Arts, since the bridge construction is funded with Streets CO's, for a decorative art fence? Or enhancing the design of the fence. TxDot is OK with this as long as the city funds any decorative fence component. I believe we have done this with some of the bridges downtown. Construction is supposed to begin sometime in January 2016 and will last approximately 18 months, as the existing bridge will be demolished. Normally, the fence is the last to be installed. If it's possible, can we add it to the art plan that will be presented to council soon?</p>	<p>Tracey Jerome discussed this potential project with the Public Art team and they are reviewing the request. Request was not added to the Public Art Plan, as all items included on it have been vetted and are ready to proceed.</p> <p>Tracey said staff will work diligently to provide a cost estimate for the proposal which will then need to be vetted by proper process.</p>
<p>Teresa Rodriguez, 9516 McIntosh, is requesting that the existing light post at 9600 McIntosh be lit up again.</p>	<p>At present time there are no street light installed on the street; we also field verified the location and did not find a street light and double checked with EPE to confirm this. We actually are not being billed by EPE for anything on this street.</p> <p>There is an overhead distribution pole, and the resident may be requesting to have a street light attached to - but to do so they would have to follow the City's streetlight petition process. Staff is reaching out to Ms. Rodriguez to help walk her through the process and answer questions.</p>
<p>May you please provide us with a rendering for the MPO alternative projects below. Who's is responsible for the design?</p> <ul style="list-style-type: none"> - VISCOUNT BOULEVARD PEDESTRIAN AND BICYCLE ENHANCEMENTS - RIVER BEND DRIVE PEDESTRIAN AND BICYCLE ENHANCEMENTS - INDEPENDENCE DRIVE PEDESTRIAN AND BICYCLE ENHANCEMENTS - RESLER DRIVE BUFFERED BIKE LANE PROJECT 	<p>Staff reviewing and will respond accordingly.</p>

COUNCIL REQUEST

RESPONSE

Our office received a call from Mr. and Mrs. Manuel Rivas, 3405 Kirkwall, 915.598.4543, who would like to request the removal of 6-7 feral cats in their neighborhood. She states that these cats gather in their backyard after midnight and create a nuisance by fighting and crying for several hours. They are seniors (91 and 89 years of age respectively) and cannot set traps to catch these cats as they were instructed when they reached out to animal control for assistance.

This is an animal control field operations issue (Environmental Services Department – Code Compliance Division). Animal Services has been working with ESD staff to address the concern. Animal Services also reached out to Sun City Cats who can help neighbor complaint issues through trapping, education and deterrents. Regina from Sun City Cats is going to help on this case, to trap the cats.

On behalf of Representative Acosta, a request is being submitted to assist these constituents as they have a problem that they cannot resolve themselves and make involve cats that were released in their neighborhood that are creating a nuisance. Please keep the office apprised of the action that will be taken and please make contact with Mrs. Rivas.

Email from Mike Garcia (Clark Neighborhood Assoc.)
Everything here on Clark Dr. Has been about the same since the last time our association requested a speed bump and was turn down by The Transportation Department. We wish to submit the request again because of this accident and the speeding of cars and trucks is getting worse.

CID and Streets staff will review and respond accordingly.

This accident (photo) happen one block from the school on the corner of Clark and Rusk. It happened on December before Christmas.

Our office received an email from John Phillips, phillips3467@att.net, regarding holes that have been dug up by the gas company on the parkway which is his responsibility to maintain. He wants to know why these have not been filled in by the gas company. How does the City hold them responsible for this type of excavating and not informing the effected residents for this with a timeline?

Streets staff will review and respond accordingly.

Rusty Williams, on behalf of Monica Lombraña, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.

Rep. Acosta asked follow up question: Can you provide the funding amounts?
CID acknowledged follow up question on 01/21/16 and staff are researching appropriate response.

At the request of Rep. Acosta may you please provide us a status, construction scope of work, original rendering and completion date for Ramos Court, Little Flower & Manning Way.

Staff reviewing and will respond accordingly.

Our office received a call from Andres Arriola, 7426 Benson, aarriola58@yahoo.com, who has a concern regarding a rental house at 7427 Benson which is just across from his home. He states that he believes the renters are operating a business from the home since he has witnessed two large (commercial trucks) parked there advertising an electrical service. He wants this checked out since he states that this is a residential area and feels that there should be no businesses operating from these homes.

Staff has created case #ENHS16-00277 to this complaint.

On behalf of Representative Acosta, please assist Mr. Arriola and address his concern. Provide both him and our office with any findings/resolutions

Our office received a call from Laura Dominguez, 1405 Oakdale, clementina.d@hotmail.com, who is requesting that a 4-way stop be considered for the intersection of Morley and Shaver. She is highly recommending this since vehicles park their cars on Morley while dropping off and picking up children at McArthur Elementary School in the neighborhood. She states that the cars parked on Morley make it very difficult to check on traffic and poses a safety hazard for those driving through Morley. She states that two-way stop signs are already in place but recommends the 4-way.

Request must be reviewed by Streets and Maintenance staff. A service request has been submitted.

Several senior individuals are complaining that the Lifting of Weights at the Gary del Palacio Rec Center are causing them concern. Apparently the persons lifting the heavy weights are dropping the weights from lifting them high in the air, to just dropping them to the floor. This causes a large amount of noise for them. Additionally, they are concerned that the floor of the Recreation center will be damaged.

Parks staff will review and advise.

Our office received a call from Lucinda Cuellar who stated that she viewed the video last week during the council meeting regarding the poor conditions of animal care by Animal Services (City of El Paso) as well as not giving medical attention to injured animals after intake and making them suffer. She stated that citizens would be quickly cited and charged with animal cruelty if these are conditions existed on their personal property. She is asking why the staff and the City of El Paso not brought up on these charges if these conditions are existing? She adds that the video was proof enough and would like someone to address this.

Animal Services will review and call Ms. Cuellar.

Asks/Requests- District 4

Total Requests	Total Answered
50	48
COUNCIL REQUEST	RESPONSE
Damaged light post at 1252 Indiana	All lines relocated and damaged pole removed as of 10/8/15
Railroad b/t Fred Wilson & McCombs has overgrown weeds	Weeds sprayed, to be removed week of 10/19/15
Forgotten school zone at Ketchikan & Prince Edward	modify school zone times to reduce need for drivers to slow down during non-peak times
Need for increased enforcement at Ketchikan & Prince Edward	Multiple citations issued 9/11/15
Request for printout with outstanding balance and expenses from discretionary funds from 6/15-10/7/15	Robert Cortinas provided information 10/8/15
Speed bumps on Round Rock has resulted in speeding diverted to Lucy, request for speed bumps on Lucy	NTMP application provided
Increased enforcement requested at Round Rock & Lucy	Traffic patrol conducted 10/15, no violations found. Will continue to monitor
Complaint about drug activity at Magoffin Skate Park	As of 10/26/15 officers have been unsuccessful in reaching reporter; no notable issues on routine park patrols
Numerous accidents on Joe Herrera	Daily traffic enforcement was conducted through 10.19.15. no violators were detected.
Does Budget Resolution adopted 8/18 suffice to allow Sun Metro to provide free Thanksgiving rides?	Sun Metro posted on agenda for 11/10
ridiculously tall weeds at 7900 Dyer	Forwarded to TxDOT by SAM 10/26/15.
Request for Zoo director to speak at community meeting 11/20	Zoo Director agreed
Request for SAM to provide map of Railroad indicating what section is TxDOT and what is City's	map provided (between Spur 601 & Dyer is City's)
CID and District 4 preparing to hold community meeting for the Northgate Development	Meeting held on 12/9
Harmony School of Innovation: inquiry about school flashers at Public Comment 11/3	SAM has provided cost estimates 11/18
Request for Rep. Robinson to be guest reader 12/19 (Christmas)	FYI only
Request for Rep. Robinson to be guest reader 12/28 (Kwanzaa)	FYI only
Concern about trash pick up at home	ESD spoke with constituent; recycling was dumped with trash because it was contaminated with trash/yard waste. Driver reminded by supervisor of protocol to take a picture
I received a call from a constituent regarding weeds growing on a spillway that eventually leads to a canal. This canal is known as the Donald canal right on Sagittarius Ave. The weeds growing on these spillways are not letting water run to the canal and is eventually causing floods in the actual street.	This request was forwarded to David Garcia at Storm Water for clean-up on 12-2-15. If you would like to find the status of this request, please contact Storm Water at 915-594-5500.
Rusty Williams, CID staffer, provided reminder that we will be hosting a community meeting for the Dyer RTS and the Northgate Transfer Center this Wednesday, December 9th, 2015 at 6:00 pm at Irvin High School.	FYI only
Rep Robinson asked about McCombs street north of Stan Roberts	Staff reported that McCombs street north of Stan Roberts to the Texas state line is a City street.
I had a constituent call our office about a drain that hasn't been cleaned in quite some time. Can you please tell me if this belong to the water utility? If not, would you happen to know who is responsible for cleaning it up? I have attached some photos he sent me. His address is 11005 Rock Dale and the drain is behind his home. The drain is off of McCombs.	Staff researched complaint and found that this is TXDOT ROW. Issue was forwarded and addressed by TXDOT.
Rusty Williams, CID staff, provided information regarding the Sean Haggerty Extension across the Green Belt Levee. Email sent on 12/11/15 had a PDF document attached that included a project estimate summary. According to staff since we will be crossing the Green Belt Levee, a bridge will need to be constructed to maintain the waterway. At this time the MPO is not accepting new added capacity projects, so the this project can be submitted to the MPO in the next project call for consideration for funding. This would mean that the project would not be designed or constructed until about 2021, if it is accepted in the 2040 MTP.	FYI only
Rep Robinson requested Fire Chief to present at his community meeting on December 18th.	Chief agreed to attend
Rusty Williams, CID staff, asked on behalf of CID to ask about a recent request to include Zion Lane as part of your priority requests for resurfacing under the Street Reconciliation Report. Currently, Zion Lane has been resurfaced from Alabama to Gran Quivera, and staff was wondering if you would like Zion Lane to be resurfaced from Gran Quivera to Big Bend? If so, would please shoot me a quick e-mail, and let me know?	FYI only

COUNCIL REQUEST

RESPONSE

I received a call today from a constituent who is constantly having to call in to report potholes in his area it rains. The area in question is: Sun Valley from Deer to Dyer and on Antler St and Deer and Cross. He states that the street is in dire need of repaving not only re-patching. Can you please tell me what streets on scheduled to be repaved in our District?

Jim Fisk provided email list on 12/15/15

Name: Stephanie Schulte
 Email: Steph9010@sbcglobal.net
 Phone: 915-356-9423
 Message: Mr Robinson -- My parents are elderly and live next to a nightmare. The address in question is 5313 Gulfport - The tenets that were there were disgusting an I consistently had to call code compliance for violations - they moved out at the end of August and left, trash, dog feces, mattress, old TV's both in the front and back of the yard - the house is infested with mice and roaches along with trash - I have contacted code compliance several times and my father even talked with them on a visit. As of 11/22/2015 - nothing has been done with this property via the city or the land lord. I am very concerned because I feel that this property is a health hazard to the neighbors on this street which are comprised of many elderly folks - can you help us? I believe that the city has to step in and either hold the realtor responsible or condemn the property.

The property was cleaned on December 21, 2015. A total of 14 cubic yards was picked up.

Name: Donald Beene
 Email: drbeene1@elp.rr.com
 Phone: 9152695196
 Comments: Mr. Robinson: I'm writing to ask you to have the sanitation/environmental department do something about the trash and plastic bags that are blowing out of the recycle center off Railroad Drive in northeast. Recent winds have blown loose plastic bags out of the recycle yard until the desert to the east is covered with thousands of bags caught up on the mesquite, etc. It is a mess. Thank you for your service to El Paso.

Staff said the wind always poses a problem, especially with plastic bags. Staff sent crews out to retrieve the bags.

Robert Cortinas staff provided reports to staff and asked to schedule a meeting.

FYI only

Name: Janet Keller
 Email: kellerja@elpasotexas.gov
 Phone: 9152124195
 Comments: Good morning Mr. Robinson,
 I live very close to Barron Park, and would like to know when it will be "officially" open? Like many of my neighbors and their children, are anxious to be able to use the long awaited park.
 There is some temporary chain-link fencing, which has been knocked down, and the lights are not on at night.

The contractor claims that the only punch list items which remain are: trees and plants. The contractor also claims that due to the holidays the nurseries were in short supply of trees and plants for the project, and as a result they were not able to acquire the remainder of the plants in time for January 4, 2016, which was the original due date for all of the punch list items.
 On Monday, January 11, 2016, the contractor notified CID staff that they ordered the remaining plants for the punch list, and the contractor also requested for CID staff to inspect the plants at the nursery. Our City Arborist, Mr. Brent Pearson, will inspect them during the week of January 11, 2016, and once approved the contractor may plant them. Once all of the items are complete for the final punch list, City staff will inspect the park to ensure that all items have been addressed appropriately.
 Additionally, an NTP has been issued with a new contractor for the installation of decorative rock around the columns for the shade canopy, which was requested by Rep. Robinson. This work is additional, and is not part of the original scope.

Today at council there will be a proclamation for the annual MLK food drive that takes place every January. Rep. Robinson has been working with my staff to coordinate the drop off of bins at about 40 grocery stores next month. He asked yesterday if we could bring a bin to council today. So we are planning to do that. His office paid for the signage that goes on the bins.

FYI only

P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation -- all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.

FYI only

COUNCIL REQUEST

RESPONSE

Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network. Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.

Bike Plan Meeting: Mission Valley Regional Command Center
Thursday, January 21, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Northeast Regional Command Center
Tuesday, January 26, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Pebble Hills Regional Command Center
Wednesday, February 3, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Grandview Senior Center
Wednesday, February 10, 2016 6:00 PM-7:30 PM

Bike Plan Meeting: Westside Regional Command Center
Thursday, February 18, 2016 6:00 PM-7:30

FYI only

Rep Robinson asked Planning staff why a person would need a permit to simply replace a mobile home on the same site(mobile home park) under same ownership.

The City does have a requirement for a "mobile home placement permit". The permit is to assure that the unit being placed in the mobile home park is newer than a 1976 model , secondly... that the utility connections meet safety and code standards (it is a one-time inspection) . The cost of the permit is \$78.16 and is issued over the counter at the one stop shop or via on line services. One Stop Shop phone number is 212-1500

According to Vero Soto Rep. Robinson asked for an update on NIP and CDBG projects for District 4.

CID staff provided information via email on 1/13/16

Today we got a call from a constituent regarding city property and trash. My constituent just notified us that there are people dropping off trash from an Auto Body shop at Skyline Optimist Youth Park. They've been finding body parts throughout the park's trash cans and also on the ground. They would like someone to look more into this situation as they claimed it's making both their neighborhood and the park look bad. Please advise of any procedure in this kind of situation and of outcome.

Park staff has gone out to inspect the Park. It appears to be a single incident of illegal dumping on the stormwater area, not the actual park. Park maintenance did speak to Code Enforcement and asked for additional surveillance. The parts have been removed and the City will continue to monitor the area.

Last week during call to the public at the Mass Transit Department Board meeting Mr. Steven Strumer asked for the placement of a light at the bus shelter on Dyer and Hondo Pass in District 4. Sun Metro staff have retrofitted the shelter with solar lighting. Please see the attached photo of the shelter lit at night.

FYI only

Rusty Williams, on behalf of Monica Lombrana, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.

FYI only

Rusty Williams, on behalf of Monica Lombrana, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.

FYI only

Rusty Williams, on behalf of Monica Lombrana, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombrana had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.

FYI only

Airport provided Airports Council International Benchmarking Survey information.

FYI only

Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.

FYI only

Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.

FYI only

COUNCIL REQUEST	RESPONSE
Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.	FYI only
Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.	FYI only
Email from Anthony Shaar to M&C: Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.	FYI only
Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.	FYI only
I just received a call from a constituent by the name of Mario Thomas (915-504-9501) who informed me that he just recently submitted a tax exemption with the Tax Office and then received a check from the City that bounced! He is a bit upset. Please call him as he wants to speak to someone with authority.	The issue has been identified. Mr. Thomas accidentally tore a piece of the bottom of the check which had the City's bank account number. Consequently, his financial institution was unable to process the check with an incomplete bank account number (erroneous). We are working with the Comptroller's office to reissue Mr. Thomas another check by Monday, or sooner if possible.
NTMP application for Pisces Place	Currently this street is awaiting a traffic study. Please note, Streets staff have a very high workload demand at this time and so the study results may take longer than they typically do. Pending the evaluation of the speed study staff will provide additional information. However, the
Northeast Retirees Civic Buyers Club: Yet again, we had another accident on Alcan and Fairbanks this morning (8am) and another that required a complete street closure at Alcan and Prince Edward this weekend!	Staff will work to create a crash diagram for this stretch of Alcan and perform a speed study. Please note, Streets staff have a very high workload demand at this time and so the study results may take longer than they typically do. Pending the evaluation of the speed study staff will provide additional information.
On 1/22/16: Rep. Robinson staff asked if staff could place an urgent status on the request.	On 1/22/16: Staff acknowledge the request and asked for a point of contact to the Northeast Retirees Civic Buyers Club. On 1/29/16: CM reached out to residents and asked to speak with the group and work with Ted Marquez on concerns. Mr. Dave Hess is asking for a copy of the traffic survey underway at 3 locations (01/28-01/29/2016) on Alcan. Residents are interested in seeing what it says in the allotted 24 hr time frame.

Asks/Requests- District 5

Total Requests	Total Answered
107	96
COUNCIL REQUEST	RESPONSE
Request for re-stripping of double yellows on Tierra Mina	SAM hand-painted double yellows and added RPMs 10/14/15
Chester Jordan Park - missing picnic table	picnic table has been replaced under canopy at the park
Vehicles parked on sidewalk at 3661 Tierra Inca	Pebble Hills has conducted several spot checks and no violations were observed
Request for lights & basketball court at Tierra Este #67	Parks does not recommend a basketball court because it was originally planned as a passive park.
Requesting statistics regarding accidents, citations, incidents, warnings or anything else from last 2 years regarding Edgemere & Rich Beem	Information provided by PD
Request for meeting with Mr. Novak re: disc-golf program	Meeting held week of 10/5; commitment from Anton Boyd to provide disc golf workshop. Mr. Boyd's contact info provided.
Provide additional details on what requests should be submitted, what limitations are in place for interaction with staff	Information provided
NIP Guide, pre-application form and final application form provided to District 5	NIP Guide, pre-application form and final application form provided to District 5
Request for information regarding recent proposal for Hotel Sancho Panza	10/27/15 went to Executive Session
TIRZ Board Member requirements	Must be a qualified voter and be 18 years of age and own real property in the zone
Request to hold event at Dog Park on Pebble Hills.	Parks dept provided permit process
Park or green space across the street from 14617 Holly Springs promised at time of purchase, rumors it will be developed as commercial	Utility easement is placed for land use directly across. However, some land use adjacent or in close proximity to address is designated Commercial
Dr. Noe requested if ESD knew anything about two appointees to ASAC board.	ESD provided bios
Geographic boundaries and intersections for Far East Synchronization study	Map and list of intersections provided
Net Zero (outside animal group) and would like to meet with Dr. Noe	Meeting was scheduled
Request for a copy or portion of the Foundations bylaws	Bylaws for Zoo & MCAD provided
Request for meeting with Mr. Marquez and Mr. Fred Lopez re: Turner Road. Want to explore options in addition to traffic calming application	Request clarified by Representative; he wants an update on Street CIP. CID staff scheduled meeting
How to book Amigo Man, City's Mascot, for an event	Destination El Paso agreed, City Representative cancelled
Damaged sidewalk on Pebble Hills	Sidewalk repaired
List of streets that are considered low income within district	CD provided list & map
Dog costume Contest. Any issue with cash prizes being awarded?	legal provided response
NTMP application received (Turner Road)	Turner Road was found not to be eligible for NTMP funding.
Request for home addresses for residents for distribution of flyers	Addresses and map provided by Mariano Soto
Teleconference scheduled for 10/22/15 to discuss a few zoning items that will be coming up on future agendas	FYI
Request for update on Pebble Hills Extension; understand final piece of land was just acquired by City	staff provided update and groundbreaking has been hosted.
Request for contact information for POC for construction company that will handle the Pebble Hills Extension	Jose Pinon, CMD Endeavors, 603-8183. Info provided 10/23/15
Hispanic Chamber of Commerce Fiesta gifting \$75 ticket to representatives for 11/7/15 event; questions about gifting	legal provided response
Dr. Noe hosting a Halloween event at Pebble Hills Dog Park; requesting site be cleaned	Parks performed a site visit on Friday to ensure park was clean for event on Saturday

COUNCIL REQUEST	RESPONSE
Request to reserve Council Chambers for the Animal Shelter Advisory Committee meeting on 12/9; what is process?	Send email to City Clerk indicating date/time
Robert Cortinas met with District 5 week of 10/28 to discuss monthly reports	meeting occurred week of 10/28
District 5 requests assistance from HR in making staffing cuts	District handled internally
Streets has stated intersection of Rich Beem and RC Poe/Edgemere will receive temporary lighting; what is the difference between temporary and regular light? B) When NTMP in area begins in FY17, will temporary lights be torn down or improved upon? C) Estimated cost of a street light is \$2,000. Possibility of acquiring a breakdown of cost (material, labor, etc.)	Temporary lights are placed on EPE property, not COEP property; lights will be removed because proper lighting is included in the roundabout plans; Installation will require two transformers \$1800 each and two 250 W HPS fixtures at \$550 each. Total is \$4700 including labor
Requesting a report on all traffic accidents in the City for past 12 months and report on all moving violation citations in the same time period and map with intersections marked	PD staff provided top 25 intersections w/ accidents over last 12 month period and Rich Beem/Edgemere accidents; IT provided map
District 5 will no longer be able to participate in the catering of breakfast/lunch for Council	Information noted by Muni Clerk
Salvador Rivas Park	Canopy replacements over play area have been completed
Where exactly will enhancements for Resler bike lanes be placed?	Resler Buffered Bike Lane will run along Resler from Helen of Troy to Belvidere. Improvements include intersection treatment at Resler & Redd Road and will provide left turn boxes at both Redd & Resler
Request for documentation that was used in 2012 to estimate future traffic at Edgemere & Rich Beem and Edgemere & RC Poe	CID provided two documents related to the traffic studies. City of El Paso calculations based on % APR growth for the first ten years, and 2% after 10 years. Two-lane roundabout capacity is approximately 47,000 ADT
requesting information regarding Veterinarians employed by Animal Services and their schedules, the type of services that are not performed due to the lack of Vets, what exactly the veterinarians need coverage on. Also, any other information on where the Veterinarians need help.	Combination of full-time veterinary staff and contract veterinary services. Two veterinarians on staff, actively interviewing for a third. Two staff veterinarians work 4/10 with overlap on Wednesday (coverage all week). With a 3rd veterinarian, will begin to add an additional surgical load or start to open the Socorro Road spay/neuter facility. Support from the community might include 5 or 10 spay/neuter surgeries per month (in their clinic), volunteering to assist with a vaccination clinic, providing after-hours on-call emergency services, providing discounted services fees for animals that have known health concerns that are adopted from the shelter. Meeting held with veterinary medical association 11/10
Requesting additional information regarding roundabouts at Edgemere & Rich Beem 1) If done in-house, will the roundabout still need safety beacons (hawk lights)? 2) Why has const increased from \$250,000 (2012) to \$1,000,000?	1) The Public Right of Way Accessibility Guidelines Chapters 2 and 3 (PROWAG) mandates that there should a pedestrian actuated signal be installed at pedestrian crossings at roundabouts, and it does not specify the type. Some examples are the Pedestrian Hybrid Beacon (HAWK) system (\$250K) has to be warranted by Texas Manual of Uniform Traffic Control Devices (TMUTCD), the Solar Rectangular Rapid Flashing Beacons (RRFB) (\$30-40K) have to be approved by the Federal Highway Administration (FHWA) for interim approval, and the Audible Pedestrian Signals (APS) (\$50-70K) can be installed with in-road lighting without any problems. 2) The \$250K was a typical cost for an asphalted modern roundabout with basic amenities back in 2010, The cost went up as a result of project scope and construction limit changes, for instance, an extensive illumination layout was added, Art foundation and lighting, concrete and asphalt paving, Landscaping and Irrigation on splitter islands and corners, APS push buttons with underground conduit and cable and controller. The new estimates increased the cost to up to \$700K in 2013. I know today that \$900K was allocated for this project at the MPO.
requesting an up to date collision report of Rich Beem and Edgemere. Only because there have been some calls to our office regarding collisions in this intersection since the date range the report covers	PD will research reports filed from 11/1-11/9; numbers are the same. Reports may not be in the system or the calls received by District may reflect incidents that did not meet the elements of a traffic accident
Request for headcount for Pebble Hills groundbreaking	Usually 20-25 people from past experience
Request for archived City Council meeting 4/22/14 from 1:45:25 to 1:53:20	video clip provided 11/9
Request for 10 maps printed showing traffic accidents as previously provided	Maps provided 11/10/15
Will there be a City Council meeting 12/22/15?	Yes, but no meeting the following week
Request for approximate total CAD valuation by District	IT prepared map
Turner Road NTMP: 1) Was a traffic study conducted? 2) If so, what is result of study? 3) If not, what can be done to help this community? 4) Guardrails: Status of requests 196938 & 196937 and what are the criteria for a guardrail and the process of getting one installed	After analysis, Streets and Maintenance is recommending the installation of a guardrail at 3600 Trina. Guardrail has been installed. There have not been 2 accidents in the last 3 years at 3601 Alline. Guardrail is not recommended at this time.

