

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: AIRPORT

AGENDA DATE: FEBRUARY 14, 2012

CONTACT PERSON/PHONE: Monica Lombrafia, Director of Aviation, 780-4724
Bruce D. Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Award Solicitation No. 2012-128, Arconas-Curio Lounge Series Furniture, to El Paso Automated Office & Industrial Systems, Inc., the lowest responsive, responsible bidder, in the amount of \$125,583.00.

BACKGROUND / DISCUSSION:

This purchase will allow the Airport to add additional soft seating for lounge areas and add tabletop areas for electronic/communication device charging and work areas for the convenience of the traveling public.

SELECTION SUMMARY:

The Solicitation was advertised on 12/20/2011 and 12/27/2011. The postcards were mailed out on 12/20/2011. The solicitation was posted on the City website on 12/20/2011. The email (Purmail) notification was sent out on 12/20/2011. A total of nineteen bidders with eighteen local vendors were solicited and three bids were received.

Purchasing and Airport recommend awarding to lowest, responsive and responsible bidder.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Airport Enterprise Fund 62620028-PAP0037-41077-508027, Terminal Modification and Additional Public/Concessions Project

BOARD / COMMISSION ACTION: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Monica Lombrafia 2/14/2012
Name Signature Date

COUNCIL PROJECT FORM

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **BIDS**) for the Council Meeting of **FEBRUARY 14, 2012**.

The award of Solicitation No. 2012-128 (Arconas-Curio Lounge Series Furniture) to El Paso Automated Office & Industrial Systems, Inc. for a total award of \$125,583.00.

Department: Department of Aviation
Award to: El Paso Automated Office & Industrial Systems, Inc.
El Paso, Texas
Item(s): All
Option: One [1] additional year at the same unit price if the option is exercised prior to the expiration of the original term of the Contract
Payment Terms: Net - 30 Days
Total Award: \$125,583.00
Account No.: 62620028 – 508027 – 41077 – PAP0037
Funding Source: Terminal Modification and Additional Public/Concessions Project –
Airport Enterprise Fund
District(s): All

This is a low bid, unit price purchase.

The Financial Services - Purchasing Division and Department of Aviation recommend award as indicated to El Paso Automated Office & Industrial Systems, Inc., the lowest responsive, responsible bidder.



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: January 11, 2012

Project Name: Arconas-Curio Lounge Series Furniture

Solicitation #: 2012-128

Department: Aviation

GROUP I:			EL PASO AUTOMATED OFFICE & INDUSTRIAL SYSTEMS, INC. EL PASO, TX		EL PASO OFFICE PRODUCTS, LLC EL PASO, TX		RIO GRANDE CONTRACT FURNISHINGS dba BPSI EL PASO, TX			
ITEM	QUANTITY	DESCRIPTION OF ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
1.	10 EA	CONNEX "LIBRARY SERIES" MODULAR FURNITURE, NAUGASOFT CABERNET	\$4,998.00	\$49,980.00	\$6,381.00	\$63,810.00	\$5,055.56	\$50,555.60		
		<u>MANUFACTURER</u>	AS SPECIFIED		ARCONAS		ARCONAS			
		<u>MODEL NUMBER</u>	NONE STATED		CONNEX "LIBRARY SERIES" MODULAR FURNITURE, NAUGASOFT CABERNET		CON 1451C, CON145B CONLEG, CONCLEG			
TOTAL GROUP 1:			\$49,980.00		\$63,810.00		\$50,555.60			

