

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Information Technology
AGENDA DATE: February 28, 2012
CONTACT PERSON/PHONE: Miguel Gamino – Director, Information Technology (915)541--4746
Bruce Collins – Purchasing Manager (915) 541-4313
DISTRICT(S) AFFECTED: All

SUBJECT:

That the Purchasing Manager for Financial Services, Purchasing Division to be authorized to issue a Purchase Order(s) to Sigma Solutions, Inc. a State Department of Information Resources (DIR) contractor under DIR State contract number DIR-SDD-1385 for Cisco VoIP and Network equipment and licenses in the total estimated amount of \$137,779.18.

BACKGROUND / DISCUSSION:

The Information Technology Department (IT) is recommending Sigma Solutions for Cisco VoIP and Network equipment and licenses. The purchase totals \$137,779.18 and is funded thru the Network/VoIP Capital Improvements funding. Sigma has the ability to timely provide the components needed and familiar with the City's network system. Currently Sigma provides the City various services. This action is consistent with City-wide standards to maintain compatible IT systems and infrastructure which is monitored by the IT Department.

The purchase is to be used for the Police Department's Pebble Hills Regional Command Center and the Fire Department's Logistics operations. At Pebble Hills the current phone system operates from a tape cartridge which is now obsolete and no longer supported or made. In the case of a shutdown of the system or loss of power there is a 50% risk that it will be restored correctly.

The phones system at the Fire Logistics department was previously maintained by the prior medical billing provider. If an operational issue arises on the system the maintenance and support is no longer provided. Therefore to minimize the risk and to maintain with the City-wide compatibility standards the purchase and installation of this purchase is necessary.

SELECTION SUMMARY:

This cooperative contract was awarded from the Department of Information Resources under Contract SDD-1385. The participation by the City of El Paso in the Department of Information Resources (DIR) Cooperative Contracts Program was approved by Mayor and City Council on February 27, 2007.

PRIOR COUNCIL ACTION:

Yes, April 26, 2011, Item 7D for a Cisco Wireless Controller and related hardware and licenses, and January 10, 2012, Item 5J for Maintenance, Technical Support and Updates for Firmware and Cisco equipment

AMOUNT AND SOURCE OF FUNDING:

Department: Information Technology
Amount: \$137,779.18
Funds Available: 14400500-27051-508010-PCP12IT03
Funds Source: 2012-2013 CO Bond-Capital Funds

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD:

Miguel A. Gamiño, Information Technology Director

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **FEBRUARY 28, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to Sigma Solutions, Inc., a contractor under Department of Information Resources (DIR) contract number DIR-SDD-1385, for Cisco VoIP and Network equipment and licenses. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Department of Information Resource (DIR) Cooperative Purchasing Program was approved by Mayor and City Council on February 27, 2007.

Department:	Information Technology
Award to:	Sigma Solutions, Inc. San Antonio, TX
Total Estimated Award:	\$137,779.18
Account No.:	14400500-27051-508010-PCP12IT03
Funding Source:	2012-2013 Certificates of Obligation Bond-Capital Funds
District(s):	All
Reference No.:	2012-174

This is a Cooperative, unit price contract.

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS



To: Bruce Collins, Financial Services
Purchasing Director

From: Miguel A. Gamiño Jr., Director
Information Technology

Authorized Signature

Date: February 13, 2012

Re: Texas Department of Information Resources, Contract DIR-SDD-1385

The Information Technology Department recommends the purchase of Cisco equipment and licenses for the Police Pebble Hills Regional Command center and the Fire Logistics Department. The purpose of this purchase is to:

1. Is there an urgent need for the product/service? In other words, is time of the essence? Yes, the purchase is to be used for the Police Department's Pebble Hills Regional Command Center and the Fire Department's Logistics operations. At Pebble Hills the current phone system operates from a tape cartridge which is now obsolete and no longer supported or made. In the case of a shutdown of the system or loss of power there is a 50% risk that it will be restored correctly

2. Does the purchase through the Program promote the standardization of equipment? Yes, the purchase of Cisco equipment and license promotes standardization and continued upgrades for firmware Cisco equipment. This action is consistent with City-wide standards to maintain compatible Information Technology systems and infrastructure which is monitored by the IT Department

3. Does the purchase through the Program support local business? If not, is there comparable product/service available locally? Yes, Sigma has their corporate office in San Antonio, Texas and a local office in El Paso, Texas. Additionally, Sigma is the distributor of the components which are needed to enhance the standardization of equipment and allow for more utilization of the tools being provided by the infrastructure installed within the project time constraints.

4. Do the available vendors have prior work experience and/or familiarity with the City?
Yes, the vendor has been providing the service to the City.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies? Yes, the prices were reviewed and determined to be reasonable and have been established through the States DIR contract services. The participation by the City of El Paso in the Texas Department of Information Resources were approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson



FINANCIAL SERVICES DEPARTMENT
2 Civic Center Plaza, 7th Floor, City Hall – El Paso, Texas 79901
(915) 541-4011



Texas Comptroller
Leadership Circle