COUNCIL REQUEST	RESPONSE
Request for final accounting for stadium/Chihuahuas	Dr. Sutter gave presentation to Council.
requesting clarification on term limits on for appointees to the Animal Shelter Advisory Committee, specially the Mayor's appointment of an animal shelter director	The ordinance was amended in 2012. The Mayor's appointments (there are 3 of them--a city rep, a veterinarian, and a shelter rep) began their terms in 2013 to 2017. If the position is vacated by the appointee the remainder of the term is filled by another. The terms coincide with the election of Mayor Leesor. Ordinance provided. Ms. Hoover's second term will expire in 2017
12641 Sun Spirit would like illumination light bulb replaced; SR 197700 & 198116 have been created. Would like timeline for replacement	Streets and Maintenance staff spoke with El Paso Electric and advised that they had an issue with the connections, but the issue was resolved on 12/7/15.
Concern about selective raising of fees at the aquatics facilities; Dr. Noe would like a meeting with Mr. Novak regarding fee structure	<p>Park staff met with advocates on 11/19/15 and as a result have established an aquatic users advisory group to assist the department with addressing various aquatic issues, including fees.</p> <p>The first advisory meeting is planned for January 2016.</p> <p>The meeting with Rep. was canceled by Rep's Office.</p>
Request to place fence around vacant building on Hueco Club Road (old Hueco Club/YMCA) or in some way restrict access to building	Fire Marshal Orlando Arriola made contact with Mr. [Tanny] Berg (owner of the property) and he has agreed to apply the safeguarding standard as prescribed in the proposed Vacant Premises Ordinance to the building/structure on the property. We shall also address fortifying the perimeter fence/wall. The proper installation of board up materials could prevent further vandalism on the property and may also serve as a model for safeguarding other vacant buildings/structures within our community. Fire will coordinate with the Planning and Inspections Department in providing guidance for safeguarding vacant premises.
City Representative authorizes the placement of the following item on the ASAC for 12/9: presentation clarifying term limits for members on the ASAC and when a committee member is ethically required to abstain from a vote	FYI only
Request for clarification on list of top 25 crash intersections for why Joe Battle & Montwood ; Joe Battle & Pebble Hills appear twice	System is meant for general analysis of what intersections need more enforcement and is not intended for an in-depth analysis
Request to speak with Ms. Soto regarding Municipal IDs	Meeting was scheduled as a conference call on 12/3/15
please provide me with a list of any parks East of Joe Battle and North of Montwood (the long Montwood) that include lighting.	Parks provided Excel report with all information.
Request to meet with city attorney assigned to Animal Shelter affairs	Attorney is Josette Flores and she will meet with Rep. Noe at his convenience
Request for Rep. Noe to be guest reader 12/19	FYI only
<p>Lighting questions:</p> <p>1. What is the criteria that is used to determine if street light placement is justifiable, other than the requirements that are that are on the Street Light Petition?</p> <p>2. To my understanding, street lights do NOT come out of NTMP or CIP so, where does the funding come from? Please forgive my ignorance on the matter, I just want to make sure I provide accurate information to the constituents.</p>	<p>1. The placement of street light can also be determined by safety need or criminal activity. Both would need to be documented with traffic accidents at night and/or a request from PD with documented criminal activity in the area.</p> <p>2. In recent years we have paid for it out of the department operating budget for materials and this is very limited amount of funding because there are many high priorities in the operating budget so we can't commit more than \$30 to \$40k annually.</p>
<p>NTMP questions: 1. Can a traffic study be requested at specific spot and time?</p> <p>2. What exactly does it measure?</p> <p>A. Amount of vehicles?</p> <p>B. Velocity?</p> <p>C. Does Velocity get measured during "peak hours" such as when school begins/lets out?</p> <p>3. Is there a way to view the data from the most recent study done in that area? (Tierra Mina)</p> <p>Constituent provided map of where he would like to see speed cushions placed</p>	CID provided email response on 1/14/16
The office of District 5 is reaching out to request a synchronization report or something along those lines, for the intersection of Pebble Hills and Tierra Este. One of our constituents, Ms. Diamond Price, is requesting the report due to her son being involved in a collision at the intersection where he was ruled at fault. Apparently, the other driver did not yield to the oncoming traffic and she just wants something that can help indicate that the light was green for him. Thank you for your time, patience and consideration.	Staff said there are no Street and Maintenance's documents that can prove either of the drivers had the green light. Ms. Diamond asked to speak to staff. Ted Marquez made himself available to Ms. Diamond.
Jessica Cordero reported that all responsive docs have been gathered regarding Robert Moore ORR. District 5 asked for a CD.	CD provided by Legal

COUNCIL REQUEST	RESPONSE
Neil Baker, 11602 Cayuga Circle, reporting that EPPD didn't allow his son to recover property from his apartment	Information forwarded to PD and PD said they will address accordingly.
<p>One of the constituents, Gilbert Monroy of 14181 Silver Springs, reached out to us about the landscaping in his and his neighbors' homes.</p> <p>1. Was there any City construction occurring around that area with the past 18 months? If so, how can we determine if the fencing was/ wasn't installed to prevent the sand from blowing?</p> <p>2. If the construction had nothing to do with the City, is there anything we can do to help.</p>	<p>Staff from the Capital Improvement Department has determined that we have not had a construction project in this area within the last 18 months.</p> <p>Environmental Services would have to get involved and determine if there is a code violation occurring which would require the installation of a silt fence around the areas that are causing the dust issue.</p>
Dr. Noe would like to meet with someone regarding the Montana corridor. Please let me know when Mr. Banasiak can meet with the Representative	Staff met with Rep. the first week of January
The office of District 5 is requesting an updated list of all the Community Centers across the city, including planned centers on the bond. I originally retrieved the information from the website but, it is a little outdated.	List provided to Rep. and the information online was updated.
The office of District 5 is respectfully requesting a map and a list of all the Open Space purchased by the City over the last 20 years.	Planning provided a list provided by EPWU.
<p>On behalf of the constituents of District 5, I am requesting the following:</p> <p>1. The data from any traffic studies done at the intersection of Tenaha and Proud Eagle within the past 24 months.</p> <p>2. The data from any traffic studies done along the street Tierra Mina.</p> <p>3. More Police presence along George Dieter at Tenaha. Vehicles constantly speed along Proud Eagle, specifically, a Black 2013-2015 Dodge Ram, to turn at Tenaha and access George Dieter.</p> <p>4. The sidewalk on the 3500 block of Proud Eagle, adjacent to property located at 11271 Thundercloud, seems to have been installed improperly. (photos were attached)</p> <p>5. Elaboration as to why Code Compliance enforces "picks up garage sale signs from street poles on Saturdays".</p> <p>6. The speed humps along 3900 of Breckenridge, according to the residents, are "too far apart", can anything be done? If not, what are other options?</p>	<p>1. Data provided on 12/18/15</p> <p>2. Data provided on 12/18/15</p> <p>3. The request was forwarded to PD and they will work to address the request and will be on the lookout for the Dodge Ram.</p> <p>4. Per City code, the sidewalk in question is the property owners responsibility. It appears that when the developer installed the sidewalk it was installed correctly; however, over time the concrete and ground has shifted. Please note that code enforcement could cite the property owner for this.</p> <p>5. Sign ordinance sent on 12/18/15. The ordinance does outline that residents may not nail/tape a sign to anything on city right of way, not place signs into the soil. They must be free standing teepee types to be legal. Unfortunately, most garage sale signs do not meet that requirement.</p> <p>6. The speed humps are actually installed correctly. The reason the cushions are somewhat separated is to allow for large vehicles, specifically fire trucks and ambulances, so they don't hit the cushions or get stuck.</p>
<p>On behalf of Representative Noe I am requesting legal advice as to whether or not Dr. Noe can discuss items from executive session although Mr. Fischer was not present.</p> <p>I am also requesting a scope of work.</p>	Legal said yes, Mr. Fischer is an attorney and communication with him is privileged. Legal sent the scope again by separate email.
3804 Tierra Zafiro: What are the details of the permitting request.	<p>The applicant has built a shade structure up to the side and rear setbacks as well as a carport in the front of the property within the side setback required. On a PR-I (Planned Residential) district, these setback reductions can be approved through the submittal and approval of a detailed site development plan by City Council. Only Council can reduce density and dimensional standards. We have had two separate meetings with Mr. Benavites and he has brought an application; however, it has been incomplete.</p> <p>Regardless of a permit being required or not, a reduction in setbacks must be requested and approved by the City Council. Mr. Benavites has not come back to Planning and submit a final complete application for processing.</p>
P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation – all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.	FYI only

COUNCIL REQUEST	RESPONSE
<p>I was informed you needed the names for both my, and Dr. Noe's computers in order for us to have access to the printer.</p> <p>Representative Noe's computer name-EPTDist5001 Camilo's computer name- CH-D05ASST If you have any questions, please feel free to give me a call, thank you for your time and consideration.</p>	FYI only
<p>Constituent asking for update on case at 11248-11254 Montana.</p> <p>History: We received a call from a constituent concerning the empty lot(s) next to McDonald's at the intersection of Montana and George Dieter. His complaint is that 18 wheelers are parking in this empty lot(s) and it doesn't look good.</p>	<p>Case ENHS15-01500 was submitted for court on 5/7/15, and as of 1/12/16 it is still pending its date. The inspector states that the semi's continue to park on this property from time to time.</p> <p>Staff is unable to issue parking tickets for this violation as it is a class C misdemeanor, not a parking violation. The problem with issuing a citation for it, is that we need the person to sign the ticket and the drivers are rarely, if ever, present.</p>
<p>Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network. Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.</p> <p>Bike Plan Meeting: Mission Valley Regional Command Center Thursday, January 21, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Northeast Regional Command Center Tuesday, January 26, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Pebble Hills Regional Command Center Wednesday, February 3, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Grandview Senior Center Wednesday, February 10, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Westside Regional Command Center Thursday, February 18, 2016 6:00 PM-7:30</p>	FYI only
<p>Tracey Jerome email: As promised, please note the following: 1. The Greyhound parcel measures approximately .69 acres 2. The Children's Museum is projected to be 40,000 square feet</p>	FYI only
<p>On behalf of the constituents of District 5 and residents of the Tierra Del Este 69 Subdivision, I am respectfully requesting information regarding vandalism incidents that have been reported for that subdivision. Also, if possible, some patrolling, if it does not already exist, to ensure there is a police presence out there.</p>	<p>PD has been made aware and requesting a point of contact for the residents in order to help address the resident's concerns.</p> <p>PD staff have made contact with Ms. Hawthorne in regard to the code watch. She has shared her concerns to PD which will help them address the neighborhood's concerns.</p>
<p>I have a couple of service requests for our office. 1. When someone calls our office at 915-212-0005, the first line it rings at is 915-212-1021. Can we please route that to 915-212-1022 and rollover to 915-212-2021 after that? 2. The default browser on my Computer (CH-D05ASST) is Internet Explorer but needs to be updated. Can we change it to Google Chrome and update Internet Explorer?</p>	IT addressed
<p>We received a call from a concern constituent, who lives on Immanuel Vista Dr. which corners with Ventana Ave., regarding the heavy traffic and speeding down Ventana Ave. This has been an ongoing problem in the neighborhood. He would like to know if there is a way of putting stops signs at some corners, speed humps, cross walks or something to slow traffic down. This is a fairly new development and there are lots of young children in this neighborhood.</p> <p>For now, can we request police to patrol this area to calm the speeding down.</p>	PD's regional commander has acknowledged the request below and reported that the command will address the resident's traffic concerns accordingly.

COUNCIL REQUEST	RESPONSE
Received a call from a constituent regarding Coyote Park, in Far East El Paso, on Coyote Park Dr. Is there any plans to install playground equipment in this park in the near future?	<p>Park response: We researched this park and it is one of many in the far east District 5 that have a similar condition of not having a play area as part of the improvements once the developer turned the project over to the City. We agree it could use a play area.</p> <p>One concern we have is there are limited funds from Parkland Dedication, which is the only available source of funds for this park and many others in the area. We have had multiple requests for lights, playgrounds, and canopies and want to know which park to prioritize. Our staff recommendation is to identify parks in a geographical area that would benefit from such an improvement, rather than responding to a particular citizen concern. We welcome a meeting with District 5 rep to understand what the priorities are, and provide information on the limited funding available.</p>
<p>One of our constituents, Mr. Juan Avila (114383 Early Morn Ave), called us reporting a diesel fuel spill close to his house. He said it's been there for three days now and it really has a strong smell. He is requesting someone to go and check on it and if possible to clean it up. Is there something that can be done to help Mr. Avila?</p> <p>This is Mr. Avila's phone number 205-3775.</p>	Fire and EPWU responded to the site.
Rusty Williams, on behalf of Monica Lombrana, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.	FYI only
Rusty Williams, on behalf of Monica Lombrana, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.	FYI only
On behalf of District 5, we have received some complaints regarding notices at the Westside Transfer Center and the routes that for buses 18 and 20. A woman called our office and stated that she was waiting over an hour for bus 20 and it never came by. She then walked to the transfer Center and the 18 never came by. Finally, when she called Sun Metro, the representative on the other line advised her the bus was not going to pass by and abruptly hung up. I offered to provide her the phone number for her District but, she refused and asked I find out what was going on. I advised her I would and that I would let her District know of the situation, as they have been copied. I attempted to call myself and I was also hung up on. Please let me know what the situation is.	<p>Sun Metro staff said the delay for both routes are due to traffic congestion that typically occurs during rush hour and traffic detours. Sun Metro staff are working to get the routes back on schedule.</p> <p>Sun Metro staff will address personnel issues with staff.</p>
Rusty Williams, on behalf of Monica Lombrana, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombrana had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.	FYI only
Airport provided Airports Council International Benchmarking Survey information.	FYI only
Where can I find out if they're (the residents of TDE # 69) are paying City taxes?	<p>Response from Tax Office: We may confirm if the address is on the 2015 tax roll. This information is also available on our website http://www.elpasotexas.gov/tax-office by selecting Find Account Info.</p> <p>Please provide me the address and I may assist you.</p> <p>Rep's office said the website address was the solution he needed.</p>
Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.	FYI only
Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.	FYI only
Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.	FYI only

COUNCIL REQUEST

RESPONSE

Dr. Noe was asked by the media if there will be public art at the RC Poe and Edgemere roundabout. Rep. is asking Tracey Jerome for information.

Tracey called Dr. Noe and followed up her call with an email on 1/23/16. As the city planned roundabouts on Edgemere to address traffic concerns, the Museums and Cultural Affairs Department contracted with artists for the public art that would eventually be installed in the roundabouts. This project was approved by the Public Art Committee in 2011. Since then, the roundabouts have not moved forward because of funding questions. We met with Dr. Noe to discuss the removal of the art from our public art plan. Each artist was notified that we would not be going further with the contract the artists had been waiting on for the past 5 years. We are looking to contract with these artists again, but until we have an approved Street Plan, we will not know where we can accommodate these artworks. Additionally, while the artists were holding an existing contract for a public art piece, they could not apply for any other public art projects.

Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.

FYI only

Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.

FYI only

Email from District 5 staff to Mr. J Martinez: Thank you for reaching out to our office regarding Coyote Park. As per our phone conversation, here is the neighborhood association form. You can either turn it into our office or to Mr. Mark Weber, who is copied in his email. If you have any questions or concerns, please do not hesitate to reach out to our office.

Staff to Mr. J. Martinez: I'm glad to hear that you are working on starting a neighborhood association in your area. If you need any assistance from Neighborhood Services, please do not hesitate to contact me. We are here to assist you. I'm attaching several additional documents that may be of use to you. I suggest that you take a look at the Association Formation Summary and let me know if you have any questions. Also attached are sample bylaws and a sample membership list that you may use if you'd like. I can also help you to put together a map depicting the boundaries of your association. As I said, we at Community Development – Neighborhood Services are here to help you with anything that you might need to get your association registered with the City.

On behalf of Representative Noe I am respectfully requesting an update on the Flat Fields Complex in District 5.

CID staff response: For the Eastside Sports Complex we are currently in negotiations with the highest ranked firm in order to obtain design services. Once the process is concluded successfully we will then take this project to Council for award, and we expect this to occur approximately in Feb/Mar of 2016

I had a question regarding the audit that was referenced in the January 31- February 6, 2016 issue of El Paso Inc. Was the audit mentioned conducted only in District 2 or for the entire City of El Paso?

The report we issued just addressed the concrete work done in District 2. No other districts were reviewed.

I am reaching out to request a meeting with someone in the planning or the appropriate department. We have a constituent who owns some land and wants to build on it. The only thing is, he does not know where to begin and frankly, neither do I. If you could please enlighten us on this subject, it would be much appreciated.

CR response: The best point to start would be to schedule a meeting with Planning and Inspection staff. Larry Nichols (Dept. Director), Carlos Gallinar and Tony De La Cruz were copied to help answer the question which will help identify the zones, special conditions, and overall permitting process for building on properties.

Planning staff asked to set up a meeting and provide an address prior to the meeting to prepare information.

Rep's office will coordinate with Mr. Padilla to obtain info and set up the meeting.

Email from Anthony Shaar to M&C: Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.

FYI only

COUNCIL REQUEST	RESPONSE
Some lights turned on in Tierra Este Unit #69, others not	As of 12/17: Tierra Este #69 is continuing work on the "punch list-correction" stage of subdivision completion. The City acceptance of the subdivision is schedule for the last 10 days of January 2016, at which time the remaining street lights will be energized. District 5 asked for an update on 1/21/16.
Status of park named TDE #62 after Officer Adrian Arellano	Parks has received list of support signatures; however, the formal application was not submitted. Application forms sent to Camillo Jimenez for completion of the application process.
When will next Safety Town be?	Pending response from PD
I would like ask If there is a list about future developments in parks and/or if there is a list online that we could use as a reference. For example, is there is a list that includes which parks are the ones that have lights and which are the ones that will get lights.	Parks will review and advise.
Below is a request received from District 5 to have phone calls rollover to their satellite office at Esperanza Acosta Moreno.	The team is currently looking into it and will continue to keep everyone informed on the progress. Camilo Jimenez is being kept informed of the findings.
On behalf of Representative Noe, I am respectfully requesting information regarding the acquisition of Right of Way for the proposed Roundabout at RC Poe & Edgemere BLVD, if it has not already been requested. Please feel free to contact me for any questions or concerns.	CID staff will review and respond accordingly.
On behalf of Mr. Chavez, a district 5 constituent, I am respectfully requesting information on how to place Stop Signs at the intersection of Tenaha and Proud Eagle. Also, on behalf of Mr. Olmedo, what can be done about stop signs at the intersection of Tierra Sonora and Tierra Mision.	Streets and Maintenance staff will need to perform a traffic engineering review to determine if the intersection qualifies for a stop sign.
I am reaching out to get some information regarding this case. Ms. De la Rosa reached out to our office and wanted some background on her issue. In the emails, she states that the trees were installed about six months after she purchased her home. When the branches grew out of hand last year, she called the City and they were taken care of. When she called again this year, she was given a warning that she would need to trim the branches, which she already did. The questions she has pertaining to the City are as follows: 1. If she is responsible for the foliage in her parkway, then can she plant anything she would like, considering it does not violate any ordinances? 2. Why did they City trim the tree the first time and not notify her it was her responsibility? 3. In the emails provided, there is mention of mesquite trees, is there any way to get clarification as to whether or not they are allowed to be planted in the City? These questions are just my interpretation of our phone conversation and what would pertain to the City. Thank you Mr. Soto and I look forward to hearing back from you soon.	ESD Response: Yes, she was given a correction notice for the violation of municipal code 12.68.030. Case #ENEC16-00180 was closed due to compliance. In regards to the numbered questions, I have numbered the answers accordingly: 1. As per municode chapter 9.11, she would need to contact the City Arborist under the El Paso Parks and Recreation Department; Tracy Novak is the Director - (915) 212-0092. 2. Ted Marquez, Streets and Maintenance Director, will be able to answer that question- (915) 212-0118. 3. Please refer to answer number 1. Streets response: 1. Yes, Ms. De la Rosa is responsible and yes she may plant what she wants in front of her house. 2. Staff is researching this inquiry. 3. The approved City tree list is available on the City website under Tree and Plant List, which can be found here: https://www.elpasotexas.gov/~media/files/coep/parks%20and%20recreation/plant_list.ashx and has been attached to this email.
I received a call from one of our constituents. His name is Guadalupe Sandoval (11110 Northfield Avenue./ 915-861-0304). He is concern because the street/block where he lives at has no light poles, whereas the other street/blocks do have light poles. He is worried because is really dark at night. He also mentioned that he had previously requested documentation as to how to get light poles there, but he never received it (He contacted the city for that, but he doesn't remember who it was). Also, there is a sidewalk in front of his house that he is waiting to know whether if it's his responsibility to fix it or the city's. Can someone be sent out there to go check on these issues?	Streets staff asked to reach out to Mr. Sandoval to walk him through the lighting petition process and report back to the District or CR5 as to when they have contacted him. As for the sidewalk in front of his house, it is the responsibility of the owner to fix the sidewalk, but Streets staff has been asked to make Mr. Sandoval aware of this policy when staff calls him.
On behalf of District 5, I am requesting an update and timeline for two CID projects in District 5; the Eastside Regional Park and Flat Fields Complex. Please provide design timelines, RFQs, bid dates, let dates, etc. Thank you for your time, consideration and patience.	CID staff will review and respond accordingly.

