

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

CITY CLERK DEPT.
08 JAN 17 AM 11:43

DEPARTMENT: FIRE

AGENDA DATE: JANUARY 22, 2008

CONTACT PERSON/PHONE: ROBERTO RIVERA/TERRENCE FREIBURG

DISTRICT(S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve award of Bid 2008-054 Stress Management for Firefighters to Center for Employee Assistance. \$209,250.00 estimated per year, Total Estimated Award \$627,750.00

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

This award will provide stress management services for Firefighters as determined in and in compliance with the Collective Bargaining Agreement (CBA). This is a best value award recommendation for three years. Bid tabulation and CBA reference are included for review.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

There have been prior contracts to provide these services.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

22010090-01101-502111 Fire, Operating Account – Health Care Provider Services

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: Roberto Rivera, Chief Roberto Rivera

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: January 22, 2008

CITY MANAGER: _____ **DATE:** _____

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

ROBERTO RIVERA
FIRE CHIEF



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
RACHEL QUINTANA, DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

FIRE DEPARTMENT

MEMORANDUM

To: Ray Heredia, Procurement Analyst
From: Roberto Rivera, Fire Chief *ORM*
Subject: Recommendation for Award -Solicitation 2008-054 Stress Management
Date: January 4, 2008

After reviewing the bids for contract # 2008-054 Stress Management for Firefighters, we recommend that the contract be awarded to Center for Employee Assistance, 2310 Montana, El Paso, TX, 79903, as the best value responsive bidder.

As bid by the Center for Employee Assistance, the best value award recommendation is based on a bid tabulation score of 96.89 total points. The bid tabulation and criteria breakdown sheet is included for your review. The annual award bid is for \$209, 250.00. We are recommending a three year contract for a total award of \$627,750.00, estimated*.

The funding source for this contract is as follows:

Fund 01101
Dept 22010090
Acct 502111
Class 22000

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08 JAN 17 AM 11:43



Best Value Award Recommendation

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08 JAN 17 AM 11:43

Stress Management For Firefighters

Bid #: 2008-054

Criteria		Access Administrators Inc.	Amenecer Psychological Services	Center For Employee Assistance	Integrity Employee Assistance
Cost	25 pts	10.60	20.45	23.89	25.00
Qualifications	25 pts	10.00	10.50	25.00	15.30
Education	25 pts	25.00	25.00	25.00	25.00
Location/Availability	25 pts	20.00	20.00	23.00	20.00
Total Points		65.60	75.95	96.89	85.30
Total Bid		\$471,500.00	\$244,500.00	\$209,250.00	\$200,000.00

CITY OF EL PASO BID TABULATION

BID ITEM: STRESS MANAGEMENT FOR FIREFIGHTERS
 BID DATE: DECEMBER 19, 2007

BID # 2008-054
 DEPARTMENT: FIRE

			ACCESS ADMINISTRATORS, INC. DBA FORESIGHT TPA, INC. EL PASO, TX		AMANECER PSYCHOLOGICAL SERVICES PC EL PASO, TX		CENTER FOR EMPLOYEE ASSISTANCE EL PASO, TX	
ITEM NO.	ANN. EST. QTY./UNIT	TYPE OF SERVICE	HOURLY RATE	ANNUAL TOTAL	HOURLY RATE	ANNUAL TOTAL	HOURLY RATE	ANNUAL TOTAL
1.	100 HRS.	PSYCHIATRIC SERVICES INITIAL VISIT	\$210.00	\$21,000.00	\$135.00	\$13,500.00	\$105.00	\$10,500.00
2.	150 HRS.	FOLLOW-UP VISIT	\$210.00	\$31,500.00	\$95.00	\$14,250.00	\$105.00	\$15,750.00
3.	100 HRS.	BIOFEEDBACK	\$90.00	\$9,000.00	\$40.00	\$4,000.00	\$35.00	\$3,500.00
4.	50 HRS.	PSYCHOLOGICAL TESTING	\$80.00	\$4,000.00	\$60.00	\$3,000.00	\$80.00	\$4,000.00
5.	4,000 HRS.	COUNSELING SERVICES TO INCLUDE: a) One on One 1) Telephone 2) Firefighter 3) Significant Others b) Physical Fitness c) Nutritional d) Crisis	UP TO MAXIMUM OF: \$100.00	\$400,000.00	\$51.50	\$206,000.00	\$42.00	\$168,000.00

