

DATE: January 27, 2010

TO: City Clerk

FROM: Representative Susie Byrd

ADDRESS 2 Civic Center Plaza, 10<sup>th</sup> Floor TELEPHONE 915-541-4996

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of February 2, 2010

Item should read as follows: Appointment of Carlos Gallinar to the Capital Improvements Advisory Committee by Representative Susie Byrd, District 2.

SPECIAL INSTRUCTIONS: To serve an unexpired term.

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Capital Improvements Advisory Committee

NOMINATED BY: Representative Susie Byrd DISTRICT: 2

NAME OF APPOINTEE Carlos Gallinar  
(Please verify correct spelling of name)

BUSINESS ADDRESS: 718 S. Florence

CITY: El Paso ST: TX ZIP: 79901 PHONE: 915-545-7230

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Michael Wyatt

EXPIRATION DATE OF INCUMBENT: 10/28/2011

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: \_\_\_\_\_  
RESIGNED XX  
REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: 02/02/2010

EXPIRATION DATE OF NEW APPOINTEE: 10/28/2011

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: \_\_\_\_\_  
2<sup>nd</sup> TERM: \_\_\_\_\_  
UNEXPIRED TERM: XX

# CARLOS GALLINAR, MCRP

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## PROFESSIONAL EXPERIENCE

La Fe Community Development Corporation/  
Centro de Salud Familiar La Fe, Inc.  
Director

El Paso, TX  
May 2005-Present

- Direct, plan, and manage housing, community/economic development, urban planning initiatives
- Project Manager for affordable housing projects including *Magoffin Park Villas* and *Pueblo de La Fe*
- Founded the *La Fe Youthbuild Academy*, a comprehensive alternative high school program
- Lead Planner for La Fe on the City of El Paso's Downtown Redevelopment Master Plan Task Force; presented several Community Benefit Agreements to include affordable housing, health, economic development, and neighborhood preservation
- Increase project budgets through grant-writing and other resource development goals
- Organize staff, residents, public officials, and other stakeholders to carry-out goals and objectives
- Prepare and manage budgets/financial statements for various programs
- Prepare quarterly meetings of the board of directors to include presentation materials and reports

Isles, Incorporated  
Program Manager

Trenton, NJ  
July 2004-May 2005

- Managed neighborhood revitalization projects for several communities in central New Jersey
- Prepared neighborhood master plans, land use studies, presentations, and GIS maps
- Conducted research on economic, social, and physical factors affecting neighborhood revitalization
- Organized and facilitated meetings and planning sessions between residents, elected officials, and other professional staff

Rutgers University  
New Jersey Public Policy Research Institute  
Program Manager

New Brunswick, NJ  
September 2002-June 2004

- Coordinated and conducted research projects regarding critical policy issues in New Jersey
- Wrote reports, memos, and policy briefs on topics such as affordable housing, predatory lending, and community development
- Teaching Assistant for Community Development Studio; prepared lectures, lesson plans, and other curricula for 20 graduate students
- Contributed to the planning of several state-wide conferences

El Paso Community Foundation  
Program Officer

El Paso, TX  
August 1998-August 2002

- Project Manager for all binational (U.S./Mexico) philanthropic initiatives
- Project Officer for multi-million dollar Ford Foundation grant to implement a Housing Collaborative in the El Paso border region
- Assistant Project Manager for the planning and implementation of several city-wide projects such as Plaza Theatre Renovation, Wyler Tramway Restoration, and other downtown redevelopment, affordable housing, international health and educational initiatives
- Evaluated proposals in the areas of environmental conservation, education, and international health
- Conducted site visits to various nonprofit organizations throughout the region
- Presented written and oral recommendations to staff and board of directors
- Managed grants through the funding cycle

Center For Sustainable Neighborhoods  
Research Assistant

El Paso, TX  
June 1997-July 1998

- Provided technical assistance to nonprofit organizations working in affordable housing and community development
- Coordinated outreach and assistance programs throughout the El Paso border region
- Implemented all research activities such as Census tract mapping, land use surveys, organizational assessments, and capacity building
- Assisted with loan application and grant writing functions

## EDUCATION

- Rutgers University, *The Edward J. Bloustein School of Planning and Public Policy*  
Master of City and Regional Planning, May 2004
- University of Texas at El Paso  
Bachelor of Arts Degree, December 1998

## PROFESSIONAL ORGANIZATIONS

- American Planning Association, 2004-2009
- Council on Foundations, 1999-2001
- Conference of Southwest Foundations, 2000

## VOLUNTEER, COMMUNITY, & LEADERSHIP ACTIVITIES

- Ysleta Educational Foundation, Board Member, January 2010
- Chairman, City of El Paso Plan Commission, Appointed, 2005 to October 2009
- Creative Cities Leadership Program, Richard Florida Group, Selected, 2006-2007
- El Paso Counts, President, 2005-2006
- Rutgers University Senate, Bloustein Student Representative, Elected 2003-2004
- New Jersey Department of Community Affairs Housing Scholar, Selected, Summer 2003
- El Paso History Museum— Advisory Board, Appointed 2001-2002

## AWARDS, RECOGNITIONS, & SCHOLARSHIPS

- Rutgers University Graduate Excellence Fellowship, 2002-2003
- "Outstanding Service to the Community" Recognition, City of El Paso, 1998
- "Emerging Talent" award for up and coming writers, Bridge Center for Contemporary Art, 1998
- The John and Vida White Creative Writing Merit Scholarship, University of Texas at El Paso, 1998

## PUBLICATIONS & CONFERENCES

- "Shattered Hopes: Predatory Lending in New Jersey" (Co-Authored),  
The New Jersey Public Policy Research Institute (New Brunswick, New Jersey: Spring 2004)
- "The Militarization of the U.S./Mexico Border: A Historical and Contemporary Perspective,"  
National Association of Chicano/a Studies (Mexico City Conference: June 25, 1998)

## SUMMARY OF QUALIFICATIONS

- Over ten years experience in community development, urban policy research, and program development, and project management.
- Extensive experience in development, management and implementation of programs and projects.
- Successful grant writing and resource development skills to include government, corporate, private, and foundation experience.
- Ability to work effectively in various organizational structures including public, nonprofit and academia sectors.
- Excellent research, technical writing and editing skills.
- Experienced presenter for various size groups, organizations, and audiences.
- Proficient in MS Office applications, ArcView GIS, and Adobe Suites programs.
- Fluent in Spanish (Written & Verbal).

REFERENCES: Upon Request