

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services

AGENDA DATE: February 10, 2009

CONTACT PERSON/PHONE: Stuart Ed, Director, 621-6822, Terrence Freiburg, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Award bid to C&R Distributing, Inc. for Group I, estimated annual expenditures of \$110,000.00.
Award bid to Nunn Waste Management Company for Group II, for the buyback-revenue to City.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

C&R Distributing, Inc. was the lowest bidder for Group I, and Nunn Waste Management Company offered the highest price for Group II, buyback-revenue to City. The city will be able to purchase industry approved motor grade oil and be able to generate revenue through the disposal of such.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

37370510-503121 - 45202 - 3700 Gen Svs, Inv Purch-Mat & Supplies

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: _____ **FINANCE:** _____
(If required) (If required)

DEPARTMENT HEAD: _____
Name Signature Date

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

PROJECT FORM

DATE: January 28, 2008

PROJECT: CJ4 Motor Oil
SOLICITATION NO: 2009-054
DEPARTMENT: General Services
BUDGET NO: 37370510-503121-45202
FUNDING SOURCE: General Services, Inv Purch-Mat & Supplies
REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: Vendor: C & R Distributing Inc
El Paso, Texas
Item: Group I
Vendor: Nunn Waste Management Company
El Paso, Texas
Item: Group II (Buyback - Revenue to City)
Amount: \$110,000.00 estimated annual group I expenditures

General Services and Financial Services Departments recommend award to the lowest responsive, responsible Bidder.

This is a thirty-six (36) month requirements type contract for CJ4 Motor Oil and buyback of recycled oil, filters and antifreeze. Both vendors offer the City the option to extend the term of the contract at the same unit price for an additional two (2) years period if the option is exercised prior to the expiration of the original term of the contract. No prompt payment discount is offered.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BIDS SOLICITED- 24 (20 local)
BIDS RECEIVED- 8
"NO BID" RECEIVED 0

TOTAL RECOMMENDED AWARD: \$330,000.00
Estimated total 3 yr group I expenditures

COUNCIL APPROVED [] REJECTED [] MUNICIPAL CLERK _____

APPROVED: [Signature]
Terrence Freiburg
Purchasing Manager
Financial Services Department, Purchasing Division

COUNCIL MEETING DATE: February 10, 2009
[Signature]
Reviewed by Edward Hyatt
Administrative Analyst

CITY OF EL PASO BID TABULATION

BID ITEM: CJ4 MOTOR OIL			BID # 2009-054				
BID DATE: DECEMBER 31, 2008			DEPARTMENT: GENERAL SERVICES - FLEET DIVISION				
			BIG BEAR OIL CO. , INC. EL PASO, TX	C&R DISTRIBUTING, INC. EL PASO, TX	C&R DISTRIBUTING, INC. EL PASO, TX (ALTERNATE 1)	C&R DISTRIBUTING, INC. EL PASO, TX (ALTERNATE 2)	
GROUP I: CJ4 MOTOR OIL							
ITEM	UNIT	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE		
1A.	DRUM (55 GALLON)	CJ4 MOTOR OIL	\$532.30 PER DRUM	\$440.45 PER DRUM	\$456.95 PER DRUM	VIRGIN MOTOR OIL MANUFACTURE WARRANTY	
1B.	BULK (GALLON)	CJ4 MOTOR OIL	\$9.36 PER GALLON	\$7.49 PER GALLON	\$7.89 PER GALLON		\$481.84 PER DRUM
MANUFACTURER/BRAND NAME AND PRODUCT NUMBER			ROYAL MFG./WRIGHT DIESEL SUPREME ULTRA	CHEVRON OR EQUIVALENT PRODUCT	MOBIL FLEET OR EQUIVALENT PRODUCT	\$8.19 PER GALLON	VIRGIN MOTOR OIL MANUFACTURE WARRANTY
GROUP II: OPTION - BUYBACK OF USED OIL AND FILTERS							
ITEM	DESCRIPTION		UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	
1A.	BUYBACK USED MOTOR OIL (TO INCLUDE HYDRAULIC OIL AND TRANSMISSION OIL)		NONE STATED PER GALLON (PAY TO THE CITY)	N/B PER GALLON (PAY TO THE CITY)	N/B PER GALLON (PAY TO THE CITY)	N/B PER GALLON (PAY TO THE CITY)	
1B.	BUYBACK USED FILTERS		NONE STATED PER DRUM (55 GAL) (PAY TO THE CITY)	N/B PER DRUM (55 GAL) (PAY TO THE CITY)	N/B PER DRUM (55 GAL) (PAY TO THE CITY)	N/B PER DRUM (55 GAL) (PAY TO THE CITY)	
1C.	BUYBACK USED ANTIFREEZE		NONE STATED PER GALLON (PAY TO THE CITY)	N/B PER GALLON (PAY TO THE CITY)	N/B PER GALLON (PAY TO THE CITY)	N/B PER GALLON (PAY TO THE CITY)	

