

CITY OF EL PASO, TEXAS

AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Environmental Services & Code Enforcement

AGENDA DATE: February 14, 2012

CONTACT PERSON/PHONE: ELLEN SMYTH, DIRECTOR OF ENVIRONMENTAL SERVICES, 621-6719  
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

**SUBJECT:**

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Environmental Services Department recommends award to Advanced Security Contractors in the amount of \$113,043.20

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Environmental Services Department has reviewed the quotes for the following: Access Control Doors Building 1 located at 7969 San Paulo, dated 12/01/2011, CCS Delta i3DVR CCTV dated 01/09/12, CCS Atlantic i3DVR CCTV dated 01/09/2012, CCS Hondo Pass i3DVR CCTV dated 01/09/2012, Digital CCTV System Animal Control dated 01/31/2012 and Access Control System Animal Control dated 01/31/2012. These are to maintain security for various satellite locations of the Environmental Services Department. I recommend the contract be awarded to Advanced Security Contractors. Prices were based on Region XIX contract 09-6356 and they are responsible bidders, meeting specifications for the items awarded.

**SELECTION SUMMARY:**

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

Council approved use of Region XIX 09-6356 contract for previous purchase.

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

508010-40499-34010289-34000-PSWM0017

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:

*Ellen Smyth*  
Name / Signature

1/31/2012  
Date

**COUNCIL PROJECT FORM  
(REQUIREMENTS OR BEST VALUE BID)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the CONSENT agenda for the Council Meeting of FEBRUARY 14, 2012.

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Advanced Security Contractors, Inc., a contractor under the Region 19 Cooperative Purchasing Program Contract No. 09-6356 for CCTV Security System for Various Satellite Locations—Environmental Services. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Region 19 Cooperative Purchasing Program was approved by Mayor and City Council on March 4, 2008.

Department:	Environmental Services & Code Enforcement
Award to:	Advanced Security Contractors, Inc. El Paso, Texas
Estimated Award:	\$113,043.20
Total Estimated Award:	\$113,043.20
Account No.:	34010289-508010-40499-34000-PSWM0017
Funding Source:	Data Processing Equipment – Environmental Services
District(s):	All
Reference No.:	2012-160

This is a Cooperative (unit price) contract.

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January 31, 2012

To: Bruce D. Collins, Purchasing Manager

From: Ellen Smyth, Director of Environmental Services

Signature: \_\_\_\_\_

Re: Security System for Citizen Collection Sites and Animal Control Services

The Environmental Services Department recommends utilizing Region XIX contract 09-6356, to issue purchase orders totaling \$113,043.20 to Advanced Security Contractors for security systems for (3) Citizen Collection Sites and Animal Control Services, as well as Building Access Control for the (old) MSC Building 1 and the Animal Control Services Building. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

Yes. Environmental Services would like to install closed caption television security systems at (3) Citizen Collection Sites and Animal Control Services, as well as Building Access Control for the (old) MSC Building 1 and the Animal Control Services Building. (This purchase is to maintain security of locations and maintain a safe working environment for employees, while maintaining consistency among city facilities.)

2. *Does the purchase through the Program promote the standardization of equipment?*

Yes. Environmental Services Department requires security systems for closed caption television security systems at (3) Citizen Collection Sites and Animal Control Services, as well as Building Access Control for the (old) MSC Building 1 and the Animal Control Services Building, in order to provide a safe working environment, deter thefts and protect the facilities. The use of this contract would allow us to promote this type of security system to maintain consistency throughout our department.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

Yes we are supporting local vendors. Advanced Security Contractors is a local vendor that is under the Region XIX contract 09-6356, which will be utilized, since this purchase to include at (3) Citizen Collection Sites and Animal Control Services, as well as Building Access Control for the (old) MSC Building 1 and the Animal Control Services Building is an extension of the system at Pendale Citizen Collection Site which was purchased in 2011 under Region XIX contract 09-6356.

4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes. Advanced Security Contractors did the installation at the Pendale-Citizen Collection Site in 2011 and is a reliable vendor in meeting the city's needs in a timely manner.

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

Price reasonableness has been established in using the Region XIX Contract 09-6356. The prices have been compared to prices in the marketplace. The City of El Paso has used Advanced Security Contractors in order to maintain consistency among City Facilities in the past.

Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Dr. Michael R. Nee

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Corney Carlisle Niland

City Manager  
Joyce A. Wilson



CITY OF EL PASO-ENVIRONMENTAL SERVICES AND CODE  
ENFORCEMENT DEPARTMENT  
7969 San Paulo  
El Paso, TX 79907  
(915) 621-6700



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