

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** CITY MANAGER'S OFFICE

**AGENDA DATE:** JANUARY 10, 2012

**CONTACT PERSON/PHONE:** LEILA H. MELENDEZ, CITY MANAGER'S OFFICE, (915) 541-4859  
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

**DISTRICT (S) AFFECTED:** ALL

**SUBJECT:**

Reject sole bid for Solicitation No. 2012-065 Non-Emergency 311 - Telephone Exchange Communications Service.

**BACKGROUND / DISCUSSION:**

Request rejection of sole bid received for Solicitation No. 2012-065 (Non-Emergency 311 - Telephone Exchange Communications Service) as recommended by Financial Services – Purchasing Division, City Manager's office, and City Attorney's office. Due to number of unacceptable exception to standard terms and conditions taken by the bidder, said bid was deemed non-responsive.

**SELECTION SUMMARY:**

Solicitation was advertised on 11/01/2011 and 11/08/2011. The postcards were mailed out on 11/02/2011. The solicitation was posted on City website on 11/01/2011. The email (Purmail) notification was sent out on 11/01/2011. A total of 9 local vendors were solicited. We received one bid from a local vendor.

**PRIOR COUNCIL ACTION:**

None

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_  
Name Signature Date

**COUNCIL PROJECT FORM  
(REJECT BIDS)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the CONSENT agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of JANUARY 10, 2012.

Request rejection of sole bid received for Solicitation No. 2012-065 (Non-Emergency 311 - Telephone Exchange Communications Service) as recommended by Financial Services – Purchasing Division, City Manager’s office, and City Attorney’s office. Due to number of unacceptable exception to standard terms and conditions taken by the bidder, said bid was deemed non-responsive.

A new solicitation will be issued.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*

**EXECUTIVE SUMMARY**

**2012-065 Non-Emergency 311 - Telephone Exchange Communications Service**

**VENDOR: Southwestern Bell Telephone Company dba AT&T Texas**

<b>NATURE OF ITEM: (NEW CONTRACT, REPLACEMENT CONTRACT, EXTENSION, COOP PURCHASE, ETC.)</b>	Reject Sole Bidder – Southwestern Bell Telephone Company dba AT&T Texas
<b>ADVERTISEMENT DATES:</b>	11/01/2011 and 11/08/2011
<b>POSTCARDS MAILED ON:</b>	11/02/2011
<b>POSTED ON CITY WEBSITE:</b>	11/01/2011
<b>EMAIL (PURMAIL) NOTIFICATION:</b>	11/01/2011
<b>BIDS OPENED:</b>	11/23/2011
<b>BIDS SOLICITED:</b>	9
<b>BIDS RECEIVED:</b>	1
<b>LOCAL BIDDERS CONTACTED:</b>	9
<b>LOCAL BIDDERS RESPONDED:</b>	1
<b>LOCATION OF VENDOR:</b>	El Paso, TX
<b>ANNUAL / INITIAL or EXTENSION TERM AMOUNTS and PERIOD:</b>	N/A
<b>PREVIOUS AND EXISTING CONTRACTS (SAME VENDOR):</b>	N/A
<b>EVALUATION CRITERIA:</b>	N/A
<b>EVENDOR PERFORMANCE HISTORY:</b>	N/A
<b>PRICE REASONABLENESS (COMPARED TO PREVIOUS OR COOP CONTRACT):</b>	N/A
<b>OTHER INFORMATION:</b>	Request rejection of sole bid received for Solicitation No. 2012-065 (Non-Emergency 311 - Telephone Exchange Communications Service) as recommended by Financial Services – Purchasing Division, City Manager’s office, and City Attorney’s office. Due to number of unacceptable exception to standard terms and conditions taken by the bidder, said bid was deemed non-responsive.