

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: ENVIRONMENTAL SERVICES & CODE ENFORCEMENT

AGENDA DATE: January 10, 2012

CONTACT PERSON/PHONE: ELLEN SMYTH, ENVIRONMENTAL SERVICES DEPARTMENT DIRECTOR,
621-6460
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager of the Financial Services Department, Purchasing Division be authorized to purchase uniforms and footwear. This purchase is being facilitated through an Education Service Center Region 19 Purchasing Cooperative Contract with Bazaar Uniforms and Work Wear Safety Shoes. Since the total purchase will be in excess of \$50,000, approval by City Council is required.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The Environmental Services Department recommends utilizing Education Service Center Region 19 Purchasing Cooperative Program Contract #10-6562 to issue a \$86,874.00 purchase order to Bazaar Uniforms for the acquisition of uniforms and to issue a \$25,620.00 purchase order to Work Wear Safety Shoes for the acquisition of footwear. The total amount of the purchase for the uniforms and footwear will be \$112,494.00 for the period from 01/01/12 – 08/31/12.

SELECTION SUMMARY:

N/A

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council has approved participation in the Education Service Center Region 19 Purchasing Cooperative Program on January 11, 2011.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

The funding source for this purchase will be from
Fund 40403: Environmental Services
DeptID: 34010280
Account #: 503120
Class: 34000
\$930.30

Fund 40403: Environmental Services
DeptID: 34010281
Account #: 503120
Class: 34000
\$193.07

Fund 40403: Environmental Services
DeptID: 34010286
Account #: 503120
Class: 34000
\$26,391.70

Fund 40403: Environmental Services
DeptID: 34010287
Account #: 503120
Class: 34000
\$14,969.63

Fund 01101: Environmental Services
DeptID: 34010288
Account #: 503120
Class: 34000
\$8,458.12

Fund 40403: Environmental Services
DeptID: 34010289
Account #: 503120
Class: 34000
\$5,080.12

Fund 40403: Environmental Services
DeptID: 34010291
Account #: 503120
Class: 34000
\$30,548.75

Fund 40403: Environmental Services
DeptID: 34010293
Account #: 503120
Class: 34000
\$8,175.66

Fund 40403: Environmental Services
DeptID: 34010294
Account #: 503120
Class: 34000
\$8,152.56

Fund 40403: Environmental Services
DeptID: 34010296
Account #: 503120
Class: 34000
\$7,295.22

Fund 40403: Environmental Services
DeptID: 34010297
Account #: 503120
Class: 34000
\$2,298.86

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Name

Allen Smith

Signature

12/6/11

Date

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the CONSENT agenda for the Council Meeting of JANUARY 10, 2012.

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Bazaar Uniforms & Men's Store of El Paso, Texas, and Northern Imports, Inc. dba Work Wear Safety Shoes of El Paso, Texas, under Region 19 Contract 10-6562 for Work Uniforms, Shoes & Related. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Region 19 Cooperative Purchasing Program was approved by Mayor and City Council on March 4, 2008.

Department:	Environmental Services & Code Enforcement
Award to:	Bazaar Uniforms & Men's Store (V1) El Paso, Texas
Estimated Award:	\$86,874.00 (V1)
Award to:	Northern Imports, Inc. dba Work Wear Safety Shoes (V2) El Paso, Texas
Estimated Award:	\$25,620.00 (V2)
Total Estimated Award:	\$112,494.00
Account No.:	34010280-503120-40403-34000 34010281-503120-40403-34000 34010286-503120-40403-34000 34010287-503120-40403-34000 34010289-503120-40403-34000 34010291-503120-40403-34000 34010293-503120-40403-34000 34010294-503120-40403-34000 34010296-503120-40403-34000 34010297-503120-40403-34000 34010288-503120-01101-34000
Funding Source:	Environmental Services – Uniforms and Apparel Supplies Government Operations (General Fund) – Uniforms and Apparel Supplies
District(s):	All
Reference No.:	2012-113

This is a Cooperative (unit price) contract.