APPROVED BY: 

DATE: 1/9/09

CITY OF EL PASO BID TABULATION

BID ITEM: CJ4 MOTOR OIL

BID DATE: DECEMBER 31, 2008

BID # 2009-054

DEPARTMENT: GENERAL SERVICES - FLEET DIVISION

	BIG BEAR OIL CO. , INC. EL PASO, TX	C&R DISTRIBUTING, INC. EL PASO, TX	C&R DISTRIBUTING, INC. EL PASO, TX (ALTERNATE 1)	C&R DISTRIBUTING, INC. EL PASO, TX (ALTERNATE 2)
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS:</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED PRIOR TO EXPIRATION OF THE CURRENT CONTRACT TERM.</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED PRIOR TO EXPIRATION OF THE CURRENT CONTRACT TERM.</p> <p>NO OPTION OFFERED</p>	<input type="checkbox"/> <input checked="" type="checkbox"/>			
PAYMENT TERMS:	NET - 30 DAYS			
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
BIDDER'S PROMISED DELIVERY: Within ___ hours after receipt of verbal order.	24 HOURS	48 HOURS (2/DAYS)	48 HOURS (2/DAYS)	48 HOURS (2/DAYS)
<p>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.</p>				

APPROVED BY: M.C.

DATE: 1/9/09

CITY OF EL PASO BID TABULATION

BID ITEM: CJ4 MOTOR OIL
 BID DATE: DECEMBER 31, 2008

BID # 2009-054

DEPARTMENT: GENERAL SERVICES - FLEET DIVISION

GROUP I: CJ4 MOTOR OIL			J&E CONSULTING, LLC MABANK, TX	NUNN WASTE MANAGEMENT COMPANY ANTHONY, TX	THERMO FLUIDS, INC. EL PASO, TX	WESTERN REFINING WHOLESALE EL PASO, TX
ITEM	UNIT	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1A.	DRUM (55 GALLON)	CJ4 MOTOR OIL	\$856.90 PER DRUM	N/A PER DRUM	NONE STATED PER DRUM	\$563.75 PER DRUM
1B.	BULK (GALLON)	CJ4 MOTOR OIL	\$15.58 PER GALLON	N/A PER GALLON	NONE STATED PER GALLON	\$9.38 PER GALLON
MANUFACTURER/BRAND NAME AND PRODUCT NUMBER			SCHAEFFER SPECIALIZED LUBRICANTS/CJ4 SUPREME 7000	NONE STATED	NONE STATED	CONOCO FLEET SUPREME EC 1SW.40 CJ4
GROUP II: OPTION - BUYBACK OF USED OIL AND FILTERS						
ITEM	DESCRIPTION		UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1A.	BUYBACK USED MOTOR OIL (TO INCLUDE HYDRAULIC OIL AND TRANSMISSION OIL)		NONE STATED PER GALLON (PAY TO THE CITY)	\$0.45 PER GALLON (PAY TO THE CITY)	\$0.20 PER GALLON (PAY TO THE CITY)	N/B PER GALLON (PAY TO THE CITY)
1B.	BUYBACK USED FILTERS		NONE STATED PER DRUM (55 GAL) (PAY TO THE CITY)	\$1.00 PER DRUM (55 GAL) (PAY TO THE CITY)	NO CHARGE PER DRUM (55 GAL) (PAY TO THE CITY)	N/B PER DRUM (55 GAL) (PAY TO THE CITY)
1C.	BUYBACK USED ANTIFREEZE		NONE STATED PER GALLON (PAY TO THE CITY)	\$0.05 PER GALLON (PAY TO THE CITY)	NO CHARGE PER GALLON (PAY TO THE CITY)	N/B PER GALLON (PAY TO THE CITY)

APPROVED BY: M.C.

