

CITY OF EL PASO, TEXAS

REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: General Services Department

AGENDA DATE: TBD by Financial Services 01/30/07

CONTACT PERSON/PHONE: Jeff Belles, 621-6821, Terrence Freiburg, 541-4313

DISTRICT (S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Award contract 2007-062, Antifreeze, to Big Bear Oil Company Inc of El Paso Texas. They were the lowest responsive bidder meeting specifications. Estimated expenditures are \$50000 per year.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

See attached bid tabulations. Phoenix Fuel Company (PFC) Lubricants of Phoenix Arizona did not meet the delivery time specifications. Big Bear Oil has been an excellent vendor in the past for the City.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

45202-37370510-503121, General Services Department, Fleet Services Division Internal Service Fund

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD: Jeffrey A Belles, 01/16/2007



(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

APPROVED FOR AGENDA:

CITY MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

PROJECT FORM

DATE: January 18, 2007

PROJECT: Antifreeze

NO:2007-062

DEPARTMENT: General Services-Fleet

BUDGET NO:37370510-503121-45202

FUNDING SOURCE: General Services-Fleet Division Internal Service Fund

REPRESENTATIVE DISTRICT(S): All

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RECOMMENDATION: 1) Vendor : Big Bear Oil Company, Inc.  
El Paso, Texas  
Item(s): #1A, 1B, 1C, 2A, 2B, & 2C  
Annual Estimated Amount: \$ 50,000.00

This is a requirements type contract with an initial term of thirty six (36) months.

The Departments of Financial Services and General Services-Fleet Division recommend award as indicated to the lowest responsive, responsible bidder.

Vendor , PFC Lubricants was considered non responsive as their delivery date was later than the City's required delivery.

Vendor offers the City a prompt payment discount of 1% 10 days.

BIDS SOLICITED- 19 (12 local)  
BIDS RECEIVED- 02  
"NO BID" RECEIVED 00

CURRENT TAXES PAID- \_\_\_\_\_  
OUT-OF-TOWN- \_\_\_\_\_

TOTAL ESTIMATED RECOMMENDED AWARD:\$ 150,000.00

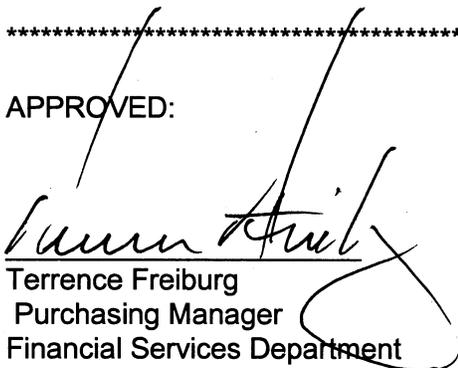
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COUNCIL APPROVED  REJECTED  MUNICIPAL CLERK \_\_\_\_\_

\*\*\*\*\*

APPROVED:

COUNCIL MEETING DATE: January 30, 2007

  
Terrence Freiburg  
Purchasing Manager  
Financial Services Department

PAYMENT TERMS: Please mark appropriate block.

- % - 10 Days
- % - 20 Days
- % - 30 Days
- Net - 30 Days

**LATE PAYMENTS:**

Late Payment fees will incur at the State of Texas statutory rate.

**REMITTANCE ADDRESS:**

IF REMITTANCE ADDRESS IS DIFFERENT FROM ADDRESS SHOWN ON THE FACE OF THE SOLICITATION FORM, COMPLETE THE FOLLOWING:

REMIT TO: PFC Lubricants

ATTN: \_\_\_\_\_

MAIL ADDRESS: P.O. Box 52400  
[ADDRESS]

Phoenix, Az 85072  
[CITY, STATE AND ZIP CODE]

**DELIVERYOR TIME OF PERFORMANCE INSTRUCTIONS**

**CITY'S REQUIRED DELIVERYOR TIME OF PERFORMANCE:**

Performance is expected within **Twenty-four [24]** hours after receipt of a verbal order from an authorized City employee.

Bidder's promised delivery: on or before 48 hours after receipt of a verbal order.

NOTE: If bidder does not specify an earlier delivery, the City's required delivery shall prevail. A delivery date later than the City's required delivery may be cause for the rejection of the bid. Earlier delivery is not an award factor.

**DELIVERY LOCATION**

**FOB INSTALLED, AS SPECIFIED ON PURCHASE ORDER.**

BIDDER'S [COMPANY] NAME: PFC Lubricants

# CITY OF EL PASO BID TABULATION

BID ITEM: ANTIFREEZE			BID # 2007-062			
BID DATE: DECEMBER 20, 2006			DEPARTMENT: GENERAL SERVICES			
			BIG BEAR OIL CO., INC. EL PASO, TX		PFC LUBRICANTS EL PASO, TX	
ITEM	UNIT	DESCRIPTION	UNIT PRICE		UNIT PRICE	UNIT PRICE
1A.	55 GALLON DRUM	YELLOW	\$501.19 CONCENTRATE	\$319.00 50/50	\$10.99 /GAL CONCENTRATE (\$10.99 X 55 - \$604.45)	
1B.	QUARTS	YELLOW	(\$28.09) CONCENTRATE (\$28.09 + 4 = \$7.02 QT)	(\$18.15) 50/50 (\$18.15 + 4 = \$4.53 QT)	(\$9.73) /GAL CONCENTRATE (\$9.73 + 4 = \$2.43 QT)	
1C.	BULK (GALLONS)	YELLOW	NO BID CONCENTRATE	NO BID 50/50	NO BID	
MANUFACTURER BRAND			ZEREX GO-5		PEAK - LIFETIME CONCENTRATE	
2A.	55 GALLON DRUM	RED	\$796.81 CONCENTRATE	\$408.40 50/50	(\$15.50 x 55 = \$852.50) \$15.50 /GAL CONCENTRATE	
2B.	QUARTS	RED	(\$77.21) CONCENTRATE (\$77.21 + 4 = \$19.30 QT)	(\$23.03) 50/50 (\$23.03 + 4 = \$5.75 QT)	(\$8.65) /GAL 50/50 PRE-MIX (\$8.65 + 4 = \$2.16 QT)	
2C.	BULK (GALLONS)	RED	NO BID CONCENTRATE	NO BID 50/50		
MANUFACTURER BRAND			ZEREX HD RED		PEAK-GLOBAL EXT. LIFE	

