

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Information Technology

**AGENDA DATE:** February 8, 2011

**CONTACT PERSON/PHONE:** Art Armas – Director, Information Technology (915) 541-4288  
Bruce Collins – Purchasing Manager (915) 541-4313

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Tiburon, Inc., the sole source provider for the annual maintenance of various Fire Department software and software components in the total amount of \$57,575.00.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

**BACKGROUND / DISCUSSION:**

This request is for the annual maintenance contract for numerous Tiburon, Inc. software and software components used by the City of El Paso Fire Department. These software components include: FireRECORDS, Equipment Maintenance, Hazardous Materials, Inspections, Inventory, Personal Training, and Geographic Conversion Toolkit (GCT). This request is for approval for a 12 month period. Tiburon, Inc. is the owner of the software and software components used by the Fire Department.

**PRIOR COUNCIL ACTION:**

Yes, previously approved by City Council on October 6, 2009.

**AMOUNT AND SOURCE OF FUNDING:**

Department: Information Technology  
Amount: \$57,575.00  
Funds Available: Dept# 39010351- Acct #502202 - Fund #01101  
Funds Source: Information Technology General Funds

**BOARD / COMMISSION ACTION:**

N/A.

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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_



FINANCIAL SERVICES  
PURCHASING

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT - RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared María Szymanek, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is María Szymanek. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Tiburon, Inc.
3. The above named company or firm is the sole source of the following item(s), product(s) or service(s).  
Maintenance and Support Services of the Tiburon Applications.
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this bidder is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This bidder understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible bidder on this and future solicitations and may result in discontinuation of any/all business with the City of El Paso.

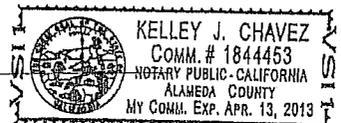
María Szymanek  
Signature

SUBSCRIBED AND SWORN to before me on this 14<sup>th</sup> day of December, 2010.

Kelley J. Chavez  
NOTARY PUBLIC

Kelley J. Chavez  
PRINT NAME

April 13, 2013  
MY COMMISSION EXPIRES



COMPANY: Tiburon, Inc.  
 ADDRESS: 6200 Stoneridge Mall Road, Suite 400  
 CITY, STATE, ZIP CODE: Pleasanton, CA 94588  
 FAX NUMBER: \_\_\_\_\_  
 CONTACT NAME: María Szymanek, CFO  
 WEB ADDRESS: www.tiburoninc.com  
 EMAIL: maria.szymanek@tiburoninc.com  
 FEDERAL TAX ID NUMBER: 33-0998443  
 TEXAS SALES TAX NUMBER: 133 09984436



Tiburon, Inc.  
6200 Stoneridge Mall Road  
Suite 400  
Pleasanton, CA 94588  
USA

T: 925.621.2700  
F: 925.621.2799

[www.tiburoninc.com](http://www.tiburoninc.com)

December 15, 2010

City of El Paso  
Attention: Araceli Guerra  
2 Civic Center Plaza  
7<sup>th</sup> Floor  
El Paso, Texas 79901

Re: Sole Source Letter – Maintenance and Support Services for the Tiburon Applications

To Whom It May Concern:

This letter is to confirm that Tiburon, Inc. doing business at 6200 Stoneridge Mall Road, Suite 400, Pleasanton, California 94588 is the only source for maintenance and support services of the Tiburon Applications currently installed at the City of El Paso, Texas.

If you have any questions, please feel free to contact us at 925.621.2700.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Carroll", written over a horizontal line.

Scott Carroll  
Contracts Manager