

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Financial Services Department

AGENDA DATE: February 28, 2012

CONTACT PERSON/PHONE: Carmen Arrieta-Candelaria, Financial Services (915) 541-4011

DISTRICT(S) AFFECTED: All

SUBJECT:

Formal report of the Finance, Internal Audit, Engineering/CIP and Management Services Legislative Review Committee meeting held on January 26, 2012, at 1:00 p.m. in Council chambers. The report is being submitted by LRC Chair, Representative Carl Robinson.

BACKGROUND / DISCUSSION:

The following items were on the agenda:

1. Approval of Minutes for the Finance, Internal Audit, Engineering/CIP & Management Services meeting of September 29, 2011.
2. Discussion and action regarding amending Section 2.92.070 of the Ethics Ordinance regarding the requirements relating to board and commission member financial disclosure filings, to include revising the provision that members of the boards and commissions that only have advisory duties file only upon appointment or reappointment or when required to report a significant change as provided in Section 2.92.070 A 5.
3. Discussion and action on the City's Debt Management Policy.
4. Discussion and action concerning a presentation by Mr. Frederick Dalbin regarding City sanction of alternatives to LEED certification to include Green Globes.

PRIOR COUNCIL ACTION:

N/A.

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A.

*****AUTHORIZATION*****

DEPARTMENT HEAD:

Carmen Arrieta-Candelaria



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LEGISLATIVE REVIEW COMMITTEE
Meeting Action Report

Committee: Finance, Internal Audit, Engineering/CIP and Management Services

Members Present: Representative Carl L. Robinson (Chair)
Representative Michiel R. Noe
Representative Eddie Holguin Jr.
Representative Steve Ortega

Members Absent: None

Staff Assigned: Carmen Arrieta-Candelaria, CFO – Financial Services Department

Meeting Date/Time: Thursday, January 26, 2012 – 1:00 p.m. – 3:00 p.m.

1. Approval of Minutes for the Finance, Internal Audit, Engineering/CIP & Management Services meeting of September 29, 2011.

Summary: The minutes were presented by LRC Chair Robinson.

Action Taken: Representative Ortega moved to approve the minutes. Motion seconded by Representative Noe and approved unanimously.

2. Discussion and action regarding amending Section 2.92.070 of the Ethics Ordinance regarding the requirements relating to board and commission member financial disclosure filings, to include revising the provision that members of the boards and commissions that only have advisory duties file only upon appointment or reappointment or when required to report a significant change as provided in Section 2.92.070 A 5. [City Manager's Office, Joyce A. Wilson, (915) 541-4844].

Summary: Joyce Wilson, City Manager, gave a presentation related to financial disclosure filings for members of City boards and commissions. It was recommended that board and commission members only need file financial disclosures upon appointment, reappointment or when there has been a significant change to the information required for disclosure. Members of boards and commissions with specific regulatory powers would have to submit annual affidavits, attesting to the fact that there was no change to information they are required to disclose.

Action Taken: Representative Ortega moved to approve changes to Section 2.92.070 of the City's Ethic Ordinance, regarding financial disclosure of members of City boards and commissions, contingent upon all members of City boards and commissions be accounted for. Motion was seconded by Representative Noe and approved unanimously.

3. Discussion and action on the City's Debt Management Policy. [Dr. Mark Sutter, Comptroller, (915) 541-4014].

Summary: Dr. Mark Sutter, Comptroller, gave a presentation on the City's Debt Management Policy including minor administrative changes suggested by Financial Services.

Action Taken: Representative Ortega moved to forward the City's Debt Management Policy, including administrative changes, to City Council as a whole. The motion was seconded by LRC Chair Robinson and was approved unanimously.

4. Discussion and action concerning a presentation by Mr. Frederick Dalbin regarding City sanction of alternatives to LEED certification to include Green Globes. [Representative Steve Ortega, (915) 541-4108].

Summary: Representative Ortega introduced Mr. Fredrick Dalbin, of Wright and Dalbin Architects, Inc. who made a presentation on the Green Globes Rating System for new construction and improvements to existing buildings as an alternative to LEED certification. Questions were asked by LRC members and Comments were made by Marty Howell, the City's Sustainability Manager, Sam Rodriguez, Engineering Division Manager, and Mr. Fredrick Dalbin.

Action Taken: Representative Ortega made a motion to direct staff to dialog with stakeholders within the contractor community regarding their recommendations and feedback on LEED and Green Globes, and present their findings to the City Council in (90) ninety days. The motion was seconded by LRC Chair Robinson and approved unanimously.

SUBMITTED BY:



City Representative Carl L. Robinson, District 4
LRC, Chair



Carmen Arrieta-Candelaria, CFO
Financial Services Department

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