

DATE: January 19, 2010

TO: City Clerk

FROM: Representative Emma Acosta

ADDRESS 2 Civic Center Plaza, El Paso, TX 79901 TELEPHONE (915)541-4572

Please place the following item on the (Check one): CONSENT XX REGULAR _____

Agenda for the Council Meeting of January 26, 2010

Item should read as follows: Appointment of Lorraine Huit to the Building and Standards Commission as requested by Representative Emma Acosta, District 3.

SPECIAL INSTRUCTIONS: Category: Home Builder

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Building and Standards Commission

NOMINATED BY: Representative Emma Acosta DISTRICT: 3

NAME OF APPOINTEE Lorraine Huit
(Please verify correct spelling of name)

BUSINESS ADDRESS: 5915 Silver Springs, Bldg. #5

CITY: El Paso ST: TX ZIP: 79912 PHONE: 915-584-4094

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Hector Zamora

EXPIRATION DATE OF INCUMBENT: 11/13/2009

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: 01/26/2010

EXPIRATION DATE OF NEW APPOINTEE: 01/26/2012

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X
2nd TERM: _____
UNEXPIRED TERM: _____

Lorraine Huit

5915 Silver Springs Dr. Bldg. #5
El Paso, Texas 79912
(915) 584-4094 Office

Registered Interior Designer – State of Texas

Position: President - Owner – Cardel Design Group, LLC
Interior Designer – 23 Years

Skills and Responsibilities:

Broad Creative use in design work including use of green materials & methods
Proficient in reading and interpreting architectural plans and specifications
Ability to design and furnish under various budgets using value guidelines
Knowledge of various design styles
Experience ability to evaluate clients desires through interaction
Competent with computer skills including CAD
Wide knowledge of manufactures and suppliers
Ability to sketch and draw complicated perspectives and renderings
Ability to interact with design team members and clients to achieve project objectives
Knowledge in establishing and using allowances for budget purposes
Use of CPM Methods to avoid project delays
Bilingual in English and Spanish
Flexibility in work hour accommodations based on clients schedules
Good written and verbal communication skills

Work Experience:

Cardel Construction Inc.
Principle Interior Designer – 23 Years

Responsible for all design and decorating for all projects
Managing of budgets and allowances for client selections
Blueprint reading, site verification of field conditions
Quantity take offs of all interior finishes needed
Drawing and design of all cabinets for homes and offices
Selection and purchasing of materials and furnishings for all projects
Space planning for furniture in offices and custom homes

Lorraine Huit, Cardel Design Group. 5915 Silver Springs Dr. #5, El Paso, Texas 79912

Completion of over 500 Custom Homes in El Paso, Texas

Completion of Professional Offices:

Calaum, Linebarger, Pena and Acosta, Attorneys at Law
Link Beck, Attorney at Law
SABA McDonalds's Corporate Offices
Del Norte 1ST American Title Company West Side Offices
Sierra Mortgage Company, Westside Offices
T.O. Gilstrap Jr., Attorney at Law
Victor Poulus & Michael Volk, Attorney at Law
Dr. Richard Novick, Professional Dentist Office
Dr. Jaime Arbona, Professional Psychiatric Office
Charles Napier & Doug Lillibo, CPA Professional Office
El Paso Association of Builders Office
Cardel Homes and Cardel Realty Offices

Current Projects under Construction:

Sun City Kidz Medical Offices – Pediatrics Offices
Diversified Interiors Professional Construction Offices
Texas Tech Medical Clinic Surgery Offices
Hong Kong Buffet – New Front Elevation
United Blood Services Expansion

Professional Affiliations Membership:

ASID – Association Society of Interior Designers
NAHB Member – National Association of Home Builders
NARA Member
HUB Certification State of Texas

Professional Training/Leadership:

Greater El Paso Chamber of Commerce – Leadership Class 2000
ASID Certification Accreditation 1999 – 2003
Institute for Leadership / Rotary – 2005

Lorraine Huit, Cardel Design Group. 5915 Silver Springs Dr. #5, El Paso, Texas 79912

Education:

Jefferson High School, El Paso, Texas
Associates Degree – El Paso Community College
Licensed Interior Designer – State of Texas

Professional Honors / Recognition

El Paso Association of Builders – 1993 BUILDER OF THE YEAR
El Paso Association of Builders / Women's Council – Member of the Year – 1993
El Paso Association of Builders / Women's Council – Member of the Year – 1995
El Paso Association of Builders / Women's Council – Member of the Year – 2000
El Paso Association of Builders – 2003 BUILDER OF THE YEAR

Community Service:

United States Magistrate Judge – Merit Selection Panel – appointed 2001 by
Judge Phil Martinez
Board of Directors – Rotary Club of West El Paso – 1998 – Current – President Elect
Board of Directors – El Paso Association of Builders 1991, 1998, 2003 Current
City of El Paso Parks & Recreation Foundation Board President 1997 – Current
Board of Directors – YMCA 2001- Current
Board of Directors – Better Business Bureau – March 2003 - Current
El Paso Zoological Society Board of Directors

Interior Design Digital Pictures Available