

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: Parks & Recreation

AGENDA DATE: 1/23/07

CONTACT PERSON/PHONE: Parks & Recreation Department, Norman Merrifield, (915) 541-4338

DISTRICT(S) AFFECTED: N/A

SUBJECT:

APPROVE: Reinstatement Request

BACKGROUND / DISCUSSION:

Employee resigned in good standing and meets all the requirements for reinstatement as per CSC Rules and Regulations.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

No

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

As per Civil Service Commission approval on 1/11/07

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____

FINANCE: (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

5B

REINSTATEMENT REQUEST

TO:

Linda Ball Thomas, Secretary
Civil Service Commission
#2 Civic Center Plaza, 3rd Floor
El Paso, Texas 79901

FROM:

Name: David M. Ayala

Address: _____

City/State/Zip: _____

Telephone: _____

Social Security: _____

Honorable Civil Service Commission:

I hereby request that my name be placed on the REINSTATEMENT LIST for the position of
Recreation Leader II (your title when you resigned).

I resigned in good standing from the Parks & Recreation Department on
01-13-06 (this date must not exceed one year from the date of resignation

per the City Charter Section 6.10 which states as follows: "... Such requests must be made
within one year from the date of resignation, except as provided in the Rules."

If it has been more than one year since your resignation, you must provide the following
information required by the rule below:

Rule 13.7.f. states: The City Council, upon recommendation of the Commission, may approve a
request for reinstatement after more than one year in cases where professional training or
specialized skill is required, and where the person desiring reinstatement has been engaged
either in study to benefit himself or herself for his or her duties or was in an occupation or position
tending to increase his or her value in the position.

Have you engaged in study, duties, an occupation or position that increased your value
in the position? Yes ___ No ___

If you answered "no" to this question you are not eligible for reinstatement. If yes, please
provide detailed information and documentation.

PARKS AND RECREATION DEPARTMENT

MEMORANDUM

TO: Linda B. Thomas, Director

FROM: Norman C. Merrifield, Director



RE: Reinstatement Request
David Ayala- Recreation Leader

DATE: December 13, 2006

I recommend that David Ayala be reinstated to the position of Recreation Leader.

Thank you.