



Office of the Comptroller

Grants Management Update

Reorganization Plan

Focus- Grants that need Support

Does not change programmatic work

- **OTC Grants Management Team**
 - Grants Administrator**
 - Grant Accounting Managers – 2**



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Grants Management Update

➤ Departmental Grant Accountants

9 Departments

Airport

Community Dev

Fire Department

Sun Metro Transit

Environmental Services

Police

MCAD

Libraries

Parks

Excluding MPO – Fiscal Agent

CID – TXDOT, Contract Managers

Health Department



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Grants Management Update

- **Monthly Grant Team Meeting**
 - OTC Grants Administrator, Accounting Manager, Accountant
 - OTC Grant Writer
 - OMB Budget Analyst
 - Departmental Programmatic Staff
 - Departmental Grant Writer
 - Qualified Costs
 - Timely Reporting to Granting Agency
 - Quarterly Schedule for Fiscal Year Capitalization
 - Financial Audit Support
 - Grants Audit Support



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Questions ??