COUNCIL REQUEST**RESPONSE**

We received a call from a constituent that lives in the El Dorado High School area. In front of his house there are "no parking" signs during school hours. He has parked in front of his house and has gotten a couple of tickets. He wants to know, how does he go about having the tickets dismiss? To avoid getting any more tickets, is there a permit that he can purchase? Where can he get the forms? And what is the cost of the permit?

PD and OSS staff will review and respond accordingly.

Asks/Requests- District 6

Total Requests	Total Answered
86	80
COUNCIL REQUEST	RESPONSE
Request for street lights on Bunky Henry	SAM 10/8/15: 2 street lights installed on Bunky Henry
BuzzFeed News requests to speak to courts about how they handle fines/fees, warrants, collections and indigency	Information provided; Ms. Ordaz requests copy of information provided to reporter
Potholes on Gene Torres between Vista del Sol & Jim Thorpe	Pothole patching completed 10/22/15 between Pellicano & Vista del Sol
18-wheelers using Pellicano from Pullman to gain access to Loop 375	PD 10/20/15: Location warrants continued monitoring and will be spot checked; all trucks measured, however, were under 26 feet
Constituent concerned that live video and video replay isn't working with OS Windows 10	IT confirmed archived events are accessible and playable for Windows 10 users with Microsoft Edge and Google Chrome
Request for a copy of video of Troncoso Dedication	Youtube link provided
Request for information on West Side Pool project	Updated information provided
Damaged sidewalk on George Dieter and Montwood, near Albertson's	Permitting and Inspections advised they will perform an on-site inspection and advise of findings
Weed Clean Up-Roseway along the railroad tracks side from Zaragosa to Davis, City has sprayed & the weeds are dead, but the weeds remain, "8300 block of Roseway there is a mattress in the reservoir that is causing the reservoir to hold water longer than necessary. Aside from being waste, it seems to facilitate the breeding of mosquitos"	Mattress has been removed by PSB; UPRR has been notified of need to remove weeds from tracks
Customer Complaint/noise-Erika Villa (11994 Francis Scobee her backyard neighbors a shopping center) claims that overnight all weekend there is excessive noise. Request to someone to measure the decibels of music during events	No noise violations found; complainant was advised to keep a noise log
Paseo Del Sol Park- Constituent requesting any updates regarding the second phase of the park	CID 10/20/15: CID will present allocation of funds for the next rollout of projects in the QOL in November, but Paseo del Sol is not under this new allocation of funds, indicating it will be at the tail end of QOL
Coordinate ribbon cutting for John Lyon's Park for 10/22/15. 10/21/15: request status on press release/flyers	completed
Why is the cost for a street name change \$2000?	Planning 10/27/15: Related to administrative processing, staff time and manufacture of a number of signs for multiple street intersections
Request for meeting with Muni Court regarding statistics, reports and programs	Scheduled for 10/15/15
Printer for City Reps is out of toner and needs to be replaced	Resolved week of 10/19/15
Resident provided letter expressing frustration at intimidation and lack of assistance at MVRCC. Wants to know if/how it will be addressed	Issue was addressed by immediate supervisor and officer was re-trained on intersections with the public
Resident complained meter EMA-404 will not add time despite addition of money	Bridges inspected and replaced meter on 10/27
Complaints on Dick Mayers that stop signs were removed from side streets	SAM 10/27: Stop signs were never installed at these T-intersections. Request additional information from D6 if different locations are of concern
Request for stats on payment plans for how many cases of municipal class c misdemeanors were closed out by jail time, blank number of cases or defendants for fy 14 & fy15	Information provided
Resident concerned about motorcycles/nuisance behavior in lot behind his home at 12194 Via Inca	Code Enforcement investigated and took pictures, advised resident contact EPPD when disturbance is occurring. PD has assigned to a PAR officer and will follow up
potholes on Old County have been dug up but not refilled	potholes patched 10/29/15
Is there more than just a notice from Code Compliance when a person continues to not clean their yard? Person only cleans when they get notice	ESD contacted constituent; 9136 Morelia only cleans when Code shows up, one case/year since 2011. Supervisor has inspected property and there have been no more violations at this time.
resident requesting a pedestrian crossing between 825-835 Zaragoza	TxDOT's Director of Advanced Project Development has informed us there is a project scheduled for FY17 from I-10 to North Loop

COUNCIL REQUEST	RESPONSE
potholes on shoulder of Le Barron	Shoulder has been addressed.
Multiple potholes at Cashew & Zaragoza; when will they be repaired?	repairs completed 11/18/15
Sewer project last year on Inglewood left a number of issues	EPWU resolved
Rep. Ordaz would like to meet to discuss the Street CIP and QOL	Scheduled for 11/18/15
Typical timeline from application to approval for an empowerment zone	30-90 days, depending on loan amount/purpose; information provided
Lawrence S. Angus email: We will really thought we were only giving permission for a sewer pipe, and not two manholes and a tank. Can you at least do something about the smell? It is very unpleasant to go pick up trash or weed in the field, and heaven help us if we ever want to build.	EPWU resolved the issue.
There is now an approx. 12" upright PVC pipe at the front of our property. When you completed the project, we believe that the pipe had a metal top. It is now missing. The top of the pipe is flush with the ground, so someone walking along the side of the road could easily put their foot in it.	EPWU resolved the issue.
Lawrence S. Angus email: Please help us re-establish the front property line. Your crew kindly put the fence posts back between us and the neighboring property, but nothing was done about what was left of the fence parallel to Inglewood Drive. At the time of construction no wire was left on this fence, but both corner posts and one other fence post were still there. We would like to put up a wire fence that would discourage vehicles travelling on Inglewood from turning around in our field.	EPWU responded on 1/14/16 that the large pile of dirt was removed.
Lawrence S. Angus email: A deep hole had to be dug to install the sewer pipes, and black plastic mesh fencing was used to control the dust and dirt. When the hole was filled, some of the mesh was shoved into the hole. We now have some of that black mesh sticking up above ground and it is rather unsightly. We have tried digging in out, but the piece is too large and too deep.	EPWU responded on 1/14/16 that the plastic was removed.
Constituent complaining about driver of vehicle 12114 on 12/16 flipping him off	Supervisor spoke to constituent and employee; employee was counseled
Request for Rep. Ordaz to be guest reader 12/19	FYI only
The YWCA on Davis St. Is very neglected and in need of repairs. Please call my wife Angela so she can relate more info. to you. Her phone#is 915-204-3002.	CID staff reported that as of mid-December, Davis Street from Chinchilla to Winchester was listed on the original 2012 CIP list for reconstruction. The area by the YWCA was not included in the original Davis reconstruction project limits.
What is construction on Joe Battle by Vista del Sol?	24 inch water line being installed to connect at Montwood & Home Dept to increase water pressure; A new subdivision has been started on Vista del Sol east of the Tire Club
11449 David Carrasco: 2 wheel trailer chained to a tree on the street, 4 wheel trailer on the street and black car with expired plates that hasn't been moved in some time	Code compliance officers investigated site and the listed complaints. Site is showing compliance. Police have assigned the two concerns to Pebble Hills Regional Command to investigate.
11461 Patricia: black 2 wheel trailer on the street with a car for sale on it	Code compliance officers investigated site and the listed complaints. Site is showing compliance. Police have assigned the two concerns to Pebble Hills Regional Command to investigate.
Request to meet between Rep. Ordaz and Bryan Crowe	Mr. Crowe provided his availability.
At the intersection of Joe Battle and Vista Del Sol, there is apparently a lot of debris build up that he would like to see taken care of. This will be close to Vista Del Sol and Paseo Grande.	Staff has addressed concern.
Email from Julio Perez to District asking to confirm the list of CDBG grant proposal that would impact District 6	FYI only
Can we please have a copy of all ORR requests and responsive documents from the El Paso Times from September 1st through today (12/9/15)?	Legal provided information on 12/09/15
Are you able to assist with potholes along Brian Ray Circle? The constituent at 16161, Abel Olivas, has requested assistance.	Pothole patching completed.
Rusty Williams, Public Affairs Specialist for CID, provided the District with a list of projects which are being considered as priority projects for your District. He asked that modifications to the listing be emailed by Wednesday, December 16th, 2015, so as to update.	FYI only

COUNCIL REQUEST	RESPONSE
Resident, Raul Bravo, reporting concern about neighbor's pit bull. Detailed letter provided by resident outlining history of alleged animal cruelty and alleged attacks by the pit bulls which are owned by Mr. Aguilar.	Staff has been investigating all of Mr. Bravo's concerns. History shows that Mr. Aguilar has been issued several citations in the past for claims listed in Mr. Bravo's letter and Mr. Aguilar has addressed them accordingly.
Resident requesting Burgundy Street to fix street.	Pothole patching completed. Staff notified resident.
<p>Raul Hernandez email: I went downtown and received a parking ticket even though I had my handicap plaque on my rear-view mirror. I have been trying to fix this without having to go to court, since it was obviously an error in the city's part. I have talked to several people, including your city manager's office and municipal court. Bottom line, I HAVE to pay the ticket or risk my car being towed.</p> <p>Similiar request made to District 1 and Mayor's Office</p>	<p>PD researched the concern and found that the citation was issued over 3 months ago on September 3. PD attempted to contact Mr. Hernandez, but received no answer and left a message for him. Due to the length in time, PD is unable to void the ticket as it is not in Muni Court collections.</p> <p>The Hearing Officer spoke to the vehicle owner for 30-35 minutes and explained the options available. At this point staff cannot interfere in the disposition of a case.</p>
Concerned about approved rescue partners.	Animal service staff addressed concerns during Council meeting on 1/12/16 and will send list to District rep.
We have a constituent stating that at 11448 Lake Tana, there are construction workers and trailers staying over night and along the street. Can we assist?	Inspection officer performed investigation and gave notice of violation on 12/23/2015. He is scheduled to follow-up. If no compliance, citation(s) will be issued or the case(s) will be filed in court.
P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation – all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.	FYI only
<p>Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network.</p> <p>Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.</p> <p>Bike Plan Meeting: Mission Valley Regional Command Center Thursday, January 21, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Northeast Regional Command Center Tuesday, January 26, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Pebble Hills Regional Command Center Wednesday, February 3, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Grandview Senior Center Wednesday, February 10, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Westside Regional Command Center Thursday, February 18, 2016 6:00 PM-7:30</p>	FYI only
We have a constituent complaint about potholes along Rojas between Don Haskins and Zaragoza. Can you assist with this?	Streets staff patched holes.
The intersection at Louvre Dr & Burgandy still a mess, If you get a chance please drive by.	Streets staff has addressed Mr. Carlos Lopez's concern and has spoken with Mr. Lopez.
I have one other request that was brought to my attention while fueling at the corner of Zaragosa and Pellicano. While there are crosswalks going east and west, no where in this intersection are there crosswalks going north and south. This is a crazy busy intersection with a lot of pedestrian traffic, but in order to go North South pedestrians have to risk the timing of lights do to no cross walk. Can you question if there is a particular reason there is no crosswalk in this intersection?	<p>We were able to confirm that TxDOT is going to install the crosswalks as per their curb ramp program. We were able to get the plans and verify that they will be installing new ramps, median cuts, and crosswalks at the intersection of Zaragoza and Pellicano. This project is currently under construction and should be completed in 30 to 45 days (approx. March 2016). Our department will install pedestrian countdown signal indications once TxDOT has completed their work.</p> <p>Staff believes when this intersection was originally built, it was in a rural area with limited pedestrian activity. As an area develops and the use changes, we reevaluate and make the necessary changes. Not all signals require marked crosswalks and pedestrians can use the signal indications to cross the street as per the Texas Manual on Uniform Traffic Control Devices.</p>

COUNCIL REQUEST	RESPONSE
<p>Can we send code enforcement out to 732 Londonderry? Constituent claims there are overgrown weeds on an empty house for sale.</p>	<p>ESD provided a final update regarding the home on Londonderry that the property has been inspected and the violation has been addressed by the resident.</p>
<p>We received a constituent call from Ms. Linda Diaz (915-857-5259) to report regarding repaving of Saul Kleinfeld from the 1800 block to Pebble Hills, N&S. She states it was recently redone on the side after pebble hills, but this side remains in horrible condition. Constituent claims she was told it would be addressed, but has yet to see results, and then heard a conflicting statement that there were no funds. She would like to know if someone can reassess this area, and report to staff if and when it can be addressed.</p> <p>She gave me this confirmation number 198654, and would like a response from our office.</p>	<p>Streets has been researching this request and reported that area Ms. Diaz is inquiring about is not included in the current CIP.</p>
<p>800 LeBarron: Can you set up a meeting to get a briefing on this matter? Are you available to meet on the 13th to give us a briefing in this and other projects? Right now she's available after 11am.</p>	<p>We're available to meet with you and Rep. Ordaz at 2:00 p.m. tomorrow (1/13/16), if that time's good for the both of you. The following staff from CD and CID would be attending:</p> <p>Vero Soto Javier Reyes Anthony Shaar Roxanne Varela</p> <p>If 2:00 p.m. is not convenient, then 3:00 p.m. to 4:00 p.m. would also work for us. Let me know.</p>
<p>Name: Michael Alan Miller Jr Email: cfh.miller@gmail.com Phone: 9152698319 Comments: I am writing because of a problem in the area. EPHS has warning lights at the cross walk section for the students safety, Schuster is not as busy as Alameda, so why do the YISD students not have this safety system? This section of Alameda is poorly light and drivers do not always respect the school zone. There are crossing guards, but when dusk has fallen and the after school students are trying to cross the 4-lane road; it is dark and dangerous for them to traverse the road.</p>	<p>For our department to install in-roadway lights at the existing crosswalk on Alameda in front of Ysleta High School, we would need a formal request from either the administration from Ysleta High School and/or the Ysleta Independent School District. The request would have to acknowledge that 100% of the cost for the design and installation would be funded by the school. Once we received this request, our department would create a preliminary design and provide the school district with a cost estimate. If the school district wished to continue the process to get these lights installed, we would request the school to provide the funds and enter into an agreement with the City. The City would then design the in-roadway lighting system and subsequently, install the lights as per plans. The cost for installing in-roadway lights for Alameda would probably range from \$60K to \$100K depending on the work required and TxDOT requirements.</p> <p>A few things to note:</p> <ul style="list-style-type: none"> • TxDOT would need to approve the plans since Alameda is a state roadway. • There is an existing school zone on Alameda in front of Ysleta High School with school zone flashing beacons (20 MPH). • The existing crosswalk on Alameda in front of the school is between two signalized intersections, Alameda & Davis and Alameda & Liberty each about 500 feet from the existing crosswalk.
<p>Can you assist with potholes at the 1600 block of Brian Rey, 79936? Constituent is Able, 309-3305</p>	<p>Streets and Maintenance staff have reported that the potholes near the 1600 block of Brian Rey reported by Mr. Abel Olivas, have been repaired.</p>
<p>Representative Ordaz would like to see if we could incorporate Diaper Changing Stations into the code.</p>	<p>Staff said it shouldn't be a problem because the 2015 International Building Code has now incorporated the requirement for Family or Assisted Use facilities. Staff will work with legal staff to provide for some sort of requirement.</p>
<p>We had a woman call in. She'd like to break off from the Save the Valley and make her own neighborhood association. While this isn't typical, does it help that after redistricting she was placed in district 6?</p>	<p>If Save the Valley 21 is okay with relinquishing a portion of their boundaries, then there should be no problem. Alternatively, the new association and Save the Valley 21 can sign an overlapping boundary agreement (like Save the Valley 21 and YTP Neighborhood Association current have). Dr. Carina Ramirez is the primary contact for Save the Valley 21 and her phone number is (915) 859-7240. I suggest that your constituent contact her to see if they can work something out. Another option would be for your constituent to submit to me a recognition packet for her neighborhood association and then I can approach Save the Valley 21 to see what they are willing to do. Your constituent can also contact me directly and I can work with her.</p> <p>Mark Weber Neighborhood Services Coordinator City of El Paso, Texas Department of Community & Human Development – Neighborhood Services City 3 - 801 Texas Ave. - 3rd flr, El Paso, TX 79901 (915) 212-1682 webermc@elpasotexas.gov</p>

COUNCIL REQUEST

RESPONSE

I'd like to follow up on behalf of Rep Ordaz of the list of approved animal rescues.

Kurt Fenstermacher provided the department with a working list and the following update: The list of rescue groups was transferred from the Humane Society to El Paso Animal Services around the middle of October when one of the staff members that was handling the transfers was released from the Humane Society. At that time, we received a notebook of applications and contact information for each group that they were transferring to. We have found numerous discrepancies (concern also shared by Humane Society management) with the previous list. Staff at Animal Services has been working through the list, contacting the organizations for any missing paperwork or updating as necessary and calling/visiting several of them to verify their referrals (veterinarian or local rescue partners). There is a column that has a notation of "Private" on some of the entities. This denotes that they do not want their information shared. We use them internally – but not publicized. Additionally, the Animal Shelter Advisory Committee is working through the state requirements of all shelters within the purview of their authority (City and County of El Paso). They likely will be requesting to post this information on the City's website after they discuss how they intend to show that shelter organizations (not necessarily fosters or rescue groups) are following the requirements of the State. Staff will be working with the ASAC to jointly post information for all shelters (required inspections by a veterinarian – one of their choice) and rescue groups that are working within the El Paso Region – not necessarily the City or County (could be New Mexico or someone that frequently comes through town on an animal transport).

Rusty Williams, on behalf of Monica Lombrana, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.

FYI only

Rusty Williams, on behalf of Monica Lombrana, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.

FYI only

CO to CID staff:
Yesterday we learned that staff is proposing to dip into the street CIP funds to pay for the Edgemere roundabout. We are also using a chunk of money to now pay for street lighting and other items that were not originally included in the 2012 list. I'm assuming since we only have 218M to work with, streets that were on the original list will be impacted. Before I vote on this, I would like to know what streets from the original CIP street list staff is proposing will not be completed.

CID response: On Monday (1/25/16), we will be providing a comprehensive presentation. Based upon feedback from the December meeting, staff will be providing information on all the additional requests received (district priorities not in the 2012 plan) and program funds reallocated and expended to date.

Rusty Williams, on behalf of Monica Lombrana, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombrana had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.

FYI only

Airport provided Airports Council International Benchmarking Survey information.

FYI only

Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.

FYI only

Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.

FYI only

Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.

FYI only

Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.

FYI only

Can we reevaluate Ed Merrins

Constituent claims that his mail box has been hit twice by speeding cars. Constituent believes the raise in night spots have raised the traffic on the street, and would like to be considered for speed bumps.

Tomas Avalos 202-7549

Our staff has contacted Mr. Avalos, and informed him of the process one has to undertake in order to obtain speed humps in their neighborhood. Our staff also provided Mr. Avalos with the application to apply for speed humps, which can be found at the Neighborhood Traffic Management website:
<https://www.google.com/search?q=Jefferson+High+School&ie=utf-8&oe=utf-8&aq=t&rls=org.mozilla:en-US:official&client=firefox-a&channel=sb>

COUNCIL REQUEST

RESPONSE

Name: natividad arras
 Email: nabt@aol.com
 Phone: 9152412315
 Comments: can you provide the best information as to what is comparable dust free surface. As Code Compliance Officers dont know what is and where it is to be in my home.

I spoke with Mr. Natividad at 10:40 am on 1/26. I defined "dust-free surfacing" as per code 20.14.040 E – Design and Construction. "Dust-free surfacing" means asphalt paving, brick, brick pavers, concrete, concrete pavers or other surfaces that are comparable to what is mentioned. He asked about parking on gravel, and I informed he may if it met the code requirements 20.14.080 A 8– Gravel/screening Surface Parking. The area where he parks his vehicle does meet the requirements. As to the issue of a possible Junk Vehicle on his property, the code officer handling the case will call him to set an appointment to see if vehicle is operable as per 9.08 Junked Vehicles. If it is operable, the case will be closed; if not, he will have 10 days to abate the issue. Thank you.

We are having concerns with drivers driving down your street address 9382 S. Carnes Rd. requesting for street to be control by providing speed bumps and if that doesn't work requesting to block the bridge for vehicles and to be used for pedestrian crossing only. please advise.

Streets staff has spoken to Mr Ruiz and explain the NTMP process.

If you need to get a hold of me call me on cell at 915 777-8622. Here are some picture of a rollover on my property on the following attachment.
 Lily here is my personnel e-mail addressstonyruiz1954@gmail.com

Email from Armando Tarin concerning Tow Truck Parking in his neighborhood.

Officer Chew checked that residence at least three times without finding the noted vehicle at the location. Furthermore, Officer Chew contacted the business owner to inform him of the complaints against his employee and request assistance in directing the employee to discontinue parking the tow vehicle at his personal residence. Mr. Robert Baird of Best Wrecker was informed of the complaints, he said he would assist and tell his employee not to park at his residence.

Officer Chew checked the residence on:

- 01/12/16 @ 1355 hrs.; vehicle not there
- 01/13/16 @ 1150 hrs.; vehicle not there
- Periodic spot checks conducted between 01/18 – 01/22; vehicle was not there at any time.

EPPD will close this request, if additional assistance is needed please let us know.

We had a constituent, Louie Hernandez, call regarding a house recently purchased by the Tiguas. His questions include what the zoning allows, for example, an it be demolished and repurposed as a lot? And if it's purchased for that purpose does the city have any control or does it become part of the reservation?

Tigua land falls under federal control; which means the property is not required to adhere to the City's zoning regulations.

Email from Rep:
 Hi Jane,
 Would you be able to provide Carina (Ramirez) with some assistance on how to retrieve the missing items in her application? I believe these are the ponds in district 7.

Email from Jane Tomchik to Carina Ramirez:
 Hi. I would be happy to work with you to complete your application for Round III, NIP for stone walls around a couple of ponding areas. I am attaching the Guide and the application for your review. All parts of the application must be completed for consideration. I did identify your locations so that EPWU could review the project for feasibility. You can you use that for your "map" if you like. Also, your project is in District 7 (Lily Limon), not District 6 (Claudia Ordaz) so it will be in competition with all other District 7 applications.

If, after reviewing the guide, you would like to make an appointment for us to go over the application, we would be happy to do that. Just let me know.

We received a call from Maria Orozco, who states that the complex behind the address above is building a rock wall shoter than hers. She is concerned for not only her safety, but wondering if it is within code. She states that the man has stated it will be 6', but not from the ground up. From underground up. She also states he asked her for \$1500 if she wanted that portion higher. Can you help me understand if the builder of the complex is within his rights, and within code?

Planning staff response:
 The complex wall is in compliance (i.e., within his rights, and within code). Here is the technical review from staff:

Attached are pictures of the approved grading plans. Overall site, is mainly provided for reference but, it does show the call out for a 6' rock wall. The zoom in shows a close up of the call out and references. The cross section picture clearly calls out the 6 foot rock and then the typical section shows were the 6' height would be measured from when the adjacent lots have different grades.

COUNCIL REQUEST	RESPONSE
<p>Email from Anthony Shaar to M&C: Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.</p>	FYI only
<p>Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.</p>	FYI only
<p>Request for Pavo Real pool to have adequate bathrooms</p>	CID will obtain constituent feedback as approaches design
<p>concerned about lack of pedestrian safety at Montwood & Gus Moran; CID had previously recommended curb extensions</p>	CID and Streets are investigating options to allow safer pedestrian crossing, including HAWK signal and traffic calming features.No matter what funding source is ultimately identified, we indicated that we must analyze and present the City's professional recommendation to the public
<p>11537 Laura Maria Drive: At the above address there were several complaints of a home with several (7-8) vehicles parked on a lawn. In May of '15, resident began building a garage. After obtaining permits and passing inspection, the frame went up and building had since ceased. In addition to the several vehicles, there is an old city bus (purchased by this resident and converted to a business) that has been parked on the street and a semi truck that stays there several nights at a time on a regular basis. The open frame is being used for junk and storage. Complainant word like this all addressed and would also like to know at what point the city urges construction to continue as it had been nearly a year. And this is current against code.</p>	<p>Staff response on 1/20/16: Permit BRAD15-00119 remains active until March 10, 2016, or longer, if the property owner schedules another inspection prior to the deadline. As long as the permit is valid, the City cannot force them to work on the project.</p> <p>Regarding the other issues listed below, an ESD Code Compliance officer is investigating the unapproved parking and over-size vehicle(s). We will provide an update once the review is completed.</p>
<p>Rep. Ordaz requested the following during Council on 1/26/16:</p> <ol style="list-style-type: none"> 1. Details regarding the dog known as "Trouble." 2. The non-disclosure/confidentiality agreement forms. 3. Provide regular updates to Council 4. Create a mystery shopper program 	Animal service staff will review and respond accordingly.
<p>We have a report of a moving car sales effort along northloop. It had been, for a while, only on Sundays, but appears to have been more successful as they have begun selling their cars every day. Can we have this addressed?</p>	Planning staff will review and respond accordingly.
<p>Constituent called complaining of a neighbor with the following:</p> <ol style="list-style-type: none"> 1. Shed meant for storage turned in to an apartment; working toilet and shower outside the shed; Renting to people. Address: 111 pendale 2. Constituent complains of a similar situation mentioned above on Sunland Rd. He will call back with an address, but also claims that there is an unpermitted patio space as well 3. On Zaragoza and Roseway – Stop sign down for over a week with several EPPD officers passing with no regard 	<p>Items 1 is being researched by Code in Planning and Inspection</p> <p>Item 2 needs the address in order to address properly.</p> <p>Item 3: Streets is reporting that staff has gone out to Zaragoza and Roseway and have not found any evidence of a stop sign being knocked down; however, there is a directional sign that is damaged (image provided) about a quarter of a mile away from the intersection. Crews have been dispatched to the site to fix this sign.</p>

Asks/Requests- District 7

Total Requests	Total Answered
146	132
COUNCIL REQUEST	RESPONSE
Park staff met with Representative about Lionel Forti Disc Golf Work Days	Parks staff has reported that they have been working with El Paso Disc Golf Association and completed the following: <ul style="list-style-type: none"> • dug holes for target baskets, installed sleeves with concrete • assembled target basket assemblies • Place target assemblies They are now working with the association to establish the next step.
Request for update to traffic studies on Septiembre	SAM 10/14/15 traffic studies determined insufficient speed and volume
Travis White Park-Rep Limon was approached by constituents stating that the lights @ Travis White Park had been out for awhile. Corner of Wedgewood & Sumac lights went out as Rep. drove by and noticed that area by playground was totally dark	Electrical short on the wiring, which has been corrected. Lights are working fine as of 9/15/15
7520 Hacienda, constituent feels sidewalk should have been reconstructed during resurfacing project	10/2/15: CID inspector met with homeowner, who felt her sidewalk should be reconstructed as part of resurfacing project. Inspector explained it was responsibility of property owner.
Request for a map of CDBG eligible areas with street names in District 7	Map provided by Vero Soto's department
Request for information regarding 667 N Carolina	provided information regarding median to district; gate was found open and owner was warned that if it was found open again, he would be cited
Representative received invoice for two mariachi performers for festival that was cancelled	FYI
Resident under the impression that veterans get free bus rides	Ideas, including free bus service, to be discussed by newly-formed Veterans Committee. Resident was notified of policies.
Request to know what non-profits participated in CDBG workshop	Sign-in sheet provided by Vero Soto
Representative called to inquire 1) difference between maintenance and resurfacing 2) Petitions 3) Centro San Vicente eligible to apply?	Roxanne Varela, Grant Planner, provided all information. Upset that no one had told her about non-profit and department applications
Resident unable to close stall door at Cheddar's restaurant due to width of stall	Julio advised was recently (11/3) advised that Cheddar's had made modifications to make restrooms fully ADA compliant; he also updated constituent
Request to meet between District 7 & Julio Perez to discuss CDBG/ADA issues	meeting scheduled for 11/12
Rep. was contacted by Ms. Alma Reyes, 7908 Cecilia Court saying that her street has a large flooded are & she needs to get her elderly mother that cannot exit her property because of the water. She is requesting the area to be drained as soon as possible	Bri Morales-replied to Ms. Reyes advising her that SAM was handling multiple standing water requests citywide and that requests were being prioritized based on safety and let her know that her request was being forwarded to the area supervisor for investigation & appropriate follow-up.
Thank you received for Montwood project functioning as intended	Information sent to CID
Requests postponement of item from 10/27/15 agenda to November	Removed from agenda. Resubmit when ready
Constituent Complaint: Anonymous (Guillermina Granados), 446 Rios Arriba- called to complain that neighbors on Rio Arriba always have their dog loose around the neighborhood. The dogs dig up holes & go around jumping on people. She says that she & her husband have a hard time walking & when they need to leave to Dr.'s appointments it is nearly imposible because of the dogs. She says that she has called a multiple amount of times to have someone go out & do something but no has responded to her.	Being investigated by Operations Supervisor; emailed ESD for update 10/27. Followed up with homeowner 10/13/15. No loose canines found 10/13/15 or 10/14/15; 2 citations issued 10/15/15.
Constituent at 660 Lomaland has a question about his driveway being fixed	SAM 10/14/15 replies driveway repair is the responsibility of the property owner, unless a project in the area may affect driveway. Defers to CID. CID 10/21/15: Response provided 10/15 directly to Dist. 7 outside chain of communication indicating addition of driveway would be non-compliant due to grading issues, need for commercial driveway, etc
owner of 1641 Bert Green has 13 junked cars	Vehicles on the street have updated registration stickers and are legal; vehicles behind wooden fence can't be seen from public ROW. Partially-covered vehicle and Triumph were addressed with a 10 day correction notice to be covered.
Case number 05037 regarding Kia Dealership at 1374 George Dieter that is parking cars on dirt	Correction notice issued; KIA has requested 30 day extension to come into compliance. Granted on a one-time basis. Will re-inspect Nov. 15 and issue citations/penalties if appropriate
Rep-. One time Payment Info Request- 1. Do employees receive longevity increases at the 5 year mark? 2. If they receive the payment, does that mean they are no longer eligible to receive the longevity increase? 3. Will this onetime payment end up coting these employees revenue?	Juli Lozano replied- 1. Employees receive seniority increases at the 5 year mark, 2. No, they are still eligible for seniority increases at the 5 year interval, 3. No, this is a net gain for employees
Suggests "Café El Paso" as a name for the Plaza restaurant	Public survey ultimately recommended another name
Request to paint/put a banner around irrigation "hot box" at Shawver Park	Parks 10/15/15: can paint as part of normal maintenance, would need to develop cost estimate for banner or other screening. Should be repainted week of 10/19/15
Long waits at intersection of Pendale & Rojas	SAM 10/19/15: inspected 10/14/15, found controller to be stuck. Settings/detection updated/tested

COUNCIL REQUEST	RESPONSE
Inquiry from citizen why handicap ramps are being removed/replaced at Franklin, Zaragoza and Cesar Chavez	SAM 10/15/15 TxDOT replaced ramps not up to code at Zaragoza & Saul Kleinfeld. CID had a project on Wenda Way, intersects Franklin, may have involved ramp improvements. Message left with constituent for more information regarding locations on Cesar Chavez. CID 10/16/15: TxDOT is bringing ramps up to code and make them ADA compliant. No COEP funding is being used
Potential irrigation leak at Tulane & Valley View	CID had contractor make warranty repairs 10/15/15
Pothole at 8363 Lynn Haven that leads to standing water every time it rains	SAM pumped water from location and added location to list to monitor after rain events. No pothole was found, issue is a dip leading to water accumulation. Not on current CID list for reconstruction/resurfacing
Request for photos of pledge leaders	Photos provided
Will there be any closures on Roseway in the near future; Zaragoza will become even more congested	Neither Streets nor CID is aware of any closures
Listing of projects that have been recommended for 2016-2017 CDBG funding	List provided
12 potholes on Los Surcos	patching completed week of 11/2; SAM supervisor called and spoke to resident
Request for lighting at 7709 Rosedale	Streets and Maintenance staff contacted Mr. Soria and explained the street light application process. A field check with EPEC found a feasible location for a street light between 7700 & 7712 Rosedale. The street light application was sent to Mr. Soria 12/17/15.
Request for Community & Human Development requests received for Dist. 7	Anthony Sharr provided information 10/20/15
Appeal of determination of ineligibility of nonprofit for CDBG funds; appeal to be placed on agenda by council. Concern raised for both Candlelighters and El Paso Human Services	Was heard by City Council 10/27/15
Requesting speed hump application for Paddlefoot	Email from CID forwarded to District 7 10/27/15 outlining speed cushion application process
Constituent requesting speed cushion and someone to conduct walk-thru of neighborhood to see some of the water damage after recent rains	SAM 10/20/15: defer to CID on speed cushion, have left resident voice mail to determine neighborhood she lives in for walk through. CID 10/20/15: provided NTMP information; SAM spoke with resident, who had applied for CDBG funding for her neighborhood, Paddlefoot
Requests someone contact her to perform walk-thru of Paddlefoot to see damage due to rain	Per SAM, Street is in bad condition, including sidewalk, gutters, driveways, drainage and street. Forwarded to CID 10/27/15. Per CID, is not on Recalibration list for 2016. Once 3-year list is updated, will be presented to Council CD: Application has been received for street & Drainage work as part of funding cycle for HUD's community development block grant for FY2016
Trash and weeds along Prescott b/t Phoenix and end of block; reported to environmental services, who advised that clean up is responsibility of residents	Properties complied as of 11/3
ADA curb cuts on Disney, Meraz and addition of 8137 Valley View. Contact resident who will know locations of need in Pasodale area. Also Gateway West b/t Sumac and shopping center	Juli Lozano met w/ District 7 and contacted Julio Perez. Items will be added to ADA / CDBG list
Resident would like to know why handicapped section at Pendale and North Loop was never finished	TxDOT project; ramps should be complete, only pending median cuts, which should be completed within next month (10/28/15)
District 7 submitted CDBG funding requests	requests received by CD
8624 Arboleda. Subgrade problem on street; foam pumped under street has caused damage to rockwall and driveway. Needs reconstruction	Requested street repairs have been completed. Staff was in communication with the property owner before the repairs were made.
Requests for resurfacing: Gary Player, Los Surcos, Holly	Juli Lozano and Monica Lombrana met with District 7 to discuss resurfacing/recalibration
Resident on Prescott St. was asked to clean park behind their home by Code Enforcement officer approximately 2 weeks ago	May have been a language barrier (parks vs. parkway). Residents are not responsible for cleaning parks, but they are responsible for the parkway (area between sidewalk and curb). Code Enforcement will follow-up with property owner to offer an apology and to clarify
Happiness Senior Center Ms. Anita Ruvalcaba is concerned about actions of new director, Linda	Meeting between Parks, Advisory Board and Bri Morales occurred 11/5/15; Tracy Novak committed to investigating a number of concerns raised by AB and holding another meeting with the general membership to discuss. Meeting with general population was held 11/12/15; Advisory Board members were very pleased
parents double park along Chinaberry at Eastwood Knolls school	PD's PHRC assigned to address as resources permit.

COUNCIL REQUEST	RESPONSE
speeding in school zones at Eastwood Knolls, Chinaberry & Springwood	PD's PHRC assigned to address as resources permit.
Request for a listing of all projects submitted from D7 for CDBG	The official notice for funding availability is the newspaper publication that City Council authorizes when the policies are adopted annually; this year's notice was published on Aug. 29 and Aug. 31. While the fair and transparent way to handle this is to stop sending courtesy e-mails and simply rely on the newspaper notice, this would not align with our departmental goal of providing great customer service. Our Department will continue to provide courtesy notices to the nonprofits that we work with and those that have expressed interest in the CDBG grant funding through inquiries received throughout the year--who are advised to look out for the newspaper notice around the end of August/beginning of September every time an inquiry is made--with the realization that agencies have staff turnover, that we may get bounced e-mails and that we may not reach everyone who is potentially eligible to apply. We will also review our outreach efforts with the PIO staff to see if there are additional or better ways to reach nonprofit agencies. Next year's policies will include a note on outreach methods to be utilized besides the HUD required newspaper notice as well.
Loud bar music on Ben Crenshaw; zoning change?	Zoned Commercial - Special Development; Code advised that speaker in front of establishment is loud; manager will install volume control. Manager issued a 5 day correction notice. Code will follow up with constituent
Estimate from Ron Roth for demolition of property was 15-20k. Resident is being charged 40k. Requesting a detailed accounting of all charges and requests City accept 25k only	forwarded to Ron Roth, SAM, legal 11/2/15; SAM provided cost breakdown, forwarded to legal, who will handle as a claim
Request to meet with legal and purchasing to discuss wage theft ordinance 11/2/15	Meeting was held at 5:00 on 11/2/15
Can Parks Director speak to soccer coaches who use Shawver Park about the trash, debris etc.?	Parks advised Del Valle Soccer League that if the issue continued, they could lose their permit; they did improve this weekend (10/31-11/1) and staff verified
Colors of the Valley: Tracy Novak met w/ Rep. Multiple issues brought up 1) Total # of hours spent by Facilities for lighting set up and programming hours; Can County decorations on loan be made available or are they in use at Cleveland?	Item to be brought up at Council 11/10; item deleted
Request for an update on the Argal Park project	Update provided; in negotiations with designer; anticipate final proposal by 11/11; NTP by late November
Petition submitted 2 years ago for street light on Prado; what is status?	A request by resident Angel Campos was received by Streets 8/14/14; proposed location found at cost of \$1200. No action at that time
Asks that CID item be moved to regular agenda and would like to meet at 4:00 11/2 to discuss	CID met to discuss
Resident on Carpenter has made numerous calls to 311 for Vector assistance, does not believe spraying has occurred	Area was treated 10/12/15; no longer fogging due to temperatures at dusk/dawn being below 50. Spoke with resident, no longer having problems with mosquitoes
Resident requested street light at 9637 Daugherty	Number for Streets & Maintenance and petition provided
Request to paint a blue stripe on the curb to show support for police officers	Recommend against painting curb blue; not in compliance with Tx MUTCD and leads to confusion with line spotting
Request for status of CPO's study on use of city vehicles by city employees	CM hand delivered information that reported information that 404 employees from a number of departments have take-home vehicles
Proposal for meeting between MCAD and Fire regarding 9-11 Memorial Project	Tracey Jerome met with Rep. Limon 11/12 to discuss proposal; she was pleased
Request to modify parade route/allow residents access to property during Halloween parade	Special Events Program make every effort to mitigate impact to general public by ensuring adequate police officers are available to safely guide participants through the event. Concern has been filed in records and will be considered should an application for the same/similar event be submitted
Why were ADA ramps not installed at Link & Pedernales and Lagunillas & Pedernales when TxDOT was working off of North Loop	These are not TxDOT maintained roads
Library requests to combine QOL & CDBG funds to expand Judge Marquez Library; will require letter of support from District 7	Ms. Mack sent request for letter of support to D7 11/9
Request for Montwood & Drainage Budget History presentations	3 presentations provided by CID 11/9/15
Request for Parks to contact constituent regarding demolition at E.L. Williams Park	Assistant Parks & Recreation Director, Joel McKnight, will call Mr. Cloud to update him. Explained plastic containment around building for asbestos abatement process. He was understanding

COUNCIL REQUEST	RESPONSE
Request for assistance with claim process regarding damage done during construction at 235 Princeton	Josie Aranda will reach out to constituent and explain claims process
Reese McCord Basketball Court-ribbon cutting for new basketball courts	project complete; District 7 had requested ribbon cutting, nothing finalized. Park was opened in September; considered too late at this point
Constituent concerned that City is retaining private information (email, etc.) on citizens	legal had spoken to constituent already; open records requests become city documents are subject to same retention policies
Sidewalk in front of 459 St. Mary's is damaged; can City assist?	Sidewalk repair is abutting property owner's responsibility
Multiple concerns on Pendale 1) 700 Pendale has become filled with trash 2) like to see benches placed for the bus stops 3) 18 wheelers are constantly driving up and down despite signs prohibiting them 4) Fears bridge at 509 Pendale may collapse	<p>Various departments have addressed concerns:</p> <ol style="list-style-type: none"> 1.Environmental Services investigated and the debris was cleaned up. 2. Two locations have been approved for benches: Pendale and Euphrates and Pendale and Tigris. Staff is waiting on vendor to install. 3. MVRCC Traffic monitored the area of Pendale between North Loop and Castner on various days and at different times. Traffic issued five speeding tickets, and one unregistered vehicle citation over the course of a multi-week operation. The area yielded one truck route violation. PD said they will periodically monitor the area. 4. A recent report by TxDOT engineers found the bridge to be in good shape and there is no maintenance needed; also they recommended that the load posting is not required on this bridge.
Cadwallader closure; can we re-investigate quad gate as a possibility?	Monica Lombrana met with UPPR in January 2016, and they said they will not agree to quad gates. Monica reported this on 01/19/16 during Special Council meeting.
Request for Rep Limon to be a guest reader 12/16	FYI only
Request to know current status on Roadside Memorial Ordinance	Information on current status provided; SAM will develop a brochure that Victim Services can provide to families to increase outreach efforts
Ms. Patsy Salazar called to ask if the street light petition she submitted was accepted. She says that she has some sort of construction going on in the area and is curious as to whether it is the light being installed.	<p>Staff has contacted Ms. Salazar about the petition for 9637 Daugherty and explained that the submitted application was pending two signatures. Staff provided her the names of which residents were pending signatures via email and she said she would take care of obtaining those signatures.</p> <p>Ms. Salazar was able to provide the missing signatures. At this time the location of the light has been approved. As soon as staff is able to receive the cost estimate, a work order will be submitted.</p>
Ellen can we meet to plan an event to open it (glass crusher) up to the community? We need to let the community know how to participate.	The ribbon cutting is being schedule for January 27. Staff is working with the Representative.
<p>Mr. Pablo Martinez (7905 Craddock) requests that the parking lot areas by the swimming pool, swings, and baseball park at Shawver Park be restriped.</p> <p>Mr. Martinez also has a 2nd request: He would like to know why the City pays a contractor to cut the grass at our parks when we have a department that should be able to take care of it?</p>	<p>Streets stripped the parking lot the last week in January 2016.</p> <p>As for the question about the why the City pays a contractor to cut the grass at our parks? While the City does have a Park Department does mow some of the park areas but we do not have the required internal resources (equipment and manpower) to mow all parks, nor is it necessarily cost effective for the City.</p>
Mr. Arnold Maldonado (maldonadoaj58@gmail.com) has requested a bus bench at the corner of Lomaland and Loma Terrace. He indicates that this is a very busy bus stop as two different routes meet at this corner.	<p>Staff spoke with Mr. Maldonado early December at which time he said he was ask for a bus shelters, not a bench. Staff explained to him how the bus shelter program works and the qualification process. Staff have added the location for consideration in future allocation. Please note this is not a guarantee that a shelter will be added, but rather that the location will be considered.</p> <p>The placement of a bus bench installation on Loma Terrace/Lomaland. Staff is sending the request for the bench to El Paso Bench Ads.</p>
Ms. Aida Barrajas (309 Cadwallader): Her neighbors have a concern with the gas leak work that has been going on in their area since the summer time. She says that with the closure of the Carolina Bridge, there will be added traffic and they are concerned that it will somehow cause a safety issue.	Ms. Mica Short of TSG addressed resident's concerns.
Email to Isela Robinson: After our meeting at the Lunch Box earlier this year, I have shared the information with a lot of people. Is it possible to schedule a meeting the second week of January again at the Lunch Box?	meeting scheduled for Jan. 21.