Dedicated to Outstanding Customer Service for a Better Community

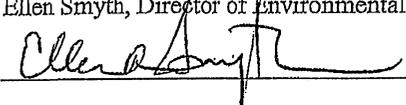
SERVICE SOLUTIONS SUCCESS



December 13, 2011

To: Bruce D. Collins, Purchasing Manager

From: Ellen Smyth, Director of Environmental Services

Signature: 

Re: Uniforms and Footwear – Region 19 Coop 10-6562

The Environmental Services Department recommends utilizing Education Service Center Region 19 Contract #10-6562 Purchasing Cooperative Program to issue a \$86,874.00 purchase order to Bazaar Uniforms for the acquisition of uniforms and to issue a \$25,620.00 purchase order to Work Wear Safety Shoes for the acquisition of footwear. The total amount of the uniforms and footwear purchase is \$112,494.00. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes. These uniforms and footwear are needed for replacement of uniforms issued in FY11.

2. Does the purchase through the Program promote the standardization of equipment?

Yes. The uniforms and footwear requested will allow for standardization of employees' uniforms to comply with Departmental Policy.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

Yes. We will be using 2 local vendors, Bazaar Uniforms and Work Wear Safety Shoes.

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes. The Department has purchased uniforms and footwear from these 2 vendors before.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Corney Carlisle Nland

City Manager
Joyce A. Wilson



FINANCIAL SERVICES – PURCHASING DIVISION
2 Civic Center Plaza, 7th Floor, City Hall – El Paso, Texas 79901
(915) 541-4308 FAX: (915) 541-4347 www.elpasotexas.gov



Texas Comptroller
Leadership Circle

TITLE: UNIFORMS
 FOR: CITY OF EL PASO ENVIRONMENTAL SERVICES

PLEASE RESPOND BY: (December 2, 2011 at 5:00 pm)

ITEM DESCRIPTION	QTY	UNIT \$	TOTAL
1.	_____	\$ _____	\$ _____
2.	_____	\$ _____	\$ _____
3.	_____	\$ _____	\$ _____
4.	_____	\$ _____	\$ _____
5.	_____	\$ _____	\$ _____
6.	_____	\$ _____	\$ _____
7.	_____	\$ _____	\$ _____

SHIPPING AND HANDLING OR "INCLUDED" \$ _____

INSTALLATION (if applicable) \$ _____

CITY OF EL PASO IS TAX EXEMPT. TOTAL \$ _____

(OR SEE ATTACHED QUOTE)

ESTIMATED ARRIVAL IN 20 DAYS

WARRANTY (if applicable): GUARANTEED FOR NORMAL WASH AND WEAR.

LIABILITY INSURANCE (if applicable check one) NOT ATTACHED ATTACHED

*COMPANY: Cardinal Uniforms & Mens Store LLC

*ADDRESS: 2430 EAST HANDELL EL PASO, TX ZIP: 79903

*PHONE: _____ FAX: _____ EMAIL: E-Joseph 298 Vermano CV AT

*QUOTE BY: E. Joseph 298 Vermano CV AT *TITLE: DUNN

*SIGNATURE: [Signature] *DATE: 12/1/2011

*REQUIRED FIELD: (QUOTE IS VALID FOR 30 DAYS UNLESS OTHERWISE STATED)

NOTE: _____

PLEASE FAX / EMAIL THIS FORM AND ATTACHED QUOTE TO:

FAX 915-621-6711 PHONE 915-621-6708 VillalvaEP@ELPASOTEXAS.GOV
 Or mail hardcopy to: 7968 San Paulo Dr. El Paso, TX 79907

