

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Municipal Clerk
AGENDA DATE: February 22, 2011
CONTACT PERSON/PHONE: Richarda Duffy Momsen, Municipal Clerk
DISTRICT(S) AFFECTED: Districts 1, 5, 6, & 8

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve the Resolution calling for a General Election (for Districts 1, 5, 6, and 8) on May 14, 2011.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Discussion and action on a Resolution providing for the 2011 General Election in the City of El Paso, calling for an election of four District Representatives, to be held within the City on May 14, 2011; and making provisions for the conduct of the election.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?
Yes, every election year.

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?
Yes, the election is budgeted.

Department	11010009	Municipal Clerk
Account.	502203	Elections
Fund	01101	General Fund

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD:  _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____ **DATE:** _____
CITY MANAGER: _____

A RESOLUTION PROVIDING FOR THE 2011 GENERAL ELECTION IN THE CITY OF EL PASO, CALLING FOR AN ELECTION OF FOUR DISTRICT REPRESENTATIVES TO BE HELD WITHIN THE CITY ON MAY 14, 2011; AND MAKING PROVISIONS FOR THE CONDUCT OF THE ELECTION.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That pursuant to the Texas Election Code, as amended, an election will be held on Saturday, May 14, 2011 in the City of El Paso for the purpose of electing the following named officers of the City of El Paso: four District Representatives who are to be elected from Single-Member Districts Nos. 1, 5, 6 and 8.

2. That at such election, any candidate for the office of Representative shall file an application for a specific place on the ballot as a candidate from one of the four single-member representative districts heretofore established by the City Council being up for election, such as "Representative, District No. 1" and "Representative, District No. 5," etc. At the polling places in each Representative District the ballot in such election shall show the office of Representative for such district, the district number and the name of each candidate for office; and each Representative shall be elected by the voters in the district in which the person is a candidate.

3. That such election shall be held at the precincts and the polling places designated in Exhibit "A" or such other locations as may be designated prior to the election by the City Council, attached hereto and made a part hereof for all purposes, and said polling places shall open at 7 a.m. and remain open until 7 p.m. on the day of the election.

4. That Richarda Duffy Momsen, the City Clerk of the City of El Paso, shall be the clerk for early voting, and Javier Chacon, County Elections Administrator, shall be the deputy clerk for early voting for said City election. The County Courthouse, 500 E. San

Antonio, is hereby designated as the main early voting polling place for such election. In addition, early voting may also occur at such branch early voting polling places as are designated herein or otherwise designated by the El Paso County Elections Administrator and posted at city hall by the City Clerk. The hours for early voting by personal appearance, including early voting on Saturday, May 7, 2011 and Sunday, May 8, 2011, shall be authorized for such election as follows:

Early voting at all locations listed below shall be held from Monday, May 2, 2011, through Friday, May 6, 2011 at the hours listed below; on Saturday, May 7, 2011 at all locations from 9:00 am – 6:00 pm; on Sunday, May 8, 2011 at all locations from 12:00 pm – 5:00 pm; and from Monday, May 9, 2011 and Tuesday, May 10, 2011 at all locations from 7:00 am – 7:00 pm.

<u>Location:</u>	<u>Address:</u>	<u>Hours for May 2–6, 2011 only*</u>
a. Anthony City Hall	401 Wildcat Dr.	8:30 am – 4:30 pm
b. Bassett Place	6101 Gateway West	9:00 am – 6:00 pm
c. Canutillo Administration	7965 Arcraft Rd.	8:00 am – 4:00 pm
d. Canutillo Elementary	651 Canutillo Ave	8:00 am – 4:00 pm
e. Clint Junior High School	13100 Alameda Ave.	8:00 am – 5:00 pm
f. Courthouse	500 E. San Antonio Ave.	8:00 am – 5:00 pm
g. Dieter Plaza Shopping	1605 George Dieter	9:00 am – 6:00 pm
h. Fiesta Shopping Center	5200 N. Mesa St.	9:00 am – 6:00 pm
i. Oz Glaze Senior Center	13969 Veny Webb	8:00 am – 5:00 pm
j. Pavo Real Recreation Center	9301 Alameda	9:00 am – 6:00 pm
k. Regency of El Paso	221 Bartlett Dr.	9:00 am – 6:00 pm
l. Socorro High School	10150 Alameda Ave.	8:00 am – 5:00 pm
m. Vista Hills Shopping Center	1840 Lee Trevino Dr.	9:00 am – 6:00 pm
n. West Valley Fire Station	510 E. Vinton Rd.	3:00 pm – 6:00 pm
o. Zaraplex Center	1700 Zaragoza Rd.	9:00 am – 6:00 pm

In addition, mobile voting stations shall also be authorized and used for early voting as set forth in Exhibit B, and the City Clerk is authorized to make corrections or revisions to the list of these mobile stations, including the respective hours for early voting by personal appearance at these stations, as are established by the El Paso County Elections Administrator. The City Clerk is further authorized to make corrections or revisions to the list of early voting stations as set forth above, including the respective

hours for early voting by personal appearance at these stations, and revise and correct all election notices regarding the early voting locations and the mobile voting stations, and the dates and times for such voting.