COUNCIL REQUEST	RESPONSE
Parks sent an email to Rep. Limon regarding demolition of the derelict structures at E.L. Williams Park that was originally scheduled for January 8, 2016 has been rescheduled to next week – Friday, January 15, 2016.	Update on 1/13/16 sent to District: Because we had to cancel last week demolition at E.L. Williams, the State requested I submit a cancellation notice for the 8th and also re-submit another 10 day notification. Because of this we will not be able to get to the demolition till Friday January 29th.
Mr. Roger Branson & Mr. Joe Acosta They are trying to coordinate an event for February 28th, 2016. They would like to know if for that day, it would be permitted that people attending the event use Pendale to park (event is not on Pendale).	Planning confirmed that a permit was issued on 12/17/15 to allow the on-street parking.
Our office has received messages from Mr. Joe Olivar (joelolivar@sbcglobal.net), he is very interested in the status of the Uber guidelines being discussed.	The Vehicle for Hire team reached out to Mr. Olivar via email on 01/07/16. Additionally staff reported that Mr. Olivar has attended all seven public meetings and an industry focus group meeting hosted at his request when he was unable to attend the one scheduled. The City is hosting three more public input meetings scheduled (January 7, 11, and 13). Staff did connect with Mr. Olivar and he commented that he called District 7 to set up a meeting to express his views on Uber operations and regulations with the District and asked why the request was forwarded on to staff. He said he as a taxi company owner and Taxi Association Representative plans to meet with each Representative.
We received a call from Ms. Guillermina Granados (Rio Arriba Dr), she would like to request that a street sweeper go by her street.	Street sweeping was completed.
We were contacted by Mr. Luis Rivera, who has some questions regarding the process of how a street is selected for speed humps. He tells us that the school he lives by does not qualify for them and would like to know why.	CID staff spoke to Mr. Luis Rivera regarding the process of how a street is selected for speed humps, and questions about why the school he lives by does not qualify for them. Staff reported that Mr. Rivera was not calling to request speed humps, nor to learn the process but to share his concern regarding the speed humps on Stanton. Staff noted his concerns and he said he appreciated the follow-up though.
We received a call from Jesus (he did not want to release his last name; 7604 Monterrey) who would like to see Monterrey Street resurfaced on his block. He also requests that a street sweeper go by on Monterrey, as it has been a while since one has gone through there.	Staff has reached out to the gentleman on three occasions, but unfortunately there was no voicemail inbox on which we could leave a message. If he calls back we will inform him that his street did not have the traffic volume necessary in order to have speed humps installed in his neighborhood. Staff does not have an email address for the gentlemen, but provided a detailed response to the district's office. A sweeper service was completed on Dec. 16. Staff investigated the site on 01/06/16 and found the area to be in good condition. Staff spoke to resident on 1/7/16.
Mr. Cesar Vasquez (337 Hour Glass Dr.) would like to know the process of how to file a formal complaint against Mr. Ron Roth.	HR contacted Mr. Vasquez and will be meeting with him on Monday, Jan. 11, 2016.
Request for accessible bus stop at Alameda and Fresno.	Sun Metro address the Alameda/Fresno bus stop/sidewalk concern on Nov 15
Ms. Sarah Aguirre (sxaguirr@episd.org) & Mr. Jim Vasquez's (247 Riverside Dr.) felt as though they were mistreated by the 2 cashiers who laughed at them while they were there.	ESD staff did speak with residents the day of the incident and addressed the issue with the landfill cashiers on the following day.
At a recent community meeting we had a constituent (who wishes to remain anonymous) who informed us that he believes the sidewalks on Giles from Phoenix to Carolina are not ADA compliant. He stated that the sidewalks are not wide enough for someone who rides a wheelchair to access, and that he typically sees people riding in the street because of this.	ADA Coordinator Julio Perez said he will place it on my list of ADA enhancements for future funding.
Mrs. Cloud tells us that Fray Pl, specifically at the intersection at Escadrill Ct, is in need of resurfacing. The street is "crumbling" according to Mrs. Cloud.	Escadrill Court, from Fray to Lafayette, had already been resurfaced. A site investigation was conducted by staff and they found loose gravel on the resurfaced street. Staff have coordinated for a sweeper to clean the street in order to address the loose gravel.
P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation – all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.	FYI only

COUNCIL REQUEST	RESPONSE
<p>Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network. Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.</p> <p>Bike Plan Meeting: Mission Valley Regional Command Center Thursday, January 21, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Northeast Regional Command Center Tuesday, January 26, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Pebble Hills Regional Command Center Wednesday, February 3, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Grandview Senior Center Wednesday, February 10, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Westside Regional Command Center Thursday, February 18, 2016 6:00 PM-7:30</p>	<p>FYI only</p>
<p>Could you please confirm that the design of our park is to be presented to city council on Jan. 12th? There are a number of us from Las Palmas Neighborhood Association who are interested in attending that session of council (if our park design is to be presented).</p>	<p>CID staff have confirm that currently, Argyle Park is on the agenda for Jan. 12 for award of the design of the park. Note, the actual design will not be presented at council.</p>
<p>Email to Ted Marquez: Can you meet with us tomorrow at 9 am to talk about a street name change request?</p>	<p>Streets forwarded email to Planning. Larry Nichols met with Representative on Jan. 6</p>
<p>Resident requesting speed humps in front of Green Lilac Park.</p>	<p>CID staff have called the Ms. Ramirez. Staff informed her about the NTMP process and steps to complete. She said she applied in 2009 and was denied. Staff encouraged her to consider apply again as she might qualify today and it would help her address the root concern of speeding along her street.</p>
<p>We have been swamped with calls from residents from the Valley View area with concerns that the medians on that street plus Carol need chad because cars have driven into them and it is in the street. Please reach out to Mr. Kiko Gutierrez for further detail</p>	<p>Streets and Maintenance staff went out to investigate Valley View and Carol Street. Staff did not observe any chad on the streets and provided photo of the area. Staff has reached out to Mr. Gutierrez.</p>
<p>What is happening with the City Website?? We cannot find Mass Transit items and info on our district.</p>	<p>IT corrected the glitch.</p>
<p>Mr. Paul Herrera (10132 Saigon) who tells us that his street, Saigon, is in dire need of resurfacing. He says tells us that it would be best to resurface Saigon from Westwood to Zanzibar. Could we please have someone reach out to Mr. Herrera with a response for this request?</p>	<p>Currently Saigon is not currently on the list to be resurfaced, and [CID staff] contacted the gentleman, and informed him of the status of his street. However, the gentleman stated that he had lots of pot holes which need to be fixed, and the pot holes need to have water pumped out of them.</p> <p>Streets has filled potholes but will go back out and ensure no other potholes have been found since the last rainfall. The potholes were repaired on 01/12/2016.</p>
<p>Mr. Borrego, and he says that the area at 700 Pendale has become littered with liquor bottles. Can we please have another clean-up request placed for this location? Mr. Borrego is also curious as to whether there are any plans in place for this location, seeing as it is an empty lot. What information can we provide to him about this?</p>	<p>The El Paso Water utility reported that stormwater crews have gone out to ensure that area (ponding area) is clean and free of debris. The other areas not owned by EPWU are owned by Mr. William J. Kastrin and the remaining parcel belongs to Mr. Albert Saab. The City is not aware of any plans as the empty lots are not owned by any government entities. ESD staff has investigated and cleaned most of the areas within our purview. Staff will notify the property owner to clean the beer bottles and any other trash on the property.</p>
<p>At your convenience, please provide us with the list of CDBG requests and include any that have been eliminated.</p>	<p>Anthony Shaar responded 1/14/16: CD staff and the Capital Improvements Department are currently in the process of analyzing, determining the feasibility of, and/or preparing cost estimates for (if eligible and feasible), all the requests submitted for Districts #6 and #7 for the 2016-2017 CDBG Program. We expect to have this process completed by mid-February and will provide a response to both Representative Limón and Representative Ordaz as to the status of ALL the requested projects at that time.</p>

COUNCIL REQUEST	RESPONSE
<p>Please note that I am not asking for the analysis, feasibility or cost estimates. This is what I need:</p> <p>At your convenience, please provide us with the list of CDBG requests and include any that have been eliminated.</p>	<p>Staff explained that while a list of all projects that have been requested can be provided it will not include those that have been eliminated until staff completes the analysis, feasibility and secures the cost estimates. The reason being is that some projects may need land acquisition, which might result in the project being eliminated. Other projects may cost more than the \$1.8 million that's projected to be allocated to each district, which again might cause the project to be eliminated. These are just two example of why the in depth review is needed. Furthermore, staff does not want to provide incomplete or unclear information.</p>
<p>Rep. Limon asked staff after Council on 1/12/16 to follow up on case ASAC16-01366 and report back to her.</p>	<p>Email from Elda: Good morning Rep Limon, I just wanted to follow up with you on the concern brought up at council this week regarding ms karam's calls to AS Field Ops. We have had several calls from her regarding this K9, which all have been investigated and given her a general outcome of the investigation; however, she has not been satisfied. We still created a new call in reference to the possible abandoned k9 reported by Josie Karam as a follow up to your request on Tues. We had previously made contact with pet owners Mr. and Mrs. Cook and our Officer has confirmed conditions of their k9 a Large 9yr old male Black mouth cur named Cold stone. K9 is still current with VMR and pet owner has advised that k9 is still healthy active, alert and is currently being kept indoors due to the cold temperatures. Wel have made contact with Mrs. Josie Karam and advised of our findings and was grateful on the follow up to address her concerns of the k9 in question. Mr. & Mrs. Cook feel we are now harassing them, as we have visited them several times in the last couple of months. We explained that we must investigate all complaints. They were understanding but feel it is in-necessary for us to check since we have verified their pet is well taken care of, to which I will have to agree. At this time, we are satisfied with the welfare of this animal and have instructed our staff to make reference to the case notes in the event that ms Karam calls again in the next few weeks. Of course, we will monitor if a complaint comes in with other potential evidence that says otherwise.</p>
<p>Once again I am asking simply for the list of projects submitted for CDBG funding to include those that have been deemed ineligible. This request is for District 7 and potentially for District 6 if Representative Ordaz requests this as well.</p> <p>I simply do not understand why you are preventing me from obtaining this information.</p>	<p>Staff response: Attached and below please find the list of projects submitted for CDBG funding sent by Bri Morales on Nov. 2.</p> <p>Also attached is a letter from Javier Reyes regarding CID's response concerning what the City will be able to accommodate regarding estimates.</p>
<p>When Rep. Limón and I spoke on January 12, 2016 I was briefing using the attached report that she asked for and was given.</p> <p>Attachment: Job Postings Report (1-7-2016)</p>	<p>FYI only</p>
<p>Rusty Williams, on behalf of Monica Lombraña, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.</p>	<p>Rep. Limon acknowledged email and reported that she would forward on to Jim Graham, Las Palmas Neighborhood Association President.</p>
<p>Rusty Williams, on behalf of Monica Lombraña, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.</p>	<p>FYI only</p>
<p>We received a call from Ms. Enriqueta Natividad, she tells us that she read in the newspaper that the "Cadwallader Pedestrian Overpass" is to be cancelled. She wants to know if that means the railroad crossing will remain closed as well.</p>	<p>The pedestrian overpass project at Cadwallader is not a feasible project due to utility and right-of-way constrains. The crossing at Cadwallader was closed per an agreement between the City of El Paso and the railroad company. This crossing will be temporarily reopen in spring 2016 to provide access to the neighborhood only during the reconstruction of the Carolina Bridge by the Texas Department of Transportation. The Carolina Bridge construction is expected to last approximately a year. Once the construction is completed and the bridge is open to the public, the crossing at Cadwallader will be closed again.</p>
<p>I met briefly with Rep. Limon today to go over her monthly reports. This is a routing meeting that occurs every month.</p>	<p>FYI only</p>
<p>Rusty Williams, on behalf of Monica Lombraña, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombraña had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.</p>	<p>FYI only</p>
<p>Airport provided Airports Council International Benchmarking Survey information.</p>	<p>FYI only</p>

COUNCIL REQUEST	RESPONSE
<p>Please see an update and some pics about disc golf improvements at Lionel Forti Park. This was made possible with funding from Parkland Dedication funds along with volunteer donation of labor to install. The disc golf group is pleased with the progress and we are working on further improvements.</p>	<p>FYI only</p>
<p>Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.</p>	<p>FYI only</p>
<p>Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.</p>	<p>FYI only</p>
<p>Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.</p>	<p>FYI only</p>
<p>Resident reporting damaged Eastwood Dam Spillway. Said Neighborhood Assoc. has been talking about the spillway since the dam project started but nothing has been done so far (we still have an unsafe eyesore at our park). We were going to submit this as a NIP project in October but the program deadline changed. We also applied for CBDG funds and didn't get those either.</p> <p>The original deadline for NIP was in October and we were submitting spillway improvements but since we have more time, I want to be sure we're in line with the city's plans.</p> <p>My questions are:</p> <ol style="list-style-type: none"> 1. is the spillway still a relevant feature of the the new Eastwood dam? Are there plans to remove it altogether? Even though the original detention pond has changed significantly, the spillway has remained untouched. 2. If it will stay in place, are there plans to fix the broken spillway? 3. Would you be available to discuss more aesthetically (and in context with park and new art installation) pleasing options to submit to NIP? 	<p>CID staff reached out to Ms Zenia Hernandez by e-mail and explained the issue, and gave her the contact information for Gonzalo Cedillos at the PSB.</p>
<p>Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.</p>	<p>FYI only</p>
<p>Email from constituent: I am sending you a picture of the line to our local citizen collection station on Pendale. There's approximately 20 cars in line. The site simply doesn't have the space to accommodate the demand especially here in the lower valley where we have constant dumping of leaves and branches. Our water bill will soon go up 4+ dollars, and yet El Paso city residents have to pay \$16 to use the services at the Fabens landfill even though we pay for those services in our bill. I hope you petition for EP residents who pay our water bill and our property taxes to once again be able to use the landfill free of charge with our water bill as we did in the past. Why should we pay the same fee that non El Paso residents pay? It doesn't make sense. Thank you for your attention in this matter.</p> <p>Email from Rep staff: Hello Ellen, As we are sending out our invites for Wednesday's Glass Crusher Ribbon Cutting, we hope the concern stated by Ms. Aguirre can be addressed at your earliest convenience. Thank you.</p>	<p>Email from ESD: Saturday is our busiest day. But the other four days there is usually no line. The increase in the water bill has nothing to do with us--that is from EPWU. The landfill fee is charged for businesses (such as landscapers, sheet rock, roofing). Normal weekly green waste is acceptable at the CCS. Let me know if she has more questions.</p>
<p>Mr. Borrego has informed us that he just passed by this area this morning and that it is still littered with beer bottles. After speaking with him, he now gives us the address of 600 Pendale. I let him know that that was a different address than he originally gave our office. He said he was aware but had not informed us yet. However, after looking up the new address, 600 Pendale is in front of a home. His concern is with the empty lot (across the street from the drainage), but insists it is at this new address he gave us. Would it be possible for someone from ESD to reach out to him directly to get a better sense of why he has changed the address he gave us? I'm not sure if maybe he has the wrong address, or if there is a new concern. Please keep us updated.</p>	<p>Staff have spoken with Mr. Borrego at 11:55 am, 1/25. He was mistaken about the address. Staff informed him that we currently have a two cases to address his concerns about trash, debris, rubbish on the two vacant lots in question. The case numbers (ENEC16-00805 and ENEC16-00919) were provided to him. Staff also mentioned that follow up inspections for both cases will be done this week and depending on what is found, the cases will be referred for clean up or closed.</p>

COUNCIL REQUEST	RESPONSE
Rep. Limón received a call from Mr. Ralph Cloud, regarding a safety concern at EL Williams Park. Mr. Cloud states that the gates have been left open and unlocked and students are entering the dangerous building that is set for demolition. They are entering the building at all hours of the night and he is concerned for their safety. Please let us know once the building is secured and no longer accessible to the public.	Park Maintenance locked up the Park and Streets&Maint. secured the building.
We received a call from Ms. Patricia Gross who lives with her sister Dolores at 8044 Bowen Rd. She informed us that she now has proper documentation of the plumbing issues she's had since March 2014. City Engineer Lupe Salinas has gone out to inspect before. According to our records, you had tried reaching out to them but were unable to due to them not having voicemail. Can we please have you reach out to them in respect to their issues?	Felipe Lopez from EPWU provided update to Rep.'s office and made contact with the resident. Alan Shubert said EPWU will coordinate with the City and get if fixed.
Topic: Sergio Garibay Rep. Limón requests an update at your earliest convenience.	Legal response: We will provide as part of our monthly report.
Topic: Zero to 60 Motor Speedway Do you have an update regarding the question below? (parking permits)	Staff did address Mr. Acosta's concern on December 17. A permit (BROW15-00341) to allow street parking on Gateway East was issued for Feb. 27, 28, and 29 in connection with the event. Staff's contact person for the event is Roger Branson at 915-449-1032.
Rep. Limon asked Street staff to look into Lowd Street. (verbal request)	Staff went out to check on issue with Lowd Street. Resident was concerned that we placed too much material on shoulder and it was making too much dust by passing cars. He requested a water truck. We graded shoulder placed screening since there was an Service Request for potholes. No potholes were found; however, the shoulder had huge ruts. The street was scheduled for restoration of shoulder for Tuesday, Feb. 2. It needed material to be placed. Crews sprayed water Jan. 26 and the resident complained that we covered the part of the street. He claims that the sweeper did not go by; however, staff confirm with the operator that he went by around 6:30 am on Jan. 27 and again at around noon on Jan. 27. He swept as close as possible to the edge of street without exposing the edge and causing ruts to the shoulder he did a few passes and the resident said was ok with it. Streets crew went by and feathered out the shoulder to the edge of the street where the sweeper exposed the shoulder and a water truck serviced the area at the end of the day to spray water for dust control. Staff will continue to monitor the area. (Images of work provided) F/U response to miscommunication: I sincerely apologize if my emails have caused confusion. In researching the information I'm learning that Lowd saw two different crews in the area. One crew was working on the concern regarding the shoulder repairs that had ruts, which might be considered potholes; but as I learned today field staff don't define them as potholes. The second crew was working on potholes. The pothole crew was out in the area on Wednesday most of the day, beginning in the morning. It is my understanding that they will be in the area today as well to check the street for additional potholes and evaluate the work that has been performed. I hope this clears up the confusion as it was very honestly not my intention to provide inaccurate information.
Email sent to staff on 01/07/16: (Sent to CR on 1/27/16) Rep. Limón was approached by several constituents following a CPC meeting today regarding the rezoning of 8125 Starr Avenue from Farm and Ranch to R3. The constituents voiced several concerns with this property and are in strong opposition of the rezoning. Will you please provide an update of the application to rezone the property along with inspections and violations within the last 10 years? On 1/13/16: Will this rezone fall into the "211" with the petition and opposition? On 1/25/16: Rep. Limón received a call from Mr. George Rodriguez, 8109 Starr Ave, stating that construction has continued and the rezoning application has not been approved. Mr. Rodriguez also stated last week several used cars have been delivered to 8125 Starr Avenue and are parked in front of the property. Mr. Rodriguez is requesting a director or supervisor inspect this property due to the concern from several neighbors' continuous complaints and violations continue to grow. We greatly appreciate your time and assistance by providing an update to share with Mr. Rodriguez. On 01/26/16: Rep. Limón continues to receive calls from constituents today regarding 8125 Starr Avenue. They are the same concerns as listed below with one more question: What authority do the inspectors have to halt the continued construction?	On 01/07/16: The request is to rezone from RF to R3 to build a single family house, an accessory dwelling unit (small casita/mother in law's quarters) and storage. There are other R3s and R2s in the area. It is a reasonable request; staff is recommending approval and CPC voted to approve unanimously. The concern that the residents have is with the individual owners; they talked about dogs barking, illegal activities, police raids, and possible trailer homes/apartments on the property. The planning staff nor the CPC have any purview over those issues; our recommendation is strictly on a zoning/land use question, thus we are recommending approval and the CPC is too. Let me see what sorts of code violations are on this property and I will send them to you. Let me know if you all have any questions and/or if Rep. Limon would like to meet to discuss. On 1/13/16: Provided list of the violations that were found. There was a total of 102 cases created for this address within the last three years (nothing prior to be found). Yes, it does fallinto the 211. On 01/27/16: The inspectors can put a stop-work order on the property. According to Sonya Cahalan, with code enforcement, she went by yesterday and saw no work being performed. She and her staff are monitoring this property; and when the item comes to council we'll make sure to give you a complete and updated list of the code violations.

COUNCIL REQUEST	RESPONSE
<p>We had a constituent named George who wanted some general information regarding the construction of Argal Park (construction dates, etc.). Could we please have someone from CID reach out to him today with this information?</p>	<p>CID response:Our staff has reached out to the constituent, and discussed with him a project known as Argal Park. The gentleman wanted to know what the status of the project was, and we informed him that we are currently in the preliminary design phase. The gentleman was provided with the following information:</p> <p>Design Phase Period:</p> <p>Preliminary Design - 60 days *[Current phase and concludes on 3-18-2016] Review – 10 days Pre-Final Design – 30 days Review – 7 days Final Design – 21 days</p> <p>Design Phase is approximately scheduled for completion in the Summer of 2016.</p>
<p>Request for employee recognitions</p>	<p>Juli Lozano provided logo of attendees.</p>
<p>Request to the CM: Mulligan Building Flag is torn and ragged.</p>	<p>Streets and Maintanance staff obtained a new flag</p>
<p>I am not sure who reported there were no potholes in the street, but the day I called Ted, I drove to the site. As I was driving down Lowd I called 311 to report a slew of potholes on Lowd. I told the operator that we needed to look at the entire street rather than me giving them every single address. When I finished my talk with Mr. Valenzuela, I saw a large yellow city truck. I approached them to ask what they were doing and they told me, and I personally saw, that they were filling pot holes. The street is a mess and it is one that I have placed as a District 7 priority.</p>	<p>Streets staff reported today that their pothole repair crew was assigned to Lowd Street to repair patches today. The reference to no potholes was a gaffe that has been addressed.</p>
<p>Email from Anthony Shaar to M&C: Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.</p>	<p>FYI only</p>
<p>When can we get the Wage Theft item on the agenda for council? We have far exceeded the timeline given to council for this topic.</p>	<p>introduction can take place 2nd meeting in February.</p>
<p>Email to Nancy Bartlett regarding Managing Director of Public Works: Which search firm did we use for this position? Email to Linda Thomas: Linda had we used this firm prior to the last CM search? How many times have we now used the same firm?</p>	<p>Affion Public for this search.</p> <p>The City has used Affion Public in the order listed for the following recruitments: City Manager - December 2013 MCAD Director - August 2014 Managing Director of Public Works - October 2015 (Current)</p> <p>Additionally, we have used the following firms for the recruitments listed below. <u>Ralph Andersen & Associates</u> Health Director – January 2013 Transportation Director now Streets & Maintenance – January 2013 Economic Development Director – September 2013 Assistant Director of Human Resources – June 2015</p> <p><u>Strategic Government Resources (SGR)</u> MPO Director – January 2013 Deputy City Manager – July 2014 City Engineer October 2015 (Current)</p>
<p>Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.</p>	<p>FYI only</p>

COUNCIL REQUEST	RESPONSE
Request for 2 illumination lights on Linum	2 lights could be installed at western end of Linum on EPE poles at the cost for \$464 for HPS; For lights at the eastern end, trenching would be required from the subdivision. \$1727 per light, plus cost of trenching and restoration
Request for recreational use of detention basins and stormwater facilities that are adjacent to City recreation facilities	Needs to be handled between legal and EPWU; awaiting final determination
Thomas Manor Park: a) strip of land between Thomas Manor Pond & Park is unmaintained b) Milby & Bernadine there is a paved turn in with traffic barrier, complains it gathers trash and weeds and could be used as public parking instead c) Request to meet with constituent Mr. Juan Mendoza to discuss d) Mr. Mendoza wants an update on availability of funds to remove/replace playground system e) Request YISD Thomas Manor Elementary open playground to public	Mr. Novak met with Mr. Mendoza 11/12; Parks will be working with EPWU on weeds and drainage issues. Most concerns can be addressed with NIP funds if NA chooses to prioritize
Representative requests Parks investigate use of Lantana plants on slopes at Travis White Park	Parks said they can provide an estimate on the proposed request, however, they need to get direction from the representative as to the areas requested. Parks staff will reach out to the Rep.
Eddie (Holguin) asked me (Rep. Limon) to remind you (Ted Marquez) that at the corner of Zaragoza and Alameda needs a turning sign.	Staff will investigate and report back
Please note this request from Mr. Anderson. Please let us know what action is taken to remedy this safety issue. John Anderson email summary: Concerned about pothole on Pendale Drive. Resident said the worst portions are from Pendale and Sun Meadow Ln to approximately Sheila Dr., but added that Pendale from Cedar Oak all the way to Rojas has some damage. Ended his email asking for a solution to avoid constant patching.	Email has been to additional key staff at Streets and Maintenance. Streets staff is working through an abnormally high volume of pothole requests, due to the recent and unusual snow and rainfall; but they will review Mr. Anderson's request and respond accordingly.
We received a call from Mr. William Gomez (7922 Santa Monica Ct.) asking for assistance with getting school crossing signage for his street. Can we please have someone reach out to him regarding his request?	Streets staff is reviewing and will advise accordingly.
Rep. Limon received a call from Ms. Evelyn Hunt. Ms Hunt states a crosswalk was at the corner of Springwood and Bois'arc. This crosswalk painting was removed a few months ago. Ms. Hunt requests the reason for removal and how it can be replaced. Several students from Eastwood Knolls Elementary are still using that intersection it to cross the street. Ms. Hunt has seen several "close calls" from students racing across the street to avoid speeding vehicles. Ms. Hunt is deeply concerned for the safety of these elementary students and requests a response. Please inform us after the inquiry is completed.	Streets will review and advise accordingly.
This is an issue the Tulane residents continue to face. This is at 256 Tulane. Mr. Heriberto Abasta, who resides there pointed out to the contractor during construction that this drain was in the wrong place and would never capture water runoff. Since this drain was placed, Mr. Abasta has had numerous people step out of their car right over the drain and had their foot get caught in the grill. Has the contractor been paid in full for the project? What can be done to correct this situation? (image provided)	CID staff directed to investigate the concern.
Mr. William Gomez (7922 Santa Monica Ct.) – Yellow striping in front of his home	The curb does not qualify for painting the curb as the area is City right-of-way not private property. Also the barrels he has on the street are a code violation. Staff is attempting to call Mr. Gomez in order to understand his concern and help find a possible solution for him.
Mr. Aaron Medina called to say that he has reported an illegal roadside memorial at;1330 Lomaland – next to Hotel 6. He reported this in December 2015 and it has not been cleaned	The Code officer got with SAM, about removing the memorial. He will follow up and ensure it gets done.
I remember several months ago we had a discussion during council meeting concerning an appropriate way for the city to establish a memorial policy. Ted what is the status on memorials and how soon can it come to council?	Streets staff asked to provide update.
Enrique any chance of getting the (pavement condition) index back up on the web page? This is an item we had discussed earlier about it missing.	IT will research and follow up.

