

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Aviation (El Paso International Airport)

AGENDA DATE: February 28, 2012

CONTACT PERSON/PHONE: Monica Lombraña, Director of Aviation, 780-4724
Bruce D. Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Request the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order in the amount of \$174,621.00 to Kinloch Equipment and Supply, Inc. for the purchase of an Elgin sweeper under the Texas Association of School Boards, Inc. (TASB) Purchasing Cooperative Program, Contract No. 348-10.

BACKGROUND / DISCUSSION:

The Department of Aviation is recommending the purchase of a 2011 Elgin Crosswind J+ Regenerative Air Sweeper under the Texas Association of School Boards, Inc. (TASB) Purchasing Cooperative Program, Contract No. 348-10, in the amount of \$174,621.00. The purchase is necessary to replace a 1995 model sweeper due to its age and lack of parts availability.

SELECTION SUMMARY:

N/A

PRIOR COUNCIL ACTION:

The participation by the City of El Paso in the Texas Association of School Boards, Inc. (TASB) Cooperative Program was approved by City Council on August 21, 2007.

AMOUNT AND SOURCE OF FUNDING:

Funding in the amount of \$174,621.00 is available in 62620020-508005-40122-P500004 - Traffic Control Equipment - Airport Capital Outlay

BOARD / COMMISSION ACTION: N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Monica Lombraña 2/28/2012
Name Signature Date

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the CONSENT agenda for the Council Meeting of FEBRUARY 28, 2012.

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Kinloch Equipment and Supply, Inc., a contractor under the TASB Buyboard Cooperative Purchasing Program Contract No. 348-10 for Street Sweeper-Elgin Crosswind Regenerative Air Sweeper. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the TASB Buyboard Cooperative Purchasing Program was approved by Mayor and City Council on August 21, 2007.

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|------------------------|--|
| Department: | Aviation (El Paso International Airport) |
| Award to: | Kinloch Equipment and Supply, Inc. El Paso, Texas |
| Estimated Award: | \$174,621.00 |
| Total Estimated Award: | \$174,621.00 |
| Account No.: | 62620020-508005-40122-P500004 |
| Funding Source: | Traffic Control Equipment – Airport Capital Outlay |
| District(s): | All |
| Reference No.: | 2012-165 |

This is a Cooperative (unit price) contract.

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S E R V I C E S O L U T I O N S S U C C E S S



To: Bruce D. Collins, Purchasing Manager

From: Monica Lombraña, Director of Aviation 

Date: February 1, 2012

Re: TEXAS ASSOCIATION OF SCHOOL BOARDS, INC. (TASB) COOPERATIVE PURCHASING PROGRAM CONTRACT NO. 348-10, STREET SWEEPERS

The Department of Aviation is recommending the purchase of a 2011 Elgin Crosswind J+ Regenerative Air Sweeper under the Texas Association of School Boards, Inc. (TASB) Purchasing Cooperative Program, Contract No. 348-10, in the amount of \$174,621.00. Following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes. The purchase is necessary to replace a 1995 model sweeper due to its age and lack of availability of parts.

2. Does the purchase through the Program promote the standardization of equipment?

Yes. The Airport currently has Elgin sweepers in their fleet. The vendor, Kinloch Equipment and Supply, is the only authorized Texas vendor for Elgin equipment and parts. The City's General Services Department, Fleet Services, currently has a contract with Kinloch for Elgin Proprietary Parts, which supports the repair and maintenance of other Elgin sweepers within the City, as well as the Airport. Additionally, Airport personnel are familiar with the operation and maintenance of Elgin sweepers.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

Yes. Local vendors contacted were not authorized dealers for the sale of Elgin equipment. Kinloch Equipment and Supply, is the only authorized Texas vendor for Elgin equipment. However, there is a local vendor who is authorized by Elgin to perform service and warranty repairs to the unit. The City's Fleet Services department has issued purchase orders in the past to this vendor, and the Airport will utilize these services as well.

Mayor
John F. Cook

City Council

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District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

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District 7
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City Manager
Joyce A. Wilson



EL PASO INTERNATIONAL AIRPORT





4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Price reasonableness has been established because the cooperative purchasing agency, TASB, used a competitive process in awarding of the contract. The participation by the City of El Paso in the Texas Association of School Boards, Inc. (TASB) Cooperative Program was approved by City Council on August 21, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.