

CITY OF EL PASO, TEXAS

AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Environmental Services & Code Enforcement

AGENDA DATE: January 10, 2012

CONTACT PERSON/PHONE: ELLEN SMYTH, DIRECTOR OF ENVIRONMENTAL SERVICES, 621-6719
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Environmental Services Department recommends award to Visionality-Designs that Compute in the amount of \$120,858.20

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Environmental Services Department has reviewed quote RV102611D-1 dated 11/04/2011 for LifeSize Room with Control System for Videoconferencing for the Environmental Services Department for Northwest, San Paulo, Hondo Pass, Fred Wilson and Landfill locations. I recommend the contract be awarded to Visionality-Designs that Compute. Prices were based on DIR-SDD-969 and they are responsible bidders, meeting specifications for the items awarded.

SELECTION SUMMARY:

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council approved use of DIR-SDD-969 contract on 02/27/2007.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

508010-40499-34010289-34000-PSWM0010

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

11/23/11

DEPARTMENT HEAD: _____

Name

Signature

Date

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the CONSENT agenda for the Council Meeting of JANUARY 10, 2012.

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Designs That Compute DBA Visionality of Richardson, Texas, under DIR State Contract DIR-SDD-969 for LifeSize Room with Control System for Videoconferencing. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the DIR (Department of Information Resources), State Contracts Program was approved by Mayor and City Council on February 27, 2007.

Department:	Environmental Services & Code Enforcement
Award to:	Designs That Compute DBA Visionality Richardson, Texas
Total Estimated Award:	\$120,858.20
Account No.:	34010289-508010-40499-PSWM0010
Funding Source:	Environmental Services – Data Processing Equipment
District(s):	All
Reference No.:	2012-112

This is a Cooperative (unit price) contract.

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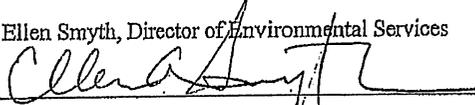
SERVICE SOLUTIONS SUCCESS



November 23, 2011

To: Bruce D. Collins, Purchasing Manager

From: Ellen Smyth, Director of Environmental Services

Signature: 

Re: LifeSize Room with Control System for Videoconferencing – DIR-SDD-969

The Environmental Services Department recommends utilizing DIR-SDD-969, to issue a \$120,858.20 purchase order to Visionality dba Designs that Compute for LifeSize Room with Control System for Videoconferencing for the Environmental Services Department for Northwest, San Paulo, Hondo Pass, Fred Wilson and Landfill locations. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

Yes. Environmental Services would like to initiate Video Conferencing for all sites in an effort to minimize travel time for regularly scheduled training events. Currently, weekly training for Code inspectors is at the San Paulo office. This will require that staff travel from satellite offices at Northwest, Fred Wilson and Hondo Pass locations. Furthermore, the training room at San Paulo cannot accommodate the entire ESD staff for training events or scheduled employee meetings with the Director.

2. *Does the purchase through the Program promote the standardization of equipment?*

Yes. Environmental Services Department requires the same standard equipment for all sites, in order to provide Video Conferencing to employees at all locations. The use of this contract would allow us to promote this type of Conferencing to maintain consistency throughout our department.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

No, the DIR-SDD-969 will be utilized, since this purchase is an extension of the system at 7969 San Paulo which was purchased in 2010 under DIR-SDD-969.

4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes. Visionality dba Designs that Compute did the installation in the conference room located at 7969 San Paulo in 2010 is a reliable vendor in meeting the city's needs in a timely manner.

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

Price reasonableness has been established in using the DIR-SDD-969. The prices have been compared to prices in the marketplace. Previously, City Council approved use of DIR-SDD-969 on 02/27/2007.

Mayor
John R. Cook

City Council

District 1

Ann Morgan Lilly

District 2

Susie Byrd

District 3

Emilia Acosta

District 4

Carla Robinson

District 5

Dr. Michael R. Nee

District 6

Ernie Holgun Jr.

District 7

Steve Ortega

District 8

Courtney Carlisle Niles

City Manager

Joyce A. Wilson



CITY OF EL PASO-ENVIRONMENTAL SERVICES AND CODE
ENFORCEMENT DEPARTMENT
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Texas Comptroller
Leadership Circle