DATE: 1/22/2007

TO: City Clerk

FROM: Representative Presi Ortega, Jr.

ADDRESS _____ TELEPHONE _____

Please place the following item on the (Check one): CONSENT X REGULAR _____

Agenda for the Council Meeting of January 30, 2007

Item should read as follows: Appointment of Michael S. Schwartz as an alternate to the Zoning Board of Adjustment requested by Representative Presi Ortega, Jr.

SPECIAL INSTRUCTIONS: _____

## BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Zoning Board of Adjustment

NOMINATED BY: Presi Ortega, Jr. DISTRICT: 5

NAME OF APPOINTEE Michael S. Schwartz
(Please verify correct spelling of name)

BUSINESS ADDRESS: _____

CITY: El Paso ST: TX ZIP: _____ PHONE: 449-5079

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

vacant

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

OTHER (SPECIFY): _____

EXPIRATION DATE OF INCUMBENT: _____

EXPIRATION DATE OF NEW APPOINTEE: 1/30/2009

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: XX

2nd TERM _____

UNEXPIRED TERM: _____

MICHAEL S. SCHWARTZ

Home:

## SUMMARY

Information Technology Systems management professional with proven expertise in hands on corporate infrastructure strategies and delivery. Strong technical understanding and hands on expertise with network architecture, servers, remote access, and application support. Managed the infrastructure and technical help desk expertise within large and small organizations. Interacts professionally with the executive team on IT decisions, budget, and overall tactical and strategic execution. Capable of mentoring team members on technical execution as well as provide sound guidance and expert technical direction. Strong technical expertise combined with many years at mid-level and upper–level management experience in audit management as well as in the high technology, energy, finance, transportation and manufacturing industries. Demonstrated leadership in partnering with management bridging technology with business goals. Proven record for exceeding project expectations within budgetary constraints. Excellent record of building and maintaining a strong I.T. group through communication and coaching. Wide experience in project management, application development, business process redesign, ERP implementations, application design and lifecycle methodologies. A skilled leader, team builder and negotiator who maximizes productivity though boosting employee morale and performance. Extensive data communications experience including managing and maintaining. Exceptional troubleshooting, training and documentation skills.

## CAREER SKILLS

- MIS/IT management
- Technology Education
- Project management
- Planning/budgeting
- Design/specifications
- Staff supervision/training
- CITRIX
- SQL reporting
- Software Administration
- Desktop Support
- Cost Containment
- Customer support/service
- Problem Solving
- ERP/MRP implementation
- Contract Negotiations
- Quality control
- Purchasing/receiving systems
- Service management systems
- Financial/sales systems
- Marketing/Advertising

## PROFESSIONAL EXPERIENCE

**MS CONSULTING**, El Paso, Texas **2002-present**

***Self-Employed IT Consultant***

- Providing confused IT Managers and executives with innovative solutions and expertise
- Provided seamless systems architecture and design for transportation organizations, apparel firms, shipyards, catalog call centers and instrumentation manufacturing.
- Architected solutions for diverse systems integration for firms using fleet maintenance systems, billing systems, ERP, CRM, financial systems, telephony systems and LAN/WAN technology.

**Guillen Middle School, El Paso Independent School District, El Paso, TX**
***August 2003- present***
***Technology Education Teacher***
Instructing eighth grade students in an overview course designed to increase the student's understanding of the development and use of technology through a Modular Technology Education Lab. The course provides an introduction to the six main areas of technology: Bio-related, Construction, Computer Applications, Energy and Power, Manufacturing and Transportation. This course utilizes hands-on problem solving and creative activities. Students will develop an understanding of technology and its impacts. Activities in this course may include designing and making products, assessing technology, constructing models, using computers, investigating energy sources and using tools and machines.

Supervised a lab of 20 PC's, 1 switch, 6 printers and numerous interfaces to produce modularized education delivery

**RELIANT ENERGY COMMUNICATIONS, INC.**, Houston, Texas **1999–2002**
*Reliant Resources*
***Director IT Network Operations/CTO***
- Brought critically needed cooperation and discipline to the integration of the telecommunications business unit and the Internet Service Provider (INSYNC) business unit, a $25 million investment by Reliant Energy for CLEC/Data offerings.
- Instituted project planning, status reporting, and accountability; chaired status meetings; and upgraded relations between Operations, Systems and Marketing.
- Integrated a $5 million CRM, OSS and billing system package to streamline operations and increase revenue.

**ERNST & YOUNG , LLP,** Dallas, Texas **1997–1999**
***Area Technology Project Manager***
- Hands on management of network operations centers construction, revisions of technology architecture, client support for new ventures internal and external.
- Conducted numerous IT due diligence teams and reviews.
- Multi-million dollar projects completed on-time under budget.

**COMP-PRO CONSULTING**, El Paso, Texas **1995–1997**
***Self-Employed IT Consultant***
- Engineered and implemented a call center for an up-scale telephone catalog marketing corporation, utilizing legacy IBM systems, off-the-shelf software and Novell networks to achieve rapid order recording, fulfillment and customer billing.
- Architected and implemented a major shipbuilding and ship repair corporation's Material and Parts Control systems which helped reduce obsolete inventory 60% from $4 million down to $1.6 million.
- Implemented, in record time, a comprehensive network connectivity system upgrading the management operations of a $70 million apparel business.

**U.S. NAVY**, Worldwide **1980–1995**

***Information Technology Systems Engineer***

- Planned, engineered, and led the effort to modernize and upgrade a 13,000 node foreign network within a $250 million budget; project completed six months ahead of schedule, $10 million under budget.
- Integrated broadcast and landline communications systems using off the shelf software and hardware packages.
- Provided analysis, installation, troubleshooting and repair services.
- **U.S. Naval Academy Instructor (technology, systems engineering) 1984-1987**

## EDUCATION

**Graduate U.S. Naval War College**
**B.S. University of Texas at El Paso**
**Masters Information Technology/ University of Texas at El Paso**
**M.ED (Career and Technology) University of Texas at El Paso**

## PROFESSIONAL ASSOCIATION

Member: IEEE Standards Committee- Technology Systems;
Project Management Institute- Certified Project Manager