

## **Virtual Attendance Policy**

**WHEREAS**, although the nation is still experiencing the Pandemic caused by the novel Coronavirus that causes the disease COVID-19, the Texas Governor and Attorney General have lifted the suspension of certain provisions of the Texas Open Meetings Act (“TOMA”), and on September 1, 2021, all Civil Service Commission meetings must adhere to the full TOMA requirements; and

**WHEREAS**, the TOMA allows members of the governing body to attend by videoconference, and in order to allow time to place on the agenda, commissioners must notify the Civil Service Chair and the Civil Service Commission Recorder, no later than Thursday at 10am the week prior to the scheduled Civil Service Commission meeting if attending by videoconference in order to post on the agenda; and

**WHEREAS**, the TOMA requires that a quorum of the Civil Service Commission be present at the meeting location in order to constitute a meeting; and

**WHEREAS**, the COVID-19 pandemic is still a concern for the residents of the City of El Paso and the members of the Civil Service Commission; and

**WHEREAS**, in order to allow for safe distancing and to maintain a quorum during each meeting, beginning on March 10, 2022, up to two members of Civil Service Commission may appear by videoconference at each meeting in accordance with this policy.

### **Civil Service Commission Policy:**

During the declared disaster related to the COVID-19 Pandemic, up to two members of the Civil Service Commission may attend the Civil Service Commission Meetings by videoconference at each Civil Service Commission meeting on a first come, first served basis each meeting week beginning March 10, 2022, provided however, that priority will be given for one person appearing by videoconference on a rotating basis beginning with the Commissioner for District 1.

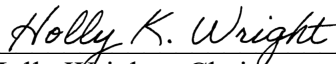
Commissioners who wish to attend by videoconference must notify the Commission Chair and the Civil Service Commission Recorder no later than Thursday at 10am the week prior to the scheduled Civil Service Commission meeting.

In order to ensure equity among the members of the Civil Service Commission, Commissioners may request to attend by videoconference no more than three months in advance.

*“Signatures on the following page”*

Passed and Approved on this 10<sup>th</sup> day of February, 2022.

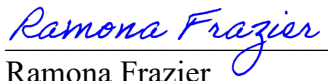
**CITY OF EL PASO:**

  
\_\_\_\_\_  
Holly Wright, Chair  
Civil Service Commission

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Araceli Guerra, HR Director

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Ramona Frazier  
Assistant City Attorney