

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: El Paso Zoo Department

AGENDA DATE: February 14, 2012

CONTACT PERSON/PHONE: Steve Marshall, El Paso Zoo Director, 521-1850
Bruce Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

El Paso Zoo Department recommends award to WDM Architects PA, Wichita, KS. of contracted services toward new Zoo Master Plan for the amount of \$197,750.00 to complete Level 1 and Items 1, 3 and 4 of Level 2 of needed plan services including reimbursable costs. Master Plan services are to expected to begin March 2012 and to be completed in August 2012 over 150 day contract period.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

El Paso Zoo Department has completed the previous Master Plan and related projects as part of the 2000 QOL Bond Issuance. The Zoo now looks to a longer range plan for development and operations as a guide for next 20 year period. The City has allocated an initial \$100,000.00 toward contracted services and El Paso Zoo Society is contributing an additional \$100,000.00 toward the Plan development costs. The City of El Paso Purchasing department on behalf of the El Paso Zoo has solicited and received qualifications for services related to this Master Plan and has selected WDM Architects as most qualified with highest rating related to experience with Zoo Master Plan development.

SELECTION SUMMARY:

Solicitation was advertised on 12/20/2011 and 12/27/2011. The postcards were mailed out on 12/20/2011. The solicitation was posted on City website on 12/20/2011. The email (Furmail) notification was sent out on 12/20/2011. Total of sixteen bidders with zero local vendors were solicited and nine bids were received with one being a local vendor.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

City Council has previously approved allocation of \$100,000.00 per City Manager and City budget process.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

99010273 (Non-Departmental) – 502215 (Outside Contracts) – 01101 (General Fund) - \$100,000
52010245 (Zoo General Operations) – 502215 (Outside Contracts) – 27709 (Capital Project Private Contributions) - \$100,000

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Steve Marshall, Director
Scott Gilliland, for S. Marshall
Zoo Park Operations Manager
Name


Signature

Feb. 6, 2012

Date

**COUNCIL PROJECT FORM
(RFP OR RFQ)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **RFQ's**) for the Council Meeting of **February 14, 2012**.

The award of Solicitation No. 2012-120R (Zoo Master Plan) to WDM Architects, PA for an initial term estimated award of \$197,750.00

Department:	Zoo
Award to:	WDM Architects, PA Wichita, KS
Item(s):	Level I Level II, items 1, 3, and 4 Reimbursable costs
Initial Term:	150 days
Option:	1 year
Total Estimated Award:	\$197,750.00 (150 days)
Account No.:	99010273 – 502215 – 01101 – P50012MP 52010245 – 502215 – 27709 – P50012MP
Funding Source:	Outside Contracts – General Fund – and Zoo General Operations – Capital Projects Private Contributions, Zoo Master Plan
District(s):	All

This is a Request For Qualification, service contract.

The Financial Services - Purchasing Division and El Paso Zoo Department recommend award as indicated to WDM Architects, PA, the highest ranked qualifier based on evaluation factors established for this procurement.

*******ADDITIONAL INFO BELOW*******

Level III was eliminated during the Best and Final Offer negotiations.

COMMITTEE SCORE SHEET SOLICITATION : 2012-120R - ZOO Master Plan

		ELM INC.	GLMV ARCHITECTURE, INC.	STUDIO HANSON/ROBERTS	SWT DESIGN, INC.	THE PORTICO GROUP	TORRE/DESIGN CONSORTIUM, LTD. A PROFESSIONAL CORPORATION	VAN H.GILBERT ARCHITECT PC	WDM ARCHITECTS P.A.	WRIGHT & DALBIN ARCHITECTS INC.
Points		Jacksonville, FL	Wichita, KS	Bainbridge Island, WA	St. Louis, MO	Seattle, WA	New Orleans, LA	Albuquerque, NM	Wichita, KS	El Paso, TX
EVALUATION FACTOR A										
Project Approach and Methodology										
20										
1. Description of the proposed contract team, including roles and time commitments for each proposed team member.	6.67	21.00	25.00	22.00	20.50	21.50	20.50	22.00	22.67	23.00
2. Plan of approach for achieving required outcomes, including major tasks, subtasks and schedule.	6.67	18.00	24.50	21.50	19.50	19.50	20.50	23.50	24.67	21.00
3. Explanation of how the quality of services will be assured.	6.66	17.00	24.00	20.50	20.50	20.00	22.50	21.00	24.17	18.50
EVALUATION FACTOR B										
Demonstration of Knowledge										
15										
1. Demonstration of Knowledge to develop Master Plans, Plan Reports, Drawings and Documents and Estimates for conceptual and proposed projects.	7.50	24.50	25.15	27.00	25.25	25.75	25.00	24.75	29.00	25.00
2. Industry specific knowledge in the area of Zoo's, accredited Zoos, facilities with living collections, facilities with collections and campus environments.	7.50	23.50	26.75	28.25	25.25	27.25	26.25	23.00	28.75	24.00
EVALUATION FACTOR C										
Corporate Experience and Capability										
10										
1. Provide information that documents your firm's and any subcontractor's qualifications to produce the required outcomes, including the ability, capacity, strength, and number of years of experience in providing the required services.	5.00	15.50	18.50	18.00	15.50	14.00	13.50	14.00	18.50	14.00
2. Identify demonstrated experience relevant to the services delineated within the Request for Qualification.	5.00	16.00	17.00	17.50	15.50	18.00	17.50	15.00	18.00	13.50
EVALUATION FACTOR D										
Quality of Key Personnel										
10										
Provide resumes of all team members that are to provide services.	10.00	31.50	37.00	36.75	30.50	32.50	31.00	31.00	37.00	30.00
EVALUATION FACTOR E										
References										
10										
1. Complete projects on-time, within budget	2.50									
2. Provide cohesive and seamless process in providing services	2.50									
3. Produce high-quality results	2.50	35.52	38.68	23.32	26.68	36.00	38.32	38.00	35.68	35.28
4. Produce projects of similar need and scope	2.50									
EVALUATION FACTOR F										
Quality and Presentation of Response										
5										
1. Readability, completeness, understanding of project requirements	2.50	6.75	9.25	9.25	7.25	6.25	6.75	7.25	10.00	7.75
2. Adherence to response format requirements, and presenting realistic timeline	2.50	7.00	9.75	9.25	8.25	8.25	8.25	9.25	9.75	9.25
TOTAL Possible Points										
70		216.27	255.58	233.32	214.68	229.00	230.07	228.75	258.19	221.28
		54	64	58	54	57	58	57	65	55

	ELM INC.	GLMV ARCHITECTURE, INC.	STUDIO HANSON/ROBERTS	SWT DESIGN, INC.	THE PORTICO GROUP	TORRE/DESIGN CONSORTIUM, LTD. A PROFESSIONAL CORPORATION	VAN H.GILBERT ARCHITECT PC	WDM ARCHITECTS P.A.	WRIGHT & DALBIN ARCHITECTS INC.	
Points	Jacksonville, FL	Wichita, KS	Bainbridge Island, WA	St. Louis, MO	Seattle, WA	New Orleans, LA	Albuquerque, NM	Wichita, KS	El Paso, TX	
Highest proposer sealed envelope opened	ELM INC.	GLMV ARCHITECTURE, INC.	STUDIO HANSON/ROBERTS	SWT DESIGN, INC.	THE PORTICO GROUP	TORRE/DESIGN CONSORTIUM, LTD. A PROFESSIONAL CORPORATION	VAN H.GILBERT ARCHITECT PC	WDM ARCHITECTS P.A.	WRIGHT & DALBIN ARCHITECTS INC.	
	Jacksonville, FL	Wichita, KS	Bainbridge Island, WA	St. Louis, MO	Seattle, WA	New Orleans, LA	Albuquerque, NM	Wichita, KS	El Paso, TX	
FEE PROPOSAL										
Sealed envelopes opened	30	not opened	not opened	not opened	not opened	not opened	not opened	30.00	not opened	
TOTAL Maximum Points	100	54	64	58	54	57	58	57	94.55	55



**CITY OF EL PASO
REQUEST FOR PROPOSAL TABULATION FORM**



Bid Opening Date: January 25, 2012
Project Name: Zoo Master Plan

Solicitation #: 2012-120R
Department: Zoo

ELM INC.	JACKSONVILLE, FL
GLMV ARCHITECTURE, INC.	WICHITA, KS
STUDIO HANSON/ROBERTS	BAINBRIDGE ISLAND, WA
SWT DESIGN, INC.	ST. LOUIS, MO
THE PORTICO GROUP	SEATTLE, WA
TORRE/DESIGN CONSORTIUM, LTD. A PROFESSIONAL CORPORATION	NEW ORLEANS, LA
VAN H.GILBERT ARCHITECT PC	ALBUQUERQUE, NM
WDM ARCHITECTS P.A.	WICHITA, KS
WRIGHT & DALBIN ARCHITECTS INC.	EL PASO, TX
RFPs SOLICITED: 16	RFPs RECEIVED: 9
RFPs LOCAL: 0	NO RFPs: 0

NOTE: The information contained in this rfp tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED: /s/

DATE: 01/28/2012

AFH Design, LLC
1017 Ayres Dr
St. Louis, MO 63126

EHDD ARCHITECTURE
500 TREAT AVE STE. 201
SAN FRANCISCO, CA 94110

PGAV
1900 WEST 47TH PL STE. 100
WESTWOOD, KS 66205

BASSETT ASSOCIATES
4010 ADA RD
LIMA, OH 45801

JONES & JONES
105 SOUTH MAIN ST STE. 300
SEATTLE, WA 98104

STUDIO HANSOW/ROBORTS
250 MADRONA WAY N.E. STE 220
BAIRBRIDGE ISLAND, WA 98110

BNIM
814 Redan St
Houston, Tx 77009

MESA
1807 ROSS AVE STE. 333
DALLAS, TX 75201

TERRY M. HARDEN ARCHITECTS, INC
110 MANHATTAN PLAZA
6850 MANHATTAN BLVD
FT. WORTH, TX 76120

CLR DESIGN
833 CHESTNUT ST STE. 1000
PHILADELPHIA, PA 19107

Olsson Associates
3025 West Ina Rd
Tucson, AZ 85741

THE PORTICO GROUP
1500 4TH AVE 3RD FLOOR
ATTN: CHARLES MAYES
SEATTLE, WA 98101-1670

URSA INTERNATIONAL
366 OAKLAND AVE. S.E.
ATLANTA, GA 30312-2233

WDM ARCHITECTS P.A.
105 NORTH WASHINGTON
WICHITA, KS 67202

GLMV Architecture
420 S. Emporia
Witchita, KS 67202