Applications for voting by mail shall be submitted to the Early Voting Clerk no earlier than March 15, 2011 and no later than the close of business on May 6, 2011, at the following address:

Mr. Javier Chacon
Deputy Early Voting Clerk
500 E. San Antonio, Room 402
El Paso, Texas 79901

5. A special canvassing board shall be appointed by the Mayor or by the Council, as provided by law, to count and canvass all early votes and ballots cast at said election.

6. That electronic voting machines shall be used for voting at the regular polling places in such election, and for the casting of early ballots by persons voting early by personal appearance.

7. That such election shall be held in the manner and form prescribed by the laws of the State of Texas, and at such election all qualified voters in the City are authorized to vote.

8. That a runoff election shall be held, if required, on Saturday, June 11, 2011 or Saturday, June 18, 2011, or other date permitted by the Texas Election Code. Such election, if any, shall be called by the City Council. Early voting dates and sites will be identified if such runoff election shall be held.

9. That the terms of office for all officers elected at the General Election, or any runoff election, shall commence on June 28, 2011 or such other date as the City Council may lawfully establish.

10. That by approving and signing this resolution, the Mayor officially certifies and confirms as his action, all matters recited herein which by law come within his jurisdiction.

11. A substantial copy of this resolution shall serve as proper notice of said election.

12. The City Clerk shall give notice of such election by posting a notice of such election in English and Spanish in the Office of the City Clerk as provided by law and by publishing a copy of said notice in both English and Spanish in a newspaper in the City as required by law.

13. The City Clerk shall deliver notice of this election to the county clerk and voter registrar of El Paso County, as required by law, not later than Tuesday, March 15, 2011.

APPROVED this 22nd day of February 2011.

CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

APPROVED AS TO FORM:

Richarda Duffy Momsen
City Clerk



Elaine S. Hengen
Senior Assistant City Attorney

EXHIBIT A
ELECTION PRECINCTS AND POLLING PLACES
General Election, May 14, 2011

<u>PCT #</u>	<u>POLLING PLACE</u>	<u>ADDRESS</u>
4	Canutillo Elementary School	651 Canutillo Ave.
5	Fire Station #2	111 E. Borderland Rd.
6	Tennis West	1 Tennis West Ln.
7	Lincoln Middle School	500 Mulberry Ave.
8	Fire Station #15	115 Shorty Ln.
9	Zach White Elementary School	4256 Roxbury Dr.
10	Roberts Elementary School	341 Thorn Ave.
11	Olga Kohlberg Elementary School	1445 Nardo Goodman Dr.
12	Franklin 9 th Grade Center	825 E. Redd Rd.
13	Fire Station #27	6767 Ojo De Agua Dr.
14	Rosa Guerrero Elementary School	7530 Lakehurst Rd.
15	Franklin High School	900 N. Resler Dr.
16	Monte Vista Retirement Center	1575 Belvidere St.
17	White Acres Good Samaritan Village	7304 Good Samaritan Ct.
18	Polk Elementary School	940 Belvidere St.
19	Peace Lutheran Church	5890 Via Cuesta Dr.
20	Fire Station #22	6500 N. Mesa St.
21	Carlos Rivera Elementary School	6445 Escondido Dr.
22	Western Hills U. M.C. – Fellowship Hall	524 A Thunderbird Dr.
23	Dr. Green Elementary School	5430 Buckley Dr.
24	Putnam Elementary School	6508 Fiesta Dr.
25	Putnam Elementary School	6508 Fiesta Dr.
26	Zach White Elementary School	4256 Roxbury Dr.
27	Polly Harris Senior Citizen Center	650 Wallenberg Dr.
28	Polly Harris Senior Citizen Center	650 Wallenberg Dr.
29	L. B. J. (Johnson) Elementary School	499 Cabaret Dr.
30	Mesita Elementary School	3307 N. Stanton
31	Mesita Elementary School	3307 N. Stanton
32	Mesita Elementary School	3307 N. Stanton
33	El Paso Tennis Club	2510 N. St. Vrain St.
34	Vilas Elementary School	220 Lawton Dr.
35	Father Pinto Complex	1001 S. Ochoa St.
36	Fire Station #3	721 E. Rio Grande Ave.
37	Sun Plaza Housing	1221 E. San Antonio Ave.
38	Lamar Elementary School	1440 E. Cliff Dr.
39	Career & Technology Center	1170 Walnut St.
40	Beall Elementary School	320 S. Piedras St.
72	Fire Station #7	3200 Pershing Dr.
78	Burleson Elementary School	4400 Blanco Ave.
93	Gary Del Palacio Recreation Center	3001 Parkwood Dr.
94	Eastpoint Elementary School	2400 Zanzibar St.

