

15108

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE CREATING THE GREATER EL PASO CIVIC,  
CONVENTION AND TOURISM ADVISORY BOARD**

**WHEREAS**, effective March 12, 1998, the City of El Paso ("the City ") entered into the Facility Management and Tourism Agreement ("the Agreement") with LMI/HHI, Ltd., a Texas Limited Partnership d/b/a Leisure Management International ("LMI"); and

**WHEREAS**, the Agreement provides for the operation by LMI of the facility now known as the El Paso Convention and Performing Arts Center ("the CPAC") and the Convention and Visitors Bureau ("the CVB");

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. There is hereby established the Greater El Paso Civic, Convention and Tourism Advisory Board ("the Advisory Board"). The Advisory Board shall advise and provide recommendations to the Mayor and City Council regarding the utilization of the CPAC, advertising for the general promotion of the City, and the operation of the CVB to attract conventions and visitors to the City of El Paso pursuant to the terms of the Agreement.

2. The Advisory Board shall consist of nine (9) regular members who shall be residents of the City. Members of the Advisory Board shall be appointed by the Mayor and City Council. No members shall be appointed to the Advisory Board prior to the enactment of this ordinance. Upon the adoption of this ordinance, members of the Advisory Board shall be appointed to serve staggered terms: five (5) members who shall serve for an initial term of two years, and four (4) members who shall serve for an initial term of one year. The initial terms shall be established by lot at the first meeting of the Advisory Board following the date of this ordinance and shall run from the date of this ordinance. After the initial term, successors shall be appointed for two-year terms. Each term shall commence on the expiration date of the term of the immediate predecessor; provided, however, that appointments to vacancies occurring other than by expiration of a member's term of office (such as upon a member's death, resignation, or removal from the Board) shall be filled by appointment by City Council for the remainder of the unexpired term. The members of the Advisory Board shall be subject to Chapter 2.04 of the El Paso Municipal Code.

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Under the provisions of Chapter 2.04, members of the Advisory Board may not serve more than two consecutive two-year terms; provided, however, that the completion of an initial term of less than two years or the completion of the remainder of an unexpired term shall not be included in the calculation of a member's term for purposes of this provision.

3. Except as provided in this ordinance, the qualifications, appointment and conduct of the members of the Advisory Board and any of its sub-committees and the organizational structure of the Advisory Board and its sub-committees shall be governed by Title 2 of the El Paso Municipal Code.

4. No member of the Advisory Board shall be a current or former employee of LMI, the CPAC, or the CVB.

5. No member shall hold any other office of honor, trust, or profit in the government of the City or the County of El Paso during that member's term of office. Members shall receive no compensation and shall have advisory powers only.

6. The Advisory Board shall select from among its members a Chair and a Vice-Chair, and shall adopt rules and regulations for the governing of its own proceedings to carry out the purposes for which the Advisory Board was created, consistent with the Charter and Ordinances of the City. The Advisory Board shall hold regular meetings, at least on a monthly basis, and shall keep a written record of its proceedings. A quorum shall consist of five (5) regular members. No final action shall be taken on any matter except pursuant to the majority vote of the regular members present.

7. The Director of Economic Development Department shall serve as Secretary to the Advisory Board, without additional compensation and shall keep a record of all transactions of the Advisory Board and provide the Board with all information necessary to perform its duties.

8. The Advisory Board shall perform the following duties:

a. Make reports to the Legislative Review Committee of City Council responsible for Convention and Tourism matters and to Mayor and Council when so requested;

b. Make recommendations to Mayor and City Council pertaining to items that relate to the promotion of tourism, conventions, and programs at the CPAC;

c. Suggest overall policy concerning advertising for and solicitation of conventions and visitors to the City of El Paso;

d. Suggest overall policy concerning utilization of the CPAC;

e. Encourage the coordination of tourism and promotion efforts conducted by the City and all private citizens, groups, organizations, institutions, and agencies.

**PASSED AND APPROVED** this 28th day of May, 2002.

THE CITY OF EL PASO



Raymond C. Caballero, Mayor

ATTEST:



City Clerk

APPROVED AS TO FORM:



John F. Nance  
Assistant City Attorney