COUNCIL REQUEST**RESPONSE**

We received a call from Ms. Nancy Enriquez (847 Stanford) who attends the Aerobics classes at Shawver Park Pool. She tells us that she pays about \$30 for the month and paid the third week of January (for January services) but was unable to attend for 3 weeks. A few days later she then paid for the month of February which is another \$30. When she tried to attend the pool this past Tuesday as well as today (2/4/16), she was instructed to pay an additional \$1 to use the facility. She is upset that she still has to pay an extra fee when she paid \$30 for the month. One of the instructors informed her that this was due to a budget meeting that was held. She does not think this is just. Can someone assist us with a response for Ms. Enriquez?

Parks staff will review and advise.

Asks/Requests- District 8

Total Requests	Total Answered
225	209
COUNCIL REQUEST	RESPONSE
Love Road Neighborhood Assoc request meeting with CM removal of speed hump removal petition. (Adriana Clowe); Ms. Adrian Clowe has obtained the necessary petitions to remove two speed humps on located on Love Road near Country Club	Speed cushions relocated from Love Rd. to Vista Grande week of 6/8/15
Repaint crosswalks at Schuster & Kansas, Schuster & Campbell, Kansas & River, Campbell & River	Crosswalks at Kansas & River and Schuster & Campbell were repainted; 4 pre-formed thermoplastic bars at Schuster & Kansas were reinstalled. 9/9/15 site-visit at Campbell & River revealed crosswalks to be in fair condition. Will be reinspected in February
Art Space City Magazine story on Artspace-need info regarding Artspace to revitalization efforts downtown	Jeremy referred to Martin Barlet
Paisano, in front of Chamizal National Memorial, lot of overgrown weeds	99% of Paisano along Chamizal is done as of 10/20/15
Montoya Maintenance Repair:maintenance request 4800-5100 blocks Montoya St. in the upper valley-grade west shoulder of the road,repair missing chunks of pavement, address the sinking & rising pavement in front of 5015 Montoya, trim the shrubs @ the intersection of Camino Real & Montoya overgrowth created a blind intersection	9/9/15 - Obstruction of the sign @ Camino Real & Montoya were cleared as per SAM, ; area was re-graded and met with constituent's satisfaction
Resurfacing: Quincy & Hookheath (no sidewalk, no paving)	1) Hookheath not programmed in next 3 years, but is included in resurfacing plan
Request for a 4-way stop at Frutas & Estrella	Traffic study indicates insufficient volume on both streets to warrant a multi-way stop
Resident has 5-6 skunks a day on his property at 7355 Remcon	16 skunks trapped so far; supervisor to follow up with complainant to see if situation has improved
Request for River Bend Scope of Work, let date etc.	CID 9/28: Scope provided. Anticipate council approval 10/20. Did not go to council 10/20, District 8 requests update. CID presented 11/3/15
Request to have median off of Yucca mown	Parks confirmed mowed 9/29/15
mattress and junk on Los Angeles	Cleaned up by ESD 10/6/15
Concern that on-site ponding at facility on Lindbergh does not allow for proper drainage away from the road	Per Alan Shubert, this matter has been addressed
District 8 requested activation and cell number of cell phone	Cell phone activated
Sunset Heights Parking-- Rep Niland requesting CM update on Sunset Heights Parking (draft written by Mr. McElroy)	Introduction to council 10/20/15; public hearing 10/27/15. Approved
Marketing company requesting list of names of businesses	Company being paid for services; they have avenues in which they can obtain listing of all businesses within impacted area
Timeline for completion of Flower Street Reconstruction	As of October, in design, 80% complete. Project will move into bidding in early 2016. Once contract is awarded, start date for construction will be provided
Through 311 a citizen called & reported:Missing Stop sign @ 801 Sunland at a 3 way stop between marshalls, Payless, & Linen & Things	Private property; COEP does not maintain stop signs on private property. Economic Development to contact developer
Request to reinstall speed cushions on Lindberg	Jim Fisk & Jeremy Jordan have both spoken with constituent and are awaiting the NTMP application
1211 E Cliff in violation of abandoned building ordinance; broken windows & unsecured	Planning sent an inspector to issue a "Board & Secure" notice; will re-inspect after 11/9
We will be meeting with this group on Oct. 14th to discuss; We would like to extend the invite to the P&I staff member who worked on this one to provide some context if possible.	Planning attended.
Residents request traffic mitigation once Walmart development is complete	Traffic Impact Analysis (TIA) submitted along with plat application; applicant required to make some street improvements
Meeting between Parks & District 8 regarding Keystone Heritage Reimbursement Agreement, scheduled for council action 10/20/15	District 8 satisfied with presentation
Constituent not satisfied with option provided to pursue civil legal council to address dead tree at 4613 Bobolink	Double checked with ESD and small portion of tree is still alive and it is firmly rooted
Residential area (Stevens St., Rivera St.) dealing with heavy truck traffic, semi trucks crossing into Juarez, apartment dumpsters being used for dumping	Our Commercial Vehicle Safety Alliance (CVSA) officers focused their efforts on this neighborhood. These officers hold certifications to inspect and enforce commercial vehicle regulations etc in addition to any other traffic code violations. They did not observe any commercial vehicles parked and/or driving through this area. They found with the amount of cars parked in the neighborhood that it would be very difficult for a commercial vehicle to maneuver around in this neighborhood. The CVSA unit will conduct periodic spot checks in the future.
Val Verde & Concepcion - alley way was just repaved, what project?	Field visit revealed alley paved by ZTEX between Paisano & Blanco. Traffic Control Permit (TCP) on file 8/27-9/28/15.
Edna & Dolan - potholes	potholes patched 10/21/15
Meeting regarding Murchison Park with constituent 10/14/15 to discuss donation/funding of redesign and construction. Constituent working with the Community Foundation	Meeting was schedule for 11/14, but cancelled by Isha & Robert and was not rescheduled.

COUNCIL REQUEST	RESPONSE
Request to allow DeadBeach Brewery to open a food truck in loading zone	Per Planning 10/20/15: Requester needs to obtain a number of items before using a food truck - mobile food vending license, clearance from Health, right of way permit. Arrangement as outlined by requestor is noncompliant with City Code on a number of levels. Meeting 10/21/15 w/ C. Gallinar. Business owner needs to acquire a special privilege license; Carlos walked him through process and had One Stop Shop staff follow up.
Santa Fe & Wyoming one lane road; close calls Request to vacate alley at 500 Isabella	Street is meant for access to San Francisco Heights and Scottish Rite parking; FYI only forwarded to Planning, SAM, Cary Westin 10/20; Applicant hasn't been back to Planning with submittal
Request to have illumination light at Barlett & Le Conte repaired	SAM spoke with resident 10/14/15; escalating issue with subcontractor. SAM 10/26/15: Per EPE, repairs made.
Resident purchased vacant home at 927 Arizona; 2 additional liens to title not disclosed at time of property transaction	legal has worked directly with resident; cannot share details with council members as this is a claim
On-street parking and curb cut issues on Sunset	1st read for Council agenda was on Dec. 22, 2nd reading is scheduled for Jan. 12
Splendid Sun Productions following up on status of construction on San Jacinto and streetcar project in anticipation of using downtown for Neon Desert	Phone conference occurred on 11/3 with Gina and Destination El Paso. Discussed event footprint, downtown construction closures and limitations and the effect on event footprint. Discussed use of SJP and restrictions on use. Gina will be sending me a proposed footprint for review and input.
Do all park permits have a fee? If the organizer has rented out the space and has paid permits, shouldn't they be allowed to secure vendors within the event	Parks has always issued a fee for parkland. Individual fees have always been assessed as approved by City Council and identified in Schedule C.
Request for an interview with Rep. Niland about an ORR. Request for legal statement District 8 can release to press	Response provided from legal office / PIO
Request for assistance to get Permanent Residence and interview with US Consul Daria Darnell	Forwarded to Congressman O'Rourke's office
Context/documents on the downtown revitalization plan	Destination El Paso: we have just engaged with Scott Polikov with Gateway Planning who has done work with El Paso before regarding the Downtown area. Specifically what we will be working with them on is an implementation plan for the various components underway ie streetcar, bike share stations, other public and private investments, increasing our daytime population and employee base, residential density, parking strategies etc and update a market analysis to identify opportunities for residential, retail, and office. They are also evaluating our existing downtown incentives and we will present to Council next year with an update. We will be extending our Downtown Plan as it sunsets this year and will be bringing that to Council before the end of the year.
Resident requests resident-only parking in alley at 1428 Hawthorne	SAM recommends set up residential parking throughout alley since location already in Zone A. Recommend resident submit application to Streets
Sprinkler system broken at El Barrio Park	Issue has been resolved by Parks 10/15/15
Request for formal written statement with exact date of when Edna will let, Scope of Work, and complete context as it pertains to the project	CID 10/20/15: provided formal statement that design award approved 7/21/15, being coordinated in conjunction with other street improvements in the area. Anticipated for construction to begin 2017
Request to post an item on MPO agenda to have Chairman or Director of the CRMA on the MPO board as an ex-officio member	Has discussed issue with Mayor Leaser
Seven String Barbed-Wire Fence Exhibit artist requesting guidance on how to have exhibit approved	MCAD advised artist is aware of appropriate process for selection of exhibitions and has not followed process. No contract is in place
Request for site-visit at Delta Plant	EPWU handling; visit scheduled for 11/12
Request assistance in obtaining sign permits to allow EPHS to install a sign at Schuster & Virginia	Larry Nichols able to speak to applicant 11/5 and should be able to issue permit to "Big Media" (sign company) within next several days of 11/5; permitting procedures were explained and positive relationship maintained. Permit ready for pick up 11/18/15
Request for an update on vacation of Florence St	approved by council
Attempting to launch BGCEP after school programs to benefit children in public housing; HACEP funding has already been applied. Request to collaborate with COEP	CD recommends BGCEP apply; email with application process/information provided
Request for Menorah display at the Airport	Airport legal response: displays must be secular in nature
Request to have update to Hotel Sancho Panza Project placed on agenda for 10/27	Executive Session, council direction
CBA Board of Directors wishes to follow up on South Down items on 10/28/15; requested contact information for Border West Project Expressway; concern over corn roaster permit denial	meeting scheduled 10/28; CM attended, concerns noted 1) utility coordination 2) Border West Extension 3) SOPA 4) Food trucks 5) security 6) shuttle Corn roaster denial being appealed. Appeal went before Council on 12/15/15 and it was denied. Food handlers process is now in the works to help address food truck concerns.
Request for FAQ on charter propositions	J. Lozano provided to D8
Constituent concerned about bins not being emptied and trash being left on street at 2921 Findley	Bins were picked up same day (10/15/15)
Request for update on all traffic mitigation on Belvidere for last 2 years	Neither CID nor SAM has performed any traffic mitigation; EPPD provided statistics for last 3 months
Constituent requesting assistance in seeking compensation from Neighborhood Association for damaged rock wall due to sheep and goats	Private issue; parcel of land in question has 2/3 of an acre in El Paso and 3 acres in Dona Ana County. The property is big enough for livestock and in Dona Ana, doesn't need permit

COUNCIL REQUEST	RESPONSE
Request City/EPWU make repairs on alley as recent rain caused flooding issues at 1665 Georgia Place	SAM will coordinate with resident and proposes to re-grade the alley to create an invert down the center of the alley, diverting rainfall.
Request for a traffic signal at Bird & Doniphan	traffic study indicates signal is warranted; however, funding needs to be identified
Request for fact sheet on Charter Amendments	J. Lozano provided to D8
Requests a street sweeper at 3712 Alameda	Street swept by SAM
Drainage cut at 3013 Central needs to be cleaned	weeds, debris and water removed from spillway by SAM
Report of building code violations at 3706 & 3708 Alameda	case closed as no violation: property is secure
Report of possible prostituion at Chico Tacos near 3700 Alameda	Patrol & Criminal Investigations are investigating
Why are orange barrels at Mesa & Resler with no work being done	Cross slope needs to be re-evaluated. Revised plans have been received and CID is coordinating with contractor for additional work
Request to vacate ROW at Cafe Central	Initially, their annual fee was calculated at \$5,628.00 which they did not agree to. We had been on hold because city staff and our attorneys were trying to find out if it was possible to reduce the fee. We were able to reduce the fee to \$1,062.00 because of a code provision that provides some flexibility in assessing encroachment fees for properties falling within a tax increment reinvestment zone, as is the case with Café Central. The owner has approved the reduced annual fee. Staff is revising the SP agreement and it is now in the city attorney's (Brie Franco) office being reviewed and finalized. The next steps are to have the representative of Café Central come in to pay the first year's annual fee, sign the agreement, then we can prep it for Council. All of this has been communicated to Café Central representatives. Let me know if you need anything else. You should see this in council within the next 30-45 days, if not sooner, pending finalized SP from legal and owner to pay fee.
Request to host 2016 Southwest Leadership Conference in El Paso for the Boys & Girls Club of America	Forwarded to Bryan Crowe, resolved by Ben Fyffe
Culture-fest attempting to set up at Cleveland Square on 10/23/15 and city trucks are blocking access to vendor spots	Per Bryan Crowe 10/23/15, issue has been addressed
Parking issues with homebound program in Sunset Heights	D8 recommends resident work with the homeowner to utilize a visitor pass
Complaint about traffic accident at Country Club Roundabout	The advance warning signs do not impede visibility for traffic traveling in both directions on Country Club. Additionally, since the trees do not have all their leaves at this time of the year, the signs themselves are visible. We would recommend to remove and replace the signs to a different location which will not be blocked by foliage when the trees are in leaf. A timeline will be established after coordination with Streets and Maintenance. In addition, we recommend to paint the gores at the splitter island with retro-reflective beads. CID and SAM have agreed on relocating the signage at the roundabout in order to enhance the visibility of the signs. A work order was issued to Streets and Maintenance Dept. SAM completed work in January 2016.
Request for traffic counter/speed bump at 3900 Emory	NTMP information provided to D8; CID will reach out to applicant to discuss; if appropriate, CID will then request SAM perform traffic study
Complaint against El Paso youth football Director	Parks: aware of incident and has been forwarded to HR department manager
Bins not picked up again at 2921 Findley	Bins were picked up 7 minutes after complaint received; reminds resident that ESD crews run until 2:30
Request for clean up on sidewalk at Ojo de Agua, request for bike lanes near Franklin High School, request for retaining wall to prevent debris on sidewalk during rain	Forwarded to SAM 10/27/15; Oleanders trimmed 11/2; sidewalk cleaned 11/3. No plan for bike lane in the near term, not included on Council-approved bike plan. Retaining wall would need to be installed by abutting property owners
Noise complaint at 518 W San Antonio	Code created case 10/27; officer made contact with constituent, who asked them to speak with bar owners about lowering music. Complainant to call officer back if issue continued, but has not. Officer has left voicemails.
Resident concerned about for-profit dumpster companies taking up public ROW in front of apartment complexes; do they require dumpster amounts for the capacity of the apartment? Increasingly valuable ROW	El Paso Disposal must pay City an annual fee if dumpster is on ROW; if dumpsters are overflowing, they must offer solution. Operations manager contact information provided
Street light at Le Conte & Bartlett still not functional	repaired 11/6; verified operational 11/9
Paseo de los Heroes playground - playground equipment	playground replacement is complete
Concerned about status of Dolan St. project and why Francis & Tredlow are not included	Dolan Street does fall under the Street Reconciliation report from Paisano to Sagrado, and it is programmed to be resurfaced. Dolan from Flower to the terminus is currently in design for reconstruction, and will be constructed in an outer year of the program. Unfortunately, there are no other streets in this request that are currently listed or programmed to be resurfaced.
Resident concerned about lack of sidewalks, incompletely paved streets, dust, ponding on Kent	Kent is not on current CIP
Bridgette Dungan, Office Manager located at 1014 Cedar St., voiced concern for the street design that was done on Cedar.	Staff will take out the curb extension on Cedar Street in order to provide additional parking, and estimate the removal to start in early 2016.
Inquiry about public-private partnership on the parking lot across from City Hall	Cary Westin responded: current surface lot does not address municipal parking requirements
Resident concerned about tyranny of HOAs (Homeowners Association)	HOAs are private and the COEP has no jurisdiction to intervene

COUNCIL REQUEST	RESPONSE
Who planned I-10 and Paisano closures to occur simultaneously?	Provided TxDOT response; recommend constituent utilize two websites that provide information on traffic delays from both sets of construction. By allowing projects to run concurrently, there will only be 3-4 years of construction delays rather than 7-8
Blue recycle bin has not been picked up for 2 weeks at 2921 Findley Contact for AKJV team for notification of street closures	blue bins are serviced only if more than half full Keith Bennett & Bri Morales are appropriate contacts for AKJV team to notify of street closures within the Streets Dept
Request for information on why Mesa & Resler turn lane is closed; why was fiber optic only located after construction began? Who is at fault?	The fiber optic line was not relocated due to costs and impact to the budget, which resulted in the new left turn lane having a slope to it. Upon opening to the public, it was determined that the slope was not acceptable, thus the lane has been temporarily closed while the design engineer reevaluates the situation and determines the resolution.
Request to meet regarding St. Jude 11/5	Meeting cancelled by Rep. Niland
Whole Foods / Aldea: Aldea Traffic Light (1-for-1 take down, put up) Charlie McNabb, requests update 11/4/15	TxDOT approved light at Champions Place & Mesa and will allow for the light at Alto Mesa & Mesa to remain. Developer has not submitted any documents related to Aldea Traffic light however TxDOT has allowed Streets to place future lights with the condition that light synchronization is adjusted so as to not impact traffic in a significant manner.
"Hammerhead cul-de-sac" at Chico & Cedar reduced parking for businesses; what redesign/projects are in the works	This issue will be remedied at the conclusion of the project in order to minimize disruptions to traffic patterns in the construction area. CID tracking.
Mesa & Resler: barrels for turn lane removed 11/5, why was public inconvenienced for so long?	contractor has been selected; modifications to commence in January, after holiday season. Will require multiple lane closures
Mariachi Festival (Mariachi Loco) requests street closures surrounding San Jacinto and wishes to confirm park will be accessible next year	One-stop-shop staff have been in communication with Mariachi organizers to address planning for future event.
Resident: No mention in El Paso Times of 50 meter pool; contract hasn't been out to bid. What is going on?	CID has left two messages with constituent; pending response
Some locations have parking meters within 30 feet of stop sign, but resident received ticket for parking too close to a stop sign	SAM: City Code 12.44.020A - no person shall stop, stand or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with law or the directions of a police officer or traffic control device (i.e. traffic meter) in any of the following places: E. within twenty feet of a crosswalk Q. within thirty feet upon the approach to a stop sign
Are work sessions with stakeholders still being conducted for the 12 most endangered buildings in downtown El Paso	Economic Development will be meeting with stakeholders and the community leading up to next year to get additional input. Evaluating current incentives for the downtown area and assessing historic preservation program. Will continue to work one-on-one with property owners interested in moving forward with restoring historic buildings
Finn's requests to change from C-1 to C3 zoning	The applicant withdrew the request.
Resident observed ESD employee taking picture while picking up trash at 2912 Findley; resident wants to file a complaint	Since he has issued a complaint that we miss his bin for the past four weeks we document our service to prove what time we are there. Standard procedure for repeat complaints. It protects us and the customer.
Difficulty streaming City Council on 11/10	Per IT issue has been resolved
Is 1522 Mundy's alley scheduled for paving?	No program to resurface alleys; Streets and Maintenance staff have performed a site investigation found an erosion rut along the Northern edge of the Mundy alley. It is away from the wheel path and has been addressed. The rest of the alley is in satisfactory condition and passable.
Request for contact within the Anapra Community	CD does not have a contact within the Anapra Community
El Paso Playhouse requests information for historical marker and more information on why citations have been issued (2 in last month)	in order to use the tax credits for historic properties, the building must either be eligible for listing on the National Register or be listed on the National Register. I explained what the criteria for listing are and recommended that she do research on the property by contacting the El Paso Historical Society and the library for archival information on the building; Code compliance spoke with constituent regarding correction notices and provided her direct number to program manager if she has any future questions. She was satisfied with response
Is there a plan to have additional lights installed at Highridge Park	no plan to install additional lights; during initial design, constituents indicated they did not want additional lighting
Request to move Dolan, Flower, Edna etc. up to be let in 2015 instead of 2016	Not possible due to need to design major storm system for the neighborhood; likely to be let in January or February of 2016
7325 Royal Arms: junk/debris in back yard. Possible health hazard?	Inspections staff issued a correction notice to the property owner regarding storage standards and staff have confirmed that the resident has complied with the clean-up.
Request to have Mother's Day Album Park event combined with MLMF	Parks open to hosting a second event in downtown area; Parks emailed constituent to address directly with him.
Request for River Bend Ped/Bike Project to be let simultaneously rather than as 2 parts	First part has already been let; the second one cannot be let until the Council approves the CIP QOL plan.
Concern about selective raising of fees at the aquatics facilities;	Parks staff met with constituent on 11/19

