CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: **El Paso Zoo Department**

AGENDA DATE: **February 28, 2012**

CONTACT PERSON/PHONE: Steve Marshall, El Paso Zoo Director, 521-1850

DISTRICT (S) AFFECTED: ALL/Zoo District 3

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

El Paso Zoo Department recommends acceptance of El Paso Zoological Society donation of $100,000.00 to supplement city funding toward contracted services for new Zoo Master Plan.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

El Paso Zoo Department has completed the previous Master Plan and related projects as part of the 2000 QOL Bond Issuance. The Zoo now looks to a longer range plan for development and operations as a guide for next 20 year period. The City has allocated an initial $100,000.00 toward contracted services. The Zoo and Purchasing departments have solicited and received qualifications for services related to this Master Plan. The Zoo Department r ecommends acceptance of the donation to provide funding to complete the needed tasks as outlined by Zoo staff for a new Master Plan.

SELECTION SUMMARY:

The El Paso Zoo Society is a non profit organization dedicated to providing funding and support for the El Paso Zoo. This donation amount is available currently and will be deposited upon acceptance by City of El Paso and completion of necessary actions.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

City Council has previously approved allocation of $100,000.00 per City Manager and City budget process.

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD:

Steve Marshall, Director _____ Feb. 16, 2012
Name Signature Date

CITY CLERK DEPT.

2012 FEB -9 PM 4:11

RESOLUTION

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Council authorizes the City Manager to accept the donation of ONE HUNDRED THOUSAND AND NO/100 DOLLARS ($100,000.00) from the El Paso Zoological Society, for the purpose and support of the consultant fees and costs related to development of a new Zoo Master Plan. City Council also authorizes the City Manager to sign any necessary documentation required for this donation.

ADOPTED this ____ day of _____, 2012.

CITY OF EL PASO

_____

John Cook
Mayor

ATTEST:

_____

Richarda Duffy Momsen
Municipal Clerk

APPROVED AS TO FORM:

Kristen L. Hamilton
Assistant City Attorney

APPROVED AS TO CONTENT:

Steve Marshall
Zoo Director

ZOO PARKS OPERATIONS MANAGER

#100148 / 12-1045-006 / Reso / Donation from El Paso Zoological Society for Zoo Master Plan

EL PASO ZOO

El Paso Zoological Society

A non-profit, charitable organization whose mission is to be an integral partner to the growth and success of the El Paso Zoo by providing capital fundraising, operational support, membership and volunteer services.

AZA
AMERICAN ZOOS AND AQUARIUM ASSOCIATION

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www.elpasozoosociety@aol.com

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Renee R. Neuert

Zoo Director
Steve Marshall

January 24, 2012

Mr. Steve Marshall, Director
El Paso Zoo
4001 E. Paisano
El Paso, Texas 79905

RE: Donation to the El Paso Zoo
Zoo Master Plan

Dear Mr. Marshall:

The El Paso Zoological Society received a donation of $75,000 for the purpose and support of the 2012 Zoo Master Plan. An additional pledge of $25,000 is pending. This donation shall be used along with the $100,000 proposed by the City of El Paso.

We are excited about the opportunity to improve and upgrade our El Paso Zoo.

Sincerely,

Renee R. Neuert
Executive Director
El Paso Zoological Society

El Paso Zoological Society

ASSOCIATION OF ZOOS & AQUARIUMS

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Executive Director
Renee R. Neuert

Zoo Director
Steve Marshall

February 2, 2012

Mr. Steve Marshall, Director
El Paso Zoo
4001 E. Paisano
El Paso, Texas 79905

RE: Donation to the El Paso Zoo
Zoo Master Plan

Dear Mr. Marshall:

The El Paso Zoological Society has completed a fundraising campaign for the master plan. On Tuesday, January 24, 2012, we submitted a letter acknowledging our donation of $75,000 with a pledge of $25,000. Today, the pledge has been met. Therefore, we will donate $100,000 for the purpose and support of the 2012 Zoo Master Plan. This donation should be used as a match to the $100,000 proposed by the City of El Paso.

We are excited about the opportunity to improve and upgrade our El Paso Zoo. The Zoological Society will disperse a check upon request. Please contact our office should you have any questions or need further documentation.

Sincerely,

Renee R. Neuert
Executive Director
El Paso Zoological Society