

DATE: February 15, 2011

TO: City Clerk

FROM: Representative Emma Acosta

ADDRESS 2 Civic Center Plaza TELEPHONE 915-541-4572

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of March 1, 2011

Item should read as follows: Re-Appointment of Lorraine Huit to the Building and Standards Commission by Representative Emma Acosta, District 3

SPECIAL INSTRUCTIONS: Category: Home Builder

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Building & Standards Commission

NOMINATED BY: Representative Emma Acosta DISTRICT: 3

NAME OF APPOINTEE Lorraine Huit  
(Please verify correct spelling of name)

BUSINESS ADDRESS: 471 N. Resler, Suite A

CITY: El Paso ST: TX ZIP: 79912 PHONE: 915-584-4094

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Lorraine Huit

EXPIRATION DATE OF INCUMBENT: 02/15/2011

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X  
RESIGNED \_\_\_\_\_  
REMOVED \_\_\_\_\_

CITY COUNCIL APPROVAL DATE: 03/01/2011

TERM BEGINS ON : 03/01/2011

EXPIRATION DATE OF NEW APPOINTEE: 02/15/2013

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: \_\_\_\_\_  
2<sup>nd</sup> TERM: X  
UNEXPIRED TERM: \_\_\_\_\_

**Lorraine Huit**  
5915 Silver Springs Dr. Bldg. #5  
El Paso, Texas 79912  
(915) 584-4094 Office

**Registered Interior Designer – State of Texas**

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Position: President - Owner – Cardel Design Group, LLC  
Interior Designer – 23 Years

**Skills and Responsibilities:**

Broad Creative use in design work including use of green materials & methods  
Proficient in reading and interpreting architectural plans and specifications  
Ability to design and furnish under various budgets using value guidelines  
Knowledge of various design styles  
Experience ability to evaluate clients desires through interaction  
Competent with computer skills including CAD  
Wide knowledge of manufactures and suppliers  
Ability to sketch and draw complicated perspectives and renderings  
Ability to interact with design team members and clients to achieve project objectives  
Knowledge in establishing and using allowances for budget purposes  
Use of CPM Methods to avoid project delays  
Bilingual in English and Spanish  
Flexibility in work hour accommodations based on clients schedules  
Good written and verbal communication skills

**Work Experience:**

**Cardel Construction Inc.**  
**Principle Interior Designer – 23 Years**

Responsible for all design and decorating for all projects  
Managing of budgets and allowances for client selections  
Blueprint reading, site verification of field conditions  
Quantity take offs of all interior finishes needed  
Drawing and design of all cabinets for homes and offices  
Selection and purchasing of materials and furnishings for all projects  
Space planning for furniture in offices and custom homes

**Lorraine Huit, Cardel Design Group. 5915 Silver Springs Dr. #5, El Paso, Texas 79912**

**Completion of over 500 Custom Homes in El Paso, Texas**

**Completion of Professional Offices:**

Calaum, Linebarger, Pena and Acosta, Attorneys at Law  
Link Beck, Attorney at Law  
SABA McDonalds's Corporate Offices  
Del Norte 1<sup>ST</sup> American Title Company West Side Offices  
Sierra Mortgage Company, Westside Offices  
T.O. Gilstrap Jr., Attorney at Law  
Victor Poulus & Michael Volk, Attorney at Law  
Dr. Richard Novick, Professional Dentist Office  
Dr. Jaime Arbona, Professional Psychiatric Office  
Charles Napier & Doug Lillibo, CPA Professional Office  
El Paso Association of Builders Office  
Cardel Homes and Cardel Realty Offices

**Current Projects under Construction:**

Sun City Kidz Medical Offices – Pediatrics Offices  
Diversified Interiors Professional Construction Offices  
Texas Tech Medical Clinic Surgery Offices  
Hong Kong Buffet – New Front Elevation  
United Blood Services Expansion

**Professional Affiliations Membership:**

ASID – Association Society of Interior Designers  
NAHB Member – National Association of Home Builders  
NARA Member  
HUB Certification State of Texas

**Professional Training/Leadership:**

Greater El Paso Chamber of Commerce – Leadership Class 2000  
ASID Certification Accreditation 1999 – 2003  
Institute for Leadership / Rotary – 2005

**Lorraine Huit, Cardel Design Group. 5915 Silver Springs Dr. #5, El Paso, Texas 79912**

**Education:**

Jefferson High School, El Paso, Texas  
Associates Degree – El Paso Community College  
Licensed Interior Designer – State of Texas

**Professional Honors / Recognition**

El Paso Association of Builders – 1993 BUILDER OF THE YEAR  
El Paso Association of Builders / Women's Council – Member of the Year – 1993  
El Paso Association of Builders / Women's Council – Member of the Year – 1995  
El Paso Association of Builders / Women's Council – Member of the Year – 2000  
El Paso Association of Builders – 2003 BUILDER OF THE YEAR

**Community Service:**

United States Magistrate Judge – Merit Selection Panel – appointed 2001 by  
Judge Phil Martinez  
Board of Directors – Rotary Club of West El Paso – 1998 – Current – President Elect  
Board of Directors – El Paso Association of Builders 1991, 1998, 2003 Current  
City of El Paso Parks & Recreation Foundation Board President 1997 – Current  
Board of Directors – YMCA 2001- Current  
Board of Directors – Better Business Bureau – March 2003 - Current  
El Paso Zoological Society Board of Directors

Interior Design Digital Pictures Available