

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services

AGENDA DATE: February 12, 2013

CONTACT PERSON/PHONE: Stuart Ed, General Services Director, 621-6822
Bruce D. Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Contract 2010-011 – Emergency Lighting, Warning and Communication Mounting Equipment and Installation

Approve a two (2) year extension of contract 2010-011 – Emergency Lighting, Warning and Communication Mounting Equipment and Installation, awarded to Alamo Industries, Inc. dba Alamo Auto Supply in the amount of \$360,000.00

BACKGROUND / DISCUSSION:

The City currently owns several vehicles, machinery and equipment that require the use of lighting, warning and/or communication components used for several applications. The approval of this contract would allow for the continual maintenance and upkeep of these components and would permit for consistent and safe operation of vehicles. Local business is being supported.

PRIOR COUNCIL ACTION:

Yes. Council previously approved contract 2010-011 on March 30, 2010, Item 10A2.

SELECTION SUMMARY:

Exercising this option would meet the following threshold considerations (i) funds available; (ii) requirement fills an existing need; (iii) informal analysis of price indicates the option price is better than available market prices or the most advantageous current offer, and (iv) Vendor's performance meets or exceeds a "7-8" performance rating. Based upon our evaluation of above factors, Purchasing Division recommends exercising the available option.

AMOUNT AND SOURCE OF FUNDING:

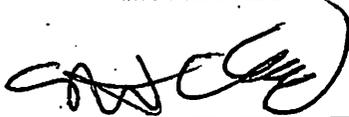
Department: General Services
Amount: \$360,000.00
Funds Available: Dept: 231 Div: 37020 Acct: 531210 Fund: 3600 Program: P3711
Dept: 231 Div: 37020 Acct: 531250 Fund: 3600 Program: P3702
Funds Source: Supply Support Fund – Inventory Purchase Materials & Supplies
Supply Support Fund – Equipment Outside Repair Services

BOARD / COMMISSION ACTION:

N/A

***** AUTHORIZATION *****

DEPARTMENT HEAD:



Stuart Ed, General Services Director

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the CONSENT agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **February 11, 2013**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2010-011 (Emergency Lighting, Warning and Communication Mounting Equipment and Installation) with Alamo Industries, Inc. dba Alamo Auto Supply for two (2) additional years pursuant to the provisions of an award approved by the City Council on March 30, 2010. The extended contract period will be from March 31, 2013 to March 30, 2015.

Department:	General Services
Award to:	Alamo Industries, Inc. dba Alamo Auto Supply El Paso Texas
Option:	N/A
Annual Estimated Amount:	\$180,000.00
Total Estimated Amount:	\$360,000.00 (2 years)
Account No.:	231-37020-531210-3600-P3711 231-37020-531250-3600-P3702
Funding Source:	Supply Support Fund – Inventory Purchase Materials & Supplies Supply Support Fund – Equipment Outside Repair Services
District(s):	All

This is a low bid, service contract

*****ADDITIONAL INFO BELOW*****

**MOTION
MARCH 30, 2010**

Motion made by Representative Ortega, seconded by Representative Byrd, and unanimously carried to **AWARD** Solicitation No. 2010-011 (Emergency Lighting, Warning and Communication Mounting Equipment and Installation) to Alamo Industries, Inc. d/b/a Alamo Auto Supply for a total estimated amount of \$540,000.

Department:	General Services – Fleet Division
Award to:	Alamo Industries, Inc. d/b/a Alamo Auto Supply El Paso, TX
Items:	All items: Part A and Part B
Option:	2 years
Annual Estimated Amount:	\$180,000
Funding Source:	Internal Service Fund
Total Estimated Award:	\$540,000 (3 years)

This is a 36-month requirements type contract.

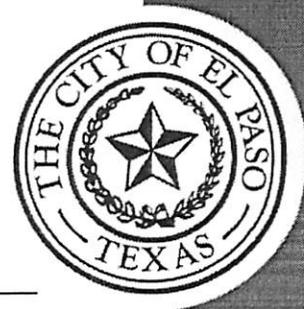
The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and General Services, Fleet Division, recommend award as indicated to the lowest responsive, responsible bidder for parts which is the majority of the bid.

Richarda Duffy Momsen, City Clerk

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To: Financial Services – Purchasing Division
From: René Barraza, Business & Financial Manager, _____
Subject: Seven (7) Factor Option Memo
Date: January 28, 2013
Re: 2010-011 – Emergency Lighting, Warning and Communication Mounting Equipment and Installation

Authorized Signature

The General Services Department recommends authorizing the Option to Extend 2010-011 - Emergency Lighting, Warning and Communication Mounting Equipment and Installation for 2 years for the purchase of emergency lighting, warning and communication mounting equipment to be used for vehicles, machinery and equipment owned by the City. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend?