CITY OF EL PASO
Environmental Services Department
FY 2012

Item Description	Embroidery (E) or Screen Printed Logo (L)	Patches sewn	Sizes	Cost to Bazaar	Coop Increase	Region 19 COOP	Estimated Quantity	Total
Edwards Easy care Poplin shirt, French Blue L/S Men's 1280 Embroidered	E		S-XL	12.75	2.81+2.49	18.05	30	\$ 541.50
Edwards Easy care Poplin shirt, French Blue L/S Men's 1280 Embroidered	E		2XL-5XL	15.3	3.37+2.49	21.16	15	\$ 317.40
Edwards Easy care Poplin shirt, French Blue S/S Men's 1230 Embroidered	E		S-XL	11.75	2.59+2.49	16.83	29	\$ 488.07
Edwards Easy care Poplin shirt, French Blue S/S Men's 1230 Embroidered	E		2XL-5XL	14.1	3.11+2.49	19.70	15	\$ 295.50
Edwards Easy care Poplin shirt, French Blue S/S Women's 5230 Embroidered	E		XXS-XL	11.75	2.59+2.49	16.83	29	\$ 488.07
Edwards Easy care Poplin shirt, French Blue S/S Women's 5230 Embroidered	E		2XL-5XL	14.1	3.11+2.49	19.70	15	\$ 295.50
Edwards Easy care Poplin shirt, French Blue L/S Women's 5280 Embroidered	E		XXS-XL	12.75	2.81+2.49	18.05	29	\$ 523.45
Edwards Easy care Poplin shirt, French Blue L/S Women's 5280 Embroidered	E		2XL-5XL	15.3	3.37+2.49	21.16	15	\$ 317.40
Port Authority polo shirt, K500P, Men's Embroidered	E		S-XL	8.99	2.25+2.49	13.73	29	\$ 398.17
Port Authority polo shirt, K500P, Men's Embroidered	E		2XL, PLUS 1X, PLUS 2X	10.78	2.70+2.49	15.97	15	\$ 239.55
Port Authority polo shirt, L500P, Women's Embroidered	E		XS-XL	7.49	1.88+2.49	11.86	29	\$ 343.94
Port Authority polo shirt, L500P, Women's Embroidered	E		2XL-4XL	8.98	2.25+2.49	13.72	15	\$ 205.80
Red Kap Western shirt, blue chambray, Long Sleeve, SC14LB Embroidered	E		S-XL	13.15	2.37+2.49	18.01	640	\$ 11,526.40
Red Kap Western shirt, blue chambray, L/S, SC14LB Embroidered	E		2XL-4XL	15.78	2.84+2.49	21.11	319	\$ 6,734.09
Dickies shirt, denim blue, L/S, WL300RNB Embroidered	E		S-XL	13	3.51+2.49	19.00	5	\$ 95.00
Port & Co T-Shirt, gray, L/S PC61LS	L		S-XL	5.03	1.26+1.25	7.54	640	\$ 4,825.60
Port & Co T-Shirt, gray, L/S PC61LS	L		2XL-4XL	7.08	1.77+1.25	10.10	319	\$ 3,221.90
Edwards Casual Dress Pants Flat Front Men's 2510			28-42	16.95	3.73	20.68	29	\$ 599.72
Edwards Casual Dress Pants Flat Front Men's 2510			44-54	20.34	4.48	24.82	15	\$ 372.30
Edwards Casual Dress Pants Flat Front Women's 8520			0-20W	16.95	3.73	20.68	29	\$ 599.72
Edwards Casual Dress Pants Flat Front Women's 8520			22W-28W	20.34	4.48	24.82	15	\$ 372.30
Edwards Cargo pant, flat front, black, Men's 2568			28-42	15.95	3.51	19.46	29	\$ 564.34
Edwards Cargo pant, flat front, black, Men's 2568			44-54	19.14	4.21	23.35	15	\$ 350.25
Edwards Cargo pant, flat front, black, Women's 8568			0-20W	15.95	3.51	19.46	29	\$ 564.34
Edwards Cargo pant, flat front, black, Women's 8568			22W-28W	19.14	4.21	23.35	15	\$ 350.25
Edwards Cargo pant, flat front, black, Men's 2575			28-42	17.95	3.95	21.90	28	\$ 613.20
Edwards Cargo pant, flat front, black, Men's 2575			44-54	21.54	4.74	26.28	14	\$ 367.92
Edwards Cargo pant, flat front, black, Women's 8573			0-20W	17.95	3.95	21.90	28	\$ 613.20
Edwards Cargo pant, flat front, black, Women's 8573			22W-28W	21.54	4.74	26.28	14	\$ 367.92
Edwards Medium Chino skirt, black, 9711			0-20W	19.5	4.29	23.79	3	\$ 71.37
Edwards Medium Chino skirt, black, 9711			22W-28W	23.4	5.15	28.55	-2	\$ -57.10
Port Authority 3 Season Jacket, navy blue or black, JP54 Embroidered	E		S-XL	19.99	5.00+2.49	27.48	13	\$ 357.24
Port Authority 3 Season Jacket, navy blue or black, JP54 Embroidered	E		2XL-4XL	21.99	5.50+2.49	29.98	7	\$ 209.86
Dickies Slash Pocket Jacket, navy, JT-15 Embroidered	E		S-XL	21.17	5.72+2.49	29.38	66	\$ 1,939.08
Dickies Slash Pocket Jacket, navy, JT-15 Embroidered	E		2XL-4XL	23.29	6.29+2.49	32.07	32	\$ 1,026.24
Red Kap quilted vest, navy blue, VT22NV, Embroidered	E		S-XL	17.75	3.20+2.49	23.34	68	\$ 1,587.12
Red Kap quilted vest, navy blue, VT22NV, Embroidered	E		2XL-4XL	21.3	3.84+2.49	27.63	34	\$ 939.42
Red Kap 3-in-1 systems jacket, navy, JN30NV	E		S-XL	38.95	7.02+2.49	48.46	76	\$ 3,682.96
Red Kap 3-in-1 systems jacket, navy, JN30NV	E		2XL-5XL	46.74	8.42+2.49	57.56	38	\$ 2,187.28
Dickies pant, denim, loose/relaxed fit, CR393RNB			30-44	11.25	3.04	15.49	314	\$ 4,863.86
Dickies pant, denim, loose/relaxed fit, CR393RNB			46-60	13.09	3.54	17.63	156	\$ 2,750.28
Dickies pant, denim, regular fit, 9393RNB			30-44	12	3.24	15.24	314	\$ 4,785.36
Dickies pant, denim, regular fit, 9393RNB			46-56	12.9	3.49	16.39	155	\$ 2,540.45
Dickies pant, denim Women's Relaxed 231RNB 0-18			0-20W	19.63	5.3	24.93	15	\$ 373.95
Dickies pant, denim Women's Relaxed 231RNB 20-28			22W-28W	21.99	5.94	27.93	15	\$ 428.95

