

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: AIRPORT

AGENDA DATE: January 31, 2012

CONTACT PERSON/PHONE: Monica Lombraña, Director of Aviation, 780-4724
Bruce D. Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Request that the Purchasing Manager be authorized to exercise the City's option to extend current Contract No. 2009-084, Electric Cart Operator Services with Goodwill Industries of El Paso, Inc. for one additional year pursuant to the provisions of the award approved by City Council on February 24, 2009. The extended contract period will be from April 1, 2012 through March 31, 2013, in the estimated amount of \$71,673.25.

BACKGROUND / DISCUSSION:

Goodwill Industries of El Paso, Inc. offered the City an option to extend the term of the contract for one additional year at the same unit prices, if the option is exercised prior to the expiration of the original term of the Contract. The Contract expires March 31, 2012. The Department of Aviation has reviewed the contract and wishes to exercise the option to extend.

SELECTION SUMMARY:

N/A

PRIOR COUNCIL ACTION:

Council awarded Contract No. 2009-084, Electric Cart Operator Services to Goodwill Industries of El Paso on February 24, 2009.

AMOUNT AND SOURCE OF FUNDING:

Funding in the amount of \$71,673.25 is available in Airport Operating Funds, 62620005-502215-40101 (Outside Contracts).

BOARD / COMMISSION ACTION: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Monica Lombraña 1/31/2012
Monica Lombraña, Director of Aviation Date

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **JANUARY 31, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2009-084 Electric Cart Operator Services with Goodwill Industries of El Paso, Inc. for one (1) additional year pursuant to the provisions of an award approved by the City Council on February 24, 2009. The extended contract period will be from April 1, 2012 to March 31, 2013.

Department:	Aviation
Award to:	Goodwill Industries of El Paso, Inc. El Paso, TX
Option:	One [of One]
Annual Estimated Amount:	\$71,673.25
Total Estimated Amount:	\$71,673.25 (1 year)
Account No.:	62620005 -502215 - 40101
Funding Source:	Airport Operating Funds - Outside Contracts
District(s):	All

*******ADDITIONAL INFO BELOW*******

MOTION
FEBRUARY 24, 2009

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2009-084 (Electric Cart Operator Services) to Goodwill Industries of El Paso Inc. for a total estimated award of \$212,418.38.

Department:	Airport
Award to:	Goodwill Industries of El Paso Inc. El Paso, TX
Items:	All
Option:	One year
Annual Estimated Amount:	\$ 69,071.88 (1 st Year) \$ 71,673.25 (2 nd Year) \$ 71,673.25 (3 rd Year)
Account No.:	62620005 – 502215 – 40101
Funding Source:	Airport Operating Funds
Total Estimated Award:	\$212,418.38 (3-year total)

This is a 36-month contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Airport recommend award to Goodwill Industries of El Paso, Inc., the vendor offering the best value bid.

Richarda Duffy Momsen, City Clerk