Yes

2. Is the Requirement covered by this option fill an existing need of the City?

Yes

3. Is the option price better than current available market price?

Yes, see item #4

4. Is the time between award of the contract and exercising the option so short that the market indicates the option is the lowest price obtainable through competition or most advantageous offer?

Alamo Auto Supply has been providing the best value to the City of El Paso since being awarded Contract No. 2010-011. Although pricing updates have occurred, their prices continue to be consistent or better than current market prices resulting mostly from the variety of products they offer and available discounts that are currently offered to the City of El Paso.

5. Is the attached Vendor Performance form show the vendors' performance to be "7-8" or higher?

Yes. The vendor received an overall "Excellent" performance rating, which is higher than a 7-8.

6. Is the vendor currently under debarred status as per System for Award Management (SAM) at www.sam.gov/?

No

7. Is the proposed vendor indebted to the City for any amount as documented through the City's Indebtedness Verification Form?

No

Mayor

John F. Cook

City Council

District 1

Ann Morgan Lilly

District 2

Susie Byrd

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Noe

District 6

Eddie Holguin Jr.

District 7

Steve Ortega

District 8

Cortney Carlisle Niland

City Manager

Joyce A. Wilson



FINANCIAL SERVICES – PURCHASING DIVISION
2 Civic Center Plaza, 7th Floor, City Hall – El Paso, Texas 79901
(915) 541-4308 FAX: (915) 541-4347 www.elpasotexas.gov



Texas Comptroller
Leadership Circle

VENDOR PERFORMANCE REPORT

CONTRACT NUMBER AND TITLE: 2010-011 - Emergency Lighting, Warning and Communication Mounting Equipment and Installation

COMPANY CONTACT INFORMATION			
COMPANY/OWNER'S NAME	Alamo Industries, Inc. dba Alamo Auot Supply		
COMPANY ADDRESS	5923 Gateway West		
POINT OF CONTACT E-MAIL ADDRESS	dkrasne@alamoauto.com		
PHONE/FAX NUMBERS	PHONE 915-781-1284	FAX	915-781-0600
CONTRACT AMOUNT (\$)	\$540,000.00		
% COMPLETED//COMPLETED			
ESTIMATED COMPLETION DATE			

TECHNICAL PERFORMANCE							
FACTORS/RATINGS	"PLUS" (11+)	"EXCELLENT" (9-10)	"GOOD" (7-8)	"FAIR" (5-6)	"POOR" (3-4)	"UNSATISFACTORY" (0-2)	NOT APPLICABLE (N/A)
Completion of major tasks/ milestones/ deliverables on schedule.			8				
Responsiveness to changes in technical direction.			8				
Ability to identify risk factors and alternatives for alleviating risk.			8				
Ability to identify and solve problems expeditiously.			8				
Ability to deliver goods or services accordance with specification			8				
Ability to employ standard tools/methods.			8				

MANAGEMENT PERFORMANCE							
FACTORS/RATINGS	"PLUS" (11+)	"EXCELLENT" (9-10)	"GOOD" (7-8)	"FAIR" (5-6)	"POOR" (3-4)	"UNSATISFACTORY" (0-2)	NOT APPLICABLE (N/A)
Overall communication with staff.			8				
Effectiveness and reliability of Contractor's Key Personnel			8				
Ability to recruit and maintain qualified personnel.							N/A
Ability to manage multiple and diverse projects/tasks from planning through execution.							N/A
Ability to effectively manage subcontractors.							N/A
Ability to accurately estimate and control cost to complete tasks.							N/A
Overall performance in planning, scheduling, and monitoring.							N/A
Ability to resolve problems							N/A
Use of management tools (e.g. cost/schedule, task management tools).							N/A

CONTRACT ADMINISTRATION		
FACTORS/RATINGS	Yes	NO
Was the project completed on schedule? If not, how late was it: ___ < 30 days; ___ <60 days; ___ < 90 days; ___ > 90 days	N/A	
Did the contractor submit unnecessary Change Order requests?	N/A	
Were contractor proposals for Change Orders reasonably priced?	N/A	
Were there any claims?	N/A	
Compliance with labor laws	N/A	
Compliance with safety requirements	N/A	
Given a choice, would you do business with this contractor again?	Yes	

Report completed by:	Milton Roberts	621-6779
Department Director:	Stuart Ed	Phone: 621-6822