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 12-26-07

08 JAN 17 AM 11:44
 CITY CLERK DEPT

CITY OF EL PASO BID TABULATION

BID ITEM: STRESS MANAGEMENT FOR FIREFIGHTERS				BID # 2008-054				
BID DATE: DECEMBER 19, 2007				DEPARTMENT: FIRE				
		ACCESS ADMINISTRATORS, INC. DBA FORESIGHT TPA, INC. EL PASO, TX		AMANECER PSYCHOLOGICAL SERVICES PC EL PASO, TX		CENTER FOR EMPLOYEE ASSISTANCE EL PASO, TX		
ITEM NO.	ANN. EST. QTY./UNIT	TYPE OF SERVICE	HOURLY RATE	ANNUAL TOTAL	HOURLY RATE	ANNUAL TOTAL	HOURLY RATE	ANNUAL TOTAL
6.	150 HRS.	TRAINING AND EDUCATIONAL PROGRAM TO INCLUDE: a) Supervisory and Administration Training b) Orientation Training	\$40.00	\$6,000.00	\$25.00	\$3,750.00	\$50.00	\$7,500.00
GRAND TOTAL			\$471,500.00		\$244,500.00		\$209,250.00	
TO THE EXTENT PROVIDED FOR IN THE CONTRACT, THE CITY, AT ITS SOLE OPTION, MAY EXTEND THE INITIAL TERM OF THIS CONTRACT FOR TWO (2) ADDITIONAL YEARS PRIOR TO THE EXPIRATION OF THE CURRENT TERM. IF THE OPTION TO RENEW IS EXERCISED, THE CONTRACT WILL CONTINUE UNDER THE SAME TERMS AND CONDITIONS SET FORTH HEREIN. THE TOTAL DURATION OF THIS CONTRACT, INCLUDING THE EXERCISE OF ANY OPTIONS UNDER THIS CLAUSE, SHALL NOT EXCEED FIVE (5) YEARS.			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
PAYMENT TERMS:			NET - 30 DAYS		4% - 10 DAYS 2% - 20 DAYS		NET - 30 DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 
 DATE: 12-26-07

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CITY OF EL PASO BID TABULATION

BID ITEM: STRESS MANAGEMENT FOR FIREFIGHTERS			BID # 2008-054			
BID DATE: DECEMBER 19, 2007			DEPARTMENT: FIRE			
			HEALTHMEDIA INC. ANN ARBOR, MI		INTEGRITY EMPLOYEE ASSISTANCE DBA WELL CONNECT EAP EL PASO, TX	
ITEM NO.	ANN. EST. QTY./UNIT	TYPE OF SERVICE	HOURLY RATE	ANNUAL TOTAL	HOURLY RATE	ANNUAL TOTAL
1.	100 HRS.	PSYCHIATRIC SERVICES INITIAL VISIT	BID WAS SUBMITTED WITHOUT HOURLY RATES AND ANNUAL TOTALS ON CITY OF EL PASO BID FORMS		\$100.00	\$10,000.00
2.	150 HRS.	FOLLOW-UP VISIT			\$90.00	\$13,500.00
3.	100 HRS.	BIOFEEDBACK			\$40.00	\$4,000.00
4.	50 HRS.	PSYCHOLOGICAL TESTING			\$100.00	\$5,000.00
5.	4,000 HRS.	COUNSELING SERVICES TO INCLUDE: a) One on One 1) Telephone 2) Firefighter 3) Significant Others b) Physical Fitness c) Nutritional d) Crisis			\$40.00	\$160,000.00

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

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CITY OF EL PASO BID TABULATION

