

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Information Technology
AGENDA DATE: January 10, 2012
CONTACT PERSON/PHONE: Miguel Gamino, IT Director, (915)541-4288
Bruce D. Collins, Purchasing Manager, (915) 541-4308
DISTRICT (S) AFFECTED: ALL

SUBJECT:

That the Purchasing Manager for Financial Services, Purchasing Division to be authorized to issue a Purchase Order(s) to DLT Solutions, Inc. of Herndon, Virginia, a vendor through U.S. General Services Administration's (G.S.A.) contract number GS-35F-4543G for AutoDesk Licenses and Technical Support renewal in the estimated amount of \$54,470.51.

BACKGROUND / DISCUSSION:

The Information Technology Department is recommending the renewal of the AutoDesk licenses in the amount of \$54,470.51 to DLT Solutions, Inc. DLT Solutions is a U.S. General Services Administration vendor under Contract GS-35F-4543G. The purchase is for the AutoDesk subscription and technical support, including updates for new version of the products.

Autodesk is the vendor for AutoCAD and other products. In general the products are used for Computer Aided Drafting (CAD) such as building schematics and maps/roads planning/design. Some of the products include: AutoCAD Raster Design, AutoCAD Architecture, AutoCAD MEP, AutoCAD Civil 3D, AutoCAD Map and Autodesk 3D Max Design.

This is a renewal of the licenses and technical support for the Autodesk software the city currently has with DLT Solutions and is consistent with the city's consolidating all the licenses under one vendor.

SELECTION SUMMARY:

This cooperative contract was competitively bid and awarded through the U.S. General Services Administration cooperative contract GS-35F-4543G, schedule 70.

PRIOR COUNCIL ACTION:

Yes. November 3, 2009, Item 7B

AMOUNT AND SOURCE OF FUNDING:

Department: Information Technology
Amount: \$54,470.51
Funds Available: 39010351-01101-502202-39001
Funds Source: General Fund – Data Processing Services

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD:

Miguel A. Gamiño, Information Technology Director

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **JANUARY 10, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to DLT Solutions, Inc. a contractor under U.S. General Services Administration's (G.S.A.) contract number GS-35F-4543G, for AutoDesk Licenses and Technical Support renewal. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

Department:	Information Technology
Award to:	DLT Solutions, Inc. Herndon, Virginia
Total Estimated Award:	\$54,470.51
Account No.:	39010351-502202- 01101.
Funding Source:	General Fund – Data Processing Services
District(s):	All
Reference No.:	2012-124

This is a Cooperative, unit price contract.

*******ADDITIONAL INFO BELOW*******

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SERVICE SOLUTIONS SUCCESS

To: Bruce Collins, Purchasing Manager, (915)541-4308

From: Miguel A. Gamiño Jr., Director
Information Technology

Authorized Signature

Date: December 13, 2011

Re: Government Services Administration Contract GS-35F-4543G



The Information Technology Department recommends renewing the licenses and technical support and updates for AutoCAD and related products.

1. Is there an urgent need for the products/services? In other words is time of the essence?

Yes, the renewal of the AutoCAD and related licenses, technical support and updates are necessary tools for various city departments to provide services to the general public and commercial segments of the city.

2. Does the purchase through the Program promote the standardization of equipment?

Yes, the AutoCAD licenses, technical support and updates has been the standard platform.

3. Does the purchase through the program support local business? If not is there a comparable product/service available locally?

This service is not available locally; however, DLT Solutions has a local representative available.

4. Do the available vendors have prior work experience and/or familiarity with the City Of El Paso?

Yes, the vendor has been providing consistent product and service with a history conducting business with the City of El Paso.

5. Is the pricing reasonable as compared to other similar products/work performed for the City Of El Paso in the past or as quoted from other companies?

Yes, the prices were reviewed and determined to be reasonable and have been established through the Government Services Administration contract through a competitive bidding process.

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Dr. Michiel R. Nee

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Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Corney Carlisle Niland

City Manager
Joyce A. Wilson



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