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: isl

DATE: 01/12/2012



**CITY OF EL PASO
BID TABULATION FORM**



Bid Opening Date: January 11, 2012

Project Name: Arconas-Curio Lounge Series Furniture

Solicitation #: 2012-128

Department: Aviation

GROUP II:			EL PASO AUTOMATED OFFICE & INDUSTRIAL SYSTEMS, INC. EL PASO, TX		EL PASO OFFICE PRODUCTS, LLC EL PASO, TX		RIO GRANDE CONTRACT FURNISHINGS dba BPSI EL PASO, TX			
ITEM	QUANTITY	DESCRIPTION OF ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
1.	4 EA	CONNEX 2-SEAT SOFAS WITH TABLE SERIES, BACKS OF SOFAS MERLOT MICRODOT, SEATS OF SOFAS NAUGASOFT CABERNET	\$1,695.00	\$6,780.00	\$2,100.00	\$8,400.00	\$1,661.11	\$6,644.44		
		<u>MANUFACTURER</u>	AS SPECIFIED		ARCONAS		ARCONAS			
		<u>MODEL NUMBER</u>	NONE STATED		SAME AS DESCRIPTION		CON10AL-R, CON12N			
TOTAL GROUP II:			\$6,780.00		\$8,400.00		\$6,644.44			

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: /s/

DATE: 01/12/2012



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: January 11, 2012

Solicitation #: 2012-128

Project Name: Arconas-Curio Lounge Series Furniture

Department: Aviation

			EL PASO AUTOMATED OFFICE & INDUSTRIAL SYSTEMS, INC. EL PASO, TX		EL PASO OFFICE PRODUCTS, LLC EL PASO, TX		RIO GRANDE CONTRACT FURNISHINGS dba BPSI EL PASO, TX			
GROUP III:										
ITEM	QUANTITY	DESCRIPTION OF ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
1.	20 EA	CURIO SERIES, TWO SEAT SOFA WITH ALUMINUM LEGS, MODEL 9452A	\$1,229.00	\$24,580.00	\$1,555.00	\$31,100.00	\$1,233.33	\$24,666.60		
		<u>MANUFACTURER</u>	AS SPECIFIED		ARCONAS		ARCONAS			
		<u>MODEL NUMBER</u>	NONE STATED		9452A		9452A			
2.	18 EA	CURIO ARM CHAIR WITH ALUMINUM LEGS, MODEL 9450A	\$915.00	\$16,470.00	\$1,156.00 ARCONAS	\$20,808.00	\$916.67	\$16,500.06		
3.	13 EA	CURIO OTTOMAN WITH ALUMINUM LEGS, MODEL 9471A	\$495.00	\$6,435.00	\$624.00 ARCONAS	\$8,112.00	\$494.44	\$6,427.72		
TOTAL GROUP III:			\$47,485.00		\$60,020.00		\$47,594.38			

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: /s/

DATE: 01/12/2012



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: January 11, 2012

Solicitation #: 2012-128

Project Name: Arconas-Curio Lounge Series Furniture

Department: Aviation

GROUP IV:			EL PASO AUTOMATED OFFICE & INDUSTRIAL SYSTEMS, INC. EL PASO, TX		EL PASO OFFICE PRODUCTS, LLC EL PASO, TX		RIO GRANDE CONTRACT FURNISHINGS dba BPSI EL PASO, TX			
ITEM	QUANTITY	DESCRIPTION OF ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
1.	3 EA	INPOWER BAR SERIES TABLES, COUNTER TOP SOLID SURFACE (WALL MOUNTED)	\$4,329.00	\$12,987.00	\$4,130.00	\$12,390.00	\$4,361.11	\$13,083.33		
		<u>MANUFACTURER</u>	AS SPECIFIED		ARCONAS		ARCONAS			
		<u>MODEL NUMBER</u>	NONE STATED		SPECIAL 7.5 FOOT		SPECIAL			
TOTAL GROUP IV:			\$12,987.00		\$12,390.00 <small>(3 EA UPGRADE TO SOLID SURFACE TOP UNIT PRICE 1367.00, TOTAL 4101.00)</small>		\$13,083.33			
		ASSEMBLY & INSTALLATION: <small>(MUST INCLUDE TRAVEL & ACCOMMODATIONS, ETC., IF APPLICABLE)</small>	\$2,450.00		\$11,716.00		\$3,075.00			
		FREIGHT CHARGES:	\$5,901.00		\$5,620.00		\$5,944.44			
TOTAL (GROUPS I THROUGH IV), PLUS ASSEMBLY & INSTALLATION, PLUS FREIGHT CHARGES:			\$125,583.00		\$161,956.00 <small>(\$166,057.00)</small>		\$126,897.19 <small>(9019.44)</small>			