DATE: 1/9/09

CITY OF EL PASO BID TABULATION

BID ITEM: CJ4 MOTOR OIL

BID DATE: DECEMBER 31, 2008

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DEPARTMENT: GENERAL SERVICES - FLEET DIVISION

	J&E CONSULTING, LLC MABANK, TX	NUNN WASTE MANAGEMENT COMPANY ANTHONY, TX	THERMO FLUIDS, INC. EL PASO, TX	WESTERN REFINING WHOLESALE EL PASO, TX
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS:</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED PRIOR TO EXPIRATION OF THE CURRENT CONTRACT TERM.</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED PRIOR TO EXPIRATION OF THE CURRENT CONTRACT TERM.</p> <p>NO OPTION OFFERED</p>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
PAYMENT TERMS:	2% - 10 DAYS	NET - 30 DAYS	NONE STATED	NET - 30 DAYS
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	NONE STATED	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
BIDDER'S PROMISED DELIVERY: Within ___ hours after receipt of verbal order.	36 HOURS	24 HOURS	NONE STATED	48 HOURS
<p>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.</p>				
BIDS SOLICITED: 24		BIDS RECEIVED: 8	BIDS LOCAL: 20	NO BIDS: 0

APPROVED BY: ML

DATE: 1/9/09

BIG BEAR OIL COMPANY INC
1025 WALL
EL PASO, TX 79915
915-775-1945

BREWER OIL CO
P.O. BOX 1347
ARTESIA, NM 88211
505-748-1248

C & R DISTRIBUTING INC
8528 ALAMEDA AVE
EL PASO, TX 79907
915-859-9271

CANYON STATE OIL CO INC
10925 MARCONI LN
EL PASO, TX 79935
915-532-3485

CHEVRON GLOBAL LUBRICANTS
4157 RIO BRAVO DR
EL PASO, TX 79902
915-532-7966

D-A LUBRICANT COMPANY, INC
1340 WEST 29TH STREET
INDIANAPOLIS, IN 46208
317-923-5321

DESERT WEST OIL RECOVERY
1013 WALL RD
EL PASO, TX 79915
915-775-1030

FABENS OIL COMPANY
P.O. BOX 577
FABENS, TX 79836
915-764-2244

IBT INC
6915 INDUSTRIAL AVE
EL PASO, TX 79915
915-781-2020

JAY F STEWART OIL CO INC
26 BUTTERFIELD TRAIL BLVD
EL PASO, TX 79906
915-775-2626

UTF
UTF A004

LUBE N GO
6400 AIRPORT DR
EL PASO, TX 79925
915-772-6484

MASTER LUBE
3010 TRAWOOD
EL PASO, TX 79936
915-855-3342

METRO MOBILE LUBE
3613 BUXTON DR
EL PASO, TX 79928
915-852-3919

NUNN PETROLEUM WASTE MGMT
400 VALLEY CHILE RD
ANTHONY, TX 79821
877-886-5340

PEP BOYS AUTO
7465 N. MESA ST
EL PASO, TX 79912
915-584-8276

PHOENIX FUEL COMPANY
4585 RIPLEY DR
EL PASO, TX 79922
915-887-0400

PINNACLE SOLUTIONS
2105 ROBERT WYNN ST
EL PASO, TX 79936
915-276-1023

PRONTOLUBE
5862 CROMO DR
EL PASO, TX 79912
915-581-6747

RAPID ENVIORMENTAL LLC
3505 LEE BLVD
EL PASO, TX 79936
915-313-9013

SAM'S CLUB #5602
7001 GATEWAY BLVD WEST
EL PASO TX 79925
915-771-0004

THERMACYCLE
15721 MONTANA AVE
EL PASO, TX 79938
915-855-2440

TRANSAMERICA LUBRICANTS INC
11395 JAMES WATT DR
EL PASO, TX 79936
915-594-1799

VINTAGE EXPRESS LUBE
8857 GATEWAY WEST
EL PASO, TX 79925
915-778-5104

WESTERN REFINING CO
6501 TROWBRIDGE AVE
EL PASO, TX 79905
915-775-3300