

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** Mass Transit

**AGENDA DATE:** 1/23/07

**CONTACT PERSON/PHONE:** Mass Transit, Tim Omick, (915) 534-5810

**DISTRICT(S) AFFECTED:** N/A

**SUBJECT:**

**APPROVE:** Reinstatement Request

**BACKGROUND / DISCUSSION:**

Employee resigned in good standing and meets all the requirements for reinstatement as per CSC Rules and Regulations.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when?

No

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

As per Civil Service Commission approval on 01/11/07

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_

**FINANCE:** (if required) \_\_\_\_\_

**OTHER:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

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REINSTATEMENT REQUEST

TO:  
Linda Ball Thomas, Secretary  
Civil Service Commission  
#2 Civic Center Plaza, 3<sup>rd</sup> Floor  
El Paso, Texas 79901

FROM:  
Name: Samuel Levi Chavez  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Social Security: \_\_\_\_\_

Honorable Civil Service Commission:

I hereby request that my name be placed on the REINSTATEMENT LIST for the position of Coach operator (your title when you resigned).

I resigned in good standing from the Mass Transit Department on 10/2/06 (this date must not exceed one year from the date of resignation

per the City Charter Section 6.10 which states as follows: "... Such requests must be made within one year from the date of resignation, except as provided in the Rules."

If it has been more than one year since your resignation, you must provide the following information required by the rule below:

Rule 13.7.f. states: The City Council, upon recommendation of the Commission, may approve a request for reinstatement after more than one year in cases where professional training or specialized skill is required, and where the person desiring reinstatement has been engaged either in study to benefit himself or herself for his or her duties or was in an occupation or position tending to increase his or her value in the position.

Have you engaged in study, duties, an occupation or position that increased your value in the position? Yes \_\_\_ No \_\_\_

If you answered "no" to this question you are not eligible for reinstatement. If yes, please provide detailed information and documentation.

JOHN COOK  
MAYOR

JOYCE WILSON  
CITY MANAGER

TIM J. OMICK  
DIRECTOR



CITY COUNCIL  
ANN MORGAN LILLY, DISTRICT 1  
SUSANNAH M. BYRD, DISTRICT 2  
J. ALEXANDRO LOZANO, DISTRICT 3  
MELINA CASTRO, DISTRICT 4  
PRESI ORTEGA, JR., DISTRICT 5  
EDDIE HOLGUIN, JR., DISTRICT 6  
STEVE ORTEGA, DISTRICT 7  
BETO O'ROURKE, DISTRICT 8

SUN METRO  
MASS TRANSIT DEPARTMENT

**MEMORANDUM**

TO: Linda Ball Thomas, Secretary  
Civil Service Commission

FROM: Tim J. Omick, Director

DATE: January 2, 2007

SUBJECT: Reinstatement Request  
Samuel Chavez – Coach Operator

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Sun Metro has no objection to Samuel Chavez reinstatement request.

TJO/trp

