

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services

AGENDA DATE: February 28, 2012

CONTACT PERSON/PHONE: STUART ED, GENERAL SERVICES DIRECTOR, 621-6822
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

General Services requests that the Mayor and Council approve a purchase order to Border International Trucks for Cummins Proprietary Parts. This increase is in addition to the current contract and will cover expenditures meanwhile a new bid is awarded. Estimated expenditures are \$89,900.00

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The city currently utilizes Cummins engines to power heavy equipment to include dump trucks, garbage trucks and sweepers. Future equipment purchases will also be powered by Cummins engines. Approving this contract would allow for continual maintenance and up keep allowing for safe and efficient operation of these vehicles. Local Business is being supported

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, City Council approved contract 2009-290 on October 27, 2009.

SELECTION SUMMARY:

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

37370510-503121-45202-37000 - Inventory Parts, General Services Department, Fleet Services Division

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____
Name Signature Date

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the CONSENT agenda for the Council Meeting of FEBRUARY 28, 2012.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a purchase order for additional expenditures under Contract No. 2009-290 (Cummins Proprietary Parts) to Border International Trucks of El Paso, Texas in the amount of \$90,000.00. Additional expenditures are in excess of the initial term until a new bid is in place. All options have been exercised.

Department:	General Services
Award to:	Border International Trucks El Paso, Texas
Items:	Items 1 & 2
Total Estimated Award:	\$360,000.00 (4 year)
Additional Expenditures:	\$89,900.00
Revise total:	\$449,900.00
Account No.:	37370510-503121-45202
Funding Source:	Inventory Purchase Material & Supplies - Internal Service Fund
District(s):	All

MOTION
OCTOBER 27, 2009

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2009-290 (Cummins Proprietary Parts) to Border International Trucks for a total estimated award of \$270,000.

Department:	General Services
Award to:	Border International Trucks El Paso, TX
Items:	Items 1 & 2
Option:	One year
Annual Estimated Amount:	\$ 90,000
Account No.:	37370510 – 503121 - 45202
Funding Source:	General Services, Internal Service Fund
Total Estimated Award:	\$270,000 (3 years)

This is a thirty-six month requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and General Services recommend award as indicated to the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk