

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Fire

AGENDA DATE: January 18, 2011

CONTACT PERSON/PHONE: Otto Drozd – Director, Fire Department (915) 771-1001
Bruce Collins – Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Extend the following contract: 2008-054 – Stress Management for Firefighters
With: Center for Employee Assistance of El Paso, TX
Estimated Annual Expenditures: \$209,250.00
Total Estimated Expenditures: \$418,500.00 for two (2) additional years

BACKGROUND / DISCUSSION:

The Fire Department is recommending the extension of the above contract. The Center for Employee Assistance, hereinafter referred to as the Center, provides the El Paso Fire Department the Employee Assistance Program (EAP) to address the behavioral health of the Fire Department personnel and their families. The Center is an independent Employee Assistance Program that when deemed necessary makes referrals based on the clinical needs of the firefighter and/or family member. This contract satisfies the provisions of the collective bargaining agreement between the City of El Paso and the International Association of Fire Fighters, Local 51, reference a Stress Management Program for firefighters.

The Center for Employee Assistance has provided the Stress Management Program for Firefighters since 1999. Previously the Center Staff had delivered the Stress management Program under the named of First Step Employee Assistance Program beginning in 1990. The El Paso Fire Department has never written or given an oral complaint about The Center for Employee Assistance during the contract period.

PRIOR COUNCIL ACTION:

Yes. 2008-054 was originally awarded on January 22, 2008.

AMOUNT AND SOURCE OF FUNDING:

Department: Fire
Amount: \$418,500.00
Funds Available: Dept # 22010090; Acct # 502111; Fund # 01101; Class # 22000
Funds Source: General Funds - Contracts

BOARD / COMMISSION ACTION:

N/A.

*****AUTHORIZATION*****

DEPARTMENT HEAD: _____

**MOTION
JANUARY 22, 2008**

Motion made by Mayor Pro Tempore Byrd, seconded Representative Lilly, and unanimously carried to **APPROVE** the award of Solicitation No. 2008-054 (Stress Management for Firefighters) to Center For Employee Assistance for a total estimated amount of \$627,750.

Department:	Fire
Award to:	Center For Employee Assistance El Paso, Texas
Items:	All
Annual Estimated Amount:	\$209,250
Option:	2 years
Account No.:	22010090-01101-502111
Funding Source:	Fire, Operating Account, Health Care Provider Services
Total Estimated Award:	\$627,750

This is a 36 month requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Fire recommend award as indicated to vendor offering the best value bid.

Richarda Duffy Momsen, City Clerk