

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: ENVIRONMENTAL SERVICES

AGENDA DATE: 1/27/09

CONTACT PERSON/PHONE: Ellen Smyth, P.E., Director/621-6719

DISTRICT(S) AFFECTED: Terrence Freiburg, Purchasing Manager, 541-4313
ALL

SUBJECT:

Solicitation #2009-053 Environmental Laboratory Services for Air Quality

BACKGROUND / DISCUSSION:

This is a twenty-four (24) month requirements type contract for Environmental Laboratory Services for Air Quality. The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget. The Environmental Services and Financial Services Departments recommend award to the Bidders offering the best value to the City.

Vendor 1 (CFR Environmental Services), Items 1 & 2; Gasoline Analysis - \$95,000.00 Estimated annual expenditures. Option to extend for an additional two (2) year period. Offers a 5%10N30 and 3%20N30 payment discount.

Vendor 2 (Armstrong Forensic Laboratory, Inc.), Items 3, 4 & 5; Filter Media Lead/Weights - \$25,000.00 Estimated annual expenditures. Option to extend for an additional two (2) year period. Offers a 2%10N30 payment discount.

Total award amount of \$240,000.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, in previous years.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

These items are funded by Federal and State Grants and the City's match. These items have been budgeted for FY09. The funding source(s) and account number(s) are as follows:

Department # (34010289) - Account # (502204) - Fund # (40429) - Grant # (G340916)

Department # (34010289) - Account # (502204) - Fund # (40429) - Grant # (G340918)

Department # (34010289) - Account # (502204) - Fund # (40429) - Grant # (G340924)

There is no budget transfer required.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: January 14, 2009

PROJECT: Environmental Laboratory Services for Air Quality
SOLICITATION NO: 2009-053 DEPARTMENT: Environmental Services
BUDGET NO: 34010289 - 502204 - 40429 - G340916
34010289 - 502204 - 40429 - G340918
34010289 - 502204 - 40429 - G340924
FUNDING SOURCE: Federal/State Grants - Environmental Services
REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: Vendor 1: SCI Tech Holdings, Inc.
dba CFR Environmental Services
El Paso, TX
Item: Items 1 and 2 - Gasoline Analysis
Amount: \$95,000.00 estimated annual expenditures
Vendor 2: Armstrong Forensic Laboratory, Inc.
Arlington, TX
Item: Items 3, 4, and 5 - Filter Media Lead/Weight Analysis
Amount: \$25,000.00 estimated annual expenditures

Environmental Services and Financial Services Departments recommend award to the Bidders offering the best value to the City. This is a twenty-four (24) month requirements type contract. Vendor 1 (CFR Environmental Services) offers the City the option to extend the term of the contract at the same unit price for an additional two (2) year period if the option is exercised prior to the expiration of the original term of the contract. Vendor 1 (CFR Environmental Services) offers a 5%10N30 and 3%20N30 payment discount. Vendor 2 (Armstrong Forensic Laboratory, Inc.) offers the City the option to extend the term of the contract at the same unit price for an additional two (2) year period if the option is exercised prior to the expiration of the original term of the contract. Vendor 2 (Armstrong Forensic Laboratory, Inc.) offers a 2%10N30 payment discount.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BIDS SOLICITED- 6 (2 local)
BIDS RECEIVED- 3
"NO BID" RECEIVED 0

TOTAL RECOMMENDED AWARD: \$240,000.00
Estimated Total 2 yr Expenditures

COUNCIL APPROVED [] REJECTED [] MUNICIPAL CLERK _____

APPROVED: COUNCIL MEETING DATE: January 27, 2009

Terrence Freiburg
Purchasing Manager, Financial Services, Purchasing Division

COMMITTEE SCORE SHEET

SOLICITATION NO: 2009-053

SOLICITATION TITLE: Environmental Laboratory Services for Air Quality
Environmental Services

	Armstrong Forensic Laboratory, Inc. Arlington, TX	SCI Tech Holdings, Inc. DBA/ CFR Environmental Services El Paso, TX	TestAmerica Laboratories, Inc. North Canton, OH
Cost			
Items 1 and 2: Gasoline Analysis	NO BID	\$96,096.00	NO BID
# points 50	0.00	50.00	0.00
Item 3: Filter Media Lead Analysis	\$6,600.00	\$11,280.00	NO BID
# points 50	50.00	29.26	0.00
Items 4 and 5: Filter Media Weight Analysis	\$15,500.00	\$29,900.00	\$20,800.00
# points 50	50.00	25.92	37.26
Laboratory Qualifications			
# points 15	15	6	9
Laboratory and Personnel Experience			
# points 10	10	0	10
Reputation and Quality of Bidder's Service			
# points 10	8	6	8
Employee Medical Benefits and Incentives			
# points 10	8	0	8
Past Relationship/Performance with the City			
# points 5	0	4	5
GRAND TOTAL			
Items 1 and 2: Gasoline Analysis			
# points	41	66	40
Item 3: Filter Media Lead Analysis			
# points	91	45.26	40
Items 4 and 5: Filter Media Weight Analysis			
# points	91	41.92	77.26