APPROVED BY: Jesus M. Quarez  
 DATE: 1/5/07

# CITY OF EL PASO BID TABULATION

BID ITEM: ANTIFREEZE		BID # 2007-062			
BID DATE: DECEMBER 20, 2006		DEPARTMENT: GENERAL SERVICES			
		BIG BEAR OIL CO., INC. EL PASO, TX	PFC LUBRICANTS EL PASO, TX		
ITEM	DESCRIPTION	MANUFACTURER'S PRICE LIST IDENTIFICATION:			
1.	MANUFACTURER	NONE STATED	PEAK		
	PRICE LIST FORM NUMBER AND/OR DATE		STANDARD DISTRIBUTOR PRICE LIST		
2.	MANUFACTURER				
	PRICE LIST FORM NUMBER AND/OR DATE				
3.	MANUFACTURER				
	PRICE LIST FORM NUMBER AND/OR DATE				
4.	MANUFACTURER				
	PRICE LIST FORM NUMBER AND/OR DATE				
5.	MANUFACTURER				
	PRICE LIST FORM NUMBER AND/OR DATE				

APPROVED BY:   
 DATE: 1/5/02

# CITY OF EL PASO BID TABULATION

<b>BID ITEM: ANTIFREEZE</b> <b>BID DATE: DECEMBER 20, 2006</b>	<b>BID # 2007-062</b> <b>DEPARTMENT: GENERAL SERVICES</b>			
	<b>BIG BEAR OIL CO., INC.</b> <b>EL PASO, TX</b>	<b>PFC LUBRICANTS</b> <b>EL PASO, TX</b>		
<p>THE CITY AT ITS SOLE DISCRETION MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:</p> <p>TWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>C. NO OPTION OFFERED.</p>	<input type="checkbox"/>  <input type="checkbox"/>  YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/>  <input type="checkbox"/>  YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> <input checked="" type="checkbox"/>		
<b>PAYMENT TERMS:</b> <b>BIDDER'S PROMISED DELIVERY:</b>	<b>1% - 10 DAYS</b> <b>NET - 30 DAYS</b> <b>24 HOURS</b>	<b>NET - 30 DAYS</b> <b>48 HOURS</b>		
IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.				
<b>BIDS SOLICITED: 19</b>	<b>BIDS RECEIVED: 2</b>	<b>BIDS LOCAL: 12</b>	<b>NO BIDS: 0</b>	

APPROVED BY: Jesus M. Juarez  
 DATE: 1/5/07

ATTN: JOE GURROLA  
BIG BEAR OIL OF TEXAS  
1025 WALL RD  
EL PASO, TX 79915

ATTN: SAMMY CUETO  
BREWER OIL CO  
105 S COMPRESS RD  
LAS CRUCES, NM 88005

ATTN: JIM SINGLETON  
C & R DISTRIBUTING INC  
8528 ALAMEDA AVE  
EL PASO, TX 79907

ATTN: TERRY JACKSON  
CANYON STATE OIL INC  
2131 E MISSOURI AVE  
EL PASO, TX 79903

ATTN: K R VALDEZ  
CHEVRON USA INC  
6550 GATEWAY EAST BLVD  
EL PASO, TX 79905

DESERT WEST MARKETING  
1013 WALL RD  
EL PASO, TX 79915

ATTN: CARLOS JUAREZ JR  
SHELL  
4157 RIO BRAVO ST  
EL PASO, TX 79912

FABENS OIL COMPANY  
PO BOX 577  
FABENS, TX 79836

I B T INC.  
ATTN: STEVE NAVARRO  
6915 INDUSTRIAL AVENUE  
EL PASO, TX 79915

MESA OIL INC  
7239 BRADBURN ST  
WESTMINSTER, CO 80030

HENRY MENDOZA SALES CO  
SOUTHWESTERN INDUSTRIAL  
PO BOX 221783  
EL PASO, TX 79913

ATTN: RUBEN PINON  
CARQUEST AUTO PARTS  
11220 ROJAS SUITE C6, C7, C8  
EL PASO, TX 79935

ATTN: WALT MCCAULEY  
TRANSMOUTAIN OIL CO  
PO BOX 10093  
EL PASO, TX 79995-0093

WOOD OIL DISTRIBUTING  
PO BOX 711  
ODESSA, TX 79760

ATTN: LAINIE AYERS  
CHEVRON LUBRICANTS  
9401 WILLIAMSBURG PL STE 201  
LOUISVILLE, KY 40222

ADOLFO MOLINAR  
10 JOE TURNER  
EL PASO, TX 79915

ATTN: SHANNON NOBLE  
MIDWEST INDUSTRIAL SUPPLY, INC.  
P.O. BOX 8431  
CANTON, OH 44711

WESCO DISTRIBUTION  
ATTN: TONY SANTA CRUZ  
6510A GATEWAY EAST BLVD.  
EL PASO, TX 79905

CHEMSEARCH, A DIV. OF NCH CORP  
P. O. BOX 152170  
IRVING, TEXAS 75015-2170