COUNCIL REQUEST	RESPONSE
Concern from constituent about library employee's treatment of him on a Sun Metro bus	PD, Sun Metro, Library staff researched Mr. Artalejo's claims and did not find any concerns or supporting documentation/video. Staff responded to Mr. Artalejo.
Ribbon cutting and tour of St. Anne's Place, a new affordable housing complex. Rep Niland to attend on 11/18	Rep. Niland to attend. PDF of program provided by Community Development
Request to host events similar to Texas Showdown in El Paso	Bryan Crowe's staff scheduling meeting with Mr. Galindo. Follow up email was made on 1/15/16
Sun Bowl Association interested in a 5 year lease for land at Airport	Jeff Schultes contacted Mr. Coon with Sun Bowl Associaton; Hangar 7 is not up to code and will not be able to be leased. Mr. Coon was satisfied with explanation
Concern about building materials being stacked in rear of 906 Prospect	Notice of correction issued; property was cleaned.
Landscape architecture firm provided information that a landscape architect could help with many problems facing projects	FYI only
2 potholes: Frontera & Doniphan and 3920 Emory	potholes patched 11/18/15
Construction on Whole Foods project beginning as early as 3AM	Whole Foods does not have an after-hours permit at this time; inspector advised crews on 11/17 that they would need additional permit if they were to continue early morning work hours. Inspector was advised that work would be halted due to weather
Will Memory be reconstructed? It was damaged during construction of Country Club	CID spoke with constituent and advised no plans to reconstruct Memory
Pothole at 3926 Emory	Pothole addressed.
Status/timeline request on 2nd phase of Riverbend	Reconciled CIP will be presented at City Council 12/1
San Jacinto construction has taken too long	CID is working with the contractor to complete the project
Why aren't VAAC meetings minutes being posted?	Meeting minutes are posted once approved; since meetings are held only once a month, this takes approximately a month. Legal is reviewing whether draft minutes can be posted
Request for update from Abrams-Kiewit and placement of Border West Expressway topic on 12/14 or 12/15	FYI only
Request to do a flat slab skatepark conversion at Lincoln Park	There is a community meeting scheduled for Thursday, February 4, 2016 at 6pm at Acosta Center.
Constituent met with Mr. Novak re: pool concerns and Westside pool project	Mr. Novak met with constituent 11/19 to discuss concerns with current aquatics program director as well as planned Westside Pool. Westside Pool has had 3 project managers. Current PM is Daniel Garcia. \$749,038 has been spent to date. 100% design to be submitted in December 2015. Mr. Novak provided requested information to constituent 11/24
Resident concerned about Baseball Park music/sound volume	Code investigated and observed no noise code violations.
NTMP petition for Belvidere St.	CID spoke with constituent
TXGAS allegedly turning off gas to a business off of Magoffin	TXGAS and D8 notified by constituent; FYI only
Concern about loan calculations being done incorrectly by the City; request to meet with legal and/or Comptroller's	Matter in litigation, being handled by legal. This is a matter in litigation and she is represented by counsel. We cannot speak to her directly.
Status update on NTMP application for Fiesta	Study was conducted in September 2015; 85% speed between 28-33 MPH; did not meet eligibility requirements
3rd St. between Santa Fe & S. El Paso is closed; when will it be re-opened	Little Big Inch working in area for approximately another 2 weeks
Why not "float" asphalt at Mesa & Resler to improve slope?	lanes will be reconstructed in order to improve slope
Will San Jacinto be ready for 12/16?	San Jacinto will not be ready for 12/16. Once the City has had the final inspection and acceptance of the project, events meeting certain criteria can be scheduled
Concern about lack of outreach to area businesses in downtown regarding streetcar closures	The RMA and EPEC resolved the concern and ask that any streetcar items in the future should be sent to RMA to handle.
Rep. asked for a copy of the program from the ribbon cutting last week for Project Vida St Anne's Place and name of the Executive Director.	Staff provided the program and the name of the Executive Director is Dr. Bill Schlesinger.

COUNCIL REQUEST	RESPONSE
Alex Delgado email: We want to do an event at San Jacinto Plaza. We just need to know if it will be available for December 16th.	It is not anticipated that San Jacinto will have been accepted by the City by 12/16. Planning is still working on a use-agreement for the San Jacinto Plaza.
Is there any code enforcement action efforts on this building (1300 S. Raynor Burned Building). It seems that this building has been in this condition for more than a year.	This case has been to the Building Standards Commission board. Project Vida is working with community development to demolish the structure and staff believe the plan is to build apartments. Council recently passed the rezoning needed to build. Project Vida is awaiting funding to demolish. The property is secured by fencing.
Knapp Land Plan Development	<p>Planning and Inspection staff provided the following update regarding an email about the Knapp Land Plan Development:</p> <p>The development has been a topic of conservation for a number of years between the Knapp Family and the surrounding neighborhood. It has also been to the Open Space Advisory Board, the City Planning Commission, City Planning Division and the City Council for review and approval. The developer has recently, with in the last year, determined to exercise his property rights to begin development. To that measure, three grading permits have been issued which allows for certain sites to be prepared for construction of single family dwellings. The City assured that all the requirements were met to issue permits, we are obligated to do that. The City is aware the neighbors do not want the development. Additionally, the neighbors have asked the El Paso Water Utility to purchase the land for their use or have the City trade some land in another location. The utility has declined to do that and the City doesn't have a planned use for the property. While the City understand the neighbors frustration regarding the development, the City cannot deny the property owners development provided it meets development standards. Those standards include, zoning densities, streets, lighting, drainage channels, and parkland. Further, the preliminary designs for the dwellings show to be up market.</p>
Wells Fargo has committed \$1500.00 for District #8 Movies in the Park for FY16/17. They requested that I provide an invoice for their records. How would I be go about obtaining an invoice in that amount?	The Comptroller's Office provided support.
Everardo M. Sanchez (Executive Director, Border TM Industries, Inc.dba Xceed Resources) asking to assist with the pilot program provideing work to the homeless and panhandling population.	Information and contact shared with Vero Soto from Community Development
Ms. Diaz expresses concern regarding the lack of street parking for residents near 1002 Missouri. It appear she may be interested in a residential parking district. Could you please provide information regarding possible solutions to her parking concerns? Additionally, she inquires about speed cushions.	Staff has reached out to the constituent, and left a voice mail explaining the NTMP, and asked her to call staff back if she had any questions.
the city lacks late night bus service and i was thinking that the best three routes would be as follows including 7 day a week 5am-11pm, = have route 58 move from ciello vista transit center to the airport and start there. hourly till 630am and after 730pm and one circuits. the route 30 and 31 should move back to fort bliss control and the route would run from 0600 every hour to 2300 if fort bliss approved, no more metro drivers. the route 33 runs already, just impose an hourly schedule till 0700 and after 2000, 50 minute route times and remember it starts and ends at the airport. sorry to hear that that the route 59 and 18 away for overscheduling and the route 50 because they forgot no mall and start and end at the airport and not downtown. the route 15 rip.	<p>Information was shared with Sun Metro for consideration.</p> <p>Please note that Sun Metro late night service, as well as all other routes, is based on ridership demand and needs; furthermore Fort Bliss does not offer any public transportation at this time.</p>
Name: ROY RAMOS Email: ROYJRR@MSN.COM Comments: I HAVE REQUESTING THAT A SIGNAL LIGHT BE PLACED AT BYRD AND DONIPHAN. PLEASE REPLY VIA EMAIL. THANK YOU.	Streets and Maintenance said a signal light is warranted at this intersection. However, they are still in the process of identifying funding.
Invitation for Rep. Niland to be guest reader for Santa Storytime on 12/10, 12/15, 12/16 or 12/19	FYI only
It seems Mr. Tom Jones has not been able to get the mattresses and junk removed from his alley way on 2117 Atlanta.	Staff traveled down the alley to pick up the items. No mattress could be found, but they did find tires. Staff attempted to notify Mr. Jones to make sure the correct location was investigated but staff was unable to get in touch with Mr. Jones.
Resident concerned about Sun Bowl Drive.	CID staff spoke with resident to address concerns.

COUNCIL REQUEST	RESPONSE
Resident, Magdalena T Luna, sent email on titled: Local Unscrupulous Contractor Defrauds SC-Veteran	Legal response: This is a private matter but they might want to contact the consumer protection division of the Texas Attorney General's Office.
Bob Ayoub email: Courtney the police dept or TXDOT need to add traffic control on mesa they've closed all the lanes and not put anyone on the street to adjust the lights or do anything to improve the mess . We understand repairs but taking five lanes of traffic from two directions to one lane and no changes to anything so that the drivers have to just fend for themselves is crazy. At the very least the lights should be reset or clos the whole street so people find another way to go other than being stuck in a total jam for hours at a time without warning .	Streets implemented the Special Traffic Lighting plan. PD provided traffic support TXDOT PIO sent out twitter messages regarding the event. EPWU did the repair work. Apache Barricade (EPWU barricade company) did the traffic control setup. Art (Apache) told me that TXDOT does not require a TCP for emergencies. Also, he said that throughout there was a TXDOT inspector was out there looking at the traffic control setup.
Letter from Adriana Holguin (6453 Dawn) regarding permitting issue related to garage enclosure, building without a permit.	The violation states that the owner started construction before obtaining a building permit. The resolution would be for the owner to submit an application for building permit, along with a description of the work and a site plan. Once reviewed, and approved a permit will be issued.
The street light at corner of Randolph and Prospect in Sunset Heights has been out for at least several days, perhaps even a week. Is that Streets? Can you ask them to fix it?	EPE addressed lighting issue.
District Office sent this link that the City approved these. https://www.facebook.com/jennifer.burton.12327/posts/10153713780388419	Port a Jons (temporarily placed for Holiday Lights parade) were moved to a different location on the same day of notification.
Bryan: Can you provide an update to the Neon Team CN	DEP staff spoke with Neon Desert MF team.
District 8 just received a call from a Mr. Ray Perez concerned about lights that are out. He asked that I provide his contact and CC him in this email so EPE and or SAM can reach out to him for exact locations.	EPE reached out directly to Mr. Perez
Over flow of trash in park island between Porfirio Diaz, Mundy Dr. and Yandell in Sunset Heights	Parks and Sun Metro staff have addressed.
Where can I get a copy of the original list of streets by district scheduled for rebuilding or resurfacing under the 210 million dollar bond issue in 2012?	CID provided the following link: http://legacy.elpasotexas.gov/muni_clerk/agenda/06-26-12/06261220B.pdf The resurfacing list is on pages 16-23 and the reconstruction is on pages 37-39.
On 12/8/15: Rep. Niland asked to have a work session in January about the City's Procurement Process. She wants to know if we are doing best practice, are we doing RFQs and RFPs when we're supposed to, are we doing low bids when we need to, Hire El Paso process. Wants to make sure that all best practices that exist are being done. Do we need to take it further and/or codify the process into a formal policy?	Work session held on 1/11/16
EP Cyclists hosting an event consisting of a CRITERIUM BICYCLE RACE where the area downtown is closed on Sunday, DECEMBER 13, 2015. They are being charged per hour for officers at \$33.00 when in the past it has been \$25.00 for off duty officers.	This event was cancelled by the organizer due to lack of funds.
District 3 received a phone call from Robert Fernandez, 113 N. Copia, 565.1182, who needs help with zoning of his property. He currently owns 7 apartments but EPWU is charging him a commercial rate. He states that his water bill is \$400 monthly and was informed that he is being charged this much because of the zoning. He used to own Southwest Plumbing at that site many years ago but is now residential (apartments). He is seeking assistance from his city representative in District 8.	The customer claims there was 1 business and 6 apartments. He says the business is now being rented out as an apartment however; he does not want to take off the sign Southwest plumbing due to sentimental reasons. There is a billing discrepancy since the customer is not an ESD client and shares a dumpster with his cousin. ESD will start charging all units as residential with no ESD services just environmental fees. The customer has been advised and was advised of a pending refund owed to him due to this issue.
This is to inform you that the left arrow traffic light onto Argonaut from Mesa street is been out of service for more than a week, this has created a very dangerous situation. Cars making a left turn are taking a high risk of being involved in a serious traffic accident this needs you immediate attention to correct this problem that might turn into a fatal accident.	Staff dispatced tecnician and the light was fixed.

COUNCIL REQUEST	RESPONSE
<p>Janie and Juan Rodriguez Email: We have been told Maple St. needs to be redone because there is no room for the semi-trucks to turn into Chico St. Our concern is that Maple is a residential street, that house families. We were told today that the City has decided to make Maple St. accessible for the semi-trucks. That the PBS is also behind these changes. From what we understand is that the Quiet Zone Project is a multi-million-dollar project and more money is going to be spent to redo the street.</p>	<p>Currently there are no plans to redo Maple Street.</p> <p>Project Manager reached out to this constituent to correct information and answer any questions they may have about the project.</p>
<p>Code Adoption Outreach concerns brought forward by Rob Efav</p>	<p>Laura Cruz-Acosta addressed Mr. Efav's email with details to concerns on 12/23/15</p>
<p>Telephone Call Re: Two issues: 1) Tall weeds (2 or 3 cars high, he says) @ 6496 Doniphan. 2) Black standing water at Montoya Road, by the 6000 block of Doniphan. Smells bad and looks bad.</p>	<p>ESD Code opened a case and no violations were found. The property belongs to the State and serves as a ponding area; therefore, it will have some vegetation.</p> <p>TxDOT has been notified of maintenance request.</p>
<p>Telephone Call RE: Broken sprinkler at Shopping Center on 945 S Mesa Hills & 807 Sunland Park (Behind Target). Has been broken since about June 2015. Meanwhile, on watering days, the water runs all day. The weeds there are 3-4 feet high due to constant watering.</p>	<p>Concern was forwarded to EPWU reported that the issue will be addressed.</p>
<p>P&I sent email on 12/23/15 to all M&C sharing flyer notifying of several upcoming public meetings scheduled to discuss the City's mobile food vending regulations with the community. The meetings are intended to give those in attendance an opportunity to provide input on how to possibly improve our food vending regulations and ordinances. Staff asked M&C to please forward the invitation – all are welcome. Staff also stated that they are available to answer any questions M&C might have about the City's current food vending regulations or the outreach process as staff begins reviewing those regulations.</p>	<p>FYI only</p>
<p>Rusty Williams sent an email to M&C on 01/04/15 about the community meetings for the EP Bike Plan and Program. Purpose: public input. Goal of Plan and Program: outline and identify various streets located throughout El Paso, which could be utilized in order to create a comprehensive and well thought out bicycle lane network. Construction of bike lanes will occur at a later point in time when a funding source is identified. CID is able to schedule additional meetings if requested by a district.</p> <p>Bike Plan Meeting: Mission Valley Regional Command Center Thursday, January 21, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Northeast Regional Command Center Tuesday, January 26, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Pebble Hills Regional Command Center Wednesday, February 3, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Grandview Senior Center Wednesday, February 10, 2016 6:00 PM-7:30 PM</p> <p>Bike Plan Meeting: Westside Regional Command Center Thursday, February 18, 2016 6:00 PM-7:30</p>	<p>FYI only</p>
<p>Trent Hatch's email: I've been approached multiple times over the last week on the status of the Westside pool construction. What is the current status?</p>	<p>The final design for Westside Pool has been submitted to staff for review. Staff is currently reviewing all aspects of the plan. The final approach for procurement will be taken to Council on Jan. 26 and if approved the project will be bid after that for a construction contract. Additionally, the City Council will consider the allocation of remaining funds for the revised project budget authorized on January 12, 2015. Following approval of these two items, the project bidding will commence. That process is typically a three-month timetable with expected construction to start late Spring/early Summer.</p>
<p>Please ask representative from Fire Department to call this office (Joe Nebhan, Gardner Hotel, 740-3455) regarding this issue for Mr. Joe Nebhan. He does pay the City of El Paso for this parking spot, and would like to see if we can keep the Fire Department from parking there.</p>	<p>Issue has been resolved</p>

COUNCIL REQUEST	RESPONSE
Received a concern regarding 4816 Flower Street. Constituents state there is a portion of the sidewalk in front of this house, that was never constructed. She was told through City authorities that it would be done around September 2015, but it hasn't. Can you please give us an update?	Currently, this project is in design, and will be completed in approximately February 2016. As part of this street reconstruction project this residence would be receiving a new sidewalk, as well as a fully reconstructed roadway with a new to the storm sewer system. Once the design process concludes, the project will be let out to bid, which has a time period of approximately 3 months. After the bidding process, the construction phase would begin, and this is expect to occur in mid-2016.
"One of the Buildings next to the Rescue Mission on Paisano has collapsed. Probably an after-effect of the snow. Please call the "code people" to come and board it up or barricade them".	FPD assessed the site this morning and determined that the site is currently being demolished. Building and Inspections is aware of the project and confirmed that DOT has pulled permits for the demolition.
Please let us know what is happening at Birch Street. Constituents tells us, "The contractors tore up the street, tore up side-walks and didn't touch or work on them after that. I don't know why they tore up the side-walk. No purpose. It could have probably been done towards the end of the project. Today, they moved to Pershing Dr. We can't park in front of our homes and can't park in our driveways." To date, they have not returned to work on the street.	Part of the improvement on Birch Street is to replace existing water line and to replace non-ADA compliant sidewalk and driveways. That is the reason why sidewalks were removed but unfortunately for the past 3 weeks, extreme weather impacted the work site and so the contractor was unable to complete the work. As of Monday, the new water line passed the pressure test and so the crews will be working to activate the new line and transfer the existing water service this week. When the utility work is complete on Birch, the above ground work will begin to restore sidewalks and driveways. Access to some properties will be affected due to utility work. We apologize for the inconvenience but it is a safety concern to allow vehicles to have access to street where trenches exist.
NTMP petition for Belvidere St.; constituent wants a status update	Staff responded to Mr. Jay Byler.
Why does nothing appear to be happening on River Bend? Isn't the parkway supposed to be getting started?	CID staff is currently coordinating with the contractor in order to have a pre-construction meeting within the next two weeks.
Ms. Niland is looking for the press release issued yesterday or the day before, in regards to the Children's Museum. Can I get a copy of that please? She wants to include it in her newsletter.	Staff provided the press release
Mr. Roy Ramos is asking District how much it would cost to place a signal at Byrd and Doniphan. ROYJRR@MSN.COM	Streets and Maintenance said a signal light is warranted at this intersection. However, funding has not been identified. Follow up question by Rep Office:How much would the bill be? Streets staff provided a cost estimate for the traffic signal construction as approximately \$285,000. Again, please note that this is an estimate.
Potholes at 700 Villa Hermosa and Queretaro, Also along Belvidere Street in the same area. Big potholes, enough to damage a vehicle. Please send someone out to inspect and fix these. Thank you! On 1/20/16: I'm Joey Torres, and the new legislative aide to District 8. We received a complaint regarding a pothole on the street of Via Hermosa. I contacted SAM to submit a service request. The number is #201579.	Pothole has been patched.
I met with the WF team. They need our assistance. Apparently, the timeline is very tight and they need some assistance with the expediting of some permitting. Can you please reach out to Mr. Maddox and see what we can do to help?	CMO staff spoke with Mr. Maddox and Mr. Nichols. All parties are aware of needs and will address efficiently.
Can we coordinate with TXDOT ASAP; this needs to be in place before next Tuesday; the traffic is horrendous and this will solve the problem.	Staff said we received request from TxDOT late yesterday (1/14/16). Staff is field checking intersection today (1/15/16) to determine how much it needs to be modified to accomplish the change requested
Mathew [McElroy]: I met with the WF team. They need our assistance. Apparently, the timeline is very tight and they need some assistance with the expediting of some permitting. Can you please reach out to Mr. Maddox and see what we can do to help?	Laura Cruz Acosta responded and forwarded response to Planning Director Larry Nichols and spoke with him. Mike Maddox spoke with Laura Cruz Acosta as suggested. All parties are aware of permitting concerns and are discussing necessary steps to address the contractor's concerns.
Additional turning lane at Doniphan/Sunland Park: Can we coordinate with TXDOT ASAP; this needs to be [in] place before next Tuesday; the traffic is horrendous and this will solve the problem.	Streets response: We received request from TxDOT late yesterday (1/14/16) We are field checking intersection today (1/15/16) to determine how much it needs to be modified to accomplish the change requested.
This office has received phone calls regarding the Armijo Skate Park, stating they found human feces on park grounds and that people are actually living underneath the ramps of the skateboard park. Would appreciate your help in sending more patrols and more often to prevent people from camping out on park grounds.	PD response: Thank you for bringing this problem to our attention. We will conduct additional patrols at this location when staffing permits, and will assign the PAR officer to follow up on this matter to look for a long term solution.

