

DATE: 01/29/2008

TO: City Clerk

FROM: Representative Eddie Holguin Jr.

ADDRESS 2 Civic Center Plaza, 10th Floor TELEPHONE 915-541-4182

Please place the following item on the (Check one): CONSENT X REGULAR _____

Agenda for the Council Meeting of January 29, 2008

Board Appointment of Sandra Chiquito to the Public Utility Regulation Board by Representative
Item should read as follows: Eddie Holguin Jr., District 6.

SPECIAL INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Public Utility Regulation Board

NOMINATED BY: Representative Eddie Holguin Jr. DISTRICT: 6

NAME OF APPOINTEE Sandra Chiquito
(Please verify correct spelling of name)

BUSINESS ADDRESS: 201 E. Main Ste 500

CITY: El Paso ST: TX ZIP: 79901 PHONE: 915-598-2506

HOME ADDRESS: _____

CITY: El Paso ST: TX ZIP: 79936 PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Edmundo Rueda

EXPIRATION DATE OF INCUMBENT: 06/30/2007

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: 01/29/2008

EXPIRATION DATE OF NEW APPOINTEE: 06/30/2010

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X
2nd TERM: _____
UNEXPIRED TERM: _____

Sandra Chiquito

El Paso, Texas 79936

E-mail Address: ;

Residence:

Cellular:

PROFESSIONAL EXPERIENCE:

Strickler & Prieto LLP, State and Local Tax Manager

201 E. Main, Ste 500; El Paso, Texas 79901

(915) 532-2901

November 2003 through Present

- Manage Texas Sales and Use Tax consulting services for clients by performing audit defense services and refund analysis
- Assist in the performance of financial audits for clients
- Prepare personal property tax renditions, Freeport exemptions and assist clients with the protest process before the Appraisal Review Board
- Assisted in the performance of internal control audits for clients
- Assisted in the performance of compliance testing for Sarbanes-Oxley for clients

Texas State Comptroller of Public Accounts, Auditor

December 1999 through October 2003

- Conduct Texas sales and use tax audits, motor fuels audits and refund audits to seek compliance with the tax laws
- Understand taxpayer's accounting systems in order to implement auditing techniques to verify that a taxpayer is in compliance with tax laws.
- Perform audits using sampling procedures as well and using data and information downloaded from taxpayer's computer system
- Communicate audit findings to taxpayers and management, both orally and in writing
- Conduct seminars for new taxpayer orientation and recruitment of potential employees
- Assist Manager in supervising office in his absence.

KPMG, LLP, Manager in State and Local Taxes

January 1998 through November 1999

- Managed project engagements in the state and local tax practice
- Trained in planning and consulting for various state and local tax areas including sales and use tax, income/franchise tax, property tax, employment tax and unclaimed property tax
- Consulted with clients on a variety of issues in a multistate environment
- Conducted "reverse state and local tax audits" to identify state and local tax overpayments and opportunities
- Performed state and local tax audit defense projects in order to minimize tax liabilities
- Assisted clients in structuring and planning transactions to minimize state and local taxes
- Identified and marketed state and local tax services to clients and potential clients
- Speaker and faculty member for various seminars concentrating on Texas state and local tax topics
- Supervised staff level employees

PROFESSIONAL EXPERIENCE, Continued...

*Coopers & Lybrand, LLP, Senior Associate in Multistate Tax Services
August 1995 through December 1997*

- Managed project engagements in the state and local tax practice for the El Paso office
- Trained in planning and consulting for various state and local tax areas including sales and use tax, income/franchise tax and property tax
- Consulted with clients on a variety of issues in a multistate environment
- Conducted "reverse state and local tax audits" to identify state and local tax overpayments and opportunities
- Performed state and local tax audit defense projects in order to minimize state and local taxes
- Prepared state and local tax manuals to specifically address client's operations and issues
- Conducted state and local tax training seminars for clients
- Spoke at various courses and seminars concentrating on Texas state and local tax topics
- Identified and marketed state and local services to clients and potential clients
- Supervised staff level employees

*Texas State Comptroller of Public Accounts, Auditor
June 1987 through July 1995*

- Trained and conducted audits in sales and use tax, franchise tax, motor vehicle tax, mixed beverage tax and interstate motor carrier tax
- Performed audits using sampling procedures and computer assisted auditing
- Clearly communicated audit findings to superiors and taxpayers, both orally and in writing
- Reviewed audits performed by auditors throughout the State of Texas at the Arlington Regional Processing Center
- Worked as the office PC Coordinator in resolving auditor's computer problems and assisted in training of new software programs
- Member of Renaissance team concentrating in identifying issues and implementing solutions in the audit and enforcement field offices
- Assisted audit manager in conducting field visits, attending reconciliation conferences and managing office in his absence

EDUCATION:

BBA in Accounting, June 1986
University of Texas at El Paso

COMMUNITY SERVICE:

Treasurer of the El Paso County Democratic Party from January 2001 to present.

- Prepare financial reports and budgetary information
- Prepare quarterly and yearly payroll reports
- Prepare budget and fund request for state funding to run the primary election
- Manage and submit required reporting information to the State of Texas on fund usage for the primary election
- Submit finance reports to the Texas Ethics Commission on donations and usage of funds received by the El Paso County Democratic Party

Board Member of the Ysleta Education Foundation

- Currently serve as Treasurer for the Foundation
- Assist in providing scholarship opportunities for students in the Ysleta Independent School District

Allocations Committee member for the United Way of El Paso for the past four allocation periods.

- Participate as an active committee member in analyzing financial and budget data presented by the member organizations
- Assist in determining the United Way funding which the organization will receive over the next two years
- Assist in making recommendations to the member organizations for future funding opportunities