

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: International Bridges

AGENDA DATE: January 24, 2012

CONTACT PERSON/PHONE: BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313
SAID LARBI-CHERIF, INTERNATIONAL BRIDGES DIRECTOR, 858-4673

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

International Bridges Department request that contract 2009-063 Armored Car Services be extended for one additional year for an estimated total of \$72,000.00.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

International Bridges Department has reviewed contract 2009-063 Armored Car Services which expires March 14, 2012 and is requesting approval of a one year extension of the contract.

SELECTION SUMMARY:

The award of solicitation 2009-063 Armored Car Services was awarded to Trans America Protection Corporation for all items for a total award amount of \$216,000.00, as the best value bidders, most responsive and responsible bidder meeting specifications.

Solicitation was advertised on 12/09/2008 and 12/16/2008. The postcards were mailed out on 12/09/2008. The solicitation was posted on City website on 12/09/2008. The email (Purmail) notification was sent out on 12/09/2008. A total of 6 bidders including 6 local vendors were solicited. A total of 2 bids were received both local vendors.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Council awarded Contract No. 2009-063 Armored Car Services on February 24, 2009.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

40272-502212-64010283-64000 International Bridge Revenue & Operations, Security Contracts & Administration

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name

Signature

Date

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **JANUARY 24, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2009-063 Armored Car Services with Trans America Protection Corporation for one (1) additional year pursuant to the provisions of an award approved by the City Council on February 24, 2009. The extended contract period will be from March 15, 2012 to March 14, 2013.

Department:	International Bridges
Award to:	Trans America Protection Corporation El Paso, TX
Option:	One [of One]
Annual Estimated Amount:	\$72,000.00
Total Estimated Amount:	\$72,000.00 (1 year)
Account No.:	64010283 – 502212 – 40272 – 64000
Funding Source:	International Bridges Revenue – Security Contracts
District(s):	All

*****ADDITIONAL INFO BELOW*****

MOTION
FEBRUARY 24, 2009

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2009-063 (Armored Car Services) to Trans America Protection Corporation for a total estimated award of \$216,000.

Department:	International Bridges
Award to:	Trans America Protection Corporation El Paso, TX
Items:	All
Option:	One year
Annual Estimated Amount:	\$72,000
Account No.:	64010283 – 502212 – 40272
Funding Source:	International Bridge Revenue – Security Contracts
Total Estimated Award:	\$216,000 (3-year total)

This is a 36-month services type contract for Armored Car Services.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and International Bridges recommend award to Trans America Protection Corporation, the vendor offering the best value bid.

Richarda Duffy Momsen, City Clerk