

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: General Services Department
AGENDA DATE: TBD by Financial Services , February 27, 2007
CONTACT PERSON/PHONE: Jeff Belles, 621-6821 , Terrence Freiburg, 541-4313
DISTRICT (S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Exercise the option to extend contract 2005-088 with Granberry Supply of El Paso for the purchase of High Pressure Hydraulic Hoses. Estimated annual expenditures are \$45000.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The original contract was awarded 3/22/05. Granberry offered a two year extension if the option was exercised within two years of the award date. Granberry has provided excellent service and support to the City.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

45202-37370510-503121, General Services Department, Fleet Services Internal Service Fund

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Jeffrey A Belles, 02/13/07



(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____



**City of El Paso
Purchasing Division**

Date: February 14, 2007

GRANBERRY SUPPLY CORPORATION
JUAN GARCIA JR.
11180 ROJAS, STE B
EL PASO, TEXAS 79935

Ref.: Contract Title -HIGH PRESSURE COUPLED HOSE LINE & HOSE MACHINES, Contract #2005-088-Items - Group I, #1 thru #8, Group II, #1

Mr. Garcia:

The City of El Paso wishes to accept your offer to extend the period of Contract # 2005-088 for a period of two (2) years from March '22, 2008 to March 21, 2010 as per your offer on the referenced requirement.

It is important that we receive your faxed response no later than Friday ,February 16, 2007. If agreeable to you, please sign below and fax it to us at (915) 541-4347.

We would also appreciate your returning an original signed copy of this letter to us at City of El Paso, Purchasing Department, Two Civic Center Plaza, El Paso, Texas 79901-1196.

Thank you for your understanding and cooperation.

Sincerely,
THE CITY OF EL PASO

Jesus M. Juarez
Jesus M. Juarez
Procurement Analyst
915-541-4317
juarezim@ci.el-paso.tx.us

We hereby extend the validity of our offer in response to Solicitation #2005-088 to Date: March 21, 2010 for acceptance purposes.

Acknowledge: Granberry Supply Corp 14 Feb 07
Company Name Date

By: Juan Garcia Jr Regional Manager
Print Name of Authorized Person Title

JR
Signature

OPTION TO EXTEND THE TERM OF THE AGREEMENT - PLEASE CHECK APPROPRIATE BOX
NOTE: *NOT AN AWARD FACTOR

The City at its sole discretion, may exercise any option to extend the term of the agreement, by giving the Contractor written notice within the time period noted on the selected options.

Bidder offers the City the option of extending the term of the contract for:

- One additional year at the same unit prices, if the option is exercised within:
- Two additional years at the same unit prices, if the option is exercised within:

- A. One year from date of award of the contract. YES NO
- B. Two years from date of award of the contract. YES NO
- C. NO OPTION OFFERED

PROMPT PAYMENT:

Unless a prompt payment discount is offered and accepted by the City of El Paso, payments will be made to the Contractor within thirty (30) days following acceptance of goods or services, or receipt of a properly prepared invoice by the City Department identified in the Invoice Instructions set forth on the Purchase Order, whichever is later. Any discount for prompt payment will be calculated from the day goods or services are accepted or when a properly prepared invoice is received. Payments will be considered to have been made on the date of mailing (postmark) of the payment check or, for an electronic funds transfer, the specified payment date. Invoices to be submitted in single copy.

PAYMENT TERMS : Please mark appropriate block.

- 3 % - 10 Days
- 2 % - 20 Days
- 1 % - 30 Days
- Net - 30 Days

LATE PAYMENTS:

Late Payment fees will incur at the State of Texas statutory rate.

BIDDER'S (COMPANY) NAME GRAUBERRY Supply Corp.

MOTION
MARCH 22, 2005

Motion made by Representative Cobos, seconded by Representative Cushing and unanimously carried to award Bid Solicitation No. 2005-088 High Pressure Coupled Hose Line & Hose Machines

Award to: Granberry Supply Corporation
El Paso, Texas
Item (s): Group I, #1 through #6, Group II, #1 (all)
Amount: \$65,000.00 (estimated annually)

Department: Fleet Service
Funds available: 37370510-503121-45202
Funding source: Fleet Service Internal Service Fund
Total award: \$195,000.00 (estimated)
District (s): All

The Fleet Service and Purchasing Departments recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

Vendor offers the City the option to extend the term of the contract at the same unit prices for two (2) additional years if the option is exercised within two (2) years from the date of the award.

Vendor also offers the City a prompt payment discount of 3 % ten (10) days or 2% twenty (20) days or 1% thirty (30) days.

This is a Requirements Type Contract with an initial term of Thirty-Six (36) months.

Richarda Duffy Momsen, City Clerk