CITY OF EL PASO
Environmental Services Department
FY-2012

Item Description	Embroidery (E) or Screen Printed Logo (L)	Patches sewn	Sizes	Cost to Bazaar	Coop Increase	Region 19 COOP	Estimated Quantity	Total
Paragon Plus shirt, S/S Men's	E	2	S-XL	19.3			66	\$ -
Paragon Plus shirt, S/S Men's	E	2	2XL-4XL	23.16			33	\$ -
Paragon Plus shirt, S/S Women's	E	2	28-46	19.3			66	\$ -
Paragon Plus shirt, S/S Women's	E	2	48-50	23.16			32	\$ -
Paragon Plus shirt, L/S Men's	E	2	S-XL	22.15			66	\$ -
Paragon Plus shirt, L/S Men's	E	2	2XL-4XL	26.58			33	\$ -
Paragon Plus shirt, L/S Women's	E	2	28-46	22.15			66	\$ -
Paragon Plus shirt, L/S Women's	E	2	48-50	26.58			32	\$ -
United 8-pocket external cargo pants, navy, Men's 10129			28-42	44	7.99	51.99	132	\$ 6,862.68
United 8-pocket external cargo pants, navy, Men's 10129			44-60	52.8	9.59	62.39	66	\$ 4,117.74
United 8-pocket external cargo pants, navy, Women's W10129			2-20	44	7.99	51.99	131	\$ 6,810.69
United 8-pocket external cargo pants, navy, Women's W10129			22-30	52.8	9.59	62.39	65	\$ 4,055.35
Dickies insulated coverall, navy, TV261, short, regular and tall sizes		1	S-XL	40.75	11.01	51.76	5	\$ 258.80
Dickies insulated coverall, navy, TV261, short, regular and tall sizes		1	2XL	44.85	12.11	56.96	2	\$ 113.92
Red Kap coverall, navy, CT10NV, regular and tall sizes	E		34-50	18.5	3.33+2.49	43.66	1	\$ 43.66
Red Kap coverall, navy, CT10NV, regular and tall sizes	E		52-62	22.2	4.00+2.49	28.69	1	\$ 28.69
Landau 5-pocket scrub top, navy, 7489, Men's	E		S-XL	9.75	2.44+2.49	14.68	5	\$ 73.40
Landau 5-pocket scrub top, navy, 7489, Men's	E		2XL-5XL	12.75	3.19+2.49	18.43	5	\$ 92.15
Landau V-neck tunic, navy, 70221, Women's	E		XS-XL	6.25	1.57+2.49	10.31	4	\$ 41.24
Landau V-neck tunic, navy, 70221, Women's	E		2XL-5XL	7.75	1.94+2.49	12.18	1	\$ 12.18
Landau cargo pants, navy, 8555, Men's available in regular and tall sizes			S-XL	13.25	3.32	16.57	5	\$ 82.85
Landau cargo pants, navy, 8555, Men's available in regular and tall sizes			2XL-5XL	16.25	4.07	20.32	5	\$ 101.60
Landau Cargo pants, navy, 8501, Women's available in petite, regular and tall sizes			XS-XL	11.75	2.94	14.69	4	\$ 58.76
Landau Cargo pants, navy, 8501, Women's available in petite, regular and tall sizes			2XL-3XL	12.75	3.19	15.94	1	\$ 15.94
\$ 86,873.67								

TITLE: FOOTWEAR

FOR: CITY OF EL PASO ENVIRONMENTAL SERVICES

PLEASE RESPOND BY: (December 5, 2011 at 9:00:am)

ITEM DESCRIPTION	QTY	UNIT \$	TOTAL
1. GUARDMAN 53045 & WORKZONE S611 E/H	166	\$ 44.95	\$ 7,461.70
2. WORK ZONE N677 & S677	86	\$ 64.99	\$ 5,589.14
3. ON GUARD RUBBER BOOTS 86311 & 56233	19	\$ 24.99	\$ 474.81
4. KODIAK PUNCTURE PROOF 314051	52	\$ 100.00	\$ 5,200.00
5. CATAPILLAR P89446	49	\$ 79.99	\$ 3,919.51
6. WOLVERINE W05545	9	\$ 129.99	\$ 1,169.91
7. CONVERSE C6765	2	\$ 119.99	\$ 239.98
8. HYTEST 15271 MET GUARD	1	\$ 124.99	\$ 124.99
9. HYTEST FOOTREST 8772, 8972, 8777, 8779	1	\$ 139.99	\$ 139.99
10. LAM-INSOLES PUNCTURE PROOF	10	\$ 19.99	\$ 199.90
11. WOLVERINE W04451 E/H MET GUARD	11	\$ 99.99	\$ 1,099.89

SHIPPING AND HANDLING OR "INCLUDED"

\$ N/A

INSTALLATION (if applicable)

\$ N/A

CITY OF EL PASO IS TAX EXEMPT

TOTAL \$ 25,619.82

(OR SEE ATTACHED QUOTE)

ESTIMATED ARRIVAL IN ASAP DAYS

WARRANTY (if applicable) **SEE ATTACHED BOOT & SHOE WARRANTY*****

LIABILITY INSURANCE (if applicable check one)

NOT ATTACHED

ATTACHED

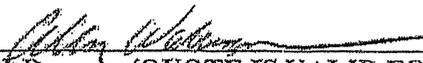
*COMPANY: WORK WEAR SAFTY SHOES

*ADDRESS: 1360 LEE TREVINO DR. SUITE # 102 EL PASO, TEXAS

ZIP 79936

*PHONE: [915] 592-9332 FAX: [915] 592-9346 EMAIL: allen@workwearboots.com

*QUOTE BY: ALLEN WATTERSON *TITLE: GENERAL MANGER

*SIGNATURE: 

*DATE: 12-2-11

*REQUIRED FIELD (QUOTE IS VALID FOR 30 DAYS UNLESS OTHERWISE STATED)

NOTE: AS PER REGION 19 COOPERATIVE #10-6562

PLEASE FAX/ EMAIL THIS FORM AND ATTACHED QUOTE TO:

Jacob Rodriguez

FAX 915-621-6711

PHONE 915-621-6725

RodriguezJM4@ELPASOTEXAS.GOV

Or mail hardcopy to: 7968 San Paulo Dr. El Paso, TX 79907