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: / s/

DATE: 01/12/2012



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: January 11, 2012

Solicitation #: 2012-128

Project Name: Arconas-Curio Lounge Series Furniture

Department: Aviation

	EL PASO AUTOMATED OFFICE & INDUSTRIAL SYSTEMS, INC. EL PASO, TX	EL PASO OFFICE PRODUCTS, LLC EL PASO, TX	RIO GRANDE CONTRACT FURNISHINGS dba BPSI EL PASO, TX	
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>				
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.				
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:				
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
NO OPTION OFFERED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
PAYMENT TERMS:	NET - 30 DAYS	1 1/2%-10 DAYS, NET-30 DAYS	NET - 30 DAYS	
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
BIDDER'S PROMISED DELIVERY: PURSUANT TO THE ABOVE REQUIREMENTS IN THE REQUIRED DELIVERY SECTION, BIDDER'S PROMISED DELIVERY IS: Within _____ weeks	14-16 A.R.O.	14-16	16	
IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.				
BIDS SOLICITED: 19				
BIDS RECEIVED: 3				
BIDS LOCAL: 18				
NO BIDS: 0				

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: _____ /s/

DATE: _____ 01/12/2012

EL PASO OFFICE PRODUCTS
1550 LIONEL DRIVE
EL PASO, TX 79936

RIO GRANDE BPSI
909 TEXAS AVENUE
EL PASO, TX 79901

PENCIL CUP OFFICE PRODUCTS, INC.
1701 TEXAS AVENUE
EL PASO, TX 79901

ARCONAS
5700 KEATON CRESCENT
MISSISSAUGA, ONTARIO
CANADA, L5R 3H5
ATTN.: KRISTA TAPLEY

AUTOMATED OFFICE AND INDUSTRIAL
SYSTEMS, INC.
11045 ARGAL COURT
EL PASO, TX 79935
ATTN.: DAVID VEGA

AMERICAN OFFICE PRODUCTS
11394 JAMES WATT DRIVE SUITE 506
EL PASO, TX 79936-6442

AUTOMATIC BUSINESS SYSTEMS
3010 PERSHING DRIVE SUITE B
EL PASO, TX 79903-2536

KNOLL
2300 GEORGE DIETER
EL PASO, TX 79936
ATTN.: MARY JANE HAIR

EXECUTIVE OFFICE PRODUCTS &
SERVICES
5823 NORTH MESA STREET
EL PASO, TX 79912-4607

FACILITIES CONNECTION
240 EAST SUNSET ROAD
EL PASO, TX 79922-1020

BUSINESS INTERIORS
28 Concord Street Suite C
El Paso, TX 79906-4928

BPSI
1616 BASSETT AVENUE
EL PASO, TX 79901-1732

BROWN INTERIOR SOLUTIONS
106 WEST CASTELLANO DRIVE
EL PASO, TX 79912-6170

NBS NEW & USED OFFICE FURNITURE
1601 TEXAS
EL PASO, TX 79901

COPENHAGAN BUSINESS INTERIORS
6550 NORTH MESA STREET
EL PASO, TX 79912-4423

NATIONAL BUSINESS SERVICES, INC.
1601 MAGOFFIN AVENUE
EL PASO, TX 79901-1735

OFFICE DEPOT
1313 GEORGE DIETER DRIVE SUITE B
EL PASO, TX 79936-7465

OFFICE DEPOT
1111 GERONIMO DRIVE
EL PASO, TX 79925-3401

OFFICE DEPOT
801 SUNLAND PARK DRIVE SUITE B
EL PASO, TX 79912-5200

B
M
NDAA
WTR