

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: **Comptroller**

AGENDA DATE: **01/25/05**

CONTACT PERSON/PHONE: **Comptroller, Carmen Arrieta-Candelaria, (915) 541-4435**

DISTRICT(S) AFFECTED: **N/A**

SUBJECT:

APPROVE: Provisional Appointment

BACKGROUND / DISCUSSION:

Request to fill the position of Systems Accountant on a provisional basis. The position was recently vacated effective January 17, 2005.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

No

AMOUNT AND SOURCE OF FUNDING:

Salary and benefits have been budgeted for FY/05.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____

FINANCE: (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____