



**CITY OF EL PASO, TEXAS  
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Planning & Economic Development  
**AGENDA DATE:** CCA Introduction: 12/21/2010, Public Hearing: 1/6/2011  
**CONTACT PERSON/PHONE:** David Coronado – (915) 541-4632  
**DISTRICT(S) AFFECTED:** All Districts

**SUBJECT:**  
An Ordinance amending Title 2 (Administration and Personnel) Chapter 2.22 (Open Space Advisory Board), of the El Paso City Code to delete the ex-officio member, to allow subcommittees, and to amend staff support for the Board.

**BACKGROUND / DISCUSSION:**  
N/A

**PRIOR COUNCIL ACTION:**  
N/A

**AMOUNT AND SOURCE OF FUNDING:**  
N/A

**BOARD / COMMISSION ACTION:**  
Open Space Advisory Board (OSAB) – Unanimous Approval

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) N/A      **FINANCE:** (if required) N/A

**DEPARTMENT HEAD:** Mathew S. McElroy  
Deputy Director – Planning

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Mayor**  
John F. Cook

**City Council**

District 1  
Ann Morgan Lilly

District 2  
Susannah M. Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Rachel Quintana

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Beto O'Rourke

**City Manager**  
Joyce A. Wilson



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL) CHAPTER 2.22 (OPEN SPACE ADVISORY BOARD), OF THE EL PASO CITY CODE TO DELETE THE EX-OFFICIO MEMBER, TO ALLOW SUBCOMMITTEES, AND TO AMEND STAFF SUPPORT FOR THE BOARD**

**WHEREAS**, the Open Space Advisory Board was established by Ordinance 017123, and the duties of the Open Space Advisory Board were amended by Ordinance 017205; and

**WHEREAS**, the City Council of the City of El Paso determines that the ordinance should be amended and these amendments are in the best interest of the citizens of the City of El Paso.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

Section 1. That Title 2, Administration and Personnel, Chapter 2.22, Open Space Advisory Board, Section 2.22.010, Membership, Appointment, Terms and Vacancies, of the El Paso City Code is amended to delete Paragraph B.

Section 2. That Title 2, Administration and Personnel, Chapter 2.22, Open Space Advisory Board, Section 2.22.040, Secretary Duties, of the El Paso City Code is amended as follows:

The City Manager shall designate a city department to provide an employee to serve as the recording secretary and shall provide administrative and technical staff support to the Open Space Advisory Board.

Section 3. That Title 2, Administration and Personnel, Chapter 2.22, Open Space Advisory Board, of the El Paso City Code is amended to add the following Section:

Section 2.22.060 Subcommittees

The Open Space Advisory Board may establish subcommittees of the whole for the purpose of providing recommendations on matters within the Board's duties and responsibilities. The subcommittee may request that non-members of Board appear before the Board to provide information or presentations concerning the matter pending before the board. The subcommittee shall report back to the Open Space Advisory Board their recommendations on all matters submitted to the subcommittee.

Section 4. Except as herein amended, Title 2 (Administration and Personnel), Chapter 2.22 (Open Space Advisory Board) shall remain in full force and effect.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2011.

\_\_\_\_\_  
John F. Cook  
Mayor

**ATTEST:**

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lupe Cuellar  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Mathew S. McElroy, Deputy  
Director, Planning and Economic  
Development Department

**ORDINANCE NO.** \_\_\_\_\_