COUNCIL REQUEST	RESPONSE
<p>Ms. Thomas Can you please tell me the schedule of the new staff? I understand Joey is full time. What hours will Lindsay be working?</p>	<p>HR response: We did not discuss hours with her in anticipation of you setting her schedule.</p>
<p>Constituents reporting "big and deep" Potholes on Sunset Street, between Riverbend and Emory Streets.</p> <p>Also, please give us an update on the street improvements on Riverbend Street. Constituents were told in community meetings that the improvement work would start in September 2015.</p>	<p>Streets reviewing pothole request and will respond accordingly.</p> <p>Regarding the status of the River Bend project, CID staff is currently coordinating with the contractor in order to have a pre-construction meeting within the next two weeks.</p>
<p>Email from Jay Byler asking for traffic study on Belvidere. He reported that another traffic accident occurred on Belvidere on 01/13/16.</p>	<p>CID staff has been working with Mr. Jay Byler after this issue was brought to the City's attention. As previously reported, this portion of Belvidere is ineligible for NTMP funding, and has been communicated to District 8 and Mr. Byler as such. However, staff is analyzing the corridor to identify potential traffic calming solutions and as funding becomes available a project may be implemented. Traffic calming can be incorporated into roadway design in multiple ways such as landscaped medians, street trees in parkway, curb extensions, and road diet. For instance, at one point Belvidere was a four-lane roadway and the roadway was restriped to eliminate two travel lanes effectively calming traffic along this segment.</p> <p>Streets and Maintenance placed the traffic study equipment yesterday (1/19/16) on Belvidere which will provide CID staff with traffic volume and other traffic data (to include accidents reported to police). The study will take about 3 weeks; however, staff will then need time to review the information produced by the traffic study in order to develop a report that would outline the proposed traffic calming options. Lastly, no funding for the proposed traffic calming measures has been identified.</p>
<p>Our office would like to set up a meeting with you to discuss San Jacinto Plaza, and upcoming events such as the Mariachi Festival, and Neon Desert.</p>	<p>Bryan Crowe's staff scheduling meeting as requested.</p>
<p>Rusty Williams, on behalf of Monica Lombraña, provided the presentation, which went before City Council on January 12th, 2016, for the award of design services for Las Palmas at Pendale Park (Argal Park). The item was approved as part of the consent agenda (and therefore the presentation was not given in public). Rusty is sharing for Council's records.</p>	<p>FYI only</p>
<p>Rusty Williams, on behalf of Monica Lombraña, provided the MPO TIP Status Report. Email had an attached Excel document of the TIP report.</p>	<p>FYI only</p>
<p>There is a broken leaking sprinkler on Yandell and Mesa in the landscaping, can we fix?</p>	<p>Sprinkler is on private property. The Planning Department's Code compliance staff have assigned and are addressing case #ENHS16-00214.</p>
<p>I would like to request your assistance in getting turn lanes on Lazy Willow to the two new streets being developed by Will Harvey for The Field. Mr Harvey has told me his engineer has drawn plans and submitted proposed turning lanes to the planning department for approval. I do not this for fact, just on the word of Mr.Harvey.</p> <p>The Board of The Willows HOA believe the turn lanes are a priority and necessary for the safety of the residence of The Willows and future Fields residence. I know you exercise in this area and are aware of the excessive speed that the cars travel in our area. The Lazy Willow entrance is far worse, in that there are no homes. If the turn out lanes are not created the first street to The Fields will require a U turn on Lazy Willow. This could result in being hit by Either the north or south bound traffic, as there is not enough space for a mid size of larger vehicle to be out of the traffic.</p> <p>We would welcome any information, guidance or help in making turn lanes on Lazy Willow a reality.</p>	<p>Response from Will Harvey: We have not submitted any plans, I have discussed the possible addition of a turn lane with Bobby Gonzalez but we have not finalized anything.</p> <p>Response from Laura Cruz Acosta: Thank you, Mr. Harvey for the follow up. I am copying Mr. Larry Nichols, the Planning and Inspections Director, to ensure his staff is prepared to help address development and resident concerns.</p> <p>No request made; developer has not submitted documents.</p>
<p>Nancy For some reason, our office has not been receiving the respective newspapers, can you please have them reinstated?</p>	<p>Staff confirmed that District 8 is on the distribution list.</p>
<p>Rita Reynoso Madrid email regarding her experience at the Animal Services Shelter. She rescued a dog who died of parvo and is upset that the animal was not tested for parvo.</p> <p>Rep staff response: Ms. Madrid, Our office will be working to make sure that your complaint will be processed promptly and that issues regarding your email will be taken care of. Thank you for speaking up. Please feel free to call me to so we can discuss in detail what happenend</p>	<p>Animal Service vet, Dr. Christensen, responded to Ms Madrid. The email from the vet was forwarded to the Mayor and Council clarifying the issues and vaccination and testing concerns regarding parvo.</p>

COUNCIL REQUEST

RESPONSE

<p>Nancy, Can we get Lindsay and Joey set up with the following as soon as possible? 1) Phones 2) P Cards 3) Access to Jeremy email, computer files etc. 4) Access to the district 8 email, interns8 email, my email 5) Set them both up with respective emails</p>	<p>PIO and IT addressed.</p>
<p>Tracy We were informed this morning that the park lights at Tula Irobli Park are not working properly. At night, they are not coming on and the kids are playing in the dark. Can we fix this as soon as possible?</p>	<p>Parks response: We checked with Facilities Maintenance and they confirmed that the lights are working properly. There are two sets of lights at the facility: • Area or perimeter lighting that is activated by photosensor or timer • Ballfield lighting that is activated by a push button at a pole near the field. Users must push the button to activate the lights. This is done to conserve electricity.</p>
<p>Rusty Williams, on behalf of Monica Lombrana, provided M&C with the CIP Status Report, which provides an update for all active Capital Improvement Projects separated by District. The update was attached in the e-mail as a PDF file, and will be sent on a monthly basis. Ms. Lombrana had previously stated that she would be sending this update to you on a weekly basis, but the information contained within this report will not change significantly enough week by week to warrant an update.</p>	<p>FYI only</p>
<p>Airport provided Airports Council International Benchmarking Survey information.</p>	<p>FYI only</p>
<p>Monica Lombrana sent presentations for 01/25/16 LRC items regarding the streets improvements report and QOL bond program.</p>	<p>FYI only</p>
<p>Monica Lombrana sent attachment of the project timeline for the RC Poe & Edgemere Roundabout. In the document actions related to ROW acquisition are in bold type. Please note that offers were extended to property owners as early as January 2013, over a year before the project was submitted to the MPO for funding. However, in April/May 2013, the project ran into issues with insufficient funds for construction. The City then submitted a project request form to the MPO in February 2014.</p>	<p>FYI only</p>
<p>Just a friendly reminder that Cortney wants to talk about overhauling the holiday show, including the Christmas tree and new lights. She wants it in the agenda ASAP. She also wants to make sure that when San Jacinto opens, we still have a tenant (AKA hotdog stand). We'll be in contact in if any other information pops up.</p>	<p>Bryan Crowe response: We can add the holiday celebration for 2016 to the agenda of the meeting we are setting up with the District 8 office (Jan. 28). I have not been involved with the tenant agreement for the food outlet at SJP, but as far as I know that contract for an operator is still in place. I can ask the Real Estate team to be sure. Memo Sotomayor response: I can confirm that the contract with the tenant is still in place. We have not heard of a tentative opening date.</p>
<p>ED staff: Rep. Niland reached out to our office to discuss information about the multifamily market and the El Paso Apt Assoc. I've scheduled a meeting with their office on Jan 27th.</p>	<p>FYI only</p>
<p>One of our constituents emailed us with a complaint that illegally parking occurs on her street to the point where she is not able to park close to her home on the weekends. A new establishment opened close to her home by the name of "Later, Later" near her home address of 111 Coldwell, El Paso TX 79901. Is there any way we can process a service request or complaint?</p>	<p>EPPD Parking Enforcement staff notified of complaint</p>
<p>Rusty Williams, on behalf of CID: Please find the latest update for the Five Points Quiet Zone Project attached. If you have any questions, please do not hesitate to contact us.</p>	<p>FYI only</p>
<p>Nancy Bartlett to M&C: Please be advised that IT will program the arm at the parking lot across the street to be in the Up position on February 17 so the lot will be accessible to visitors.</p>	<p>FYI only</p>
<p>Chief Allen and Mr. Gonzalez indicated today that they needed to sit down and brief us on the impact of the Papal visit to District 8. Can you coordinate a meeting so we have all the info.?</p>	<p>The meeting is scheduled for 9:30 a.m. 02/03/16</p>
<p>Mark: Can you provide Lindsey and Joey a list of our current neighborhood associations and contact info? CN</p>	<p>Mark Webber sent spreadsheet with the contacts for all District 8 recognized neighborhood associations.</p>

COUNCIL REQUEST	RESPONSE
<p>Email from Ruben Holguin: I would like to follow up from last years attempt to celebrate the festival at San Jacinto. We are in the process of finalizing our entertainment schedule for this year and plan on bringing in renowned artists from Guadalajara and San Antonio. Could you please shed some light on what we can expect as far as park access for our event.</p> <p>Our park access request is only for attendees to appreciate the newly remodeled park. No vendors or performances would be held in the park...</p>	<p>Thank you for being in contact. The Parks Department is currently discussing its proposed rules for the use of SJP with the public. By way of this message I will be sure your feedback is included.</p> <p>Parks staff is planning a stakeholder meeting. I will make sure to add your name to the invite list.</p>
<p>Hello Representative Niland and Mr. Jordan - What gives with the River Bend Hike and Bike trails for which construction was to begin back in October?</p>	<p>Precon is today, at which time the NTP will be determined in coordination with contractor. Will provide that date later today after the precon.</p> <p>Update: JAR has informed CID that they can't start until Monday (2/8/16)</p>
<p>Email from Scott White: Rep Niland, I would like to suggest the City pursue an anti-idling ordinance to help alleviate the pollution resulting from vehicles that are aren't going anywhere, but have left their engines running. Here is the link to the EPA's "Compilation of State, County, and Local Anti-Idling Regulations" with the Texas code on Page 89: http://www.epa.gov/sites/production/files/documents/CompilationofStateIdlingRegulations.pdf Or the direct link to the relevant Texas Administrative Code at: http://texreg.sos.state.tx.us/public/readtac\$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=30&pt=1&ch=114&rl=510</p> <p>Hopefully this can serve as a potential solution to some of our air quality issues.</p> <p>----- Rep. Niland to City Attorney Silvia Firth: Request to look into anti-idling ordiance. Rep Niland said the issue she is trying to address is the commercial/truck traffic back up along Paisano (they sit in a [cue]) polluting the surrounding neighborhoods.</p>	<p>ESD and PD staff met with Rep Niland on 2/3/16 to discuss anti-idling.</p> <p>By the end of the meeting we all agreed that there was nothing we could do about the trucks on Paisano. If the trucks were on private property it would be a different story.</p> <p>Request was closed.</p>
<p>My staff informed me this morning the contractor is only being allowed to work on the first phase on weekends. I don't understand that will drag the project out an additional 6 weeks. The morning rush from 6-9 is hectic; the evening rush after 4 is hectic but in between it is CRICKETS....please help and don't delay this project any further. Please advise.</p>	<p>TXDOT safety review committee approved change to have contractor work weekdays.</p> <p>JAR has informed CID that they can't start until Monday (2/8/16)</p>
<p>Just wanted to update you on the Riverbend project. We are starting construction. We need your help with the irrigation canal and keeping the walk contiguous. Are you still willing to help?</p>	<p>PSB response: We have experienced delays in getting the correct pipe acceptable to EPWCID#1, but I anticipate we will be done by the time your construction reaches this point.</p>
<p>Sprinkler on yandell broken again; it's spewing water everywhere. Can you help? (New landscaping next to st clements)</p>	<p>Sprinkler has been repaired.</p>
<p>Email from Anthony Shaar to M&C: Please see the attached memorandum and attachments, which provide (1) up-to-date information on the 2016-2017 Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS (HOPWA) programs; (2) information on the eligible requests for the 2016-2017 CDBG; and (3) Proposal Review Committee budget recommendations for the CDBG Public Services, ESG and HOPWA projects. Representatives Ordaz and Limon: Please let us know if you would like to meet to discuss the requests in your respective Districts.</p>	<p>FYI only</p>
<p>Email from Mr. Johnny Escalante to Rep: I wanted to touch base and follow up regarding the ongoing issues we are having with off-street parking at our 109 N. Coldwell location. A few weeks ago, one of the officers that was called to our bar to enforce the existing parking restrictions sent me an email with links to the ordinances affecting my parking situation. I have reviewed them and have proposed a few simple changes that would effectively bring an end to both the neighborhood's and our concerns. Specifically, the revisions I have attached would carve out the parking directly abutting our bar on Coldwell from the "Zone A Downtown Residential Parking District", but leave the rest of the parking district intact. I believe this is both a fair and reasonable resolution, as no parking abutting residential uses would be affected. To that end, I have conducted a parking study I would be more than willing to share with you that clearly substantiates the claim that there exists an overabundance of parking available for residents. Furthermore, the proposed amendment would bring to an end the inherent juxtaposition of a commercial enterprise being enveloped within a residential parking district.</p>	<p>Planning scheduled meeting for the week of Feb 8.</p>

COUNCIL REQUEST

RESPONSE

Email from Planning staff: As a follow up to the City Manager’s email regarding the corn roaster, we will provide an update at the Tuesday Council meeting on progress toward a license agreement that will authorize the encroachment of the corn roaster onto City right-of-way. Attached is the presentation, which summarizes previous issues and the solutions we’ve come up with in working with the applicant. In addition, we’ll present an update on the outreach and research efforts we’ve undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Please feel free to contact us if you have any questions or concerns – we’re happy to meet Monday, prior to the Council meeting.

Rep acknowledged email

Hi Cortney! This past Sunday between 3:45 - 5:45 a.m. the street project crews were out there working. Scraping asphalt, dumping asphalt. Do you know what that sounds like at those early hours on a Sunday morning? It's HORRIBLE! Can't they manage to do things like that at a reasonable hour? They woke us when they started. My 6 and 7 year old grandsons were awakened at 5 a.m!! I'm sending this email in advance hoping that you can assist in their schedule being revised in order to allow the neighborhood a few extra hours to rest on Sunday which is supposed to be the day of rest. Oh, I forgot to mention it wasn't even the work being performed on Birch. It is that they are using Chico Ct, at Birch, as literally a dumping ground for all the asphalt they ripped up from Birch and what they are ripping up on Piedras between Grant and Pershing. I am hoping you can assist. Thanks! Debbie Galindo

CID staff have provided the following response regarding Ms. Galindo’s concerns on Birch Street. Please note, I’ve copied Ms. Galindo in this email for a more efficient notification.

The construction is part of the quiet zone. Night work was authorized to install pipe across Piedras. We will adjust our work schedule to avoid it from happening again.

Yesterday afternoon I met with Rep. Niland and her staff to review her monthly reports and discretionary balance. This was a routine meeting although she asked me if I could provide her with the pcard transactions for the last year. I have requested this information from the Comptroller’s office and will provide it to her when I receive it.

FYI only

Housing Authority/Tays Project: coordination with certificates of occupancy reviews

Building permit has passed all building & technical code reviews. Placed on hold until 2 items are addressed
 1) applicant has not submitted original documents for recording or provided payment for park & recording fees
 2) Plan shows a chain link fence which is not permitted by code. Fencing must be replaced by some other permitted fencing type

Love Road:
 1) request to meet between constituent & Jim Fisk to discuss Country Club & Memory to review pedestrian access/sidewalk issues at roundabout
 2) Love Rd Intersection & redesign and NIP Improvements, Country Club Street lights, accessibility issues @ railroad
 3) does not support double turn lane from Love onto Country Club

1) out of scope
 2) Staff advised not constructing the turn lane at this time is because a large stretch of Country Club Rd will have to be demolished which may cause a reimbursement issue since Country Club was reconstructed with Federal funds; all the work is cost prohibitive.
 3) Project scope was redefined after discussions with the impacted Neighborhood Association. The current proposed project primarily consists of acquiring a triangular piece of property at Love Road and Country Club, and some landscaping surrounding that immediate area. Funds for landscaping are accounted for in the NIP project previously authorized; however, funding for the land acquisition has not yet been authorized.
 This is one of the additional requests (not in the original plan) that City Council will consider when further action is taken on the Street Infrastructure Plan expected in March. Once funding is approved and allocated for land acquisition, staff can proceed with acquiring the needed ROW and provide a timeline to complete design and install landscaping. This project will be designed in-house.

Request for barriers on south of Modesto Gomez Park

CID checked in with TXDOT to determine if they would fund and install the traffic barricade. Unfortunately, they have declined to accept the project.

Parks has submitted a project request to CID to evaluate the project's overall design and cost estimate. CID is developing a cost estimate, and this could be addressed as part of the QOL Bond Modesto Park improvements, when CC authorizes the project to proceed.

Coronado High School Parking: 1) Cars blocked a full lane of Joy Road during a football game 2) Could curbs be painted yellow to prevent vehicles parking there as a temporary measure? 3) Status of land-use agreement with EPISD

SAM does not recommend painting curbs yellow as it would not provide the relief sought after.

Parks has been reaching out to EPISD. On 1/26/16 EPISD reported:
 The parking lot design options are due to the District by 2/19 after which date I will schedule a meeting with your staff so we can discuss which option works best for all parties. At that time, Ms. Niland would like to provide input to support the City working with EPISD to seek funding, etc

COUNCIL REQUEST	RESPONSE
Apprenticeship program: Rep. said, "We need to reevaluate. I believe this inflated cost to projects unnecessarily and violated state law. Apparently, we are the only city that requires this."	CID staff reviewing and drafting a solution with support from legal
Email from David De Rego (EP Leadership Academy PTSO, 490-6433): The planned BRIO kiosk and bus stop seems to be positioned within 100 feet to the west of our main school entrance on 1918 Texas Ave. Placement of the bus stop so close to our crosswalk which is situated in front of the school will create traffic safety issues with our crosswalk. Our fear as you are aware is speeders in our school zone, much less having a huge bus obstructing our ability to ensure a safe school zone. Along with the limited ability of student pickup along Texas Ave. In short, we love to have the BRIO service the community and our school. We think relocation one block east of the current planned location will be a great solution. The current location is within the boundaries of our established school zone, is that advisable, permissible or legal?	Sun Metro reviewing request.
Potholes on Teramar street off Doniphan near Bird and Sunset--back near the curve. Can you check if that road is city property or private property? Can the street department fix those potholes?	Streets staff will research the area and determine if the area in question falls under the City's responsibility. If it does, staff will address accordingly. Please note, due to the recent extreme weather, staff has experienced an increase in pot hole repair requests which will impact staff's turnaround time, but they will address it as quickly as possible.
Email from Katie Lehman regarding Sunset Heights Neighborhood Improvement Association 1. Parking on Los Angeles 2. Balcony on the second floor of the existing 519 Los Angeles apartment building is too large, asking that City require a reduction. 3. Third, what is the plan for the garbage containers at the new complex? The dumpsters in the streets of Sunset Heights are a redundant eyesore and are further contributing to the parking problems unique to this neighborhood. We request that whatever garbage dumpsters they use be required to be off-street like the complexes on Yandell.	<p>1. We have been working with Ms. Lehmann on resolving her concerns with parking and the placement of her garbage cans. We will restrict parking between her driveway and her neighbors driveway with painted yellow curb, approximately 20 feet. We were waiting on concurrence from her neighbor, which we just received. We will be issuing the work shortly and it should be completed in a few weeks. Ms. Lehmann has been made aware and is satisfied with this plan.</p> <p>2. Planning is reviewing and will respond accordingly.</p> <p>3. Planning is reviewing and will respond accordingly.</p>
Resident wants more than a one-day traffic study for a street (Fiesta) that has a history since the 60s of being a dangerous speed zone. I don't think any of our Fiesta neighbors thought one day would tell you ANYTHING about the routine speeding, esp. late at night and on the weekends. I have seen more than one street on the west side that does not warrant speed humps more than Fiesta, and yet, there they are.	<p>On 2/4/16: Streets and Maintenance staff have provided the following update regarding a recent follow up request by Ms. Margaret Hickerson (see attached):</p> <p>We are conducting a new traffic speed/volume study starting today and will continue through next Tuesday (five consecutive days) at one location on Fiesta which had highest 85-percentile travel speed in our previous study in September 2015.</p> <p>Staff will provide an update once the study is completed and evaluated. Please let me know if you have any questions.</p>
<p>Carlos: I just wanted to make sure the substation project was moving along. I also wanted to ask you to kindly keep Joey abreast of issues coming out of CPC and headed to Council. Lastly, David Chen called this morning and indicated he wanted to build his new building above 4 stories; apparently we have a limit in the union depot area? Please advise. One more thing, parking issues at later, later. Thanks Carlos. CN</p> <p>Hey Charlie, This is Joey, I'm Cortney's new legislative aide. I just wanted to email you and check-in and ask about upcoming projects in District 8. Are there any news regarding David Chens Union Depot Area? Will he be allowed to build up to 6 stories? Wanted to give you a heads up on the CPC. Are there any updates on the substation that Will Harvey wants to invest in?</p>	<p>Rep. Niland:</p> <p>1. Larry met with Mr. Chen last week. He is not ready to move forward. We are waiting for his architects comments to combine with ours before moving forward to council.</p> <p>2. Substation needs to finalize plat; this is still in their developer's hands as of 2/3/16</p> <p>3. Planning staff addressing. See similar request below.</p> <p>4. And yes, I'll work with Joey to fill him in on CPC items in your district.</p>
Mundy Park please advise.	We have requested an estimated date from Facilities Maintenance, who is responsible for playground equipment replacement. As soon as we get it we will let you know.
Wouldn't our sidewalk gap program in underserved neighborhoods like Chamizal qualify for these funds (FTA 5310 RFP)?	Streets and CID reviewing. CMO, CID, Streets staff met with Rep on 2/1/16 to discuss Chamizal Sidewalk.

COUNCIL REQUEST

RESPONSE

Michael Norwich email: ... I have encountered a myriad of changes that could cause small businesses to alter expansion plans or simply bypass the new restrictions and codes all together... As ridiculous as compliance has become, we have gone through the expensive steps of hiring quality architects, engineers and contractors and get our permits but it is easy to see why other business owners, like the one I just heard about who pulled off an \$90,000 tenant improvement project without permits, would chose to bypass the system. First, to annex the adjacent 1,300 square feet to Ripe and add approximately 50 seats along the store front, the city now requires a sprinkler system or a 2 hour fire-rated wall. Keeping in mind that no kitchen equipment was added, just seating to now exceed 100 (this was the trigger) for the two dining rooms the cost of the sprinklers was \$35,000 and the cost of the firewall was \$28,000 (included an overhead fire shutter). This is simply to fire-rate 1,300 square feet, which cut 4 inches off each interior wall. This isn't even our property. We are adding a capital item that can be enjoyed beyond our lease term or we could simply have deemed it too expensive as most others would. Perhaps sprinklers in a building and fire-rated walls makes sense but let's not kid ourselves into making this a safety issue for our guests which the city did. The space is shallow and had two unencumbered exits on each side (4 total). It would be simple to evacuate quickly. Yet to get our temporary CO to host a 4-hour private event December 7, before our roll-up fire door was installed, the city required a "Fire-Watch". The fire watch required an off-duty fire fighter to sit and watch from his car to be sure we didn't have any fires. The city charged us \$100 per hour for this service. When the firefighter arrived he thought it was a joke and told us he needed to contact his supervisor to be clear that this was really necessary. Even city employees think this is ridiculous! As another example, I am expanding my office complex on Conley Street and adding approximately 800 square feet of warehouse space. The price to build an unfinished shell went from \$71,000 to \$83,000 simply due to changes in the codes/compliance over the 6 month design phase (something that didn't use to take so long but design has become complicated and cumbersome). Ironically, the building permit was issued at \$107,835 which I assume will go to CAD for valuation purposes even though it costs \$83,000 to build. The bottom-line and I have warned my architects Jeff Huff (Design Alliance) and Tommy Razloznic (PSRBB) that they could see their business fall-off considerably if these new building challenges persist...

Planning staff will research and investigate the code applications for the subject projects, both Fire Code And Building Code. Also re-visit the City's "schedule C fee tables" on tenant improvements and shell structures.

Email from Planning staff: This coming Tuesday we'll present an update on the outreach and research efforts we've undertaken thus far in relation to revisions to the mobile food vending ordinance. Outreach has primarily consisted of six community meetings held throughout the City and several meetings with the organizations that represent vendors and restaurants, including the Downtown Management District, Chamber of Commerce, Food Truck Circus, and Food Truck Revolution, among others. Overall, the experience has been positive and will certainly help us in drafting a new, more business friendly ordinance. Attached is a presentation summarizing the feedback received. Please feel free to contact us if you have any questions or concerns – we're happy to meet Monday, prior to the Council meeting.

Cortney will be busy with executive session on Monday, We will get back to you on Monday to schedule a meeting.

Representative Niland would like some updates regarding the Mesa Project. How are we on this project? Are there any hiccups? Do we have a timeline of when it will be complete? Rep Niland would also like to discuss the "Aquatics Plan" to advance funds and White Spur Park. Can we please set up a meeting at your earliest convenience to discuss? We also need to be updated on funding to replace old equipment at our parks.

Staff asking for clarification on "Mesa Project" and working on scheduling with Representative's office for CID and Parks. (CID was available on 2/4, Parks is available on 2/8; Rep is available on 2/10)

Would you please give us an update on the Chamizal community center and the Children's Museum. We need to know where we stand with the 501C3 and its execution.

Staff from MCAD, ED, Parks, and CID