

**CITY OF EL PASO, TEXAS  
REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** Environmental Services

**AGENDA DATE:** January 11, 2011

**CONTACT PERSON/PHONE:** Ellen Smyth, Director, 621-6700  
Bruce D. Collins, Purchasing Manager, 541-4313

**DISTRICT (S) AFFECTED:** All

**SUBJECT:**

Request that the Purchasing Manager of the Financial Services Department, Purchasing Division be authorized to purchase uniforms. This purchase is being facilitated through an Education Service Center Region 19 Purchasing Cooperative Contract with Bazaar Uniforms. Since the total purchase will be in excess of \$50,000, approval by City Council is required.

**BACKGROUND / DISCUSSION:**

The Environmental Services Department recommends utilizing Education Service Center Region 19 Purchasing Cooperative Program Contract #10-6562 to issue a \$74,442.00 purchase order to Bazaar Uniforms for the acquisition of one thousand four hundred twenty eight (1,428) sets of uniforms. The total amount of the purchase for the sets of uniforms \$74,442.00 for the period from 01/01/11 – 08/31/11.

**PRIOR COUNCIL ACTION:**

Council has approved participation in the Education Service Center Region 19 Purchasing Cooperative Program.

**AMOUNT AND SOURCE OF FUNDING:**

The funding source for this purchase will be from  
Fund 40403: Environmental Services  
DeptID: 34010280  
Account #: 503120  
Class: 34000  
\$635.00

Fund 40403: Environmental Services  
DeptID: 34010281  
Account #: 503120  
Class: 34000  
\$205.00

Fund 40403: Environmental Services  
DeptID: 34010286  
Account #: 503120  
Class: 34000  
\$24,380.00

Fund 40403: Environmental Services  
DeptID: 34010289  
Account #: 503120  
Class: 34000  
\$4,331.00

Fund 40403: Environmental Services  
DeptID: 34010291  
Account #: 503120  
Class: 34000  
\$26,276.00

Fund 40403: Environmental Services  
DeptID: 34010293  
Account #: 503120  
Class: 34000  
\$6,505.00

Fund 40403: Environmental Services  
DeptID: 34010294  
Account #: 503120  
Class: 34000  
\$5,615.00

Fund 40403: Environmental Services  
DeptID: 34010296  
Account #: 503120  
Class: 34000  
\$4,480.00

Fund 40403: Environmental Services  
DeptID: 34010297  
Account #: 503120  
Class: 34000  
\$2,015.00

**BOARD / COMMISSION ACTION:**

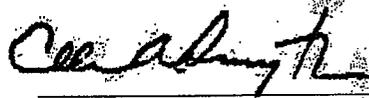
N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required)

**FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** \_\_\_\_\_



(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

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## MEMORANDUM

**TO:** Bruce D. Collins, Purchasing Manager  
Ana L. Rivera

**FROM:** Ellen A. Smyth, P.E., Director

**SUBJECT:** Uniforms – Education Service Center Region 19 - Contract #10-6562

**DATE:** January 11, 2011

The Environmental Services Department recommends utilizing Education Service Center Region 19 Contract #10-6562 Purchasing Cooperative Program to issue a \$74,442.00 purchase order to Bazaar Uniforms for the acquisition of one thousand four hundred twenty eight (1,428) sets of uniforms. The total amount of the uniforms purchase is \$74,442.00. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes, these uniforms are needed for replacement of uniforms issued in 2009.

2. Does the purchase through the Program promote the standardization of uniforms?

Yes. The uniforms requested will allow for standardization of employees' uniforms.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

Yes. We will be using is a local business, Bazaar Uniforms.

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes, the Department has purchased uniforms from this vendor before.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Rachel Quintana

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Beto O'Rourke

City Manager  
Joyce A. Wilson

**ENVIRONMENTAL SERVICES DEPARTMENT**

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**EDUCATION SERVICE CENTER REGION 19**  
**RFP AWARD SUMMARY**

**RFP TITLE:** Work Uniforms, Shoes and Related- ESC Region 19 Purchasing Cooperative  
**RFP NUMBER:** 10-6562  
**RFP OPENING DATE:** September 1, 2010  
**CONTRACT TERM:** Date of award until October 31, 2011 with the option to extend in increments of 12 months not to exceed 36 months in the aggregate  
**FUNDING SOURCE:** Various  
**RFP's ISSUED:** 12  
**RESPONSES:** 4  
**ADVERTISEMENT DATES:** August 15, August 22, 2010  
**BOARD MEETING DATE:** October 21, 2010

**RECOMMENDED FOR AWARD** **Bazaar Uniforms & Men's Store (HUB)**  
**Larami Shoeworld, Inc.**  
**Northern Imports, Inc. dba. Work Wear Safety Shoes**  
**Uniforms of Texas (HUB)**

**TOTAL (estimated)** **\$100,000.00 annually**

**EXPLANATIONS:**

Award of this contract will enable Region 19 and its Purchasing Cooperative members to purchase work uniforms and shoes from the awarded vendors as needed during the term of the contract. All the vendors awarded under this contract have local representation and store fronts.

**SPECIFICATIONS PROVIDED BY:** Royce Cleveland  
ESC Region 19

**EVALUATION COMMITTEE:** Royce Cleveland  
ESC Region 19

Martin Camacho  
ESC Region 19

Nancy Alvarado  
ESC Region 19

**ORDER INFORMATION:**

**Bazaar Uniforms & Men's**  
Christopher Joseph  
2430 E. Yandell  
El Paso, TX 79903  
915-544-7340  
Fax: 915-544-2341  
[www.bazaaruniforms.com](http://www.bazaaruniforms.com) / [cjoseph@yahoo.com](mailto:cjoseph@yahoo.com)