CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: **Fire Department**

AGENDA DATE: **January 10, 2012**

CONTACT PERSON/PHONE: **Otto Drozd, Fire Chief, (915) 485-5610**
Bruce D. Collins, Purchasing Manager, (915) 541-4308

DISTRICT (S) AFFECTED: **ALL**

SUBJECT:
That the Purchasing Manager for Financial Services, Purchasing Division to be authorized to issue a Purchase Order(s) to Insight Public Sector, Inc., a vendor with the U.S. Communities Cooperative Purchasing Alliance Contract# RQ09-99736-42B for the commissioning of on-site configuration services in the total estimated amount of $60,000.00.

BACKGROUND / DISCUSSION:
The Fire Department in coordination with the Information Technology Department is recommending the award of the above to Insight Public Sector, the oCM software will allow us to implement the InMotion Gateway units in a timely manner and cut the configuration time by half, also prepares us for future 4G networks.

SELECTION SUMMARY:
This cooperative contract was competitively bid and awarded through the U.S. Communities Cooperative Purchasing Alliance.

PRIOR COUNCIL ACTION:
Yes, May 17, 2011, Item 6

AMOUNT AND SOURCE OF FUNDING:

Department:	Fire Department
Amount:	$60,000.00
Funds Available:	22150024-07192-502215-G221006
Funds Source:	FY09 Homeland Security Grant Program – UASI (Develop/Enhance Interoperable Communications Systems Project)

BOARD / COMMISSION ACTION:
N/A

**********AUTHORIZATION**********

DEPARTMENT HEAD:

Otto Drozd, Fire Chief

COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)

**********POSTING LANGUAGE BELOW**********

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **JANUARY 10, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to Insight Public Sector, Inc., a contractor under the U.S. Communities Cooperative Purchasing Alliance Contract# RQ09-99736-42B, for the commissioning of on-site configuration services. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the U.S. Communities Cooperative Purchasing Alliance was approved by Mayor and City Council on February 27, 2007.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

Department:	Fire Department
Award to:	Insight Public Sector, Inc. Tempe, AZ
Total Estimated Award:	$60,000.00
Account No.:	22150024-502215-07192-G221006
Funding Source:	FY09 Homeland Security Grant Program – UASI (Develop/Enhance Interoperable Communications Systems Project)
District(s):	All
Reference No.:	2012-131

This is a Cooperative, service and unit price contract.

**********ADDITIONAL INFO BELOW**********

DATE: 1/3/2012

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS

To: Bruce Collins, Purchasing Manager, (915)541-4308

From: Otto Drozd, Fire Chief
Fire Department

Authorized Signature

Date: September 26, 2011

Re: U.S. Communities IT Products, Services & Solutions (# RQ09-997736-42B)

The Fire Department in coordination with the Information Technology Department recommends purchasing the onBoard Connection Manager (oCM) Software under U.S. Communities IT Products, Services & Solutions (#09-997736-42B) for an estimated cost $60,000.00 to Insight Public Sector.

1. Is there an urgent need for the products/services? In other words is time of the essence?
Yes, the oCM software will allow us to implement the InMotion Gateway units in a time manner and cut the configuration time by half. Also prepares us for future 4G networks.

2. Does the purchase through the Program promote the standardization of equipment?
Yes, currently this is used for Fire and Police, and in the future with Library Bookmobile, Sun Metro Buses, Animal Services, and other departments.

3. Does the purchase through the program support local business? If not is there a comparable product/service available locally?
No, Insight Public Sector is not a local business; however they are part of the U.S. Communities Contract #RQ09-997736-42B.

4. Do the available vendors have prior work experience and/or familiarity with the City Of El Paso?
Yes, we have purchased InMotion Gateway units from Insight Public Sector this past year.

5. Is the pricing reasonable as compared to other similar products/work performed for the City Of El Paso in the past or as quoted from other companies?
Yes, the prices were reviewed and determined to be reasonable, and reviewed and deemed reasonable by the Information Technology department. Additionally, as a DIR vendor, has met the States DIR contract services by using a competitive bidding process in the awarding of this contract. The participation by the City of El Paso in the U.S. Communities Cooperative Purchasing Alliance was approved by Mayor and City Council on February 27, 2007.

Mayor
John F. Cook

City Council

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Susie Byrd

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Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
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District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson