

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Human Resources

**AGENDA DATE:** February 22, 2011

**CONTACT PERSON/PHONE:** Linda Ball Thomas – Human Resource Director (915) 541-4102  
Bruce Collins – Purchasing Manager (915) 541-4313

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Extend the following contract: 2008-053 Physical Examinations and Drug Screenings  
With: Las Palmas Del Sol Healthcare System of El Paso, TX  
Estimated Annual Expenditures: \$82,900.00  
Total Estimated Expenditures: \$165,800.00 for two (2) additional years

**BACKGROUND / DISCUSSION:**

The Human Resources Department is recommending the extension of the above contract. This award will provide on-going physical examinations for Police and Fire Recruits and Reinstatements. The vendor has provided consistent, reliable service for the past three years.

**PRIOR COUNCIL ACTION:**

Yes. 2008-053 was originally awarded on February 5, 2008.

**AMOUNT AND SOURCE OF FUNDING:**

Department: Human Resources  
Amount: \$165,800.00  
Funds Available: Police: 21010053 - 502111 - 01101  
Fire: 22010090 - 502111 - 01101  
Funds Source: General Fund - Health Care Providers Services

**BOARD / COMMISSION ACTION:**

N/A.

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**MOTION  
FEBRUARY 5, 2008**

Motion made, seconded, and unanimously carried to **APPROVE** the award of Solicitation No. 2008-053 (Physical Examinations and Drug Screening) to Las Palmas Del Sol Healthcare System for a total estimated minimum award of \$248,700.

|                          |  |
|--------------------------|--|
| Department:              | Human Resources  |
| Award to:                | Las Palmas Del Sol Healthcare System<br>El Paso, Texas |
| Items:                   | All  |
| Options:                 | Option to renew for two additional years.              |
| Annual Est. Min. Amount: | \$82,900   |
| Account No.:             | Various  |
| Funding Source:          | Various  |
| Total Est. Min. Award:   | \$248,700  |

This is a thirty-six month contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Human Resources recommend award as indicated to vendor offering the best value bid.

Richarda Duffy Momsen, City Clerk