BID ITEM: STRESS MANAGEMENT FOR FIREFIGHTERS				BID # 2008-054			
BID DATE: DECEMBER 19, 2007				DEPARTMENT: FIRE			
		HEALTHMEDIA INC. ANN ARBOR, MI		INTEGRITY EMPLOYEE ASSISTANCE DBA WELL CONNECT EAP EL PASO, TX			
ITEM NO.	ANN. EST. QTY./UNIT	TYPE OF SERVICE	HOURLY RATE	ANNUAL TOTAL	HOURLY RATE	ANNUAL TOTAL	
6.	150 HRS.	TRAINING AND EDUCATIONAL PROGRAM TO INCLUDE: a) Supervisory and Administration Training b) Orientation Training	BID WAS SUBMITTED WITHOUT HOURLY RATES AND ANNUAL TOTALS ON CITY OF EL PASO BID FORMS		\$50.00	\$7,500.00	
GRAND TOTAL					\$200,000.00		
TO THE EXTENT PROVIDED FOR IN THE CONTRACT, THE CITY, AT ITS SOLE OPTION, MAY EXTEND THE INITIAL TERM OF THIS CONTRACT FOR TWO (2) ADDITIONAL YEARS PRIOR TO THE EXPIRATION OF THE CURRENT TERM. IF THE OPTION TO RENEW IS EXERCISED, THE CONTRACT WILL CONTINUE UNDER THE SAME TERMS AND CONDITIONS SET FORTH HEREIN. THE TOTAL DURATION OF THIS CONTRACT, INCLUDING THE EXERCISE OF ANY OPTIONS UNDER THIS CLAUSE, SHALL NOT EXCEED FIVE (5) YEARS.			YES <input type="checkbox"/> NONE STATED NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
PAYMENT TERMS:			NONE STATED		NET - 30 DAYS		
BIDS SOLICITED: 14			BIDS RECEIVED: 5		BIDS LOCAL: 11		NO BIDS: 0

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

08 JAN 17 AM 11:45
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APPROVED BY: 
DATE: 12-26-07

CENTER FOR EMPLOYEE
ASSISTANCE PROGRAM
1725 E. YANDELL
EL PASO, TEXAS 79902

COLUMBIA BEHAVIORAL CENTER'
1155 IDAHO ST
EL PASO, TEXAS 79902

DESERT BEHAVIORAL CENTER
1214 MONTANA AVE
EL PASO, TEXAS 79902 *UTK*

FAMILY SERVICES OF EL PASO
2930 N STANTON ST
EL PASO, TEXAS 79902 *RTS*

ABRAHM J KATS MD
1201 E SCHUSTER 1B
EL PASO, TEXAS 79902 *RTS*

ESTHER MONTY LPC
1201 E SHCUSTER 1B
EL PASO, TEXAS 79902 *RTS*

RIO GRANDE BEHAVIORAL CENTER
4707 MONTANA AVE.
EL PASO, TEXAS 79905 *RTS*

EL PASO DMDA
3901 MONTANA AVE STE D
EL PASO, TEXAS 79903

DEBORAH ONTIVEROS
1600 LEE TREVINO SUITE C-7
EL PASO, TX 79936

ATTN: SHAN K. MESMER
CREATIVE MANAGEMENT
CONSULTANTS
500 AZURE AVENUE
WELLINGTON, FL 33414

ATTN: JESSICA SHEELY
OPEN MINDS
163 YORK STREET
GETTYSBURG, PA 17325-1933

ATTN: MELINDA HULSEBUS
HEALTHNETWORK EAP
1301 N. ALPINE ROAD
ROCKFORD, IL 61107 *UTK*

ATTN: CHRISTINA ALMANZA
WELLNESS WORKS CONNECTION
10644 LIMAS DR.
EL PASO, TX 79935

Julie Miller, R.D., L.D., CDE
Del Sol Diabetes Treatment Center,
LifeCare Center Inpatient & Outpatient
Cardiac Rehabilitation
7878 Gateway East Suite 301
El Paso, TX 79915.

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