CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services

AGENDA DATE: February 28, 2012

CONTACT PERSON/PHONE: STUART ED, GENERAL SERVICES DIRECTOR, 621-6822
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

General Services requests that the Mayor and Council approve a two (2) year extension of contract 2009-064, awarded to Mcneilus Truck and Manufacturing for the purchase Mcneilus Proprietary Parts and Service. Annual estimated expenditures are $600,000 for a two (2) year total of $1,200,000.00

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

About 85% of the current fleet of automated side loader refuse trucks are equipped with Mcneilus bodies making this contract necessary for the repair and maintenance of these vehicles. Mcneilus has provided good service during the term of this contract and approving it would allow for continual maintenance and up keep allowing for safe and efficient operation.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

Yes, City Council approved contract 2009-064 on March 3, 2009.

SELECTION SUMMARY:

N/A

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

37370510-503121-45202-37000 - Inventory Parts, General Services Department, Fleet Services Division

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: _____
Name | Signature | Date

COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)

**********POSTING LANGUAGE BELOW**********

Please place the following item on the **REGULAR** agenda for the Council Meeting of **FEBRUARY 28, 2012**.

Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract No. 2009-064 (McNeilus Proprietary Parts and Service) to McNeilus Truck and Manufacturing of Hutchins, Texas for two (2) additional years pursuant to the provisions of an award approved by the City Council on March 3, 2009. The extended contract period will be from March 3, 2012 to March 2, 2014.

Department:	General Services
Award to:	McNeilus Truck and Manufacturing Hutchins, Texas
Option to Extend:	One [of One]
Annual Estimated Award:	$600,000.00
Total Estimated Award:	$1,200,000.00 (2 year)
Account No.:	37370510-503121-45202-37000
Funding Source:	Inventory Purchasing Material & Supplies-Internal Service Fund
District(s):	All

This is a Low Bid, Price-List contract.

MOTION
MARCH 3, 2009

Motion made by Mayor Pro Tempore Byrd, seconded by Representative Lilly, and unanimously carried to **AWARD** Solicitation No. 2009-064 (McNeilus Proprietary Parts and Service - Re-bid) to McNeilus Truck and Manufacturing for a total amount of $3,000,000.

Department:	General Services
Award to:	McNeilus Truck and Manufacturing Hutchins, TX
Items:	Part I (Parts)
Option:	Two years
Annual Estimated Amount:	$1,000,000
Account No.:	37370510 – 503121 – 45202
Funding Source:	Fleet Services Internal Service Fund
Total Award:	$3,000,000 (3-year total)

This is a low bid, price-list contract.

This is a thirty-six month requirements type contract for McNeilus Proprietary Parts and Service (re-bid).

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and General Services recommend award to McNeilus Truck and Manufacturing, the lowest responsive, responsible bidder. General Services and Financial Services Departments recommend that G.O.T. Supply, Inc. be deemed a non-responsive and non-responsible bidder.

Richarda Duffy Momsen, City Clerk

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