

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Information Technology

**AGENDA DATE:** February 28, 2012

**CONTACT PERSON/PHONE:** Miguel Gamino, IT Director, (915)541-4288  
Bruce D. Collins, Purchasing Manager, (915) 541-4308

**DISTRICT (S) AFFECTED:** ALL

**SUBJECT:**

That the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to M&S Technologies, Inc., a State Department of Information Resources (DIR) contractor under DIR State contract number DIR-SDD-1531 for Data Load Balancing Devices in the total amount of \$124,151.40.

The Information Technology Department (IT) recommends the Purchasing Director be authorized to issue a purchase order to M&S Technologies, Inc. of Dallas, Texas. The purchase is for Load Balancing Devices, installation, maintenance and support for a total of \$124,151.40 and is to be funded by the 2012-2013 Certifications of Obligation: Capital Improvement Plan. M&S Technologies is a Department of Information Resources contractor and a Historically Underutilized Business (HUB) contractor.

The Load Balancing Devices requested to be purchased will be used to balance network traffic across the PeopleSoft hosts ensuring the scalability and availability of the City's mission critical ERP system. The installation includes:

1. AX series onsite installation.
2. Network configurations which includes IP for interfaces, servers. load balancing configurations, HA configurations setting-up AX in redundant pair and testing failover.
3. Annual maintenance and support for hardware and firmware.

This purchase is related to the PeopleSoft re-implementation project and the results of the 9-week assessment and City scope change decision. Those decisions are as follows:

- 1) Extend the HR Go-Live to September 1, 2012
- 2) Re-implementation of the Asset Management module along with Physical Inventory
- 3) Implement the Strategic Sourcing module
- 4) Perform an enrichment to check for a valid budget check status
- 5) Implementation of United Nations Standard Products and Services Code (UNSPSC) coding
- 6) Cancel the existing contract allocating funds for end-user training

**BACKGROUND / DISCUSSION:**

On April 28, 2011, CherryRoad submitted their Best and Final Offer to Request for Proposal, Solicitation No. 2011-149R, for soliciting the PeopleSoft Re-implementation Project.

On May 10, 2011 City Council approved an agreement with CherryRoad to establish service agreements for the re-implementation of its existing PeopleSoft Financial Management (FIN), Human Capital Management (HCM) and Enterprise Performance Management (EPM) applications for a two (2) year period and for an estimated contract amount of \$6,449,301. The applications were for the most current proven and stable version.

CherryRoad was to provide a discovery and fit/gap analysis between the City's current business processes and the best practice processes designed into the PeopleSoft application. The discovery and fit/gap analysis would result in recommendations of an appropriate plan to re-engineer the City's business processes to those considered best practices for operating effectiveness and efficiency using PeopleSoft. Additionally a determination as to which PeopleSoft budgeting application would be most effective and efficient for the City to use is to be provided. The PeopleSoft re-implementation plan is to include application interfaces and enhancement recommendations which were absolutely necessary to meet the City's needs.

**SELECTION SUMMARY:**

M&S Technologies, Inc. is a DIR and HUB contractor and has an acceptable history with the City. The purchase is as per DIR Contract SDD-1531. The participation by the City of El Paso in the Texas DIR was approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

**PRIOR COUNCIL ACTION:**

Yes. May 10, 2011, Item 9, City Council approved and authorized the Purchasing Manager to issue a Purchase Order to CherryRoad Technologies Inc. for the reimplementation of PeopleSoft for an estimated contract amount of \$6,449,301.

**AMOUNT AND SOURCE OF FUNDING:**

Department: Information Technology  
Amount: \$124,151.40  
Funds Available: 14400500-508010-27051-PCP12IT06  
Funds Source: 2012-2013 Certification of Obligation CIP Plan

**BOARD / COMMISSION ACTION:**

N/A

---

\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

---

**Miguel A. Gamiño, Information Technology Director**

**COUNCIL PROJECT FORM  
(COOPERATIVE CONTRACT)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the REGULAR agenda for the Council Meeting of FEBRUARY 28, 2012.

Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to M&S Technologies, Inc. a contractor under Department of Information Resources (DIR) contract number DIR-SDD-1531, for installation and maintenance of Data Load Balancing Devices. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Department of Information Resource (DIR) Cooperative Purchasing Program was approved by Mayor and City Council on February 27, 2007.

Department: Information Technology  
Award to: M&S Technologies, Inc.  
Dallas, Texas  
Total Estimated Award: \$124,151.40  
Account No.: 14400500-27051-508010-PCP12IT06  
Funding Source: 2012-2013 Certification of Obligation CIP Plan  
District(s): All  
Reference No.: 2012-175

This is a Cooperative, unit price contract.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*

*Dedicated to Outstanding Customer Service for a Better Community*

**S E R V I C E   S O L U T I O N S   S U C C E S S**



**To:** Bruce Collins, Financial Services  
Purchasing Division Assistant Director

**From:** Miguel A. Gamiño Jr., Director  
Information Technology

\_\_\_\_\_  
Authorized Signature

**Date:** February 13, 2012

**Re:** Texas Department of Information Resources, Contract DIR-SDD-1531 for the purchase of Load Balancing Devices

The purpose of this purchase is to:

**1. Is there an urgent need for the product/service? In other words, is time of the essence?**

Yes, the purchase of the load balancing devices to balance network traffic across the PeopleSoft hosts, ensure the scalability and availability of the City's mission critical ERP system.

**2. Does the purchase through the Program promote the standardization of equipment?**

Yes, the purchase is consistent with the citywide standardization of equipment monitored by the IT Department.

**3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?**

No, M&S Technologies is not local a business. They are a Department of Information Resources (DIR) contractor under DIR State Contract DIR-SDD-1531

**4. Do the available vendors have prior work experience and/or familiarity with the City?**

Yes, M & S Technologies has provided services to the City of El Paso related to IronPort anti-spam, Sophos, anti-virus, and cabling projects.

**5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?**

Yes, the prices were reviewed and determined to be reasonable and have been established through the States DIR contract services by using a competitive bidding process in the awarding of the contract. The participation by the City of El Paso in the Texas Department of Information Resources was approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing program was approved by City Council on June 24, 2008.

Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Dr. Michiel R. Noe

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Cortney Carlisle Nillar

City Manager  
Joyce A. Wilson



Information Technology, Two Civic Center Plaza, El Paso, TX  
79901

Phone: (915) 541-4288 Fax: (915) 541-4017



Texas Comptroller  
Leadership Circle