97	Pebble Hills Elementary School	11145 Edgemere Blvd.
98	Pebble Hills Elementary School	11145 Edgemere Blvd.
99	Fire Station #25	10834 Ivanhoe Dr.
100	YWCA – East	10712 Sam Snead Dr.
103	Indian Ridge Middle School	11201 Pebble Hills Blvd.
104	Glen Cove Elementary School	10955 Sam Snead Dr.
105	Hanks High School	2001 Lee Trevino Dr.
107	Desert View Middle School	1641 Billie Marie Dr.
109	Jane Hambric Elementary School	3535 Nolan Richardson Dr.
110	Word of Life Church	11675 Pratt Dr.
111	Spec. Rafael Hernado III Middle School	3451 Rich Beem Blvd.
112	Benito Martinez Elementary School	2640 Robert Wynn Dr.
113	Benito Martinez Elementary School	2640 Robert Wynn Dr.
114	Helen Ball Elementary School	1950 Firehouse Dr.
115	O’Shea Keleher Elementary School	1800 Leroy Bonse Dr.
116	Montwood High School	12000 Montwood Dr.
117	Vista Del Sol Elementary School	11851 Vista Del Sol Dr.
118	Myrtle Cooper Elementary School	1515 Rebecca Ann Dr.
119	Sierra Vista Elementary School	1501 Bob Hope Dr.
120	Americas High School	12101 Pellicano Dr.
140	Capistrano Elementary School	240 Mecca Dr.
141	LaBarron Park Elementary School	920 Burgundy Dr.
142	Del Valle High School	950 Bordeaux Dr.
143	Lancaster Elementary School	9230 Elgin Dr.
144	Pavo Real Rec. Center	9301 Alameda Ave.
145	South Loop Elementary School	520 Southside Rd.
146-2	Red Sand Elementary School	4250 O’Shea Rd.
165	Lujan Chavez Elementary School	2200 Sun Country Dr.
170	Olga Kohlberg Elementary School	1445 Nardo Goodman Dr.
171	Spec. Rafael Hernado III Middle School	3451 Rich Beem Blvd.
172	Lujan Chavez Elementary School	2200 Sun Country Dr.
173	Sierra Vista Elementary School	1501 Bob Hope Dr.

Mobile Voting

May 14, 2011 Elections

May 2, 2011 - May 10, 2011

Pending Approval

Socorro I.S.D.

Date	Mobile #1	Mobile #2	Mobile #3
May 2, 2011 Monday 9:00 am - 4:00 pm.	South El Paso Senior Center 600 S. Ochoa	Hilos De Plata Senior Citizen Center 4451 Delta Dr.	
May 3, 2011 Tuesday 8:00 am. - 5:00pm.	UTEP E. Student Union Bldg. 500 W. University Ave.	EPCC/Rio Grande 100 W. Rio Grande	
May 4, 2011 Wednesday 8:00 am. - 5:00pm.	Sierra Providence East Medical Center 3280 Joe Battle Blvd.	Providence Memorial 2001 N. Oregon St.	
May 5, 2011 Thursday 8:00 am. - 5:00pm.	Del Sol Medical Center 10301 Gateway West	Sierra Medical Center 1625 Medical Center	
May 6, 2011 Friday 9:30 am. - 6:00 pm.	Govt. Employees Credit Union 10435 Vista Del Sol Dr.	Govt. Employees Credit Union 8936 Alameda Ave.	
May 7, 2011 Saturday	Peace Lutheran - Pre School 595 Belvidere St. 9:00 am. - 12:30 pm.	Our Lady of the Valley 8600 Winchester Rd. 9:00 am. - 12:30 pm.	
	All Saints Catholic Church 1415 Dakota St. 2:30 pm. - 6:00 pm.	Our Lady of Mt. Carmel 131 S. Zaragosa 2:30 pm. - 6:00 pm.	
May 8, 2011 Sunday	St. Thomas Aquinas 10970 Bywood Dr. 8:00 am.- 5:00 pm.	St. Jude Catholic Church 4006 Hidden Way 8:00 am.- 12:00 pm.	
		St. Pius X Church 1050 N. Clark 1:30 am.- 5:00 pm.	
May 9, 2011 Monday 9:00 am.- 4:00 pm.	Helen of Troy 1 Helen of Troy Plaza	Paul L. Foster School of Medicine Medical Education Building 5001 El Paso Dr. Entrance 200 N. Concepcion	
May 10, 2011 Tuesday 8:00 am.- 5:00 pm.	El Paso City Hall 2 Civic Center Plaza	El Paso Police-Headquarters 911 N. Raynor St.	