

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: City Attorney's Office
AGENDA DATE: January 23, 2007
CONTACT PERSON/PHONE: Charlie McNabb, City Attorney
DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$amount if applicable.

APPROVE the appointment of Karla Hernandez as Assistant City Attorney effective February 12, 2007 at an annual salary of \$70,000.00 plus benefits.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when and how to enable Council to have reasonable complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

Ms. Hernandez was licensed to practice in Texas and New Mexico in 2005 and has since gained extensive litigation experience. She will be assigned to handle litigation matters in the City Attorney's Office.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when? No

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

This is a budgeted item.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____ **FINANCE:** (if required) _____
Charlie McNabb, City Attorney

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

KARLA HERNANDEZ

LICENSES

Admitted in Texas May 2005
Admitted in New Mexico September 2005

PROFESSIONAL EXPERIENCE

Scherr & Legate

Associate Attorney, August 2004 – Present

- Responsible for over a hundred personal injury cases including auto accidents, premises liability, nonsubscriber injuries, trucking accidents, contracts, real estate disputes, wrongful death, and wrongful termination.
- Extensive litigation experience starting from the initial client interview, early case development, through pleadings, discovery disputes, depositions, summary judgment responses and hearings, Daubert-Havner challenges and responses, mediation, pre-trial, voir dire, and final trial phase.

Scherr Legate & Ehrlich

Summer Clerk, May 2003 – August 2003

- Conducted research
- Interviewed clients

Honorable David Briones

United States District Court for the Western District of Texas in El Paso
Summer Clerkship, June 2002 – July 2002

- Researched and Briefed Opinions for the Court
- Assisted Judge Briones during pleas and sentencing
- Conducted research

El Paso County Human Resources Department

Intern, June 2001 - August 2001

- Gathered and compiled data used by the Wage and Salary Committee.
- Created and distributed surveys used by the Risk Pool Committee

University of Texas at El Paso

Research Assistant, Illegal Immigration Reform and Immigrant Responsibility Act of 1996, January 2000 – July 2001

- Researched, analyzed and summarized immigration legislation and policy, designed and translated questionnaires into Spanish; interviewed affected families; presented findings at Annual Conference of the American Sociological Association.

EDUCATION

Indiana University School of Law – Bloomington, Indiana
Juris Doctorate 2004

University of Texas at El Paso

B.A. English and American Literature May 2001

- Law School Preparation Institute Summer 2000
- International English Honor Society May 2000
- Peer Leader, Entering Student Program Fall 1999
- Speech and Debate Team Fall 1996

LANGUAGES

Fluent in Spanish

COMMUNITY

Mexican American Bar Association

Board Member, September 2006 - Present

Abundant Living Faith Center

Spanish Translator, 2000- Present

University Childcare Center, University of Texas at El Paso

Volunteer Childcare Provider, January 2000 - May 2000

Lee and Beulah Moor Children's Home, El Paso

Volunteer Supervisor, August 1999 - December 1999

REFERENCES

Robert Almanzán

El Paso County Human Resources Department

500 East San Antonio

3rd Floor

El Paso, TX 79901

(915) 541-4504

Michael Wyatt

Scherr Legate & Ehrlich

109 N. Oregon

12th Floor

El Paso, TX 79901

(915)544-0001

(915)240-2955 cell phone preferred method of contact