CITY OF EL PASO BID TABULATION

BID ITEM: ENVIRONMENTAL LABORATORY SERVICES FOR AIR QUALITY				BID # 2009-053
BID DATE: DECEMBER 3, 2008				DEPARTMENT: ENVIRONMENTAL SERVICES
	ARMSTRONG FORENSIC LABORATORY, INC. ARLINGTON, TX	SCI TECH HOLDINGS, INC. DBA/CFR ENVIRONMENTAL SERVICES EL PASO, TX	TESTAMERICA LABORATORIES, INC. NORTH CANTON, OH	
ITEMS 1 AND 2 - GASOLINE ANALYSIS	NO BID	\$96,096.00	NO BID	
TOTAL EXTENDED COST		TOTAL EXTENDED COST	TOTAL EXTENDED COST	
ADDITIONAL SERVICES				
a) 24-HOUR RUSH ANALYSIS	N/A% OF ANALYSIS COST	25% OF ANALYSIS COST	N/A% OF ANALYSIS COST	
b) 48-HOUR RUSH ANALYSIS	N/A% OF ANALYSIS COST	10% OF ANALYSIS COST	N/A% OF ANALYSIS COST	
c) 72-HOUR RUSH ANALYSIS	N/A% OF ANALYSIS COST	5% OF ANALYSIS COST	N/A% OF ANALYSIS COST	
ITEM 3 - FILTER MEDIA LEAD ANALYSIS	\$6,600.00	\$11,280.00	NO BID	
TOTAL EXTENDED COST		TOTAL EXTENDED COST	TOTAL EXTENDED COST	
ADDITIONAL SERVICES				
a) 24-HOUR RUSH ANALYSIS	100% OF ANALYSIS COST	100% OF ANALYSIS COST	N/A% OF ANALYSIS COST	
b) 48-HOUR RUSH ANALYSIS	50% OF ANALYSIS COST	75% OF ANALYSIS COST	N/A% OF ANALYSIS COST	
c) 72-HOUR RUSH ANALYSIS	25% OF ANALYSIS COST	50% OF ANALYSIS COST	N/A% OF ANALYSIS COST	
ITEMS 4 AND 5 - FILTER MEDIA WEIGHT ANALYSIS	\$15,500.00	\$29,900.00	\$20,800.00	
TOTAL EXTENDED COST		TOTAL EXTENDED COST	TOTAL EXTENDED COST	
ADDITIONAL SERVICES				
a) 24-HOUR RUSH ANALYSIS	100% OF ANALYSIS COST	50% OF ANALYSIS COST	N/A% OF ANALYSIS COST	
b) 48-HOUR RUSH ANALYSIS	50% OF ANALYSIS COST	25% OF ANALYSIS COST	N/A% OF ANALYSIS COST	
c) 72-HOUR RUSH ANALYSIS	25% OF ANALYSIS COST	10% OF ANALYSIS COST	N/A% OF ANALYSIS COST	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY:



DATE: 12/10/08
(REVISED)

CITY OF EL PASO BID TABULATION

BID ITEM: ENVIRONMENTAL LABORATORY SERVICES FOR AIR QUALITY BID DATE: DECEMBER 3, 2008			BID # 2009-053 DEPARTMENT: ENVIRONMENTAL SERVICES	
	ARMSTRONG FORENSIC LABORATORY, INC. ARLINGTON, TX	SCI TECH HOLDINGS, INC. DBA/CFR ENVIRONMENTAL SERVICES EL PASO, TX	TESTAMERICA LABORATORIES, INC. NORTH CANTON, OH	
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.				
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:				
ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE CONTRACT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE CONTRACT.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
NO OPTION OFFERED.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PAYMENT TERMS:	2% - 10 DAYS NET - 30 DAYS	5% - 10 DAYS 3% - 20 DAYS	NONE STATED	
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
BIDS SOLICITED: 6	BIDS RECEIVED: 3	LOCAL BIDS: 2	NO BIDS: 0	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 
 DATE: 12/10/08
 (REVISED)

CFR Environmental Services
Attn: Alec Felhaber
140 N. Cotton St.
El Paso, Texas 79901

Trace Analysis
Attn: Randy Peck
6220 Culebra Rd.
San Antonio, TX 78228

Test America
Attn: Dane Wacasey
14050 Summit Dr.
Austin, Texas 78728

Pace Analytical
Attn: Daryl Peterson
1700 Elm St. SE Suite 200
Minneapolis, MN 55414

Assaigai Analytical Labs
P.O. Box 90430
Albuquerque, NM 87199-0430

Sun City Analytical
Attn: Luis Acuña
1409 Montana Ave.
El Paso, TX 79902